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Mayor Chris Gillespie

VILLAGE OF BOSQUE FARMS

1455 West Bosque Loop • Bosque Farms, NM 87068

AGENDA



THE GOVERNING BODY OF THE VILLAGE OF BOSQUE FARMS WILL HOLD ITS
REGULAR MEETING ON THURSDAY, FEBRUARY 19th, 2026 IN THE COUNCIL
CHAMBERS, 1455 WEST BOSQUE LOOP, BOSQUE FARMS, NM AT 6:00PM.

1. CALL TO ORDER
2. ROLL CALL OF GOVERNING BODY
3. PLEDGE OF ALLEGIANCE
4. PRESENTATIONS:
 - A. Training – City Attorney
 - B. Yucca Little League Proclamation
5. DEPARTMENTAL REPORTS
6. MAYOR AND COUNCIL REPORTS – no official action
7. REVIEW AND APPROVAL OF TREASURER'S REPORT
8. PUBLIC COMMENT – Limited 1.5 minutes; time cannot be shared
9. REVIEW AND APPROVAL OF CONSENT AGENDA
 - A. Minutes from January 15, 2026
10. ITEMS REMOVED FROM THE CONSENT AGENDA
11. OLD BUSINESS
 - A. Yucca Little League Lease
 - B. Discussion Regarding Street Lighting on Hwy. 47 (Mayor and Clerk/Administrator Martinez)
 - C. Discussion and **Possible Action** regarding American Rescue Plan Actin (ARPA) funds received, obligated and expended. **Water / Wastewater**

Repair and Maintenance

- D. Review and Approval of Resolution No. 1081-26 Rules of Procedure
- E. Discussion regarding Door-to-Door Sales (no action)
- F. Discussion EMS MOU with Peralta for EMS Services

12. NEW BUSINESS

- A. Permission to Advertise Ordinance No. ____ Repealing Rules of Procedure Section 2-2-2
- B. Approval of Fair Board Contract
- C. Hiring of Water/Wastewater Employees
- D. Approval for use of funds to purchase 700 MHz pagers
- E. Approval for use of funds for purchase of firefighting equipment (nozzles, lights, fan, etc.)
- F. Review and approval of Resolution No. 1083-26 Midyear Budget Adjustment Requests
- G. Review and approval of Resolution No. 1084-26 FY26 Budget Adjustment Request for Valencia County Regional Communications Center (VRECC)
- H. Approval request for Mark Podeyn and Lonna Podeyn who are requesting a Subdivision Land Split (from 1 parcel to 2) of LANDS OF BOGGESS Tract: 3C1 S: 1 T: 7N R: 2E 4.25 ACRES Located to the west of 1210 Bosque Farms Blvd and immediately east of Bosque Farms Blvd
- I. Appointment of the Planning and Zoning Commissioner, Bill (William) Richardson

13. ANNOUNCEMENTS AND FUTURE AGENDA ITEMS

14. ADJOURNMENT

TIME AND PLACE OF NEXT MEETING:

**THE NEXT MEETING OF THE VILLAGE OF BOSQUE FARMS VILLAGE COUNCIL
WILL BE HELD ON THURSDAY, MARCH 19TH, 2026.**

Agenda Posted on February 13, 2026


Erica A. Martinez, Clerk/Administrator

PLEASE NOTE: The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who needs a reader, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at (505) 869-2358 at least three (3) calendar days prior to the meeting. Public documents including the agenda and minutes can be provided in digital or hardcopy format. The Village of Bosque Farms strictly prohibits any form of unlawful discrimination based on race, color, religion, gender identity, sexual orientation, sex, national origin, age, disability, or political affiliation in any program, activity, or service sponsored by the Village. Contact the office of the Village Clerk/administrator for more information.



Christopher Gillespie
Mayor



Andrew Owen
Chief of Police

Village of Bosque Farms

MONTHLY REPORT FOR JANUARY 2026

CALLS FOR SERVICE

Bosque Farms: 148

Peralta: 107

TOTAL: **255**

16% Decrease

TRAFFIC STOPS

Bosque Farms: 27

Peralta: 69

TOTAL: **96**

25% Increase

CITATIONS

Bosque Farms: 10

Peralta: 37

TOTAL: **47**

47% Increase

ARRESTS

Bosque Farms: 2

Peralta: 4

TOTAL: **6**

166% Increase

REPORTS

Bosque Farms: 25

Peralta: 17

TOTAL: **45**

9% Increase

DUI ARRESTS

Bosque Farms: 1

Peralta: 0

TOTAL: **1**

100% Increase



Christopher Gillespie
Mayor



Andrew Owen
Chief of Police

Village of Bosque Farms

Statistical Breakdown by Jurisdiction

CRIME	BOSQUE FARMS	PERALTA
DOMESTIC VIOLENCE	1	0
MISSING PERSON/RUNAWAY	0	1
CHILD ABUSE/NEGLECT	2	0
CYFD REFERRAL/SCI REPORT	3	2
ASSAULT/BATTERY PEACE OFFICER	0	0
ASSAULT/BATTERY CITIZEN	0	1
TRAFFIC CRASH NO INJURY	6	7
TRAFFIC CRASH INJURY	2	2
DUI	1	0
SUSPENDED/REVOKED DL	0	0
ROBBERY	0	0
FRAUD/EMBEZZLEMENT	1	1
LARCENY	1	1
SHOPLIFTING	4	0
IDENTITY THEFT	0	0
BURGLARY (RESIDENTIAL)	1	0
BURGLARY (COMMERCIAL)	0	1
BURGLARY (AUTO)	0	0
CRIMINAL DAMAGE TO PROPERTY	1	0
STOLEN VEHICLE	0	0
RECOVERED STOLEN VEHICLE	0	0
TOWED VEHICLE	2	0
DRUG OFFENSE	1	0
WARRANT ARREST	1	2
SUSPICIOUS ACTIVITY	6	11
ASSIST OTHER AGENCY	13	7
SWAT CALL OUTS	2	0
MENTAL/MEDICAL HEALTH CALLS	5	5
NATURAL DEATH	1	0
OTHER CALLS	85	60



Christopher Gillespie
Mayor



Andrew Owen
Chief of Police

Village of Bosque Farms

Evidence & Property:

- Routine evidence intake
- Provided DA's office with discovery upon request.
- Assisted with IPRA and discovery requests of officer BWC footage.

Advanced Training:

- Officer Romero and Officer Thom completed ARIDE (Advanced Roadside Impaired Driving Enforcement) training
-

Significant Events:

- Working with Lexipol for wellness application and training application.
- Emergency equipment maintenance and firmware updates completed on entire fleet.
- Working with the FBI on a fraud/ embezzlement case.
-

Special Events:

- Officer Carrasco was recognized by the Los Lunas Rotary Club with a Letter of Appreciation.

Admin/ Additional:

- Sgt. Duran completed IR9000 proficiencies.
- Sgt. Duran attended the quarterly DWI Task Force meeting.

Andrew M. Owen

Chief of Police

BOSQUE FARMS POLICE DEPT. JANUARY 2026 MONTHLY REPORT

DETECTIVE MARK GURULE



- | | |
|----------------------------|--------------------------------|
| ➤ Total Cases Assigned – 2 | ➤ Arrest Warrants – |
| ➤ Total Cases Closed – 2 | ➤ Search Warrants – |
| ➤ Active Cases – | ➤ Returned Stolen Property – |
| ➤ Total Reports – | ➤ SCI Reports – 3 |
| ➤ Supplemental Reports – 1 | ➤ Safehouse Interviews – 2 |
| ➤ Felony Arrest – | ➤ Total Citations – (BF) / (P) |
| ➤ Misdemeanor Arrest - | ➤ DWI Arrest - |

BOSQUE FARMS

The month of January included vacation days. I did assist with large scale calls for service and investigations.

BFPD26000014: Officer Gordon handled a SCI referral which included placing the children on a 72 hour hold with CYFD. I set up and attended forensic interviews with the children. After coordinating with the DA's office, charges will not be filed at this time. The children are in a safe location and receiving services from CYFD.

PERALTA

PPD26000007: Patrol handled a fraud report which included confiscating a large amount of evidence. This case is currently being forwarded to the FBI due to the potential scale of the offense. I am currently working with the DA's office, The NM AG's office, and the FBI to get this forwarded.

SCI REPORT(S):

SCI Intake 2079476: Received regarding physical abuse between siblings. A 72 hour hold was placed on the children and forensic interviews were conducted. At this time no charges are being filed and CYFD is provided the family services.

SCI Intake 2079726: Received regarding neglect. A check of the home was conducted, and it was determined no further investigation was necessary. This family is currently receiving services through CYFD.

SCI Intake 2080109: This report was received as a duplicate to intake #2079726.

Training / Additional Services:

1/5 Completed Racial Profiling and Missing Person's training.

1/13 Attended NM auditor training.

1/26 Attended forensic interviews.



Chris Gillespie
Mayor

Village of Bosque Farms



Andrew Owen
Chief of Police

Animal Control - Monthly Report

January - 2026

Calls for Service/Phone Calls	80
After Hours Dispatch Calls	2
Citations Issued	12
Verbal/Written Warnings	6
Impounded Animals	3
Animals Taken to VC Shelter	1
Owner Release's	2
Stray Animals Turned Over to The Village	2
Animals Rehomed/Returned	2
Cats Caught in Traps by Residents	0
Animals Euthanized	0

SPECIAL EVENTS:

TRAINING:

Fine Fee Summary

From 01/01/2026 12:00 AM to 01/31/2026 11:59 PM

All Case Types and Sub-Types

All Clerks

Receipts

Case Payment

Animal Control	500.00
Fine	1,110.00
Plannig & Zoning	100.00

Subtotal: 1,710.00

Total Receipts: 1,710.00

Report Total: **1,710.00**

Receipt By Date Summary
 From 01/01/2026 12:00 AM to 01/31/2026 11:59 PM
 All Case Types and Sub-Types
 All Clerks

Date	Number	Payer	Case	Transaction Type	Amount
01/02/2026					
	47675	Hidalgo, Manuel	202555580	Case Payment	200.00
	2026/01/02		Count: 1	Day Sub Total:	200.00
01/06/2026					
	47676	Aguilar, Saul	202555583	Case Payment	25.00
	47677	Chanez Moreno, Angel De Jesus	202555446	Case Payment	110.00
	2026/01/06		Count: 2	Day Sub Total:	135.00
01/08/2026					
	47678	Morales, Allysia Nichol	202555596	Case Payment	80.00
	2026/01/08		Count: 1	Day Sub Total:	80.00
01/13/2026					
	47679	Pierce, Andraumytha	202655610	Case Payment	100.00
	2026/01/13		Count: 1	Day Sub Total:	100.00
01/14/2026					
	47680	Rangel Moreno, Francisca	202555590	Case Payment	90.00
	2026/01/14		Count: 1	Day Sub Total:	90.00
01/15/2026					
	47681	Gurule, Alyssa	202555572	Case Payment	100.00
	947682	Scanland, Stefanie	202555571	Case Payment	100.00
	47682	Scanland, Stefanie	202555571	Case Payment	100.00
	2026/01/15		Count: 3	Day Sub Total:	300.00
01/16/2026					
	47683	Maldonado, Joel	202655609	Case Payment	180.00
	2026/01/16		Count: 1	Day Sub Total:	180.00
01/22/2026					
	47684	Chanez Moreno, Angel De Jesus	202555446	Case Payment	50.00
	47685	Chanez Moreno, Angel De Jesus	202555446	Case Payment	25.00
	2026/01/22		Count: 2	Day Sub Total:	75.00
01/28/2026					
	47686	Moya-Campos, Jalina	202555559	Case Payment	150.00
	2026/01/28		Count: 1	Day Sub Total:	150.00
01/29/2026					
	47687	Baca, Maria Christina	202555449	Case Payment	100.00
	2026/01/29		Count: 1	Day Sub Total:	100.00
01/30/2026					
	47688	Cavillo, Mark	202555606	Case Payment	400.00
	2026/01/30		Count: 1	Day Sub Total:	400.00
			Count: 15	Total:	\$1,810.00

Voided

Monthly Activity Report

January 2026

Citations and Non-Citations By Issued Date

Financial Type: Fines and Fees

Cases With and Without Disposition

Citations	Last Month	This Month	Change	Last YTD	This YTD	Change
Animal Control	8	2	-6	9	2	-7
DUR	0	0	0	1	0	-1
Planning & Zoning	0	0	0	1	0	-1
SEAT BELTS	0	0	0	1	0	-1
TRAFFIC	3	9	6	26	9	-17
Totals:	11	11	0	38	11	-27
Non-Citations						
Animal Control	2	0	-2	0	0	0
Totals:	2	0	-2	0	0	0
Fines and Fees						
Animal Control	493.75	500.00	6.25	200.00	500.00	300.00
Bad Check Fee	0.00	0.00	0.00	0.00	0.00	0.00
Corrections Fee	0.00	0.00	0.00	20.00	0.00	(20.00)
Corrections Fee PA	10.00	0.00	(10.00)	90.00	0.00	(90.00)
Court Automation Fee	0.00	0.00	0.00	6.00	0.00	(6.00)
Fine	945.00	1,110.00	165.00	5,924.00	1,110.00	(4,814.00)
Judicial Education Fee	0.00	0.00	0.00	3.00	0.00	(3.00)
PD Equipment Fund 1	10.00	0.00	(10.00)	90.00	0.00	(90.00)
PD Equipment Fund 2	25.00	0.00	(25.00)	135.00	0.00	(135.00)
Plannig & Zoning	0.00	100.00	100.00	0.00	100.00	100.00
Totals:	\$1,483.75	\$1,710.00	\$226.25	\$6,468.00	\$1,710.00	\$(4,758.00)

Citation Activity
All Case Types and Sub-Types
January 2026
Citations issued
Cases With and Without Disposition

Citation Report Type	Last Month	This Month	Change	Last YTD	This YTD	Change
Animal Control	8	2	-6	9	2	-7
DUR	0	0	0	1	0	-1
Planning & Zoning	0	0	0	1	0	-1
SEAT BELTS	0	0	0	1	0	-1
TRAFFIC	3	9	6	26	9	-17
No Report Type	0	1	1	6	1	-5
Total:	11	12	1	44	12	-32

**COUNCIL OF THE VILLAGE OF BOSQUE FARMS, NM
MINUTES OF THE REGULAR MEETING
JANUARY 15, 2026**

1. CALL TO ORDER & ROLL CALL

Mayor Gillespie called the meeting to order at 6:00 p.m.

Present were Mayor Chris Gillespie, Mayor Pro Tem Ronita Wood, Councilor Erica De Smet, Councilor James Bruhn, and Councilor Manuel Zamora. Quorum present.

2. PLEDGE OF ALLEGIANCE

Councilor Zamora led the Pledge of Allegiance.

3. APPROVAL OF THE AGENDA

Councilor De Smet made a motion to amend the agenda by removing item twelve (12) Door-to-Door Solicitation from tonight's agenda. Councilor Zamora seconded the motion.

Roll call as follows: Mayor Pro Tem Wood, against; Councilor De Smet, for; Councilor Bruhn, for; and Councilor Zamora, for. **Motion carried.**

Councilor De Smet made a motion to adhere to 2-2-2C and add New Business and Other Business to the agenda. Councilor Bruhn seconded the motion.

There was discussion. Attorney Winter advised the agenda has been published in its current form and adding new items at this time would be in violation of state law. In the future the agendas will be more reflective of what is required by ordinance and/or resolution.

Mayor Pro Tem Wood made a motion to approve the agenda with the removal of item twelve (12) for January 15, 2026. Councilor De Smet seconded the motion.

Roll call as follows: Mayor Pro Tem Wood, for; Councilor De Smet, for; Councilor Bruhn, for; and Councilor Zamora, for. **Motion carried unanimously.**

4. COUNCIL TO REVIEW & TAKE ACTION PREVIOUS MINUTES

December 18, 2025, Regular Meeting Minutes

Councilor De Smet made a motion to approve the minutes for the December 18, 2025, Regular Meeting. Mayor Pro Tem Wood seconded the motion.

Roll call as follows: Mayor Pro Tem Wood, for; Councilor De Smet, for; Councilor Bruhn, for; and Councilor Zamora, for. **Motion carried unanimously.**

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3
4 **5. DEPARTMENTAL REPORTS**

5
6 **Police Chief Owen** presented the police department report for December 2025. He presented
7 the animal control report for December 2025. He also included the annual report for 2025.
8

9 **Fire Chief Brogden** gave an update on community involvement opportunities. A couple of
10 members hosted a group of about twenty (20) homeschoolers from both Bosque Farms and
11 Los Lunas at the station. They covered things like fire safety. The fire department transported
12 Santa to Beehive Homes and spent time with the residents. He also gave an overview for the
13 year.
14

15 **Drew Padilla** of Prodigy introduced himself as the contract operator for water and wastewater
16 public works for the Village of Bosque Farms. Some challenges are in staffing, the service of
17 life of the equipment at the wastewater plant, and remote monitoring. They met with the
18 Volunteer Fire Department to talk about the testing of all the fire hydrants. He also gave an
19 update on arsenic levels in the water. His recommendation is to put together workshops with
20 the Council and Molzen Corbin to get the required funding to bring the equipment reliability.
21

22 **Clerk/Administrator Martinez** validated and verified through the State Attorney General
23 regarding the audits, they are all one hundred percent (100%) up to date. Next week, there is
24 meeting with the Department of Transportation on the CRP grant. That's to upgrade the
25 lighting within the boundaries of Bosque Farms. Clerk Martinez meets with Roberta from
26 Prodigy every week. She is working on all the outstanding projects and grants to get them up
27 and running.
28

29 **6. MAYOR & COUNCILOR'S REPORTS**

30
31 **Mayor Gillespie** proposed a new system to give people out in the community a voice. Any
32 citizen of the Village of Bosque Farms, or any council member that sees a need for revision or
33 amendment to any ordinance, bring those issues forward to an open meeting. Proposals for
34 change or amendment must be presented to the Clerk/Administrator in a written document at
35 least twenty-four (24) hours in advance of the council meeting. There will be allocated time to
36 read the suggestions and solutions during an ordinance change public comment section of the
37 meeting, which will be added to the agenda. There will also be allocated time to interact with
38 council members on the proposal. The Council already has a voice to a certain extent. This
39 change will give the community a voice.
40

41 **Councilor Bruhn** introduced himself. He and Councilor Zamora spent the last three days
42 training in Santa Fe learning a lot. If he can help in any way let him know.
43

44 **Councilor Zamora** introduced himself. He was with Councilor Bruhn for the last three days
45 in training. He thanked everyone for their support and is also here to help.
46

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3
4 **Councilor De Smet** nothing to report.

5
6 **Mayor Pro Tem Wood** informed we lost several Bosque Farms residents, including our 95-
7 year-old Mr. Cox this week. We have lost two or three others that have been around for a long
8 time. Just think about their families.

9
10 **7. COUNCIL TO REVIEW & TAKE ACTION ON TREASURER'S REPORT**

11
12 Treasure Maes presented the treasurer's report for the month of December 2025.

13
14 Councilor Zamora made a motion to approve the treasurers reports for the month of
15 December 2025. Councilor Bruhn seconded the motion.

16
17 Roll call as follows: Mayor Pro Tem Wood, for; Councilor De Smet, for; Councilor Bruhn,
18 for; and Councilor Zamora, for. **Motion carried unanimously.**

19
20 **8. PUBLIC COMMENT FOR NON-AGENDA ITEMS**

21 **(Comments are limited to 1 ½ Minutes, time cannot be distributed to peers in attendance)**

22
23 Jess Weston, resident, thanked mayor and council for the opportunity to speak. He hopes to
24 see good work coming out of the new council. Mr. Weston appreciates council taking door-to-
25 door off the agenda and leaving it as is. Secondly, he provided mayor and council with a
26 packet on the formal opposition to allowing secondary dwellings on rural residential lots here
27 in the village. RVs are accessory structures; it's clearly stated in the ordinance.

28
29 Celestino Landavazo left.

30
31 Tom Neckbone Mraz left.

32
33 John & Andrea Gordon, resident, thanked the council for everything they do. He appreciates
34 the new councilors for stepping up and helping the community.

35
36 Kieth Miller was here to address item eleven (11) on the agenda.

37
38 Joseph P Chavez introduced himself as the new mayor of the Town of Peralta. He looks
39 forward to working with everyone. Mayor Chavez thanked Bosque Farms and their residents
40 for sharing their law enforcement with the Town of Peralta. He thanked the Bosque Farms
41 Fire Department for working with the Perata Fire Department and vice versa. It is essential
42 and mandatory that there is safety in both the village and town.

43
44 Michael and Doddie Webb, residents, are there to comment on item twenty (20).
45
46

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3
4 Russell Walkup commented, it's great to see all the new faces. Middle Rio Grand
5 Conservancy waterers may have received a survey in the mail. Please open it, review it, fill it
6 out and return it. It is from UNM Department of Economics. He encourages everyone to fill it
7 out the best they can. Something really good may come from this. He thanked the council for
8 putting forth the effort and being diligent in what you're doing.

9
10 Stef Scanland, resident, congratulated the new council. She explained as a resident she has
11 been here numerous times and asks for updates on what's happening in the village on
12 projects. When she gets up and asks questions she doesn't get answers. She asked Attorney
13 Winters when the appropriate time is for mayor and council to answer the questions she has.

14
15 Attorney Winters responded. Public comment is sometimes not offered in some jurisdictions,
16 here it's offered. Sometimes it's limited in time. There is the option to request inspection of
17 records. Generally, most jurisdictions don't allow a dialogue between a public commenter and
18 governing body. What she observes here feels like more of a dialogue and less like strict
19 public comment.

20
21 Russ Walkup came up again and requested we get a new PA system.

22
23 Lee Wharton, resident, would really appreciate it if all the councilors had their contact
24 information and emails on the website.

25
26 Lillie McNabb thanked everyone that was there. She said we are finally starting to act like a
27 family again. It's going to take all of us to build this village back to what it used to be.

28
29 Robbie Smith asked about the status of the EMS service.

30
31 **9. COUNCIL TO REVIEW AND TAKE ACTION ON RULES OF PROCEDURE**
32 **RESOLUTION 1081-26**

33
34 Councilor De Smet moved to postpone item nine (9) Council to Review and Take Action on
35 Rules of Procedure Resolution 1081-26 until the next meeting.

36 Councilor Zamora seconded the motion.

37
38 Roll call as follows: Mayor Pro Tem Wood, for; Councilor De Smet, for; Councilor Bruhn,
39 for; and Councilor Zamora, for. **Motion carried unanimously.**

40
41 **10. COUNCIL TO REVIEW AND TAKE ACTION ON RESOLUTION 1082-26 OPEN**
42 **MEETINGS ACT.**

43
44 Attorney Winters explained this is an organizational meeting. It must happen after every
45 election. At this meeting you adopt your Rules of Procedure and your Open Meetings Act
46 Resolution. There's an appointment of a Pro Tem, officials are nominated and selected again.

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3
4 The Open Meetings Act resolution is almost identical to what was passed a year ago. The only
5 change was to say the notice is to be published three (3) days before the meeting, which is
6 State Law.

7
8 Councilor De Smet made a motion to approve Resolution 1082-26 Open Meetings Act.
9 Councilor Bruhn seconded the motion.

10
11 Roll call as follows: Mayor Pro Tem Wood, for; Councilor De Smet, for; Councilor Bruhn,
12 for; and Councilor Zamora, for. **Motion carried unanimously.**

13
14 **11. COUNCIL TO TAKE ACTION ON CONSIDERATION OF WATER RIGHTS**
15 **LEASE WITH ELDRIDGE MILLER.**

16
17 Eldridge Miller explained they have had an eight-year lease with the Village of Bosque Farms
18 for water rights, and it is up to the four-year renewal now. He submitted a letter for four more
19 years on the same terms.

20
21 There was discussion. Mayor Pro Tem Wood asked if they raised the price for the last person
22 they renewed a water lease with. Mayor Gillispie stated the other one was seventy-five dollars
23 per acre-feet for two acer feet.

24
25 Councilor Bruhn made a motion to approve of water rights lease with Eldridge Miller to
26 match the existing water rights lease that's already in place for J. Miller. Zamora seconded the
27 motion.

28
29 Roll call as follows: Mayor Pro Tem Wood, for; Councilor De Smet, for; Councilor Bruhn,
30 for; and Councilor Zamora, for. **Motion carried unanimously.**

31
32 **12. COUNCIL TO REVIEW AND TAKE ACTION ON DOOR-TO-DOOR SALES**
33 **ACTIVITIES.**

34
35 Item was removed from Agenda.

36
37 **13. CONSIDERATION OF APPOINTMENT OF MAYOR PRO TEMPORE.**

38
39 Councilor De Smet clarified procedure with Attorney Winters.

40
41 Attorney Winters responded, generally, there would be a nomination and then a vote on that
42 nomination. For the record, anyone of you can nominate yourself or anyone, and you can vote
43 for yourself.

44
45 Mayor nominated Ronita Wood as Mayor Pro Tempore.
46 Mayor Pro Tem Wood seconded the motion.

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3
4 Roll call as follows: Mayor Pro Tem Wood, for; Councilor De Smet, against; Councilor
5 Bruhn, against; and Councilor Zamora, against. **Nomination failed.**

6
7 Bruhn nominated Erica De Smet as Mayor Pro Tempore.
8 Councilor Zamora seconded the motion.

9
10 Roll call as follows: Mayor Pro Tem Wood, against; Councilor De Smet, for; Councilor
11 Bruhn, for; and Councilor Zamora, for. **Nomination carried.**

12
13 **14. CONSIDERATION OF APPOINTMENT OF CLERK/ADMINISTRATOR.**

14
15 Mayor nominated Erica A. Martinez as Clerk/Administrator.
16 Mayor Pro Tem Wood seconded the motion.

17
18 Roll call as follows: Mayor Pro Tem Wood, for; Councilor De Smet, for; Councilor Bruhn,
19 for; and Councilor Zamora, for. **Nomination carried unanimously.**

20
21 **15. CONSIDERATION OF APPOINTMENT OF TREASURER.**

22
23 Councilor Bruhn asked if Item 15 and 16 could be postponed until next meeting.

24
25 Attorney Winter clarified this is supposed to be happening at your organizational meeting.
26 The council can consider it or postpone it and turn down the mayor's selection, but that
27 doesn't remove that person from that position. That person continues and the mayor would
28 bring it back again next month. It is his selection. The council does have to approve it, but
29 council's approval or disapproval does not discontinue that person's service to the village.

30
31 Councilor Zamora asked to open a discussion for the consideration of the treasurer. He asked
32 Treasurer Maes what kind of background she has as far as anything that has to do with
33 budgeting or finance.

34
35 Treasurer Maes gave her background and explained when she first started her position
36 consisted of payroll and paying bills. With the lack of a clerk for the last couple of years she
37 stepped up and took on the role of the budget. She worked with the previous Clerk Gayle
38 Jones. She took classes and received her CPO. She has taken more CMP classes through New
39 Mexico Edge. She does not currently have a degree in accounting her degree is in nursing.
40 Her job description is payroll and accounts payable and that's it. She took on being the CPO
41 so the Village could continue to operate. Last year the Village was on the verge of not having
42 a budget so she stepped up and put together a budget the best she could.

43
44 Mayor Pro Tem Wood added that Treasurer Maes has stepped up so many times to help this
45 Village it is unbelievable.
46

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3
4 Mayor Gillispie added what this young lady is capable of being you would not even believe.
5 She has done a tremendous job for this Village and demonstrated a tremendous amount of
6 commitment for this Village.

7
8 Councilor Bruhn just wanted to make sure because in training he learned the Council is the
9 fiscal manager, so they are going to be watching everything that goes in and out of here. He
10 wanted to postpone for a little bit to have time to talk and figure it out.

11
12 Councilor Zamora added he knows she stepped up and she has done a lot for the community
13 so far. It's a big role and he thinks we need to really step up in that part for our community.

14
15 Mayor appointed Yvonne Maes as Treasurer.
16 Mayor Pro Tem Wood seconded the motion.

17
18 Roll call as follows: Mayor Pro Tem Wood, for; Councilor De Smet, against; Councilor
19 Bruhn, for; and Councilor Zamora, against, Mayor Gillispie, for. **Motion carried.**

20
21 **16. CONSIDERATION OF APPOINTMENT OF POLICE CHIEF.**

22
23 Mayor appointed Andrew Owen as Police Chief.
24 Mayor Pro Tem Wood seconded the motion.

25
26 Roll call as follows: Mayor Pro Tem Wood, for; Councilor De Smet, against; Councilor
27 Bruhn, for; and Councilor Zamora, for. **Motion carried.**

28
29 **17. COUNCIL SELECTION OF ONE MEMBER TO SERVE ON THE PERSONNEL**
30 **BOARD IN ACCORDANCE WITH SECTION 9.2 OF THE PERSONNEL POLICY**
31 **(ADOPTED BY THE MAYOR AND COUNCIL OF THE VILLAGE OF BOSQUE**
32 **FARMS 2-20-1992 BY ORD. NO 92-2; AMENDED IN ITS ENTIRETY 9-16-2021).**

33
34 Councilor Bruhn nominated Councilor Zamora to serve on the Personnel Board.
35 Mayor Pro Tem Wood seconded the motion.

36
37 Roll call as follows: Mayor Pro Tem Wood, for; Councilor De Smet, for; Councilor Bruhn,
38 for; and Councilor Zamora, for. **Motion carried unanimously.**

39
40 **18. MAYOR'S APPOINTMENT OF TWO VILLAGE RESIDENTS TO THE**
41 **PERSONNEL BOARD IN ACCORDANCE WITH SECTION 9.2 OF THE**
42 **PERSONNEL POLICY (ADOPTED BY THE MAYOR AND COUNCIL OF THE**
43 **VILLAGE OF BOSQUE FARMS 2-20-1992 BY ORD. NO 92-2; AMENDED IN ITS**
44 **ENTIRETY 9-16-2021). THERE IS CURRENTLY ONE (1) VACANCY ON THE**
45 **PERSONNEL BOARD.**
46

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3
4 Stan Franklin introduced himself as a resident of Bosque Farms for forty-five (45) years. His
5 background is in Facilities Manager for X-ray Associates of New Mexico and Heart Hospital
6 in New Mexico and St. Joe's Healthcare.

7
8 Councilor De Smet asked if he had any background with personnel.

9
10 He managed at the St Joe's Hospital over sixty to sixty-eight people and at X-ray Associates
11 as well.

12
13 Mayor appointed Stan Franklin to the Personnel Board for a two-year term.
14 Mayor Pro Tem Wood seconded the motion.

15
16 Roll call as follows: Mayor Pro Tem Wood, for; Councilor De Smet, for; Councilor Bruhn,
17 for; and Councilor Zamora, for. **Motion carried unanimously.**

18
19 **19. COUNCIL SELECTION OF ONE MEMBER TO SERVE ON THE LIBRARY**
20 **BOARD IN ACCORDANCE WITH SECTION 9.2 OF THE PERSONNEL POLICY**
21 **(ADOPTED BY THE MAYOR AND COUNCIL OF THE VILLAGE OF BOSQUE**
22 **FARMS 2-20-1992 BY ORD. NO 92-2; AMENDED IN ITS ENTIRETY 9-16-2021).**

23
24 Councilor Bruhn nominated Mayor Pro Tem Wood to serve on the Library Board.
25 Councilor Zamora seconded the motion.

26
27 Roll call as follows: Mayor Pro Tem Wood, against; Councilor De Smet, for; Councilor
28 Bruhn, for; and Councilor Zamora, for. **Nomination carried.**

29
30 **20. APPEALS: MICHAEL AND BECKY PAYNE ARE APPEALING A DENIAL OF**
31 **A CONDITIONAL USE BY THE PLANNING AND ZONING COMMISSION TO**
32 **ALLOW AN RV TO BE USED AS A DWELLING UNIT. LOCATED AT 1935 EL**
33 **DORADO LP. LEGALLY DESCRIBED AS BOSQUE DEL RIO ADD B-5-11 LOT; 55.**

34
35 Robert Pierson gave a summary of the appeal by Michael and Becky Payne of the denial by
36 the Planning and Zoning Commission. They were requesting an RV to be used as a dwelling
37 for their son. Their zoning does allow for accessory living quarters. He read the definitions for
38 accessory living quarters, accessory uses and structures, structure and vehicle from the
39 ordinance.

40
41 Michael Payne introduced himself. He said he has been dealing with this since May of last
42 year with the previous administrators. He talked to them about his son's mental health, which
43 a letter was given to mayor and council from his shrink, as a part of the hardship request. He
44 stated this issue never came up until the next-door neighbor was asked to cut a tree to the left
45 of his yard. The neighbor started to complain about privacy. The RV is located ten (10) feet
46 away from the wooden fence. Mr. Payne has lived here for five (5) years, he has never had

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3
4 any issues, his son has never had any issues. He says he is not trying to be a bad neighbor; he
5 is trying to protect his son.

6
7 Michael Webb explained this is his fourth time here it should have been resolved the first day.
8 The ordinance specifically says you can't live in an RV. The tree was on the property line of
9 both properties. Mr. Payne parked the RV next to the property line and now he wants the tree
10 down because limbs fall. There was nothing under the tree until he parked the RV there. If the
11 Village is going to allow people to live in their RV's get rid of the ordinance. He also asked
12 why the son couldn't live in the house instead of the RV. The RV has not been moved away
13 from the fence, and it is so high it looks down into Mr. Webb's yard.

14
15 Jess Weston introduced himself. His background is a former Code Enforcement Officer for
16 the Village of Los Lunas for nine (9) years. He put together a packet for mayor and council
17 that clearly outlines this is an accessory structure. Recreational vehicles are titled and licensed
18 they are not structures. Ordinance of the Village of Bosque Farms specifically states an
19 accessory use structure, not accessory use recreational vehicle. If this is allowed it will be
20 opened up to every single property in the Village of Bosque Farms. He understands their
21 situation, but it doesn't mean we need to open up our ordinance.

22
23 Pam Mitchell wanted to make mayor and council aware that if you allow one, you have to
24 allow everyone. Now anyone can come in here and say I've got a medical condition.

25
26 Robert Pierson reiterated as he read from the ordinance, it does allow for an accessory living
27 quarters for purpose of hardship. It is up to the Commission and the Council to determine if a
28 particular applicant meets the definition of hardship. This is an accessory structure this is a
29 somewhat different conversation and interpretation of the law.

30
31 Councilor Zamora made a motion to deny the Appeal of Conditional Use. Mayor Pro Tem
32 Wood seconded the motion.

33
34 Roll call as follows: Mayor Pro Tem Wood, for; Councilor De Smet, for; Councilor Bruhn,
35 for; and Councilor Zamora, for. **Motion carried unanimously.**

36 37 **TIME AND PLACE OF NEXT MEETING**

38
39 THE NEXT MEETING OF THE VILLAGE OF BOSQUE FARMS GOVERNING BODY
40 WILL BE HELD ON THURSDAY, FEBRUARY 15, 2026.

41 42 **Adjournment**

43
44 Mayor Gillespie adjourned the meeting at 9:20 p.m.
45
46

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2 12/18/2025 page 10

3
4 **PASSED, APPROVED AND ADOPTED THIS 19TH DAY OF FEBRUARY 2026**
5

6
7
8 _____
9 Chris Gillespie, Mayor
10

11 (SEAL)
12
13
14

15
16 **ATTEST:**
17
18
19

20 _____
21 Erica A. Martinez, Clerk/Administrator
22

**AGREEMENT FOR USE OF VILLAGE OF BOSQUE FARMS
REAL PROPERTY**

THIS AGREEMENT, made and entered into this _____ day of February, 2026 (“Effective Date”) by and between the Village of Bosque Farms, hereinafter designated as the “Village” as Grantor of use, and the Yucca Little League, hereinafter designated as the “League” as Grantee of use,

WHEREAS, the League desires to utilize a portion of land within the real property owned by said Village and being utilized for the operation of the Bosque Farms Recreation Complex (“Village Complex”), and

WHEREAS, the League desires to use certain fields and facilities in the Village Complex during its baseball season, and

WHEREAS, the Village desires to assist in any manner possible in recreational activities for the benefit of school children and Village residents in general.

NOW THEREFORE, IN CONSIDERATION OF THE PREMISES, COVENANTS AND AGREEMENTS HEREIN, THE PARTIES HERETO AGREE AS FOLLOWS:

1. Use; Term.

The Village, in consideration of the sum of \$10.00 and other consideration hereinafter expressed, agrees to allow the League to use and utilize portions of the Village Complex to include:

- a. the use of several baseball diamonds for recreational activity, and
- b. use and utilization of the concession stand (collectively “Facilities”);

for a period of one (1) year from the Effective Date, such term is renewable each year at the option of the Village, provided that all conditions as hereinafter designated are properly met and performed.

The Village hereby agrees that the League shall have primary use of the baseball diamonds during the league practice and playing season. However, the League agrees that the Village may use or may assign use of the baseball diamonds during anytime of the year to any person(s) if the Village deems the same to be in the best interest of the Village.

2. Improvements or Repairs.

- a. The League shall make no alteration, additions or improvements to the Facilities without the prior written consent of the Village.

- b. If any extra-ordinary work is necessary during the term of this Agreement, it is agreed that the League will submit work orders and written requests to the Village and the Village shall consider, approve, modify or reject any construction or renovation or changes to landscape, facilities, or grounds before work may proceed.
- c. All improvements made by the League to the Facility or any part of the Facility shall become the property of the Village at no cost to the Village.
- d. The League hereby agrees that any and all alterations, additions and improvements shall merge and become a permanent part of the realty and any and all interest of the League shall immediately vest in the Village, except to the extent specifically provided for in this Agreement. All alterations, additions and improvements shall be made at the League's expense and the League hereby agrees to indemnify and save harmless the Village from any and all liability and claims for damages of every kind and nature which might be made or judgments rendered against the Village or against the Village Complex or Facilities arising out of such alterations, additions, or improvements including but not limited to liens of any kind as may be imposed by tradesman, mechanics, material men, laborers, architects, artisans, contractors, subcontractors or any other lien of any kind whatsoever.

3. League Responsibilities.

- a. The League shall maintain the Facilities in a manner that will provide the safest conditions for the designated activities.
- b. The League shall clean up all litter and debris in and around the designated areas after Facilities usage (e.g. bleachers, concession stand interior and exterior, and parking lot without limitation).
- c. The League shall be responsible for any damage resulting from vandalism, destruction of property or damages that may occur to third parties, the Village Complex or the Facilities and arising from the practice of baseball and the playing of baseball games, related activities, and any other damages that may arise from the League's use of the Facilities.
- d. The League shall be responsible for any damage or repairs to Village owned water or sewer facilities located at the Village Complex that may be arise or be required from the League's use of the Facilities.
- e. The League shall insure that sufficient qualified and responsible adult supervision shall be available at all times during the use of the Facilities for said recreational activities during during both league practice and the playing season.

- f. The League further agrees that any alterations, such as the changing of locks, shall be done only with the approval of the Village and new keys will be immediately provided to the Village by the League.
 - g. The Parties hereto agree that the Village shall not be responsible for the supervision, maintenance, administration or operation of League activities at the Facilities at any time during League practice or the playing season.
 - h. The League agrees that it will not cause or permit any lien of any kind whatsoever to be levied upon, claimed against or to remain unpaid against the Facilities and/or the Village Complex and shall indemnify the Village against the same.
4. Indemnification. Unless otherwise specified, for the Term of this Agreement the League shall, to the fullest extent permitted by law, defend, indemnify and hold harmless the Village, its officers and employees, agents and elected officials from and against any and all claims for personal injury, property damage, wrongful death and other liabilities, injuries, and expenses, including attorneys' fees arising out of or relating to the League's, its members, employees, agents, subcontractors, representatives, guests, volunteers, vendors, invitee's, lessors or others arising out of and or connected with the use and or occupancy of the Village Complex or any part thereof to include without limitation use of parking, field and concession facilities. This indemnification obligation includes but is not limited to all claims arising out of the negligence or willful conduct of the League or its members, employees, agents, subcontractors, representatives, guests, volunteers, vendors, invitee's, lessors and all claims arising out of breach of this Agreement by the League.
5. Insurance. The League shall provide to the Village annual proof of insurance in the form of a valid and existing policy of insurance in the amount of not less than One Million (\$1,000,000) Dollars combined single limit as follows:
- General Liability Insurance \$1,000,000 per occurrence / \$2,000,000 aggregate.
Coverage must include premises and operations, products and completed operations, and personal and advertising injury.
Coverage must be primary and non-contributory.
Coverage must be per project or per location.
Coverage must be on an occurrence form.
Subrogation must be waived.
- The Village of Bosque Farms shall be named as an additional insured on the policy. No cancelation of the policy of insurance is valid as to the Village without the Village being given 30 days written notice.
6. Termination. This Agreement may be terminated upon breach of any of the provisions of this Agreement upon thirty (30) days written notice, provided said breach has not been

as Clerk/Administrator of the Village of Bosque Farms, New Mexico and _____ as
President of the Yucca Little League

Notary Public

My commission expires: _____



VILLAGE OF BOSQUE FARMS
RULES OF PROCEDURE

Adopted: 2026
By Resolution 1081-26

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Article I

General Provisions

NMSA 1978 §3-12-3 grants the Governing Body of a municipality having a Mayor-Council form of government the power to determine the rules of its own proceedings.

1.1 Meetings

- A. The Governing Body shall hold regular meetings in accordance with the Open Meetings Act, NMSA, 1978, §10-15-1 et. seq., and will approve an annual Open Meetings Act Resolution in December of each year to set dates for all meetings for the following year. All regular meetings shall be held in the Village Council Chambers located at 1455 West Bosque Loop Bosque Farms N.M. unless otherwise specified on the meeting agenda.
- B. Notice of meetings shall be posted at the following locations in the Village no later than 72 hours prior to the meeting date:
 - 1. Village Hall Lobby
 - 2. Village of Bosque Farms Senior Center
 - 3. Sopa's Restaurant
 - 4. Southwest Grill
 - 5. Peralta Post Office
 - 6. Benny's Restaurant
 - 7. Tractor Supply
- C. Special meetings may be called by the Mayor or by a majority of the members of the Governing Body. Notice of such meetings shall be posted 72 hours in advance of the meeting date, just as a regular meeting would be.
- D. All binding actions of the Governing Body shall be taken at regular meetings, special meetings, or emergency meetings.
- E. The Governing Body may recess and reconvene a meeting to a subsequent date provided that prior to recessing, the Mayor specifies the date, time, and place for continuation, and promptly causes posting of notice of the date, time, and place for the reconvened meeting at such places designated by Section 1.1.B of these rules. Only matters appearing on the agenda of the original meeting may be discussed at the reconvened meeting.
- F. Work sessions or work study meetings may be held for the purpose of examining issues, but no official action may be taken. Non-mandatory work sessions are limited to no more than two hours in length. Public input will be allowed only at the discretion of the Mayor. There shall be no more than three items on the agenda for these meetings.
- G. Town Hall meetings may be held to gather public input on various topics or

projects. These meetings will follow the same basic agenda format as a regular meeting or work study but will typically have one item of business followed by public comment on that topic. No votes or decisions will be made by the governing body at the town hall meeting, but information gathered at these sessions can be used to inform the governing body to make a decision at the next regularly scheduled meeting, or at a time that is announced during the town hall meeting.

1.2 Attendance

- A. Members of the Governing Body are expected to attend all scheduled meetings and shall make every effort to attend all special meetings. If a councilor will be unable to attend a meeting, they shall notify the Mayor and Village Clerk in writing of their absence.
- B. In accordance with the Open Meetings Act, NMSA 1978, § 10-15-1C, members of the Governing Body may participate in meetings by telephone or video conference or other similar communications facility by means of which all persons participating in the meeting can hear each other, when it is otherwise difficult or impossible to attend the meeting in person.

1.3 Duties of the Mayor

- A. The Mayor shall possess the powers and perform the following duties:
 - 1. Preserve order and decorum and have general direction of the Council Chambers.
 - 2. Announce the business before the body in the order in which it is to be acted upon.
 - 3. Recognize the speakers entitled to the floor and guide and direct the proceedings of the body.
 - 4. Call for input on agenda items.
 - 5. Appoint Mayor Pro-Tem selected from the Governing Body members to act in the absence of the Mayor.
 - 6. Decide all points of order, subject to appeal, unless the Mayor prefers to submit the question to the decision of the Governing Body.
 - 7. Put to vote all questions which are regularly moved or otherwise arise during the proceedings.
 - 8. Work with the Village Clerk/Administrator to prepare Governing Body agendas, subject to the provisions of Section 2.1.A of these rules.
- B. In the absence of the Mayor, upon the inability to act, or upon the request of the Mayor, the Mayor Pro Tem shall preside and shall have all the powers and authority of the Mayor.

1.4 Councilors' Responsibilities

A. Initiation of Proposals for Action

1. Requests for initiation of legislation shall be directed to the Village Administrator. As sponsor of legislation, it is the responsibility of the Councilor to present the proposal to the Governing Body. Village staff are available to assist in the preparation of necessary documents.
2. Substitute legislation. A proposal for a substitute ordinance or resolution in accordance with section 2.4.D shall be submitted through the Village Administrator and made available to the members of the Governing Body at least seventy-two (72) prior to the meeting at which the matter is to be discussed.

B. In addition to other duties, responsibilities, and rights, the Governing Body shall:

1. In all public statements, make clear that they speak only for themselves unless authorized by the Mayor or a majority of the of the council to speak for the Governing Body as a whole.
2. Ensure that the Mayor is informed, as soon as practicable, of significant communications with outside entities, be they either directed to, or initiated by the Councilor.
3. Refrain from negotiating contracts on behalf of the Village, without authority from the Village Administrator. Only the Village Administrator or their designee can negotiate a contract on behalf of the Village.

1.5 Adopted Rules

- A. Any matter not covered by these rules shall be governed by decision of the Mayor, applying Robert's Rules of Order (current edition).
- B. These rules or any part thereof may be amended, repealed, altered, or rescinded by a unanimous vote of the Governing Body, after notice of intended proposal. Such notice shall be presented by resolution at a regular meeting of the Governing Body.
- C. Violation of these rules does not invalidate an action of the Governing Body.

Article II Procedures

2.1 Preparation and Distribution of Agendas

- A. The Village Clerk /Administrator, with the approval of the Mayor shall prepare the agenda for all Governing Body meetings.
 1. Councilors may request an item be added to an agenda by submitting a request in writing to the Village Clerk using the agenda item request form. If the item is not approved, the Mayor shall provide a detailed explanation of the denial.

2. The Village Clerk shall ensure that scheduled public meetings and hearings have been duly advertised.
- B. All material to be presented to the Governing Body shall be submitted to the Village Clerk not less than 72 hours before an agenda is due to be posted.
 - C. The agenda, along with introductions and related materials, shall be available to each member of the Governing Body and on the Village website at least 72 (seventy two) hours prior to any meeting.
 - D. Agendas will be posted following the guidelines set forth in Article 1.1 B of these Rules of Procedure.

2.2 Minutes

- A. Minutes shall include at a minimum the date, time, and place of the meeting; the names of members in attendance and those absent; the substance of the proposals considered; and a record of any decisions and votes taken that show how each member voted.
- B. Approval of the minutes shall be placed on the consent agenda. If members of the Governing Body believe that the minutes need to be amended, they may request the item be removed from the consent agenda and may make a motion to amend the minutes.

2.3 Order of Business

- A. The order of business of the Governing Body shall be conducted in the following order, consistent with Ordinance No. 2.2.2(C) to the extent that there are items relevant to each section for that meeting:
 1. Call to order/Pledge of Allegiance
 2. Roll call of Governing Body
 3. Approval of Agenda
 4. Approval of Minutes
 5. Presentations by Visitors, Staff, or Committees
 6. Confirmation of New appointments (reappointments will be included in the consent agenda)
 7. Reports by Officers
 8. Councilors' forum
 9. Consent Agenda
 10. Items Removed from the Consent Agenda
 12. Old Business
 13. New Business
 14. Announcements and Future Agenda Items
 15. Adjournment

- B. The Mayor or any Councilor after a motion duly made, may, during a meeting, rearrange items on the agenda to conduct business before the Governing Body more efficiently or to accommodate persons required for one or more particular items.
- C. The order of business for special and emergency meetings shall follow the same format as for a regular meeting but will include only those items of business necessary to conduct the meeting.

2.4 Ordinances and Resolutions

- A. An ordinance ranks highest in authority of all actions of the Governing Body. If duly enacted, an ordinance has the force of law within the municipality and may be enforced in municipal court.
 - 1. Ordinances shall be adopted in accordance with section 2-2-3 of the Village Code.
 - 2. An ordinance is open to amendment on first reading or upon second reading, provided the amendment does not constitute substantive change.
 - 3. Substantive amendments offered at a second reading shall require adoption of the ordinance be postponed to a subsequent meeting.
- B. A resolution is an internal legislative act which is a formal statement of policy concerning matters of special or temporary character.
 - 1. Governing Body action shall be taken by resolution when required by law and in those instances where a formal expression of policy is desired.
 - 2. Resolutions shall be adopted in accordance with Section 2-2-4 of the Village Code.
 - 3. Resolutions are open to amendment provided such amendment does not constitute substantive change.
 - 4. Substantive amendments offered to resolutions may require adoption of the resolution to be postponed to a subsequent meeting.
- C. An ordinance or resolution which has been introduced is in the possession of the Governing Body and may be withdrawn only with the consent of the Governing Body.
- D. Substitutes for Ordinances and Resolutions.
 - 1. A Councilor may recommend that clauses in any ordinance or resolution be changed and that new matter be substituted, so long as the new matter is relevant to the title and subject of the original measure. The introduction of substitute ordinances or resolutions shall follow section 1.4.A.2.

2.5 Approvals

- A. Approvals are the class of action in which the Governing Body shall make the final determination upon the recommendation of the Mayor or Village Administrator. Those items requiring approval by the Governing Body shall

include, but are not limited to, the following:

1. Mayor's appointments to Planning and Zoning Committee and the Library Board (but not Special Committees in accordance with Section 2-2-6 (B)).
2. Joint Powers Agreements.
3. Contracts as directed by the Village Procurement Policy.

2.6 Motions

A. Presentation of Motions

1. **Main Motion:** a main motion presents an ordinance, resolution, or other proposition for passage, adoption, approval, or rejection. The question is usually stated in the positive form i.e., "to pass," "to adopt", "to approve", "to confirm", etc. To make a proper motion, a Councilor must obtain the floor by stating "Madame/Mister Chair [or Mayor], I move that ..." and then state the motion.
2. A main motion must be seconded before debate can take place and only one main motion may be on the floor at a time. A Councilor may give brief explanatory comments prior to stating the motion but must refrain from debate until the motion has been seconded. In the absence of a second, the motion fails. Main motions are debatable, amendable, and can be reconsidered after adoption.
3. Motions become the official recorded statement of an action taken by the Governing Body. A motion should therefore be worded in a concise, unambiguous, and complete form appropriate to such a purpose.
4. A motion should not be offered if its only effect is to propose that the body refrain from doing something since the same result can be accomplished by no motion at all.

B. Withdrawal and modification of motions.

1. Until a motion is seconded and stated, the mover may withdraw or modify the motion without consent. When a motion is seconded and stated, it is then in the possession of the Governing Body and can, therefore, be withdrawn or modified only by consent of the body.

2.7 Postponement of Action

- A. **Postponement (to a definite time):** the motion to postpone defers action on a pending question to some definite day or meeting. When a question has been postponed to a certain time, it becomes an order of the day for that time. When the time to which a question has been postponed arrives and the question is taken up, it can be postponed again if the additional delay will not interfere with the proper handling of the postponed question. The motion to postpone is debatable, amendable, and may be reconsidered.
- B. **To Table (postpone temporarily):** any measure before the Governing Body may be tabled temporarily to be heard later **at the same meeting**. Items must be removed from the table and acted upon prior to the adjournment. The motion to table is not debatable, not amendable, and cannot be reconsidered.

- C. To Remove from the Table (resume consideration): the purpose is to bring before the Governing Body for action a question that has previously been laid on the table. The motion to remove from the table is not debatable, not amendable, and cannot be reconsidered.
- D. Reconsideration of Action:
 - 1. The purpose is to permit the Governing Body to reconsider a vote on previous action. The reconsideration of a negative vote on final action is as proper as reconsideration of a favorable vote.
 - 2. The motion to reconsider may be made at the same meeting or a subsequent meeting. However, certain rules apply as appropriate under the circumstances.
 - 3. The motion must be made by a member who voted on the prevailing side.
 - 4. The motion to reconsider is inappropriate after the action taken has gone into effect or after it is too late, for any reason, to reverse the action taken.
 - 5. The determination of reconsideration is dependent on the passage or failure of the motion for reconsideration.
 - 6. Should the motion for reconsideration pass, the item is immediately before the Governing Body to be acted upon or scheduled for hearing at a subsequent meeting.
 - 7. Should the motion for reconsideration fail the item remains as adopted.
 - 8. Either the motion to reconsider or the notice of intent to reconsider must be made not later than the next regular meeting. A member of the Governing Body may indicate notice of intent to propose reconsideration either orally or in writing to the Village Clerk.
- E. The effect of making the motion to reconsider, or of giving notice of the motion, is to suspend all action on the subject of the motion until the reconsideration is acted upon.
- F. Reconsideration at a subsequent meeting
 - 1. When notice is required for a question, the Governing Body shall comply with all rules requiring public notice.
 - 2. If reconsideration will be taken up at a subsequent meeting, notice of intent will be placed on the agenda. The determination of reconsideration is dependent on the passage or failure of the motion for reconsideration.
- G. Debate on the motion to reconsider will be limited to the merits of the reconsideration and not the merits of the question to be reconsidered.
- H. The passage of the motion to reconsider requires a majority vote, even if the measure to be reconsidered requires a two-thirds vote.

2.8 Amendments

- A. Every amendment proposed must be relevant to the subject of the proposition.

- B. A proposed amendment takes precedence over the original motion out of which it arises and must be voted upon before the original motion.
- C. After an amendment is adopted, the question as amended must be put to a vote.
- D. Rejection of an amendment leaves the pending question worded as it was before the amendment was offered.
- E. Form of amendments:
 - 1. Amendments should be offered in a concise, unambiguous, and complete form of a motion.
 - 2. In form, amendments may be divided into the following types:
 - a. To add (that is to place at the end)
 - b. To insert
 - c. To strike out
 - d. To strike out and insert
- F. Decision on amendments
 - 1. An amendment, once adopted, may not thereafter at the same meeting be changed or modified, except upon reconsideration of the vote by which it was adopted.
 - 2. When a proposed amendment has been defeated, the same amendment may not be proposed again without first reconsidering the vote by which the amendment lost.
- G. The Mayor may require amendments to be submitted in writing.
- H. Withdrawing Amendments and Accepting Modification
 - 1. Amendments may be withdrawn before being seconded and stated by the Mayor. After it is seconded and stated, it is in the possession of the Governing Body and may be withdrawn only with the consent of the Governing Body.
 - 2. A member may modify an amendment before it is seconded and stated by the Mayor. After it is seconded and stated, it is in the possession of the Governing Body and can be modified only with the consent of the Governing Body. The Mayor may put the question of modification without waiting for a motion, if there is no objection.

ARTICLE III RULES OF ORDER

3.1 Rules of Debate.

Debate is the essential feature of a legislative body. It is the means by which the opinions of members are exchanged, questions deliberated, and conclusions reached on the business before the body.

- A. To permit debate:
 - 1. There must be a debatable question before the body, and one member must have been recognized as entitled to speak.
 - 2. All debate must be addressed to the Mayor, and not to the members.
 - 3. Debate must be confined to the question before the body.
- B. Time limits: The Mayor may set time limits in debate.
- C. Call the Question (Previous Question): Debate may be closed immediately by calling the question. The motion for the call for the question may motivate unanimous consent to end debate. Before such a motion has been seconded, the chair may ask if there is any objection to closing debate. If there is no objection, the Mayor shall immediately call the question. If any Councilor objects, the Mayor shall ask if there is a second to the motion. If there is a second to the call, he must immediately take a vote on whether to order the call for the question. The call for the question requires a majority vote before the vote on the question to which it is applied. The call for the question is neither amendable nor debatable and cannot be reconsidered.

3.2 Rules of Voting

- A. Each Councilor in attendance must vote for or against all measures before the Governing Body, unless there is a conflict of interest, for which abstention is recognized. Such conflict-of-interest disclosure shall be recorded in the minutes.
- B. A member shall not explain his vote during voting, which would be the same as debate at such a time.
- C. Except for procedural matters, voting shall be by roll call and each Councilor's vote shall be recorded in the minutes. Roll call votes shall be at random, but a failure to call for votes at random shall not affect the validity of any vote. Actions declared as procedural by the Mayor may be decided by a show of hands or voice vote.
- D. No member of the Governing Body shall participate in the discussion, debate, deliberation, or vote, or otherwise take part in the decision-making process on any agenda item before the Governing Body in which the member has a conflict of interest. Further, to avoid the appearance of impropriety, any member determined

either self-identified, or called for by any member of the governing body as having a possible conflict of interest on any agenda item before the Governing Body shall leave the meeting room, prior to any debate on the agenda item to be discussed.

- E. The Mayor shall vote only in case of a tie vote among the Councilors present.

3.3 Decorum

- A. The Mayor shall preserve the order and decorum, decide all questions of order, and conduct the proceedings of the meeting in accordance with these procedures. Any questions on the matter of order and decorum shall be resolved by referring to the current edition of Roberts Rules of Order.
- B. Members must address all remarks through the Mayor.
- C. Members of the Governing Body shall confine their remarks to the question under discussion or debate, avoiding personal references or attacks on fellow members, staff members, or members of the public. No member of the Governing Body shall engage in private discourse or commit any other act tending to distract the attention of the Governing Body from the business before it.
- D. A member who resorts to persistent irrelevance or persistent repetition may be directed to discontinue their speech by the Mayor. If the disruption continues, the Mayor may have the member removed from the meeting room for the duration of the council meeting.
- E. Point of Order. A Councilor may call attention to the violation of the rules or a mistake in procedure by rising to a point of order. The Mayor may permit a full explanation before ruling on the claim and may submit the question to the Governing Body for decision by a majority vote. The Mayor is not required to decide on any point of order not directly presented in the proceedings of the body. Such an assertion does not require a second, is not debatable or amendable and cannot be reconsidered.
- F. Question of Privilege. Questions of privilege do not relate to pending business but have to do with special matters of immediate and overriding importance which, without debate, should be allowed to interrupt the consideration of anything else. The Mayor makes a ruling as to whether it is admitted as a question of privilege and whether it requires consideration before the pending business is resumed.
- G. Members of the public who wish to address the council shall sign in on the sheet posted by the front door of the Council Chambers before the meeting begins, or if they wish to participate by Zoom, they must email or call the Village Clerk before 12:00 pm the day of the meeting to have their name added to the sign-in sheet.
- H. While the Governing Body is in session, no person, either of the public attending the meeting nor members of the Governing Body, shall act in a disorderly manner.

while speaking during a meeting. People shall also refrain from making any personal, impertinent, or slanderous remarks during a meeting. The Mayor may bar anyone acting improperly from continuing to address the Governing Body.

- I. The Chief of Police or such police officer as is designated the chief's alternate shall be the sergeant-at-arms of the Governing Body and shall carry out all orders of the Mayor for the purpose of maintaining the order and decorum of the session. Upon order of the Mayor, it shall be the duty of the sergeant-at-arms to place any person who violates these provisions under arrest and cause such person to be prosecuted upon the complaint of the Mayor.
- J. The Fire Marshal, Fire Chief, or their designee, shall enforce the room capacity, and ingress and egress of the room where the Governing Body meeting is occurring.

3.4 Appeal Hearing Procedures

- A. All appeals brought to the Governing Body following guidelines set forth in Village Ordinances shall be conducted in accordance with Village Ordinance and the rules of this section. To the extent there is conflict between these rules and Village Ordinance, Village Ordinance shall control.
- B. Reasonable efforts shall be made to give notice of public hearings to all interested people. Notice of public hearings shall state the subject, the time and place of the public hearing, the manner in which interested people may express their views, and where interested people may obtain copies of the material that is the subject of the hearing. Notices of hearing shall be posted following section 1.1.B. Certified letters will be sent to parties affected if such notice was required at the hearing in which the matter being appealed was originally heard.
- C. At the beginning of the appeal hearing, the Mayor shall identify the parties to the public hearing. Parties are those people who have an immediate, pecuniary, or direct interest that will be substantially and specifically affected by the proceeding. The Mayor shall also identify witnesses sponsored by such parties. Any person who made comment or testified below in the matter that is being appealed and wishing to give testimony or address the Governing Body must register with the Village Clerk, giving their name and address, and whether they wish to speak as a proponent, opponent, or otherwise.
- D. Any person offering testimony in the proceeding will be sworn by the Village Clerk and will be subject to cross-examination by the parties and the Governing Body. Objections to the proffered testimony of any person must be made at the time the testimony is offered.

- E. Any person offering testimony in the proceeding will be sworn by the Village Clerk and will be subject to cross-examination by the parties and the Governing Body. Objections to the proffered testimony of any person must be made at the time the testimony is offered. If the Governing Body allows new testimony on an appeal, an interested person does not have to have appeared before the subordinate official or body from which the appeal is taken (*e.g.*, before the Planning and Zoning Board in a land use proceeding).
- F. The Mayor may change the order of speakers so that testimony is heard in the most logical groupings, *e.g.*, proponents, opponents, adjacent owners, vested interested, etc.
- G. The Mayor will introduce the item, open the public hearing, and call upon the staff to submit its report into evidence and request the proponent ("appellant") to describe the matter under consideration.
- H. All written material must be marked as exhibits, submitted to the Clerk, and placed into evidence as part of the administrative record. Cross examination by a party of a witness or interested person expressing their views, although expressly permitted, may be limited at the discretion of the Mayor.
- I. The Mayor may establish reasonable speaker time limits and otherwise control presentations to avoid repetition or the introduction of irrelevant matters. Additional time may be granted if appropriate and necessary, in the Mayor's discretion, to secure a full and fair presentation of testimony or legal argument.
- J. The Mayor may establish reasonable speaker time limits and otherwise control presentations to avoid repetition or the introduction of irrelevant matters. Additional time may be granted if appropriate and necessary, on the Mayor's discretion, to secure a full and fair presentation of testimony or legal argument.
- J. After the proponents and opponents have had an opportunity to be heard, the Mayor will call for rebuttal. A proponent or opponent speaking in rebuttal shall not introduce new materials.
- K. After the Governing Body has heard all the evidence, the Mayor closes the public hearing. Nothing further shall be admitted into the record. The Governing Body may discuss and debate ("deliberate") the evidence presented. Deliberation may be conducted in either an open or closed session of the Governing Body, depending upon subject, client attorney privilege, and other factors. After concluding its deliberations, a motion concerning the subject of the appeal is in order. Following the motion and its second, additional discussion may occur among the body. The purpose of this discussion is to formulate the agreed upon relief and the factual and legal basis for such relief.
- L. The Governing Body shall direct their attorney to promptly prepare a written decision that includes an order granting or denying relief and a statement of the factual and legal basis for the order; shall file the order with the Village Clerk, and

shall serve a copy of the written decision and the requirements for filing an appeal to all persons who appeared as parties in the proceeding and every person who has filed a written request for notice of the final decision in that particular proceeding.

Agenda Item Request Form

Council members who would like to have an item of business addressed at a council meeting may submit this form either in person or by email to the Village Clerk. This form must be submitted to the clerk no later than one week prior to the date of the meeting on which the item is requested to appear. If the item cannot be placed on the requested meeting agenda, the councilor will receive an email from the clerk with a brief explanation of why the item will not be on the agenda for that date, and will give a meeting date for the item to appear on the agenda. Questions can be directed to the Clerk/Admin either by email at clerkadmin@bosquefannsmn.gov, or by phone at 505-869-2358.

Councilor Name: _____

Name of agenda topic: _____

This topic will be in the form of a (please choose one):

Resolution ___ Ordinance: ___ Discussion only: ___

Update from staff: ___ Action item: _____

Meeting date being requested: _____

Short description of topic: _____

Signature: _____ Date: _____

CLERK'S OFFICE USE ONLY

Date request received: _____ Received by: _____

Request approved: _____ Request denied: _____

Reason for denial: _____

Meeting date for requested item: _____ Notes: _____

SAMPLE RESOLUTION

RESOLUTION NO.

A RESOLUTION DECLARING APRIL 1st TO BE JUAN CALABERA DAY.

WHEREAS, on April 1, 1878, Juan Calabera and his family settled in a homestead in Bosque Farms; and

WHEREAS, the area surrounding the Juan Calabera homestead was gradually populated by additional settlers; and

WHEREAS, this settlement later became the Village of Bosque Farms.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Village of Bosque Farms that henceforth April 1st shall be known and celebrated in the Village of Bosque Farms as Juan Calabera day; and

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to the surviving descendants of Juan Calabera, and that a copy be prominently displayed in the lobby of the Village Hall.

ADOPTED AND APPROVED THIS _____ DAY OF _____, 20__.

Mayor

(SEAL)

ATTEST:

Municipal Clerk

SAMPLE ORDINANCE

ORDINANCE NO.

AN ORDINANCE PERTAINING TO SIGNS: ESTABLISHING CERTAIN SIZE AND LOCATION REQUIREMENTS; PROVIDING A PENALTY; REPEALING CERTAIN PRIOR ORDINANCES.

BE IT ENACTED BY THE GOVERNING BODY OF THE VILLAGE OF BOSQUE FARMS:

Section 1.

section 2.

Section 3.

Section 4.

SHORT TITLE.--This Ordinance may be cited as the "Sign Ordinance of the Village of BOSQUE FARMS".

PURPOSES.--The purpose of the Sign Ordinance of the Village of BOSQUE FARMS is to promote the safety, comfort and well-being of street users; to reduce distractions and obstructions from signs; to preserve and enhance the natural scenic beauty and other aesthetic features of the streets; and to generally create and foster a more stable and attractive roadside environment.

DEFINITIONS.--As used in the Sign Ordinance of the Village of BOSQUE FARMS:

GENERAL RESTRICTIONS.--

Section 5. **STANDARDS.--**

Section 6. **PENALTY.--Any person violating any provision of the Sign Ordinance of the Village of BOSQUE FARMS shall be fined not more than one hundred dollars (\$100). Each day that a violation is permitted to exist after notification constitutes a separate offense.**

Section 7. **SAYING CLAUSE.--The Sign Ordinance of the Village of BOSQUE FARMS does not apply to any sign lawfully in existence at the time of its adoption, and the use of any such sign may continue. Normal maintenance and repairs are permitted, but the sign shall not be altered, enlarged or rebuilt except in conformance with the Sign Ordinance of the Village of BOSQUE FARMS.**

Section 8. **REPEAL.--Ordinance No. 101 of the Village of BOSQUE FARMS, enacted February 2, 1957, is hereby repealed.**

Section 9. SEVERABILITY.--If any part or application of the Sign Ordinance of the Village of *BOSQUE FARMS* is held invalid by a court of competent jurisdiction, the remainder, or its application to other situations or persons, shall not be affected.

Section 10. EFFECTIVE DATE.--The Sign Ordinance of the Village of BOSQUE FARMS shall become effective five days after publication as provided by law.

PASSED, APPROVED AND ADOPTED this _th day of _____, 20_.

Approved:

Mayor

(SEAL)

ATTEST:

Municipal Clerk

Section 7-3. Property Maintenance

§ 7-3-10. Door-to-door sales.

- A. The practice of solicitors, hawkers, peddlers, itinerant merchants or transient vendors (except newspapers) going in or upon private premises in the Village, not having been requested or invited to do so by the owner or owners, occupant or occupants of such private residences, for the purpose of soliciting orders for the sale of goods, wares, merchandise or publications, other than newspapers, or for the purpose of disposing of or peddling or hawking the same, is hereby declared to be a nuisance, and such practices are prohibited by this Section 7-3 as constituting a nuisance.
- B. The provisions of this Section 7-3 shall not apply to the sale, delivery or soliciting of orders for newspaper publications, and the provisions of this Section 7-3 shall not apply to the sale of or the soliciting of orders for the sale of milk, dairy products, poultry, eggs, and other farm or garden produce so far as the sale of the commodities named in this section are authorized by law.

Erica Martinez

From: Chris Gillespie
Sent: Friday, January 9, 2026 3:34 PM
To: Erica Martinez
Subject: FW: Door-to-door sales

Chris Gillespie,
Mayor, Bosque Farms NM

CONFIDENTIALITY NOTICE: The information in this e-mail and in any attachment may contain information that is privileged. It is intended only for the attention and use of the named recipient (s). If you are not the intended recipient (s), you are not authorized to retain, disclose, copy or distribute the message and/or any of its attachments. If you received this e-mail in error, please notify sender at the Village of Bosque Farms and delete this message. Thank-you.

From: Brooke Nelson <brooke.nelson@goaptive.com>
Sent: Thursday, January 8, 2026 12:08 PM
To: Chris Gillespie <mayor@bosquefarmsnm.gov>
Subject: Door-to-door sales

Good afternoon,
My name is Brooke Nelson. I am an attorney with Aptive Environmental, a pest control company offering direct to home services, meaning that our operations are primarily run through door-to-door sales. Our sales representatives are hoping to work in Bosque Farms this coming year, but I noticed the municipal code has a prohibition on door-to-door activities, constituting a nuisance (§7-3-10 of the Bosque Farms municipal code: <https://ecode360.com/36520230?highlight=peddlers&searchId=8001838340611007#36520229>).

Would you be willing to reconsider this prohibition as door-to-door solicitation is considered a First Amendment right (commercial free speech)? If you would rather put me in touch with your local attorney that would be welcome.

Thanks in advance,
Brooke Nelson

aptive®

Brooke Nelson
Corporate & Compliance Counsel
brooke.nelson@goaptive.com
aptivepestcontrol.com
Every Home Enjoyed

**AGREEMENT FOR MUTUAL AID OF FIRE PROTECTION AND
EMS RESPONSE**

**Between:
Town of Peralta, New Mexico &
Village of Bosque Farms**

THIS AGREEMENT made and entered into this; 7th day of March 2024,
by and between the Town of Peralta and the Village of Bosque Farms

WITNESSETH

WHEREAS

- (1) The Village of Bosque Farms maintains and operates a fire protection and organization and anticipates that it will have an operational EMS response organization within the boundaries of the Village of Bosque Farms generally known as the Bosque Farms Fire Department and EMS Division;
- (2) The Town of Peralta Fire Department maintains and operates a fire protection organization and EMS response within the municipal boundaries of the Town of Peralta generally known as the Peralta Fire Department;
- (3) The Town of Peralta Fire Department maintains fire suppression and EMS resources that are capable of responding into the Village of Bosque Farms Fire District to provide support to combat the effect of wild land, structural fires and EMS Mutual Aid;
- (4) The Village of Bosque Farms maintains fire suppression resources and EMS resources that are capable of responding into the Town of Peralta Fire District to provide support to combat the effect of wild land, structural fires and EMS mutual aid;
- (5) It is the desire of the parties hereto to render aid to each other to combat the effect of the wildland, structural fires, and EMS response when such aid is necessary as herein set forth.

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS

- (B) The parties to this agreement agree to mutually aid and assist each other in

providing fire suppression and EMS assistance consistent with the pattern and practice developed between them. The parties understand and agree that such aid and assistance does not require either party to reduce its own fire protection resources, personnel, services and facilities to the detriment of its normal fire protection capability.

- (C) No response to mutual aid request provided for in this agreement will be made by the parties hereto unless such a request is received through the established communications center to each party and made by a responsible fire or EMS official of the party requesting such aid.
- (D) That any mutual aid extended under this agreement will be extended with the express understanding that the local fire official in charge shall remain in charge at such incident including the direction of personnel and equipment provided through the operation of this agreement.
- (E) No party to this agreement by the execution of said agreement or by the requesting or providing of assistance under this agreement has assumed any binding legal responsibility to provide the resources, equipment, facilities, or personnel of such responding jurisdiction outside its geographic area of jurisdiction, either in the instance of the initial request for assistance or any future request for assistance.
- (F) Each party, in consideration of this agreement to provide mutual aid does waive any and all claims against each other party hereto for damages or compensation for any loss, damage, personal injury, death or any other matter occurring as a consequence of performance under this agreement. All parties signing this agreement agree to keep and maintain in full force and effect workers' compensation insurance or other similar insurance.
- (G) No party to this agreement shall be under any obligation to reimburse the other parties for any costs or services incurred pursuant to rendering of or acceptance of equipment or personnel under the terms of this agreement.
- (H) Each agency shall be responsible for adequately equipping and training all personnel responding to any request for mutual aid. The requesting agency shall have no liability for the failure of any equipment supplied by a responding agency or the failure of any personnel to properly use such equipment in accordance with standard emergency response practices.

No party shall request nor be responsible for the liability or defense of the other in the event of any claim being made.

Each party shall be responsible for obtaining and maintaining its own workers compensation and other insurance.

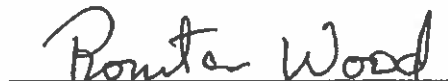
- (I) This Mutual Aid Agreement shall commence upon signature of all

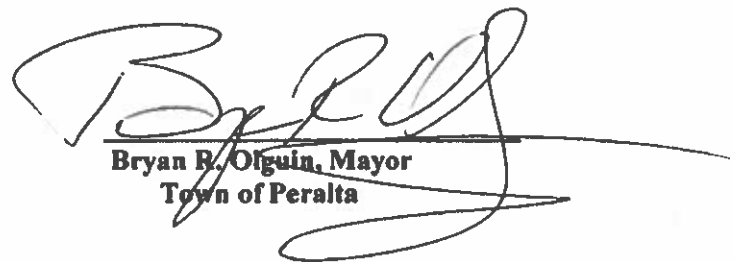
parties and continue in force for a period of five (5) consecutive years or after a change of administration or terminated by a formal act of the parties to this agreement, and, if terminated by one or more parties, thirty (30) days' notice in writing of intention to terminate shall be given to all parties involved. Withdrawal by one or more parties shall terminate the agreement between the remaining parties.

APPROVE AND RECOMMENDED FOR EXECUTION BY;


Aaron Brogdon, Fire Chief
Village of Bosque Farms


Jeremy Fiedler, Fire Chief
Town of Peralta


Ronita Woods Mayor Pro-Tem
Village of Bosque Farms


Bryan R. Olguin, Mayor
Town of Peralta

**AGREEMENT FOR USE OF VILLAGE OF BOSQUE FARMS
REAL PROPERTY**

THIS AGREEMENT, made and entered into this _____ day of _____ 2026 ("Effective Date") by and between the Village of Bosque Farms, hereinafter designated as the "Village", and the Bosque Farms Community Fair Association, hereinafter designated as the "Fair Association".

WHEREAS, the Fair Association desires to utilize a portion of land within the real property owned by said Village located at 1355 West Bosque Loop for the purpose of storing shipping containers containing the property of the Fair Association, and

WHEREAS, the Fair Association also desires to utilize the property and building comprising the Bosque Farms Community Center at 950 North Bosque Loop for the purpose of displaying exhibits presented to the Fair Association for judging and award of merits, and

WHEREAS, the Fair Association desires to enter into an agreement for use of the property owned by said Village located at 1355 West Bosque Loop, and the property and the Bosque Farms Community Center at 950 North Bosque Loop, and

WHEREAS, the Village desires to assist in any manner possible in activities provided by the Fair Association during the annual Fair and for the benefit of the children who represent the 4H, FFA, and other Village residents in general manifested by the annual Bosque Farms Fair.

NOW THEREFORE, IN CONSIDERATION OF THE PREMISES, COVENANTS AND AGREEMENTS HEREIN, PARTIES HERETO AGREE AS FOLLOWS:

1. Use, Term. The Village, in consideration of the sum of \$10.00 and other consideration hereinafter expressed, herewith agrees to allow the Fair Association to use and utilize the following:
 - a. a portion of land owned by said Village located at 1355 West Bosque Loop, for the purpose of storing shipping containers containing the property of the Fair Association, and
 - b. the property and building commonly known as the Bosque Farms Community Center at 950 North Bosque Loop for the purpose of displaying exhibits presented to the Fair Association for judging and award of merits (collectively the "Village Properties"),

for a period of one (1) year from the Effective Date, such term is renewable each year at the option of the Village, provided that all conditions as hereinafter designated are properly met and performed.

The Village hereby agrees that the Fair Association shall have primary use of the Village Properties. However, the Fair Association agrees that the Village may use or may assign use of the Village Properties during anytime of the year to any person(s) if the Village deems the same to be in the best interest of the Village.

2. Improvements or Repairs.

- a. The Fair Association shall make no alteration, additions or improvements to the Village Properties without the prior written consent of the Village.
- b. If any extra-ordinary work is necessary during the term of this Agreement, it is agreed that the Fair Association will submit work orders and written requests to the Village and the Village shall consider, approve, modify or reject any construction or renovation or changes to landscape, Village Properties, or grounds before work may proceed.
- c. All improvements made by the Fair Association to the Village Properties shall become the property of the Village at no cost to the Village.
- d. The Fair Association hereby agrees that any and all alterations, additions and improvements shall merge and become a permanent part of the realty and any and all interest of the Fair Association shall immediately vest in the Village, except to the extent specifically provided for in this Agreement. All alterations, additions and improvements shall be made at the Fair Association's expense and the Fair Association hereby agrees to indemnify and save harmless the Village from any and all liability and claims for damages of every kind and nature which might be made or judgments rendered against the Village or Village Properties arising out of such alterations, additions, or improvements including but not limited to liens of any kind as may be imposed by tradesman, mechanics, material men, laborers, architects, artisans, contractors, subcontractors or any other lien of any kind whatsoever.

3. Fair Association Responsibilities.

- a. The Fair Association shall maintain the Village Properties in a manner that will provide the safest conditions for the designated activities.
- b. The Fair Association shall be responsible for any damage resulting from vandalism, destruction of property or damages that may occur to third parties, or the Village Properties and arising from the Fair Associations use of the Village Properties.
- c. The Fair Association shall be responsible for any damage or repairs to Village owned water or sewer Village Properties located at the Village Properties that may be arise or be required from the Fair Association's use of the Village Properties.

- d. The Fair Association further agrees that any alterations, such as the changing of locks, shall be done only with the approval of the Village and new keys will be immediately provided to the Village by the Fair Association.
 - e. The Fair Association agrees that it will not cause or permit any lien of any kind whatsoever to be levied upon, claimed against or to remain unpaid against the Village Properties and shall indemnify the Village against the same.
- 4. Indemnification. Unless otherwise specified, for the Term of this Agreement the Fair Association shall, to the fullest extent permitted by law, defend, indemnify and hold harmless the Village, its officers and employees, agents and elected officials from and against any and all claims for personal injury, property damage, wrongful death and other liabilities, injuries, and expenses, including attorneys' fees arising out of or relating to the Fair Association's, its members, employees, agents, subcontractors, representatives, guests, volunteers, vendors, invitee's, lessors or others arising out of and or connected with the use and or occupancy of the Village Properties. This indemnification obligation includes but is not limited to all claims arising out of the negligence or willful conduct of the Fair Association or its members, employees, agents, subcontractors, representatives, guests, volunteers, vendors, invitee's, lessors and all claims arising out of breach of this Agreement by the Fair Association.
- 5. Insurance. The Fair Association shall provide to the Village annual proof of insurance in the form of a valid and existing policy of insurance in the amount of not less than One Million (\$1,000,000) Dollars combined single limit as follows:

General Liability Insurance \$1,000,000 per occurrence / \$2,000,000 aggregate.
Coverage must include premises and operations, products and completed operations, and personal and advertising injury.
Coverage must be primary and non-contributory.
Coverage must be per project or per location.
Coverage must be on an occurrence form.
Subrogation must be waived.

The Village of Bosque Farms shall be named as an additional insured on the policy. No cancelation of the policy of insurance is valid as to the Village without the Village being given 30 days written notice.
- 6. Termination. This Agreement may be terminated upon breach of any of the provisions of this Agreement upon thirty (30) days written notice, provided said breach has not been corrected within ten (10) days of receiving notice of said breach. The Village reserves the right to terminate this Agreement at any time for any reason.

7. Miscellaneous.

- a. This Agreement shall be deemed to supersede all prior written and oral agreements and undertakings of the Parties hereto.
- b. Except as otherwise provided herein, this Agreement may not be assigned without the prior written consent of the other Party.
- c. If any portion of this Agreement is found to be ineffective by a court of law or by Agreement of the Parties, the remaining portions shall remain in effect.
- d. This Agreement is governed by the laws of New Mexico. Any dispute arising out of this Agreement must be brought and maintained in the Thirteenth Judicial District Court of the State of New Mexico.
- e. Amendments to this Agreement must be in writing and signed by the Parties.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals this ____ day of _____, 2026 at Bosque Farms, New Mexico.

VILLAGE OF BOSQUE FARMS

Chris Gillespie, Mayor

Attest:

Erica A Martinez, Clerk/Administrator

Fair Association

Arron Ashley President

STATE OF NEW MEXICO)
) SS.
COUNTY OF VALENCIA)

The foregoing instrument was acknowledged before me this ____ day of _____, 2026 by Christopher Gillespie as Mayor of the Village of Bosque Farms, New Mexico, Erica A Martinez as Clerk/Administrator of the Village of Bosque Farms, New Mexico and Arron Ashley as President of the Fair Association.

Notary Public

My commission expires: _____

Resolution amending the 2025-2026 Village Budget

VILLAGE OF BOSQUE FARMS, NEW MEXICO
RESOLUTION NO. 1083-26

The governing body of the Village of Bosque Farms, New Mexico, meeting in a regular session on February 19, 2026 resolved to request the following increases in the 2025-2026 fiscal year budget:

GENERAL FUND (100)

Increase in Revenues:

Zoning Permits	(100-00-33800)	\$350.00
Fed stimulus refund	(100-00-31255)	\$2,212.00
Donations to Fire Dept.	(100-00-36012)	\$6,000.00
Donation to PD	(100-00-36014)	\$1,000.00
Sale of Assets	(100-00-36080)	\$24,000.00
Insurance Recoveries	(100-00-36020)	\$26,000.00
Distracted Driving	(100-00-37210)	\$2,900.00
Net Effect on Fund:		+ \$62,462.00

Increase in Expenditures:

Legislative Department

Office Supplies	(100-01-46010)	\$300.00
Telephone/Internet	(100-01-47150)	\$1,300.00
		\$1,600.00

Executive/Fin. Admin:

Audit Contract	(100-02-44010)	\$15,000.00
Insurance	(100-02-47060)	\$2,851.00
		\$17,851.00

Police Department:

1/ 1/2 x Hol OT	(100-05-41051)	\$10,000.00
Other Contractual	(100-05-45900)	\$10,000.00
		\$20,000.00

Fire Department:

Maintenance/Repair of Vehic	(100-06-44040)	\$12,000.00
C.O.-Equipment	(100-06-48020)	\$8,000.00
Other Supplies	(100-06-46900)	\$1,300.00
		\$21,300.00

Animal Control:

Maintenance/Repair Vehicles	(100-07-44040)	\$1,200.00
		\$1,200.00

Community Center:

Maintenance supplies	(100-11-46999)	\$250.00
Insurance	(100-11-47060)	\$700.00
		\$950.00

Net Effect on Fund:		- \$61,701.00
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GF FIRE C.E.R.F. (153)**Increase in Expenditures:**

C.O. Equipment	(153-00-48020)	\$70,000.00
Net Effect on Fund:		- \$70,000.00

EMS Fund:

Professional Services	(206-00-45030)	\$6,647.00
Net Effect on Fund:		\$6,647.00

FIRE FUND (209)**Increase in Revenue**

State Fire Allotment	(209-00-37120)	\$187,961.00
Net Effect on Fund:		+ \$187,961.00

Increase in Expenditures:

Maintenance/Repair Equipment	(209-00-44041)	\$6,000.00
Non-Cap. Equip, Furn, Fixtures	(209-00-46020)	\$1,900.00
Uniforms	(209-00-46040)	\$1,000.00
Dues & Subscription	(209-00-47140)	\$6,100.00
Net Effect on Fund:		- \$21,545.00

DPS-Law Enforcement Reten (213)**Increase in Revenue:**

DPS LERF Grant fund	(213-00-37068)	\$12,814.00
Net Effect on Fund:		+ \$12,814.00

Increase in Expenditures:

Salaries	(213-00-41020)	\$11,903.00
Fica	(213-00-42010)	\$738.00
Medicare	(213-00-42020)	\$173.00
Net Effect on Fund:		- \$12,814.00

Nominal Fee Fund (228)**Increase in Revenue:**

State Fire Stipend	(228-00-36063)	\$25,000.00
Net Effect on Fund:		+ \$25,000.00

Increase in Expenditures:

Salaries Other-Grant	(228-00-41055)	\$21,175.00
Fica	(228-00-42010)	\$3,100.00
Medicare	(228-00-42020)	\$725.00

Net Effect on Fund:		+	\$25,000.00
	Traffic Safety Fund (299)		
Increase in Expenditures:			
Equipment	(299-00-48020)		<u>\$15,000.00</u>
Net Effect on Fund:		+	\$25,000.00

Line Item Adjustments Fiscal Year 2026

From: Salaries -PT (100-03-41030)	\$7,330.00
TO: Employee Training (100-03-47040)	\$7,330.00
From: Insurance (100-04-47060)	\$25.00
To: w/c Premiums (100-04-47210)	\$25.00
From: C.O. EQUIPMENT (100-05-48020)	\$4,792.00
To: Insurance (100-05-47060)	\$4,025.00
To: Non Cap. Equip, Furn, Fixtu (100-05-46020)	\$164.00
To: Printing & Publications (100-05-470800)	\$398.00
To: Dues & Subscriptions (100-05-47140)	\$205.00
From: Professional Services (100-08-45030)	\$1,951.00
To: Insurance (100-08-47060)	\$1,951.00
From: Salaries - (100-09-41030)	\$25,240.00
To: Professional Services (100-09-45030)	\$25,000.00
To: Insurance (100-09-47060)	\$240.00
From: Salaries PT. lib. Grant (100-10-41031)	\$770.00
To: Insurance (100-10-47060)	\$70.00
To: Go Bond Library (100-10-48064)	\$700.00
From: Other Contractual (202-00-45900)	\$6.00
To: Keep America Beautiful (202-00-47001)	\$6.00
From: C.O. EQUIPMENT (211-00-48020)	\$6,150.00
To: Maintenance/Repair Vehicle (211-00-44040)	\$6,150.00
From: Salaries-FT (226-00-41020)	\$15,000.00
To: Supplies (226-00-46013)	\$10,000.00
To: Subscriptions & Dues (226-00-47140)	\$5,000.00
From: Nominal Fee (228-00-45032)	\$30,305.00
To: Salaries (228-00-41020)	\$25,669.00
To: Fica (228-00-42010)	\$3,758.00
To: Medicare (228-00-42020)	\$879.00

NOW, THEREFORE, approval of the above is requested from the Local Government Division of the Department of Finance and Administration.

PASSED, APPROVED AND ADOPTED THIS 19th DAY OF February 2026.

VILLAGE OF BOSQUE FARMS, NM

(SEAL)

Chris Gillespie, Mayor

ATTEST:

Erica Martinez, Clerk/Administrator

RESOLUTION 1084-26

A RESOLUTION AMENDING THE 2025-2026 VILLAGE BUDGET.

207 VRECC

WHEREAS The Village of Bosque Farms operates as the Fiscal Agent for Valencia Regional Emergency Communications Center, and.

WHEREAS The Village of Bosque Farms maintains and tracks all adjustments for operations for Valencia Regional Emergency Communications Center; and

WHEREAS The Village of Bosque Farms approves the following required adjustments so that Valencia Regional Emergency Communications Center can track and adjust required budget increases and decreases due to changes in revenue estimates and expenditures

WHEREAS The required adjustments can be seen in the provided attachment (view attachment named fy26 VRECC Year End Local Bar)

NOW, THEREFORE, BE IT RESOLVED The Governing Body of the Village of Bosque Farms respectfully requests the Department of Finance & Administration, local Government Division to approve these budget adjustments.

PASSED, ADOPTED AND APPROVED this day February 19th, 2026.

Chris Gillespie, Mayor

ATTEST:

Erica A Martinez, Clerk Administrator

Resolution 2025-11 - FY26 Budget Adjustment

Final Audit Report

2025-10-23

Created:	2025-10-23
By:	Valene Mitchell (vmitchell@vrecc-nm.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAG1m_An8gsnS4WjFudsO3YUcM9QIOcLXk

"Resolution 2025-11 - FY26 Budget Adjustment" History

-  Document created by Valene Mitchell (vmitchell@vrecc-nm.gov)
2025-10-23 - 6:01:55 PM GMT
-  Document emailed to a.owen@bosquefarmsnm.gov for signature
2025-10-23 - 6:01:59 PM GMT
-  Document emailed to Tommy Sanchez (tsanchez@vrecc-nm.gov) for signature
2025-10-23 - 6:02:00 PM GMT
-  Email viewed by a.owen@bosquefarmsnm.gov
2025-10-23 - 6:07:23 PM GMT
-  Signer a.owen@bosquefarmsnm.gov entered name at signing as Andrew M. Owen
2025-10-23 - 6:08:26 PM GMT
-  Document e-signed by Andrew M. Owen (a.owen@bosquefarmsnm.gov)
Signature Date: 2025-10-23 - 6:08:28 PM GMT - Time Source: server
-  Email viewed by Tommy Sanchez (tsanchez@vrecc-nm.gov)
2025-10-23 - 8:05:00 PM GMT
-  Document e-signed by Tommy Sanchez (tsanchez@vrecc-nm.gov)
Signature Date: 2025-10-23 - 8:05:18 PM GMT - Time Source: server
-  Agreement completed.
2025-10-23 - 8:05:18 PM GMT



Adobe Acrobat Sign

VALENCIA REGIONAL EMERGENCY COMMUNICATIONS CENTER

Resolution No. 2025-11

A Resolution to Adjust the Fiscal Year 2026 Budget

The Valencia Regional Emergency Communications Center 911 Board is informed that:

WHEREAS, the Valencia Regional Emergency Communications Center has identified the need to use additional funds to purchase *Priority Dispatch* call-taking software, and;

WHEREAS, the Valencia Regional Emergency Communications Center 911 Board has identified the need to use reserve funds to purchase *Priority Dispatch* call-taking software, and;

WHEREAS, the Valencia Regional Emergency Communications Center is receiving a quoted price for *Priority Dispatch* call-taking software of \$99,300 annually for year two through year five for maintenance and renewal after year one implementation, and;

WHEREAS, that The Valencia Regional Emergency Communications Center 911 Board approves the increase of the budget for the fiscal year 2026 by \$384,296 to purchase *Priority Dispatch* call-taking software, and;

WHEREAS, the following line item requires budget adjustment:

Expenditures

Account				Change
Number	Account Title	From	To	Increase (Decrease)
207-00-44042	Computer Maintenance and Repair	\$ 389,708	\$ 774,004	\$ 384,296

Total Increase (Decrease) in Expenditures

\$ 384,296

**Total Increase (Decrease) in Valencia Regional Emergency
Communications Center Fund Balance**

(\$ 384,296)

NOW, THEREFORE, BE IT RESOLVED that the Valencia Regional Emergency Communications Center 911 Board respectfully requests the Department of Finance and Administration, Local Government Division to approve this budget adjustment.

Passed, Approved, Signed, and Adopted this 23rd day of October, 2025.

APPROVED:

Andrew M. Owen
Andrew M. Owen (Oct 23, 2025 12:08:28 MDT)

Andrew Owen, 911 Board Chair

ATTEST:

Tommy Sanchez
Tommy Sanchez (Oct 23, 2025 12:08:28 MDT)

Tommy Sanchez, District Director

Application Packet for Land Split Subdivision

Draft Minutes
February 2, 2026
Planning and Zoning
Meeting

VILLAGE OF BOSQUE FARMS

Post Office Box 660
Peralta, NM 87042

1455 West Bosque Loop
Bosque Farms, NM 87068

Phone: (505) 991-6611
Fax: (505) 505-869-3342
Email: pzadmin@bosquefarmsnm.gov



Sharon Eastman, Chair

Commission:
Dan Garrison
Joe J Hale
Michael Baber
Kevin Schaus

DRAFT MINUTES FEBRUARY 2, 2026 PLANNING AND ZONING COMMISSION

THE PLANNING & ZONING COMMISSION OF THE VILLAGE OF BOSQUE FARMS
HELD ITS REGULAR MEETING ON MONDAY, FEBRUARY 2, 2026 IN THE
COUNCIL CHAMBERS, 1455 WEST BOSQUE LOOP, BOSQUE FARMS, NM AT
6:30PM.

1. CALL TO ORDER & ROLL CALL

Present: Commissioner Garrison, Commissioner Garrison, and Chair Eastman. **Excused:**
Commissioner Baber.

2. PLEDGE OF ALLEGIANCE

Lead by Chair Eastman.

3. APPROVAL OF AGENDA

Motion to Approve: Commissioner Garrison **Second:** Commissioner Hale **Vote for:**
Unanimous

4. PUBLIC COMMENT FOR NON-AGENDA ITEMS

(Comments are limited to 3 Minutes, time cannot be distributed to peers in attendance)

Micheal Webb: Asked about RV case at 1935 El Dorado Lp.

Acting Planning and Zoning Administrator (APZA): Notice of violation will go out.

5. REVIEW & TAKE ACTION ON DECEMBER 1, 2025 MINUTES

Motion to Approve: Commissioner Garrison **Second:** Commissioner Hale **Vote:** Unanimous

6. SUBDIVISION:

- a. Mark Podeyn and Lonna Podeyn are requesting a Subdivision Land Split
(from 1 parcel to 2) of LANDS OF BOGGESS Tract: 3C1 S: 1 T: 7N R: 2E
4.25 ACRES Located to the west of 1210 Bosque Farms Blvd and
immediately east of Bosque Farms Blvd.

Mark Podeyn, 1210 Bosque Farms Blvd. (Applicant, Sworn): Road maintenance agreement
and road engineering reports were submitted to the Village.

APZA: These agreements were not included in the packet as they are not required by the
Subdivision Ordinance.

“PRESERVING RURAL AMERICA”

34 **Motion to Approve: Commissioner Hale Second: Commissioner Garrison Vote to Approve:**
35 **Unanimous**

36
37 **7. DEPARTMENTAL REPORTS**

38 **APZA:** Summarized enforcement action by the Village.

39 **8. CHAIR & COMMISSION REPORTS**

40 None

41 **9. ADJOURNMENT**

42 6:41PM

43
44
45 **TIME AND PLACE OF NEXT MEETING**

46 THE NEXT MEETING OF THE VILLAGE OF BOSQUE FARMS PLANNING & ZONING
47 COMMISSION WILL BE HELD ON MONDAY, MARCH 2, 2026.

48
49 **PLEASE NOTE:** *The Planning & Zoning Commission may revise the order of the agenda items*
50 *considered at this Open Meeting. If you are an individual with a disability who needs a reader,*
51 *qualified sign language interpreter, or any other form of auxiliary aid or service to attend or*
52 *participate in the hearing or meeting, please contact the office of the Village Clerk at (505) 991-*
53 *6611 at least three (3) calendar days prior to the meeting. Public documents including the*
54 *agenda and minutes can be provided in digital or hardcopy format. The Village of Bosque Farms*
55 *strictly prohibits any form of unlawful discrimination based on race, color, religion, gender*
56 *identity, sexual orientation, sex, national origin, age, disability, or political affiliation in any*
57 *program, activity, or service sponsored by the Village. Contact the office of the Village*
58 *Clerk/administrator for more information*

59
60
61
62

Chair Eastman

Application for Land Split Subdivision

Proposed Subdivision of Lands of Boggess Tract: 3C

The applicant is requesting a Land Split and must comply with the following.

§ 10-2-15 Land-split procedures.

A. Process. A land-split, as defined by this Section 10-2, may be approved by the governing body following recommendation by the Commission in a two-step process of preapplication conference and submission of a final plat.

B. Qualifications. In order to qualify for approval as a land-split, the following conditions must exist:

- (1) The land-split subdivision shall divide the tract into two lots. These two lots or any part thereof shall not be further divided as a land-split subdivision.
- (2) The two lots shall conform to the zoning regulations governing that zone district.[1]
- (3) Adequate ingress and egress to and from both lots must be provided by the subdivider by either a public dedicated roadway or a private roadway easement of at least 40 feet in width.
- (4) The Village shall not be responsible for any private roadway easements developed in a land-split subdivision.
- (5) Application and approval for a land-split subdivision shall be made in accordance with the procedures in §§ 10-2-7, 10-2-8, 10-2-12 and 10-2-13 of this Section 10-2.
- (6) The subdivision shall not be in conflict with any provision of this Section 10-2, the Master Plan, or Section 10-1, Zoning, of the Village.

C. Application, review, decision and recording procedures shall conform to §§ 10-2-10A, B, D, E and F, 10-2-11 and 10-2-22.

Review:

This application does not appear to be in conflict with the requirements of the Zoning Code.

Corrections needed

1. The Village Sewer and Water Department should be added to the utilities signature block.

VILLAGE OF BOSQUE FARMS

Post Office Box 660
Peralta, NM 87042

1455 West Bosque Loop
Bosque Farms, NM 871068

Phone: (505) 869-2358
Fax: (505) 869-3342
Email: Clerkadmin@bosquefarmsnm.gov



Chris Gillespie, Mayor

Council:
Ronita Wood
Michael Cheromiah
Erica DeSmet
Tim Baughman

REQUEST FOR A LANDSPLIT

INSTRUCTIONS: A signed and notarized application must be submitted along with the payment of an administrative fee twenty (20) days prior to the scheduled Planning and Zoning Commission Meeting. Seven (7) copies of the proposed replat must be submitted.

Applicant's Name (s):

Lonna Podeyn

If Applicant is not the Landowner, please attach a written statement of approval from the landowner.

Physical Address of Requested Landsplit:

1210 Bosque Farms Blvd
Bosque Farms NM 87068

Mailing Address of Applicant:

Telephone Numbers(s):

(505) 230-5665
Day Evening

Zone of Property:

Commercial

Legal Description of Property:

Section 1 Township 7
Range 2 Lots

Total Acreage of Each Lot Before Landsplit:

Lands of Tract 34 Lands of Boggess
4.2518

Total Acreage of Each Lot After Landsplit:

2.0238 / 2.2281

Access to the Property Via:

road as on plat via Highway 47

Amount of Roadway Frontage on Each Lot:

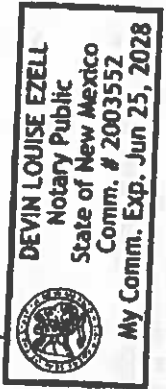
45 ft

I DO HEREBY CERTIFY that the statements I have made on this Application for a Conditional Use Permit are true and correct to the best of my knowledge.

Sam Podley

Applicant's Signature

SUBSCRIBED AND SWORN TO before me this 8th day of January, 2026.
My Commission expires on the 25th day of June, 2028.



Rec# 00276964
Paid 9/10/25 (\$160.00)
under subdivision Permits
Application Fee \$50.00

Devin Louise Ezell

Notary Public

Received by:

Sign Issued On:

To Be Posted:

7 Copies of Plat Submitted:

Published In:

Date(s) of Publication:

Date of Planning & Zoning Commission Meeting:

Planning & Zoning Commission Decision:

Requirements/Restrictions (if applicable):

Date of Governing Body Meeting:

Governing Body Decision:

Requirements/Restrictions (if applicable):

Receipt #

Date:

_____ to _____

☐ Yes ☐ No

Notice of Decision for Land Split Subdivision

VILLAGE OF BOSQUE FARMS

Post Office Box 660
Peralta, NM 87042

1455 West Bosque Loop
Bosque Farms, NM 87068

Phone: (505) 869-2358
Fax: (505) 869-3342
Email: PZAdmin@bosquefarmsnm.gov



Chris Gillespie, Mayor

Council:
Ronita Wood
Michael Cheromiah
Erica DeSmet
Tim Baughman

NOTICE OF DECISION

Lonna Podeyn
C/O Mark Podeyn Action RV
1210 Bosque Farms Blvd.
Bosque Farms, NM 87068

RE: Land Split Subdivision Request Land of Boggess Tract 3C1

On February 2, 2025 the Village of Bosque Farms Planning and Zoning Commission heard a request for Land Split Subdivision Request Land of Boggess Tract 3C1 for property located at unaddressed parcel located east of 1210 Bosque Farms Blvd. The Commission recommended approval to the Village Council.

The decision may be appealed as per:

10-1-22 B.(2) An appeal to the governing body following an interpretation, decision, or action of the Commission shall be made in writing to the Village Clerk/Administrator on prescribed forms and upon payment of an administrative fee.

10-1-22 B.(3) Any appeal not submitted within 30 days after the interpretation, decision, or action which is the subject of the appeal shall not be considered.

Do not hesitate to contact me if you have questions concerning this matter.

Sincerely

Robert Pierson

Village of Bosque Farms Planning and Zoning
(505) 869-2358



LEGEND

- • POUND #4 REBAR W/CAP PS 13062
- ○ POUND #3 REBAR
- ⑦ • SET #4 REBAR W/CAP PS 13062
- • FENCELINE

[illegible]

THESE ARE INSTALLED IN THE
TERRACE COOPS AND IN THE
LANDS OF NEW GUINEA (PAU) AND ARE
A TYPE, SECOND OF THE
ONE AND TWO COOPS, DIFFERENT
FROM WHAT HAVE BEEN REPORTED BY
OTHER AGENTS, NOT SPECIFICALLY

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 08-22-2001 BY 60322
UCBAW

THE UNDERSIGNED CERTIFY THAT A SEARCH OF THE TAX RECORDS FOR THE TRACTS OF LAND SHOWN HEREON HAS BEEN MADE, AND HAVE DETERMINED THAT ALL TAXES DUE AND PAYABLE FOR THE PREVIOUS TEN (10) YEARS HAVE BEEN MADE.

VALENCIA COUNTY TREASURER



E. ILIOTH MARTINEZ, A NEW MEXICO REINTERED PROFESSIONAL SURVEYOR CERTIFY THAT THIS SURVEY WAS TRUE AND AM RESPONSIBLE FOR THIS SURVEY. THAT THIS SURVEY IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND THAT THIS SURVEY AND PLAT MEET THE MINIMUM STANDARDS FOR SURVEYING IN NEW MEXICO

DATE: 11-8-25

BOSQUE FARMS, VALENCIA COUNTY, FL
NOVEMBER 2025

PURPOSE:
THE PURPOSE OF THIS PLAN
- TO SURVEY THE BENEFITS OF EXISTING TRACT ACT
- TO CREATE TRIP TWO NEW TRACTS, SHOWS

ONE (1) TRACT OF LAND SITUATE WITHIN SECTION 1, TOWNSHIP 3 NORTH, RANGE 1 EAST OF THE ROCKY MOUNTAIN DISTRICT, BEING THE LANDS OF THE ABOVE-NAMED DECEASED, BEING MORE PARTICULARLY DESCRIBED BY REFERENCE TO THE SURVEY PLAT TITLED "LAND DIVISION AND DEEDS OF ROBERT F. FLEMMING, JR. TO THE STATE OF CALIFORNIA," FILED IN THE OFFICE OF THE CLERK OF VALLEJO COUNTY, NEW MEXICO IN CASE NO. 967.

THIS PLATING SHOWN WITH FREE CONSENT AND OF THE DESIRES OF THE UNDERSIGNED OWNERS AND/OR F

THE UNDERSIGNED OWNER AND/OR PROPRIETOR DO CONSENT TO ALL THE FOREGOING AND DO HEREBY BE AUTHORIZED TO SO ACT

OWNER _____
 STATE OF NEW MEXICO)
 COUNTY OF VALLEJO) ss
 THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME
 DAY OF _____ BY _____

MY COMM. EXPIRES _____
NOTARY PUBLIC

THIS PLAYING SHOWS IS WITH FREE CONSENT
THE DESIRES OF THE UNDERMENTIONED OWNERS AND
THE UNDERSIGNED OWNER AND/OR PROPERLY
CONSENT TO ALL THE FORECOMING AND DO HEREBY
AUTHORIZED TO SO ACT

ORDER ORDER
STATE OF NEW MEXICO)
COUNTY OF VALENCIA) SS
THIS INSTRUMENT WAS ACKNOWLEDGED BY
DAY OF _____ BY _____

MY COME EXPHIS

ORDER CHARGES FEES CAN

SECTION 1, TOWNSHIP 7 NORTH, RANGE 2 EAST

FORM MAP EFFECTIVE DATED:
AUGUST 18, 2010

COMMUNITY PANEL NUMBER - 38061C 0730 E

11-51
1950-51