

VILLAGE OF BOSQUE FARMS

1455 West Bosque Loop
Bosque Farms, NM 87068
(505) 869-2358 – Phone

PO Box 660
Peralta, NM 87042
(505) 869-3342 - Fax

SPECIAL USE (SU) PERMIT APPLICATION As Per Ordinance 10-1-12

Instructions: Submit this form with the applicable administrative fee along with any additional information to the Village Planning & Zoning Administrator/Officer at least twenty (20) days prior to the scheduled Planning & Zoning meeting.

Applicant _____

If applicant is not the property owner, a notarized statement from the property owner must accompany this application.

Mailing Address _____

Special Use Permit
Address _____

Telephone _____

Day _____ Evening _____

Agent/Representative
(if applicable) _____

Address _____

Telephone _____

Day _____ Evening _____

Zoning of Property _____

Directions to _____

Property _____

Purpose of Special _____

Use Permit (be specific) _____

I DO HEREBY CERTIFY that the statements I have made on this Application are true and correct to the best of my knowledge.

Applicant(s)' Signature _____ Date _____

SUBSCRIBED AND SWORN TO before me _____

My Commission Expires _____

Notary Public

10-1-12. Application.

1. A Site Development Plan is required for all new or redeveloped land use in this Zone District. At a minimum it shall include the following:

	Submitted	Not Submitted	Additional Information
a. A written Statement explaining the purpose and intent of the development and a development phase schedule, if appropriate.	<input type="checkbox"/>	<input type="checkbox"/>	_____
b. Boundaries and topography of the property.	<input type="checkbox"/>	<input type="checkbox"/>	_____
c. A site map of sufficient size and scale, showing the location, type of use and size of all structures, setbacks, signs, lighting, on-site parking, and loading area, as is required in 10-1-18, on-site storm water retention facilities, landscaping, fencing, driveways, traffic and pedestrian circulation routes, and emergency vehicle access.	<input type="checkbox"/>	<input type="checkbox"/>	_____
d. Details of the engineering design of the on-site parking and on-site water retention facilities.	<input type="checkbox"/>	<input type="checkbox"/>	_____
e. Delineation of proposed dedications and easements for public right-of-way.	<input type="checkbox"/>	<input type="checkbox"/>	_____
f. An area map showing the location, type, use and size of all structures on adjacent properties within two-hundred (200) feet of the proposed development.	<input type="checkbox"/>	<input type="checkbox"/>	_____
g. Written documentation showing the NMDOT has been notified of the new use, if accessing Bosque Farms Blvd. (NMSR47).	<input type="checkbox"/>	<input type="checkbox"/>	_____
h. A traffic study shall be required as per Ordinance 10-2-10.B. of the Village's Land Subdivision Regulations.	<input type="checkbox"/>	<input type="checkbox"/>	_____

For Village Office Use Only

Date Application Received _____
 Received By _____
 Administrative Fee Paid _____ Receipt # _____
 Date of Publication _____
 Abutting Property Owners Notification _____

Date of Public Hearing (Planning & Zoning Commission) _____

Planning & Zoning Commission Recommendation Decision _____

Restrictions (if applicable) _____

_____ Chairman, Planning & Zoning Commission

Date of Public Hearing (Governing Body) _____

Governing Body's Decision _____

Restrictions (if applicable) _____

_____ Mayor, Village of Bosque Farms

Commission