

BOSQUE FARMS POLICE DEPARTMENT
1455 West Bosque Loop
Bosque Farms, New Mexico 87068

PRE-INVESTIGATION QUESTIONNAIRE

READ THE FOLLOWING INSTRUCTIONS CAREFULLY

Complete this form in **BLACK INK ONLY.**

NO QUESTION MAY BE LEFT UNANSWERED. All "YES" answers must be circled. You will need to write a short narrative to fully explain each "YES" answer. In your narrative, answer the relevant questions of who, what, when, where, when, why, how, how often, etc. as each question requires.

All information is subject to verification by use of the polygraph, and a comprehensive background investigation. Deliberate inaccuracies, incomplete statements, minimization's, rationalizations, omissions and/or misstatements may result in your disqualification from the selection process or termination from employment if hired.

Any negative factor in your background will be evaluated in terms of circumstances, facts surrounding the occurrence, and its degree of relevance to the job. The Bosque Farms Police Department is looking for mature, honest people who can admit their mistakes, and discuss those mistakes honestly. For example, being fired from a job, or having an arrest record is not, in itself, grounds for disqualification in many cases. During your interview, your background investigator will inquire into the facts surrounding the event. An evaluation will be made of the relevance of the facts to the requirements and guidelines of the job. A negative factor in your background may not terminate you from the application process, however, being dishonest about that negative factor will. If you feel some event in your background is directly or indirectly related to your application, even though it is not specifically listed, disclose it.

Recruiting of all candidates is done without regard to race, color, national origin, ancestry, sex, age, religion, or disability, in the provision of services, programs or activities. Bosque Farms is an Equal Opportunity/Reasonable Accommodation Employer.

1. PERSONAL APPLICANT DATA

A. APPLICANT NAME _____
Any other name ever used _____
Current street or mailing address _____
City/State/Zip Code _____
Home Phone # () _____ Message # () _____
Drivers License # _____ Social Security Number _____

B. QUALIFICATIONS

Are you applying for an **OFFICER** position? YES NO
If yes, complete the following questions:

Are you currently at least 21 years of age? YES NO
Do you have any felony convictions or arrests? YES NO
Do you have any D.W.I. arrests or citations within the last three years in any jurisdiction? YES NO
Do you have any misdemeanor arrests or citations within the last three years, including traffic, in any jurisdiction? YES NO
Are you currently a United States Citizen? YES NO
Do you currently have a valid driver's license? YES NO

Are you applying for a **LATERAL ENTRY** position? YES NO
If yes, complete the following questions:

Do you have at least three (3) years of law enforcement experience? YES NO
Are you a currently certified law enforcement officer in the State of New Mexico? YES NO
Are you currently employed with a law enforcement agency or have been within the previous 90 days? YES NO

C. DO YOU HAVE PRIOR LAW ENFORCEMENT EXPERIENCE? YES NO

If yes, complete the following questions:

Are you currently a certified police officer in New Mexico? YES NO

Have you ever been a certified law enforcement officer in any state? YES NO

Have you ever been a military police officer in any branch of the military service? (Active, Reserve, or National Guard) YES NO

If you have any prior law enforcement experience, have you ever been demoted, suspended, sued, relieved of duty, or received a written reprimand for any reason? YES NO

Have you ever fired your duty weapon, other than for practice, or on any firing range for qualification purposes, in the line of duty? YES NO

If you have answered YES to any of the above PRIOR LAW ENFORCEMENT questions, please briefly explain each YES answer here:

RESPONSE TO QUESTION:

#____. _____

#____. _____

#____. _____

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D. DO YOU HAVE ANY MILITARY EXPERIENCE? YES NO

If yes, complete the following questions:

Have you ever been a member of any branch of the armed forces,
active, inactive, Reserve, or National Guard? YES NO

Which branch: _____

Dates: _____

Total time in the military: _____

Date of discharge: _____

What was your military specialty in civilian terms: _____

Did you ever fail to meet any term or condition of your enlistment
for any reason? YES NO

Type of discharge received: (Circle one)

GENERAL HONORABLE DISHONORABLE MEDICAL

OTHER: _____

While in the military were you ever declared A.W.O.L. ? YES NO

While in the military did you ever receive any punishment that
resulted in a written reprimand, demotion, suspension, reduction
in rank, being relieved of duty, loss of pay, or confinement?
(This includes such things as Article 15's, Page 11's, Captain
Masts, Company punishment, Court Martials, written counseling
statements, etc.) YES NO

If you have answered YES to any of the above MILITARY EXPERIENCE questions
please briefly explain the circumstances here:

RESPONSE TO QUESTION:

#____. _____

#____. _____

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2. EVENT HISTORY SECTION

Please answer YES or NO to each of the following questions. Each question is asking you, at anytime, any place, anywhere, at any age, for any reason, either in civilian life or military life, domestic or abroad, have you ever committed any of the following acts? It does not matter if the act was detected, undetected, reported, unreported, investigated, discovered, or if anyone was questioned or arrested. The question is simply asking you if you have ever committed a particular act. If you have any questions please contact one of the Recruiters.

A. DRUG USE AND EXPERIMENTATION

Answer each of the following questions YES or NO. Polygraph and Background Investigation will verify all information. Do not minimize or rationalize the facts. Include any and all use including experimentation, curiosity, peer pressure, and any one-time use, whether or not you felt the effects of the substance, whether or not you inhaled. If you do not know the exact date, list the approximate month and year as best you can recall.

1. YES OR NO MARIJUANA, POT, GRASS, WEED, ETC.

Date FIRST used: _____ LAST used: _____

YES OR NO HASH OIL, HASHISH, ETC.

Date FIRST used: _____ LAST used: _____

YES OR NO COCAINE, CRACK, ROCK, SNOW, BLOW, ETC.

Date FIRST used: _____ LAST used: _____

YES OR NO BARBITURATES, DOWNERS, ETC.

Date FIRST used: _____ LAST used: _____

YES OR NO AMPHETAMINES, UPPERS, SPEED, METH, CRANK, WHITE CROSS, ETC.

Date FIRST used: _____ LAST used: _____

YES OR NO HEROIN, BLACK TAR HEROIN, HORSE, H, ETC.

Date FIRST used: _____ LAST used: _____

RESPONSE TO QUESTION:

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YES OR NO LSD, BLOTTER ACID, ANY OTHER HALLUCINOGEN

Date FIRST used: _____ LAST used: _____

YES OR NO PCP, ANGEL DUST, ETC.

Date FIRST used: _____ LAST used: _____

YES OR NO THC, OPIUM, MORPHINE, ETC.

Date FIRST used: _____ LAST used: _____

YES OR NO MUSHROOMS, PEYOTE, ETC.

Date FIRST used: _____ LAST used: _____

YES OR NO QUAALUDES, ECSTASY, EXTACSY, ETC.

Date FIRST used: _____ LAST used: _____

YES OR NO STEROIDS, INJECTED OR ORAL

TOTAL NUMBER OF SINGLE INJECTIONS OR PILLS TAKEN, NOT CYCLES _____

Date FIRST used: _____ LAST used: _____

YES OR NO INHALED ANY PAINT, GLUE, SOLVENTS, GASES, ETC.

TYPE USED _____

Date FIRST used: _____ LAST used: _____

YES OR NO POPPERS, AMITYL NITRATE, "RUSH", ETC.

Date FIRST used: _____ LAST used: _____

YES OR NO ANY OTHER ILLEGAL SUBSTANCE

TYPE USED _____

Date FIRST used: _____ LAST used: _____

RESPONSE TO QUESTION:

- 2. _____ Ever abused any prescription or over the counter type drugs, prescribed to you or anyone else, for the sole purpose of getting "high" or to experience its effect? Includes Valium, Xanax, codeine, methadone, dilaudide, Demerol, mouthwash, cologne etc.
- 3. _____ Ever purchased any narcotics, illegal drugs, steroids, or marijuana without a prescription, for yourself or anyone else? (Includes defraying cost or "chipping in".)
- 4. _____ Ever used any illegal drugs or narcotics on any job, or gone to work under the influence of any illegal drug or narcotic?
- 5. _____ Ever sold any illegal or counterfeit drugs, including marijuana? Sold means received anything of value for it such as a favor, services, money, goods, sex, transportation, etc.
- 6. _____ Ever manufactured or cultivated any illegal drug or narcotic, including marijuana?
- 7. _____ Currently associate with anyone who uses any illegal drugs while in your presence?
- 8. _____ Ever sold or traded anything of value, OTHER THAN MONEY, to purchase any illegal drugs, including marijuana?

B. CRIMINAL EVENTS

- 9. _____ Ever been placed into protective custody?
- 10. _____ Ever failed to file an income tax return; federal, state, or local?
- 11. _____ Ever committed a burglary?
(Burglary is to unlawfully enter any building, structure, vehicle, or watercraft to commit any theft or a felony therein.)
- 12. _____ Ever received or sold any property you knew or suspected to have been stolen?
- 13. _____ Ever committed any theft, larceny, or shoplifting?
- 14. _____ Ever committed any homicide or manslaughter, voluntary or involuntary?
- 15. _____ Ever committed any auto theft, including joyriding?
- 16. _____ Ever been a suspect in a crime, stopped or detained, or questioned, reference any crime?

RESPONSE TO QUESTION:

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- 17. _____ Ever forged any check, credit card, or prescription?
- 18. _____ Ever been arrested, for any reason other than traffic, in any jurisdiction?
- 19. _____ Ever smuggled any contraband into any jail or correctional facility?
- 20. _____ Ever committed an aggravated assault or battery?
(Aggravated assault or battery is to use any weapon, or threaten to use any weapon, against any person.)
- 21. _____ Ever committed any act of domestic abuse against another person you were in, had been in, or are in, a relationship with? This includes a wife, husband, boyfriend, girlfriend, or significant other. This includes slap, hit, punch, kick, pinch, shove, push, jab, poke, or other violent physical contact.
- 22. _____ Ever committed any act of bombing or dangerous use of explosives? (Pipe bombs, etc.)
- 23. _____ Ever issued any "NO ACCOUNT" checks?
- 24. _____ Ever committed any act of graffiti, vandalism, or damage to public or private property?
- 25. _____ Ever offered or accepted any bribe?
- 26. _____ Ever committed any arson or negligent use of fire?
- 29. _____ Ever eluded any police officer, either on foot or in a vehicle?
- 28. _____ Ever committed any act of kidnapping, false imprisonment, or custodial interference?
- 29. _____ Ever counterfeited any money or currency? (Includes photocopying.)
- 30. _____ Ever made any obscene, harassing, threatening, annoying, or intimidating telephone calls or any false bomb threats?

RESPONSE TO QUESTION:

- 31. _____ Ever committed any hunting, fishing or boating violations?
- 32. _____ Ever carried any unlawful deadly weapon into any bar, or on school premises, other than in the line of duty?
- 33. _____ Ever carried any deadly weapon on your person, or in your vehicle, for your own personal protection?
- 34. _____ Ever been forced to pay back taxes or tax penalties?
- 35. _____ Ever shot at any dwelling, building, vehicle, or person, other than in the line of duty?
- 36. _____ Ever impersonated a police officer?
- 37. _____ Ever altered or possessed a false identification? (Includes drivers license, birth certificate, etc.)
- 38. _____ Ever forged another person's signature?
- 39. _____ Ever obstructed or refused to obey any police officer?
- 40. _____ Ever committed any act of perjury, lying under oath, either in writing or verbally, at any hearing, criminal case, or civil suit?
- 41. _____ Ever failed to return any rental property?
- 42. _____ Ever made a false police or insurance report?
- 43. _____ Ever been the target or subject of any Grand Jury Investigation?
- 44. _____ Ever committed any Federal Firearms Violation? (Includes automatic weapons, silencers, armor piercing rounds, etc.)
- 45. _____ Ever committed any act of sabotage or espionage against the United States?
- 46. _____ Ever committed any act of extortion, blackmail, or mail fraud?
- 47. _____ Ever altered any Vehicle Identification Number?
- 48. _____ Ever falsely obtained any service such as food, utilities, motel, gas, cable TV, without paying for it?
- 49. _____ Ever illegally fired any firearm (includes a BB or pellet gun) in any city limit, other than in the line of duty?
- 50. _____ Ever obtained welfare benefits, or public assistance benefits, you were not entitled to, such as Unemployment, Aid for Dependant Children, Food Stamps, etc.?

RESPONSE TO QUESTION: .

- 51. _____ Ever aided or concealed any wanted felon?
- 52. _____ Ever been the subject of any restraining order?
- 53. _____ Ever caused the death of another, either intentionally or unintentionally?
- 54. _____ Ever been the subject of any arrest warrant?
- 55. _____ Ever been the subject of any search warrant?
- 56. _____ Ever committed any robbery? (Robbery is the theft from someone using force or threatened use of force.)
- 57. _____ Ever purposely provided any false information to any police officer such as a false date of birth, false social security number, name, address, phone number, event or crime facts?
- 58. _____ Other than traffic, have you ever been issued any misdemeanor citation?
- 59. _____ Ever been required to appear before any children's or juvenile court as a defendant?
- 60. _____ Ever committed any act of embezzlement? (Embezzlement is to convert anything entrusted to you to your own use, including money or merchandise.)
- 61. _____ Ever been placed on court probation either as an adult or as a juvenile? (Includes doing any Community Service)
- 62. _____ Ever been, or are you currently on parole?
- 63. _____ Ever aided in any illegal act or crime?
- 64. _____ Ever reported or made a false fire alarm? (includes pulling fire alarm.)
- 65. _____ Ever tampered with any evidence?

RESPONSE TO QUESTION:

C. DOMESTIC EVENTS

- 66. _____ Ever committed any forcible or criminal sex act, other than rape, against another person? (Includes oral copulation, masturbation, sodomy, etc., against someone's will.)
- 67. _____ Ever committed any act of rape or criminal sexual contact?
- 68. _____ Ever contributed to the delinquency of any minor by providing any liquor or illegal drugs? (Minor means anyone under the age of 18.)
- 69. _____ Ever patronized or procured any prostitute, male or female?
- 70. _____ Ever committed any act of prostitution? (Performed any sex act for anything of value such as money, goods, favors, food, discounts, drugs, travel, lodging, alcohol, services, etc.)
- 71. _____ Ever committed any act of indecent exposure, incest, or forcible sodomy?
- 72. _____ Ever physically abused or sexually molested any child?
- 73. _____ Ever physically or sexually abused or molested any mentally or physically handicapped, or elderly person? (Includes blind, deaf, mute, Down's Syndrome, Muscular Sclerosis, Muscular Dystrophy, etc.)
- 74. _____ Ever committed any act of voyeurism by purposely looking at anyone undressing or involved in any sexual activity?

D. JOB AND WORK HISTORY

- 75. _____ Ever been suspended from any school, high school, trade school, community college, college, or Vocational-Technical school?
- 76. _____ Ever drank any alcoholic beverages during work hours, or contrary to any company policy?
- 77. _____ Ever sued any employer, past or present, in any civil action?
- 78. _____ Ever received any counseling, a written reprimand, been suspended or relieved of duty at any job you have ever had?
- 79. _____ Ever been fired from, given the option of resigning, or resigned to avoid termination from any job?
- 80. _____ Ever been refused a security clearance, or lied or misrepresented any fact, in any application or process, to secure a security clearance?

RESPONSE TO QUESTION:

E. TRAFFIC RELATED EVENTS

- 81. _____ Ever been involved in a traffic accident? (Includes reported, unreported, hit and run, military, public/private property.)
- 82. _____ Ever received any traffic citations? (Includes any parking citations, dismissed citations, military police citations, warning citations, etc.)
- 83. _____ Ever had your driver's license suspended, revoked, or placed on negligent operator status?
- 84. _____ Are any vehicles currently registered to you not insured?
- 85. _____ Ever had a driver's license issued to you other than by the State of New Mexico? (List all licenses issued.)
- 86. _____ Do you currently possess a valid driver's license? (List all states)
- 87. _____ Ever been arrested for driving while intoxicated?

F. FINANCIAL EVENTS

- 88. _____ Ever declared bankruptcy? (Chapter #7, #11, #13, etc.)
- 89. _____ Ever been referred to a collection agency?
- 90. _____ Ever had any purchased goods repossessed?
- 91. _____ Ever had your wages garnished or any liens placed on any property?
- 92. _____ Do you have any unpaid balances on loans, including student loans and credit cards, mortgages, etc.)
- 93. _____ Ever been a defendant, petitioner, respondent, or plaintiff in any civil action case? (Refers to any hearing or cases other than of a criminal nature, such as being sued.)
- 94. _____ Ever been more than 60 days late in paying any financial responsibility?
- 95. _____ Ever failed to pay any child support, alimony, or divorce settlement payments?
- 96. _____ Ever been in serious financial difficulty?

F. PREVIOUS RESIDENCES

- 97. _____ Ever been evicted from any place you have ever lived for any lease violation, failure to pay rent or utilities, etc.? (Includes moving out to avoid rent.)

RESPONSE TO QUESTION:

G. MISCELLANEOUS ISSUES

- 98. _____ Been involved in a physical fight in the last three years, outside the scope of your job duties?
- 99. _____ Ever been a member of a gang, or had any gang affiliations.
- 100. _____ Ever committed any animal control violation such as injury to, cruelty to, abandonment, or killing of any domestic animal? (Includes being issued a citation or written warning for any loose animal, barking dog, animal license violation, animal registration, vaccination, spaying, neutering or other related animal violation.)
- 101. _____ Ever been investigated or sued for any civil rights or federal rights violation?
- 102. _____ Ever failed any polygraph examination?
- 103. _____ Ever changed your name or used another person's name?
- 104. _____ Do you have any prejudices against any specific group of people that you feel you would not be able to comfortably work with or for?
- 105. _____ Ever violated any court order or been held in contempt of court?
- 106. _____ Ever committed any dishonest act in any police selection process to remain a candidate such as cheating, lying, having another person take a test for you, providing false documents etc.?
- 107. _____ Ever attended any cock-fighting or dog-fighting event?
- 108. _____ Have you intentionally omitted any fact or facts from your application or withheld any information relevant to your application?
- 109. _____ Ever applied to any other law enforcement or corrections agencies? (Includes any local, state, or federal agencies. If you have applied with the Bosque Farms Police Department before you must answer yes.)
- 110. _____ Ever failed any background investigation for any law enforcement position or agency?
- 111. _____ Are you currently awaiting any court date(s)?
- 112. _____ Ever been placed into a pre-prosecution program by any court, judge, or court official?
- 113. _____ Ever altered any serial number or identification marks?
- 114. _____ Ever smuggled, transported, or concealed illegal aliens?
- 115. _____ Ever been a member of any radical organization such as the KKK, Aryan Brotherhood, Skin Heads, Black Panthers, IRA, or any other organization that targets any ethnic, racial, or religious groups?
- 116. _____ Ever participated in any physical abuse, or threatened any person(s), based solely on their perceived sexual orientation, or cultural differences?
- 117. _____ Is there anything else about your background that needs to be revealed or disclosed that may be relevant to your application?

RESPONSE TO QUESTION:

(USE REVERSE SIDE IF NEEDED)

READ AND SIGN

I AM AWARE THAT FALSIFICATION OR OMISSION OF ANY OF THE INFORMATION REQUIRED IN THIS QUESTIONNAIRE MAY CAUSE MY NAME TO BE REMOVED FROM THE ELIGIBILITY LIST, OR BE THE CAUSE OF MY IMMEDIATE DISMISSAL IF I AM HIRED. I FULLY UNDERSTAND THAT THE INFORMATION I HAVE PROVIDED WILL BE VERIFIED BY USE OF THE POLYGRAPH AND AN EXTENSIVE BACKGROUND INVESTIGATION BY THE BOSQUE FARMS POLICE DEPARTMENT.

I HAVE READ THE ABOVE QUESTIONS THOROUGHLY AND COMPLETELY. I UNDERSTAND THE ABOVE QUESTIONS AND HAVE ANSWERED THEM TRUTHFULLY. I AGREE TO THIS STATEMENT OF MY OWN FREE WILL AND HAVE NOT BEEN SUBJECT TO ANY MENTAL/PHYSICAL FORCE, OR COERCION OF ANY KIND.

SIGNATURE

DATE

**BOSQUE FARMS POLICE DEPARTMENT
1455 WEST BOSQUE LOOP
BOSQUE FARMS NM 87068**

Phone (505) 869-2358

Fax (505) 869-2936

RELEASE OF INFORMATION

I, _____ give _____
(Print you name here) (Print name of Ex-Employer here)

permission to release to the Bosque Farms Police Department information contained in my personnel file regarding the following areas:

- Date of Hire: _____
- Date of Termination: _____
- Beginning Salary: \$ _____ per hr/day/week/month/year
- Ending Salary: \$ _____ per hr/day/week/month/year
- Number of times tardy: _____
- Days of Administrative Leave with or without leave: _____
- Position Held: _____
- Duties and Responsibilities: _____

- Quality of Work: () Excellent () Very Good () Good () Average () Poor () Unacceptable
- Cooperation with Other Employees: () Excellent () Very Good () Good () Average () Poor () Unacceptable
- Cooperation with Administration: () Excellent () Very Good () Good () Average () Poor () Unacceptable
- Did employee perform job duties satisfactorily? () Yes () No If no Why: _____

Disciplinary Action Taken: () Yes () No if Yes What: _____

- Reason for Leaving: _____
- If Terminated, Why? _____
- Would you Rehire: () Yes () No
- Length of Time You Supervised Employee: _____ days/weeks/months/years
(NOTE TO APPLICANT) All blocks to the above left, must contain you initials, this insures ex-employees that you have authorized that information to be released.)

I hereby unconditionally release and discharge _____
(Print Name of Ex-Employer here)
for all claims or actions for loss, liability, damage or expense which I now or which may hereafter arise from the making of any inquiries about me or the furnishing of any information about me in connection with my application for employment with the Bosque Farms Police Department.

Applicants Signature

State of New Mexico }
 } ss.
County of _____ }
Sworn to and Acknowledged before me
this _____ day of _____, 20____.

My commission expires: _____

Notary Public
ALL INFORMATION CONTAINED HEREIN IS STRICTLY CONFIDENTIAL AND SHALL NOT BE RELEASED TO THE ABOVE NAMED PERSON.

**BOSQUE FARMS POLICE DEPARTMENT
1455 WEST BOSQUE LOOP
BOSQUE FARMS NM 87068**

Phone (505) 869-2358

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- [] Duties and Responsibilities: _____

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- [] Cooperation with Other Employees: () Excellent () Very Good () Good () Average () Poor () Unacceptable
- [] Cooperation with Administration: () Excellent () Very Good () Good () Average () Poor () Unacceptable
- [] Did employee perform job duties satisfactorily? () Yes () No If no Why: _____

[] Disciplinary Action Taken: () Yes () No if Yes What: _____

- [] Reason for Leaving: _____
- [] If Terminated, Why? _____
- [] Would you Rehire: () Yes () No
- [] Length of Time You Supervised Employee: _____ days/weeks/months/years
(NOTE TO APPLICANT) All blocks to the above left, must contain you initials, this insures ex-employees that you have authorized that information to be released.)

I hereby unconditionally release and discharge _____
(Print Name of Ex-Employer here)

for all claims or actions for loss, liability, damage or expense which I now or which may hereafter arise from the making of any inquiries about me or the furnishing of any information about me in connection with my application for employment with the Bosque Farms Police Department.

Applicants Signature

State of New Mexico }
 } ss.
County of _____ }
Sworn to and Acknowledged before me
this _____ day of _____, 20 ____.

My commission expires: _____

Notary Public

ALL INFORMATION CONTAINED HEREIN IS STRICTLY CONFIDENTIAL AND SHALL NOT BE RELEASED TO THE ABOVE NAMED PERSON.
