

**COUNCIL OF THE VILLAGE OF BOSQUE FARMS  
MINUTES OF THE REGULAR MEETING  
OCTOBER 15, 2015**

**1. CALL TO ORDER**

Mayor Robert G. Knowlton called the meeting to order at 6:00 p.m.

**2. ROLL CALL**

Present were Mayor Bob Knowlton, Councilors Wayne Ake, Dolly Wallace, Russ Walkup and Bill Kennedy, Clerk/Administrator Gayle Jones, Assistant Clerk Cheryl Hibdon, Police Chief Greg Jones, Treasurer Debra Kelly and P & Z Officer Loretta Hatch. Attorney Mark Jarmie was absent.

**3. SILENT INVOCATION**

Mayor Knowlton asked everyone to continue to remember our service men and women who put themselves in harm's way to protect us and give us our freedom, to the families who have lost loved ones and our first responders: EMS, police and fire.

**4. PLEDGE OF ALLEGIANCE**

Councilor Walkup led the Pledge of Allegiance.

**5. APPROVAL/DISAPPROVAL OF AGENDA**

Councilor Walkup moved to approve the agenda. Councilor Ake seconded. **Motion carried unanimously.**

**6. APPROVAL/DISAPPROVAL OF MINUTES**

**September 17, 2015 Regular Meeting**

Mayor Knowlton stated that the minutes would stand as presented.

**7. DEPARTMENTAL REPORTS**

Police Chief Greg Jones gave the monthly report for September.

Lillie McNabb stated that the Older Americans Program held a regional public hearing near Espanola on Tuesday, October 13, 2015 and seven seniors from Bosque Farms attended. She announced that the next local meeting would be held next Wednesday, October 21.

Council Meeting Minutes  
10/15/15 Page 2

Sharon Eastman, P & Z Commissioner/Chair, stated that the P & Z Commission has been asked to re-visit the planned residential development section of the 10-1; specifically the senior planned residential development, an RV park and mother-in-law quarters. She announced that the next meeting would be held on Wednesday, October 28, 2015 at 6:30 p.m.

## **8. TREASURER'S REPORT**

Councilor Wallace moved to approve the September Treasurer's report. Councilor Walkup seconded. **Motion carried unanimously.**

## **9. NON-AGENDA ITEMS – DISCUSSION LIMITED TO 1 1/2 MINUTES**

There were no non-agenda items.

## **10. OLD BUSINESS**

### **A. Consideration of Adoption of Amendments to the 5-1 Business Registration /Business License Ordinance**

Councilor Walkup moved to approve the adoption of amendments to the 5-1 Business Registration/Business License Ordinance. Councilor Wallace seconded. **Motion carried unanimously.**

### **B. Consideration of Adoption of Amendments to Animal Control Ordinance Section 8-4**

Councilor Walkup moved to approve the adoption of amendments to Animal Control Ordinance Section 8-4. Councilor Wallace seconded. **Motion carried unanimously.**

### **C. Consideration of Resolution #847-15 Adopting an Administrative Fee Schedule for the 10-1 Comprehensive Zoning Ordinance**

Councilor Kennedy moved to approve Resolution #847-15 adopting an administrative fee schedule for the 10-1 Comprehensive Zoning Ordinance. Councilor Walkup seconded. **Motion carried unanimously.**

### **D. Follow-up on Progress at 1170 Monte Vista Drive**

Detective Paul Linson and P & Z Officer Loretta Hatch gave an update on the property at 1170 Monte Vista Drive. Detective Linson has been in contact with the owner of the property and it is the owner's intention to clean up and sell the property. He has been in contact with a real estate agent. The owner, Mr. Anderson, has also removed personal possessions from the property and has set animal traps. Detective Linson will keep monitoring the situation.

Council Meeting Minutes  
10/15/15 Page 3

## **11. NEW BUSINESS**

### **A. Consideration of Publication of Ordinance 2015-02 Amending the Uniform Traffic Ordinance**

Councilor Wallace moved to approve publication of Ordinance 2015-02 amending the Uniform Traffic Ordinance. Councilor Kennedy seconded. **Motion carried unanimously.**

### **B. Consideration of Contract with Forsgren & Assoc. for Engineering Services for Tank #2 Rehab**

Mayor Knowlton stated that the Village received capital outlay money for the tank rehab. He stated that the engineering fees came in at \$33,669.00.

Councilor Ake stated that the council had no knowledge of this contract negotiation.

Clerk/Administrator Jones stated that Forsgren has a contract with CES, who has already gone through the procurement process so Bosque Farms didn't have to. She stated that the Village did send out a questionnaire to all the engineering firms with CES that have done tank projects. It was determined that Forsgren was the firm that would best meet our needs. NMED has been involved in the entire contract process.

Councilor Ake reiterated that the council needed to be informed of what was going on.

Mayor Knowlton called for a motion.

Councilor Walkup moved to approve the contract with Forsgren & Associates for engineering services for Tank #2 rehab in the amount of \$31,466 plus NMGRT. Councilor Wallace seconded. **Motion carried with a 3-1 vote. Councilors Wallace, Kennedy and Walkup voted in favor of the motion. Councilor Ake voted against the motion.**

### **C. Consideration of Award of Contract to D & R Tank for the Tank #2 Rehab**

Councilor Ake moved to award the contract for the Tank #2 rehab to D & R Tank in the amount of \$180,215.00 which includes NMGRT and a 5% decrease for contractor certificate. Councilor Wallace seconded. **Motion carried unanimously.**

### **D. Consideration of Contract with ESA Construction for Village Office Renovation**

Councilor Walkup moved to approve the contract with ESA Construction in the amount of \$44,160.98 including NMGRT. Councilor Kennedy seconded. **Motion carried unanimously.**

Council Meeting Minutes  
10/15/15 Page 4

## **12. MAYOR & COUNCILOR'S REPORTS**

**Councilor Walkup** reminded everyone that the Toss No Mas would be held this Saturday at the Village office.

**Councilor Ake** stated that he was wearing pink for Breast Cancer Awareness.

**Councilor Kennedy** had no report.

**Councilor Wallace** asked if Sharon Eastman and she could check on locations to place signs that say "Share Road with Horses". Mayor Knowlton stated that would be fine.

**Mayor Knowlton** stated that he participated in the Mayor's Summit with Mayor Berry. There was discussion on putting together a Mayor's Caucus. He stated that Los Lunas Mayor Charles Griego was putting together a Valencia County Council of Governments meeting that would be held on Tuesday, October 20, 2015 at 6:00 p.m. at the Los Lunas Transportation Center. Councilor Walkup, Wallace and Kennedy stated that they would try to be there.

Mayor Knowlton stated that the Village received capital outlay money for the recreation site. The Village is waiting for paperwork from DFA.

## **13. ADJOURNMENT**

Mayor Knowlton adjourned the meeting at 7:19 p.m.

**PASSED, APPROVED AND ADOPTED THIS 19<sup>TH</sup> DAY OF NOVEMBER 2015**

---

Robert G. Knowlton, Mayor

(SEAL)

ATTEST:

---

Gayle A. Jones, Clerk/Administrator