

**REGULAR MEETING OF THE PLANNING & ZONING COMMISSION
July 1, 2013**

MINUTES

1) Residents to Address Commission (Non-Agenda Items)

None

2) Call to Order

Chairman Garrison called the meeting to order at 6:30 pm.

3) Roll Call

Present were Chairman Garrison, Commissioners Eastman, Hulse, Craig, McAda and Planning & Zoning Officer Loretta K. Hatch.

4) Pledge of Allegiance

5) Approval of Agenda

Motion by Commissioner Hulse to approve. Seconded by Commissioner Eastman. Carried unanimously.

6) Approval of the Minutes:

Motion by Commissioner Eastman to approve the Minutes of the June 3, 2013 Planning and Zoning Commission meeting. Seconded by Commissioner McAda. Carried unanimously.

7) Old Business

A.) Approval of Master Plan Resolution #791-13

Motion made by Commissioner McAda to table approval of Resolution No. 791-13 until the August 5th, 2013 regularly scheduled meeting of the Planning and Zoning Commission. Seconded by Commissioner Craig. Carried unanimously.

8) New Business

A.) Approval of Planning & Zoning Open Meetings Act Resolution #792-13.

Motion made by Commissioner Eastman to approve Resolution No.792-13. Seconded by Commissioner Hulsey. Carried unanimously.

B.) Approval of Planning & Zoning Commissioners Meeting Policy and Guidelines Resolution # 793-13.

Motion made by Commissioner Hulsey to approve Resolution No.793-13. Seconded by Commissioner McAda. Carried unanimously.

C.) Request for Variance as per Ordinance 10-1-16.

Motion made by Commissioner McAda to recommend to Council approval of the variance request at 650 Valle Dr. by James L. and Kerry T. Renshaw for the purpose of building within the front 30 foot setback area. Seconded by Commissioner Craig. Passed in a 3 to 1 vote with Chairman Garrison and Commissioners Eastman, Craig and McAda voting to approve motion and Commissioner Hulsey voting not to approve motion.

D.) Proposal to record summarized Minutes of the Planning & Zoning Commission meetings and hold recording of meeting for a minimum of one (1) year.

Motion made by Commissioner Eastman to approve the recording of summarized minutes and retain recordings of the Planning & Zoning Commission meetings for a minimum of one (1) year. Seconded by Commissioner Hulsey. Carried unanimously.

9) Monthly Report

Mrs. Hatch gave monthly report for the month of May.

13) Adjourn

Commissioner Hulsey moved to adjourn the meeting at approximately 7:15pm. Commissioner Eastman seconded. Carried unanimously.

PASSED, APPROVED AND ADOPTED ON THIS 5st DAY OF August, 2013.

Vice Chairman, Sharon Eastman

ATTEST:

Planning & Zoning Officer, Loretta K. Hatch