

**COUNCIL OF THE VILLAGE OF BOSQUE FARMS  
MINUTES OF THE REGULAR MEETING  
NOVEMBER 19, 2015**

**1. CALL TO ORDER**

Mayor Robert G. Knowlton called the meeting to order at 5:45 p.m.

**2. ROLL CALL**

Present were Mayor Bob Knowlton, Councilors Wayne Ake, Dolly Wallace, Russ Walkup and Bill Kennedy, Clerk/Administrator Gayle Jones, Assistant Clerk Cheryl Hibdon, Attorney Mark Jarmie, Lt. Mike Kennedy, Treasurer Debra Kelly and P & Z Officer Loretta Hatch.

**3. EXECUTIVE SESSION PURSUANT TO 10-15-1 H (2) NMSA, 1978, REGARDING PERSONNEL MATTERS REGARDING THE HIRING OF POLICE OFFICERS AND AN EMS DIRECTOR**

Councilor Walkup moved to adjourn to Executive Session at 5:45 p.m. Councilor Kennedy seconded. **Motion carried unanimously.**

Attorney Jarmie stated that the only discussion during Executive Session was hiring of police officers and an EMS Director.

Councilor Walkup moved to reconvene at 6:14 p.m. Councilor Ake seconded. **Motion carried unanimously.**

**4. SILENT INVOCATION**

Mayor Knowlton asked everyone to continue to remember our service men and women who put themselves in harm's way to protect us and give us our freedom, to the families who have lost loved ones and our first responders: EMS, police and fire.

**5. PLEDGE OF ALLEGIANCE**

Councilor Kennedy led the Pledge of Allegiance.

**6. APPROVAL/DISAPPROVAL OF AGENDA**

Councilor Walkup moved to approve the agenda with the removal of 13. D. under new business. Councilor Kennedy seconded. **Motion carried unanimously.**

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## **7. APPROVAL/DISAPPROVAL OF MINUTES**

### **October 15, 2015 Regular Meeting**

Mayor Knowlton stated that the minutes would stand as presented.

## **8. DEPARTMENTAL REPORTS**

Lt. Mike Kennedy gave the monthly report for October.

Fire Chief Spencer Wood gave a report for the Fire Department. A new recruit class will begin in January 2016.

## **9. TREASURER'S REPORT**

Councilor Ake moved to approve the October 2015 Treasurer's report. Councilor Wallace seconded. **Motion carried unanimously.**

Treasurer Debra Kelly read her resignation letter to the Governing Body.

## **10. NON-AGENDA ITEMS – DISCUSSION LIMITED TO 1 1/2 MINUTES**

Delfino Gonzales, Bosque Farms resident, owns the property at the end of Gonzales Lane. He asked why his road is private; that all utilities use the road. He stated that all the drainage off Wise Recycling and Jiffy Lube drains onto Gonzales Lane. Mayor Knowlton stated that he would get back to Mr. Gonzales

## **11. PROCLAMATIONS**

Mayor Knowlton read a proclamation declaring the month of November as American Diabetes Month "Eat Well America".

## **12. OLD BUSINESS**

### **A. Consideration of Adoption of Ordinance 2015-02 Amending the Uniform Traffic Ordinance**

Councilor Wallace moved to approve adopting Ordinance 2015-02 amending the Uniform Traffic Ordinance. Councilor Ake seconded. **Motion carried unanimously.**

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**13. NEW BUSINESS**

**A. Consideration of Hiring a Police Officer**

Councilor Kennedy moved to hire Melvin Torivio as a Police Officer. Councilor Wallace seconded. **Motion carried unanimously.**

**B. Consideration of Hiring a Police Officer**

Councilor Walkup moved to hire Tim Leyva as a Police Officer. Councilor Ake seconded. **Motion carried unanimously.**

**C. Consideration of Hiring a Police Officer**

Councilor Ake moved to hire Tayler Caulder as a Police Officer. Councilor Wallace seconded. **Motion carried unanimously.**

**E. Consideration of Raise for the Animal Control Officer and Revised Job Description**

Councilor Walkup moved to approve the revised job description for the Animal Control Officer. Councilor Ake seconded. **Motion carried unanimously.**

Councilor Walkup moved to approve a raise for the Animal Control Officer/Code Enforcement Officer in the amount of \$1.50 per hour. Councilor Kennedy seconded. **Motion carried unanimously.**

**F. Consideration of Hiring an EMS Director**

Councilor Ake moved to approve hiring Vernon Abeita as an EMS Director. Councilor Walkup seconded. **Motion carried unanimously.**

**G. Consideration of Replat at 1190, 1210 and 1230 Willow Trail by Donald and Bonnie Walker**

Councilor Ake moved to approve the replat at 1190, 1210 and 1230 Willow Trail by Donald and Bonnie Walker. Councilor Walkup seconded. **Motion carried unanimously.**

**H. Consideration of Election Resolution #848-15**

Councilor Walkup moved to approve Election Resolution #848-15. Councilor Kennedy seconded. **Motion carried unanimously.**

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**I. Consideration of Appointment of Dorothy Vaughn as Alternate Representative to the Older Americans Advisory Board**

Councilor Wallace moved to approve the appointment of Dorothy Vaughn as Alternate Representative to the Older Americans Advisory Board. Councilor Ake seconded. **Motion carried unanimously.**

**J. Consideration of Publications of Amendments to the Solid Waste Ordinance 9-1-16 (3) and 9-1-17 (d) & (f)**

Councilor Ake and Councilor Walkup disagreed with some of the amendments; Attorney Jarmie suggested this be postponed until a workshop could be held to discuss the changes.

Councilor Ake moved to postpone this agenda item. Councilor Walkup seconded. **Motion carried unanimously.**

**K. Consideration of Purchase of Laserfiche Document Management System**

Clerk/Administrator Jones explained the document management system. She also stated that the money is not in the budget for this expenditure.

Councilor Walkup stated that he has looked in to this system. He spoke in favor of the system but stated that the server would need to be kept up-to-date; backups would need to be addressed; work stations would need to be updated; the network would need to be looked at; document groups would need to be planned. He stated that most of this would be at additional costs.

Councilor Ake suggested postponing this until the next budget to further investigate system upgrades, etc. He suggested Councilor Walkup work with Ms. Jones before the next budget.

Councilor Ake moved to postpone until more information can be gathered. Councilor Walkup seconded. **Motion carried unanimously.**

**14. MAYOR & COUNCILOR'S REPORTS**

**Councilor Wallace** announced that she recently received a new hip replacement and she is doing well. She asked that the Governing Body to consider handicap access doors into the council chambers/court room during the next budget. She stated that Sharon Eastman and she still needed to work on the horse signs. She also asked what was protecting our water supply from terrorists.

**Councilor Kennedy** stated that he attended the first Valencia Council of Governments meeting.

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**Councilor Ake** invited Fire Chief Spencer Wood and Fire Department Volunteer Scott Milton tonight to discuss the new Valencia County proposal for the Fire/EMS stipend. They stated that Los Lunas and Belen have backed out of the program. The county formed a committee to re-write the program and Mr. Milton is on that committee.

Mr. Milton explained that in 2001 the county voters passed a 1/8% GRT; 15% of that was set aside for the volunteers of Valencia County. In 2002 the county commission passed the regular stipend program. Since then, the stipend has been paid out twice per year. Out of every payout, 20% of the fund has been held back to maintain the fund.

Mr. Milton stated that in August of this year, the County Fire Chief and the Interim County Manager hand delivered a letter stating they were cutting Bosque Farms, Rio Communities and Peralta out of the stipend program. The county suspended the stipend program in June of this year.

Mr. Milton reviewed what has taken place at the re-write committee meeting since that time. The county has four positions on this committee. He gave the council copies of what the county is proposing for the "Nominal Fee Program". The municipalities were given this draft on November 17 and were given seven days for the governing bodies and municipal legal to review. The county is now having problems keeping volunteers because of the way they are being treated.

Councilor Ake stated that people are going to die because of the lack of volunteers. This "Nominal Fee Program" is not going to solve the county's problem. He suggested that the Village of Bosque Farms sue the county for what they are doing.

Mayor Knowlton asked Attorney Jarmie to research this and move forward.

**Councilor Walkup** has started working on an aquaponics group for New Mexico. He wished everyone a Happy Thanksgiving.

**Mayor Knowlton** congratulated Holly Holms on her recent win. He stated that he would like to do something here at the Village in honor of her in the future. He announced that Beehive Homes is now open. They had an open house today. He also stated that he is working on a legislative breakfast in the near future.

## **15. ADJOURNMENT**

Mayor Knowlton adjourned the meeting at 8:06 p.m.

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**PASSED, APPROVED AND ADOPTED THIS 17<sup>TH</sup> DAY OF DECEMBER 2015**

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Robert G. Knowlton, Mayor

(SEAL)

ATTEST:

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Gayle A. Jones, Clerk/Administrator