

**COUNCIL OF THE VILLAGE OF BOSQUE FARMS  
MINUTES OF THE REGULAR MEETING  
JANUARY 17, 2013**

**1. CALL TO ORDER**

Mayor Robert G. Knowlton called the meeting to order at 5:45 p.m.

**2. ROLL CALL**

Present were Mayor Robert Knowlton, Councilors Wayne Ake, Russ Walkup, Bill Kennedy and Dolly Wallace (arrived at 5:55 p.m.), Clerk/Administrator Gayle Jones, Assistant Clerk Cheryl Hibdon, Treasurer Debra Kelly and Attorney David Chavez.

**3. EXECUTIVE SESSION PURSUANT TO 10-15-1 H (2) & (7) NMSA, 1978,  
REGARDING PERSONNEL MATTERS AND PENDING LITIGATION**

Councilor Walkup moved to adjourn to Executive Session at 5:45 p.m. Councilor Ake seconded. **Motion carried unanimously.**

Councilor Walkup moved to reconvene at 6:12 p.m. Councilor Kennedy seconded. **Motion carried unanimously.**

Attorney Chavez stated that the only subjects discussed in Executive Session were personnel matters and pending litigation.

**4. SILENT INVOCATION**

Mayor Knowlton asked everyone to continue to remember our service men and women and their families and our EMS, police and fire departments.

**5. PLEDGE OF ALLEGIANCE**

Councilor Walkup led the Pledge of Allegiance.

**6. APPROVAL/DISAPPROVAL OF AGENDA**

Councilor Walkup moved to approve the agenda. Councilor Ake seconded. **Motion carried unanimously.**

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## **7. APPROVAL/DISAPPROVAL OF MINUTES**

### **December 20, 2012 Regular Meeting**

Mayor Knowlton stated that under his Mayor's report he stated that he had visited with the Governor's Deputy Chief of Staff, not her Chief of Staff.

Mayor Knowlton stated that the minutes would stand as amended.

## **8. DEPARTMENTAL REPORTS**

Police Chief Greg Jones gave the monthly report for December.

Fire Chief Spencer Wood gave an update on the Fire Department.

Utilities Director Cliff Hibdon updated the Governing Body on the status of Well #1.

Lillie McNabb, Older America Advisory Council, stated that an election of officers was held and she was elected Chairman for the third and last time.

## **9. TREASURER'S REPORT**

Councilor Ake moved to approve the Treasurer's Report for December. Councilor Walkup seconded. **Motion carried unanimously.**

## **10. NON-AGENDA ITEMS – DISCUSSION LIMITED TO 1 1/2 MINUTES**

Robin Claxton, Bosque Farms resident, complained about a neighbor burning a pile of brush, that in her opinion was too large.

## **11. OLD BUSINESS**

### **A. Consideration of Amendment to the Intergovernmental Agreement with Peralta for Law Enforcement**

Mayor Knowlton stated that the Town of Peralta had issued a check to Bosque Farms for all arrears for dispatch services. He stated that Peralta would now pay VRECC directly for dispatch services.

Councilor Ake moved to approve the renegotiated intergovernmental agreement with Peralta removing the dispatch fees. Councilor Kennedy seconded.

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Councilor Walkup stated that Item 4.b is not being amended and would like this to be removed from the agreement.

Councilor Ake moved to amend the agreement by removing Item 4.b from the agreement. Councilor Kennedy seconded. **Motion carried unanimously.**

Mayor Knowlton called for a vote on the original motion. **Motion carried unanimously.**

**B. Consideration of Drinking Water State Revolving Loan with NMFA for Improvements at Well #2**

Mayor Knowlton explained the scope of the loan and stated that this loan would replace the direct drive pumps at Well #2 with variable speeds pumps, which were currently being used at Well #1. The Village would also install a scada system to control both wells remotely and a backup generator.

Mayor Knowlton also stated that the power consumption at Well #2 with the direct drive pumps was much higher than at Well #1. He stated that the loan would extend to 2035 at payments of approximately \$34,600 per year.

There was no motion on this agenda item, which meant the Village would move forward with the loan.

**C. Consideration of Art Work for Well #2 Storage Tank**

Charles Tabet, President of the Los Lunas School Board, presented the Governing Body with a sample drawing of art work for Well #2.

There was a suggestion to move “Bosque Farms Elementary” to the location directly under the wording “Jaguar Country”.

Councilor Ake moved to approve the art work as submitted by the school board for the Valencia High School Jaguars with the change. Councilor Kennedy seconded. **Motion carried unanimously.**

**12. NEW BUSINESS**

**A. Consideration of Hiring a Network Administrator/Computer Tech**

Councilor Ake moved to hire James Ruper as a Network Administrator/Computer Tech. Councilor Walkup seconded. **Motion carried unanimously.**

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**B. Consideration of Hiring a Police Officer**

Councilor Kennedy moved to hire Jared Mosher as a Police Officer. Councilor Ake seconded. **Motion carried unanimously.**

**C. Consideration of Hiring a Police Officer**

Councilor Ake moved to hire Joel Cano as a Police Officer. Councilor Kennedy seconded. **Motion carried unanimously.**

**D. Consideration of Hiring a Utility Worker**

Councilor Walkup moved to hire Raul Robledo. Councilor Ake seconded. **Motion carried unanimously.**

**E. Consideration of Open Meetings Act Resolution #782-13**

Councilor Wallace moved to approve the Open Meetings Act Resolution #782-13. Councilor Kennedy seconded. **Motion carried unanimously.**

**F. Consideration of Agreement with Yucca Little League for 2013**

Sue Clark, President of Yucca Little League, addressed the Governing Body for approval of the agreement with Yucca Little League for use of the little league fields and the concession stand.

Councilor Ake moved to approve the agreement with Yucca Little League for 2013. Councilor Walkup seconded. **Motion carried unanimously.**

**G. Consideration of Request for a Minor Subdivision by Paul and Jay Shore as per Ordinance 10-2-16**

Loretta Hatch, Planning and Zoning Officer, stated that Paul and Jay Shore were requesting to divide two lots into three lots for the purpose of accessing property with equipment and bequeathing property to family. The legal description of the property is: Two tracts of land situated within Section II, Township 7N and Range 2E.

Councilor Wallace moved to approve the request for a minor subdivision by Paul and Jay Shore. Councilor Ake seconded. **Motion carried unanimously.**

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#### **H. Consideration of Request for Proposals for Solid Waste Collection Services**

Mayor Knowlton suggested having a review committee consisting of Clerk/Administrator Jones, Councilor Ake and himself.

Councilor Ake moved to approve the Request for Proposals for Solid Waste Collection Services. Councilor Kennedy seconded.

Councilor Walkup stated that he would like all councilors to evaluate the proposals. He also suggested changing the deadline date for the evaluation of proposals to March 13, 2013 to give the councilors enough time to evaluate the proposals.

There were discussions on the percentages in the evaluation process and it was decided that #4 Support for Community Clean-Up Events would change from 5% to 10% and #6 Fee Schedule would change from 60% to 55%.

Mayor Knowlton stated that he doesn't want exclusivity on roll-offs. There was discussion.

Mayor Knowlton asked to put language in the recycling option to keep roll offs available for recycling.

Mayor Knowlton called for a vote. **Motion carried unanimously.**

#### **I. Discussion/Consideration of Bosque Farms EMS**

Mayor Knowlton stated that there was discussion at the previous council meeting about concerns that the Village does not have full-time staff/volunteers to man the EMS on a 24/7 basis and if that was a potential liability for the Village.

Mayor Knowlton stated that VRECC was toning Living Cross first regardless of the staffing at the Bosque Farms EMS. He also stated that VRECC would be cued if Bosque Farms EMS is available or not.

Councilor Walkup stated that this was an excellent service to our community and we should continue to support this.

Councilor Ake stated that the Village doesn't have enough volunteers, but he wants to keep the service. He would like to see it become a paid service but the Village can't afford that right now. He stated that the EMS volunteers do receive a stipend from the county. He suggested looking into supplying food and drinks for all volunteers.

Councilor Kennedy stated that he would like to see this service continued and get more volunteers.

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Councilor Wallace suggested the Village look at the budget.

Keith Gentry, EMS volunteer, stated that the EMS can't administer drugs without enough personnel and people won't volunteer without being able to administer drugs to patients, which is a catch 22.

Steve Gonzales, County Fire Chief, stated that the volunteer shortage is a county-wide problem.

Fire Chief Spencer Wood stated that the Village eventually would need to consider making this a paid service; that something needed to change. He suggested for now bringing in some comfortable chairs and cable television for the volunteers who are covering shifts.

There was discussion of a tax increase to support EMS.

Mr. Gonzales suggested offering incentive pay based on dollars per call in addition to the county stipend.

Mayor Knowlton suggested looking at incentive pay at an upcoming budget review.

Councilor Wallace moved to continue the EMS, look into ways to improve it and also work towards a paid position. Councilor Kennedy seconded. **Motion carried unanimously.**

### **13. MAYOR & COUNCILOR'S REPORTS**

**Councilor Wallace** had no report.

**Councilor Kennedy** had no report.

**Councilor Ake** had no report.

**Councilor Walkup** had no report.

**Mayor Knowlton** stated that at a recent library board meeting the bylaws were amended. He announced that he planned to take a trip to Santa Fe soon to talk to the legislators.

### **14. ADJOURNMENT**

Mayor Knowlton adjourned the meeting at 8:32 p.m.

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**PASSED, APPROVED AND ADOPTED THIS 21<sup>ST</sup> DAY OF FEBRUARY 2013**

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Robert G. Knowlton, Mayor

(SEAL)

ATTEST:

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Gayle A. Jones, Clerk/Administrator