

# ***BOSQUE FARMS POLICE DEPARTMENT***

1455 West Bosque Loop  
Bosque Farms, New Mexico 87068

Office: (505) 869-2358

Fax: (505) 869-2936

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## **Application: Civilian Volunteer Program**

1. Attach a photocopy of your driver's license or state identification card when returning your application to the police department.
2. Please print clearly in black or blue ink.
3. Please attach a resume and/or training certificates you want to have considered.

**Date of application:** \_\_\_\_\_

**Last name:** \_\_\_\_\_

**First name:** \_\_\_\_\_

**Middle name:** \_\_\_\_\_

**Maiden name:** \_\_\_\_\_

**Applicant physical address:** \_\_\_\_\_  
\_\_\_\_\_

**Applicant mailing address if different** \_\_\_\_\_  
\_\_\_\_\_

**Home phone:** \_\_\_\_\_

**Cell phone:** \_\_\_\_\_

**Work phone:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Brief description of the type of volunteer work you want to perform:**

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**Please list 3 non-family references by name and contact phone number:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**I understand that the above information is voluntarily supplied and may be used and disclosed for volunteer purposes and for the purposes of conducting a background check.**

**Applicant signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## **Civilian Volunteer Program**

- Volunteers receive no compensation of any kind for their work.
- Acceptance into the program is determined by the chief of police.
- A background check will be conducted on all applicants, including and driver's license check, reference check and criminal history check.
- Volunteers may leave the program with or without notification to the police department and with or without cause.
- Volunteers may be released from the program by the chief of police with or without notification and with or without cause.
- All work products remain the sole property of the Bosque Farms Police Department.
- Volunteers have no personnel rights as defined in the Village of Bosque Farms Personnel Policy Manual, to include appeals of disciplinary actions.
- Volunteers are prohibited from carrying firearms while performing volunteer duties, even if they have a concealed carry permit.
- Any and all personal injury or private property damage suffered while performing volunteer work will be the sole responsibility of the volunteer, not the Village of Bosque Farms or the police department, including any and all vehicle crashes.
- Volunteers must understand that they may become aware of information that is law enforcement sensitive and/or confidential and agree they will keep any such information confidential.
- Volunteers are asked to perform at least 16 hours of work per month.
- No village or police department property will be removed from the police department without the permission of the chief of police.

I have read, understand and agree with all of the above information.

**Signature of applicant** \_\_\_\_\_

**Date:** \_\_\_\_\_