

VILLAGE OF BOSQUE FARMS

1455 West Bosque Loop
Bosque Farms, NM 87068
(505) 869-2358 – Phone

PO Box 660
Peralta, NM 87042
(505) 869-3342 - Fax

HOME OCCUPATION PERMIT APPLICATION

As Per Ordinance 10-1-14. and 10-1-14.L.

Instructions: Submit this form with the applicable administrative fee along with any additional information to the Village Planning & Zoning Administrator/Officer at least twenty (20) days prior to the scheduled Planning & Zoning meeting.

Type of Home Occupation Permit Requested: Limited Permanent

Applicant _____

If applicant is not the property owner, a notarized statement from the property owner must accompany this application.

Mailing Address _____

Home Occupation _____

Permit Address _____

Telephone _____

Day _____ Evening _____

Agent/Representative _____

(if applicable) _____

Address _____

Telephone _____

Day _____ Evening _____

Zoning of Property _____

Directions to _____

Property _____

Purpose of Home _____

Occupation Permit (be _____
specific) _____

I DO HEREBY CERTIFY that the statements I have made on this Application are true and correct to the best of my knowledge.

Applicant(s)' Signature _____ Date _____

SUBSCRIBED AND SWORN TO before me _____

My Commission Expires _____

Notary Public

10-1-14.D. Guidelines.

A sketch plan must be submitted which shows the following information:

	Shown	Not Shown	Additional Information
1. Ingress and egress to the property;	<input type="checkbox"/>	<input type="checkbox"/>	_____
Structures or proposed structures on the	<input type="checkbox"/>	<input type="checkbox"/>	_____
property;	<input type="checkbox"/>	<input type="checkbox"/>	_____
Automotive and pedestrian safety;	<input type="checkbox"/>	<input type="checkbox"/>	_____
Traffic flow and control;	<input type="checkbox"/>	<input type="checkbox"/>	_____
Access in case of fire or catastrophe; and	<input type="checkbox"/>	<input type="checkbox"/>	_____
If property is located on Bosque Farms	<input type="checkbox"/>	<input type="checkbox"/>	_____
Blvd. (NMSR 47), written documentation	<input type="checkbox"/>	<input type="checkbox"/>	_____
showing that the NMDOT has been notified			_____
of the new use.			_____
2. Off-street parking and loading areas, with	<input type="checkbox"/>	<input type="checkbox"/>	_____
particular attention to refuse and service			_____
areas;			_____
3. Public and private utilities with reference to	<input type="checkbox"/>	<input type="checkbox"/>	_____
locations, availability and compatibility.			_____
4. Please answer the following questions:			
Will there be noise?	<input type="checkbox"/>	<input type="checkbox"/>	_____
Will there be glare?	<input type="checkbox"/>	<input type="checkbox"/>	_____
Will there be odor?	<input type="checkbox"/>	<input type="checkbox"/>	_____
What are the economic effects of this			_____
Conditional Use Permit to adjoining			_____
properties?			_____
5. Will this Conditional Use be generally			_____
compatible with adjacent properties and			_____
other property in the district?			_____

10-1-14.L. Home Occupation Permit

1. Number of Employees	Additional Information	
2. Square Footage to be Used for Home Occupation	_____	
Floor Area of Dwelling Unit	_____	
Accessory Building	_____	
3. Will there be a change in the outside appearance	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4. Sales	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5. Traffic	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6. Nuisance	<input type="checkbox"/> Yes	<input type="checkbox"/> No
7. Service or Delivery Trucks	<input type="checkbox"/> Yes	<input type="checkbox"/> No

For Village Office Use Only

Date Application Received _____
Received By _____
Administrative Fee Paid _____ Receipt # _____
Date of Public Hearing _____

Planning & Zoning Commission Decision _____

Restrictions (if applicable) _____

_____ Chairman, Planning & Zoning Commission