



**VILLAGE OF BOSQUE FARMS
PLANNING & ZONING COMMISSION
MINUTES OF THE REGULAR MEETING
May 4, 2020**

DRAFT

1. RESIDENTS TO ADDRESS COMMISSION ON NON-AGENDA ITEMS

No residents are available to address the commission.

2. CALL TO ORDER

Meeting called to order at 1800 by Chairwoman Eastman.

3. ROLL CALL

Clerk administrator Gayle Jones and Mayor Russell Walkup were present, Commissioner Hulsey, was not present, all sworn in Commissioners are present along with Loretta Hatch and Mark Podeyn.

4. PLEDGE OF ALLEGIANCE

Pledge of allegiance led by Loretta Hatch

5. APPROVAL OF AGENDA

Commissioner Garrison made a motion to reorder agenda, to swear in Commissioner Hatch and Commissioner Podeyn. Mike Montoya swears in Loretta Hatch and Mark Podeyn. Garrison makes a motion to approve the Agenda Hatch 2nd motion. **Motion carried unanimously.**

6. APPROVAL OF THE MINUTES

Commissioner Garrison suggests that because no quorum exists, that they table approval of minutes until next meeting, Clerk administrator Gayle Jones, says that the minutes can still be approved without a quorum. Chairwoman Eastman approves the minutes.

7. NEW BUSINESS

- With the re-order, Commissioner Hatch and Commissioner Podeyn were sworn in by Mike Montoya.
- Appt. of Chair, Commissioner Garrison motioned for Commissioner Eastman to be the Chairwoman. Commissioner Podeyn 2nd **motion carried unanimously.**

- 46 Appt. of Vice-Chair, Commissioner Hatch motioned for Commissioner Garrison
 47 to be Vice-Chair, Commissioner Podeyn 2nd **motion carried unanimously.**
- 48 • Gabriel Vasquez request for conditional use permit as per Village Ordinance 10-
 49 1-11-E-8 for 2500 Bosque farms. Mr. Vasquez after being sworn in states he
 50 wants to repair vehicles and do a little service, Eastman asks if the main focus will
 51 be collision repair Mr. Vasquez confirms. Hatch, asks how he plans to operate?
 52 Mr. Vasquez says himself and a front office person, he also explains that he will
 53 obtain parts from salvage or new depending on how much the client is willing to
 54 pay. Podeyn is concerned about the appearance of the blvd. Mr. Vasquez states
 55 that he will not do repairs on vehicles in the front of the business and that vehicles
 56 needing repair will be in the back and out of sight from the blvd. Podeyn asked if
 57 Mr. Vasquez has read the Ordinance? Mr. Vasquez confirmed. Podeyn asked how
 58 chemicals will be disposed of? Mr. Vasquez stated that he will be disposing of all
 59 chemicals according to rules and laws of disposal. More than one commissioner
 60 asked about the forms provided having a date that was over a year old, Mr.
 61 Vasquez stated he has had to wait this long to get on the commission agenda.
 62 Eastman asks how many bays he will have and will they be altered? Mr. Vasquez,
 63 replied 12 and they will not be altered. Garrison, asked if Mr. Vasquez was aware
 64 of the emergency access difficulties of the past? Mr. Vasquez acknowledges and
 65 says it will not happen again. Mr. Vasquez is asked about fire suppression, Mr.
 66 Vasquez says he has the equipment and it has been certified. Podeyn makes a
 67 motion to approve with a re-evaluation of 180 days to verify that no violations of
 68 the Ordinance exist, Chairwoman Eastman refers to 10-1-13-H. Commissioner
 69 Garrison 2nd the motion. **Motion carried unanimously.**
 - 70 • Jim Dixon Requests variance as per 10-1-16 for 280 Del Norte Ct. Mr. Dixon
 71 wants to raise a wall over 6' because he is having issues with the neighbor
 72 directly north of him. He states that this wall will be temporary and will be taken
 73 down once the tensions between him and his neighbor lessen. Eastman, asked if
 74 he was proposing this tarp be permanent? Mr. Dixon replied no, it will be a screen
 75 and not permanent. Mr. Dixon called 2 neighbors and his wife to give testimony
 76 for him. All said it was a nice screen and they approve. All witnesses were sworn
 77 in. Eastman suggests that the variance does NOT meet the conditions of 10-1-16-
 78 C Podeyn asks if Mr. Dixon is willing to place a timetable on the wall. Mr. Dixon
 79 is unable to give a time. Eastman asks if the commission recommends that the
 80 variance be denied Commissioner Podeyn recommends the commission deny the
 81 variance Commissioner Hatch 2nd **motion carried unanimously.**
 - 82 • Commission to approves resolution 949-20 with the resolution number change. A
 83 time change of commission meetings to 6:30 p.m. Hatch moves to approve with
 84 changes made, resolution 949-20 Garrison 2nd **motion carried unanimously.**
 - 85 • Commission to approve 950-20 with the identifying number changed to 950-20.
 86 Number 4, the word changed from have, to honor, and the time of the meeting to
 87 be 6:30 p.m. Eastman asks Gayle Jones if a person is offering an opinion do they
 88 need to be sworn in? Gayle says if it is an opinion no, if it is testimony yes.
 89 Garrison makes a motion to approve 950-20 with changes, Hatch 2nd **motion**
 90 **carried unanimously.**
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8. MONTHLY REPORT: Mike Montoya, provided commissioners with a monthly report for both the month of March and April. Commissioners asked when the court would be open? Gayle Jones said the court is planning on opening May 20th. Mike Montoya said that between him and Mary Langley they had a combined number of court cases, approximately 30. Commissioner Eastman asked about pod's being placed on the agenda; this will be placed on the June agenda.


9. ADJOURN

Motion to adjourn at 7:27

PASSED, APPROVED, AND ADOPTED THIS 1st DAY OF June 2020.

ATTEST:

Sharon Eastman, P&Z Chairwoman



Mike Montoya, Planning & Zoning Administrator/Officer