



**VILLAGE OF BOSQUE FARMS
PLANNING & ZONING COMMISSION
MINUTES OF THE REGULAR MEETING
December 2, 2019**

1. RESIDENTS TO ADDRESS COMMISSION ON NON-AGENDA ITEMS

NONE.

2. CALL TO ORDER

Chairwoman Eastman called the meeting to order at 6:00 p.m.

3. ROLL CALL

Present were Chairwoman Sharon Eastman, Dan Garrison, Carl Hulsey, Karen McAda, and Robert Morgan as well as Clerk Administrator Gayle Jones, Enforcement officer Vince Otero and Planning & Zoning Administrator Mike Montoya.

4. PLEDGE OF ALLEGIANCE

Commissioner Carl Hulsey led the Pledge of Allegiance.

5. APPROVAL OF AGENDA

Commissioner Hulsey moved to **APPROVE** the Agenda for the December 2, 2019 Regular Meeting of the Planning & Zoning Commission. Commissioner Morgan seconded the motion. **Motion carried unanimously.**

6. APPROVAL OF THE MINUTES

November 4, 2019 Regular meeting of the Planning & Zoning Commission

Commissioner Hulsey moved to **APPROVE** the minutes of the November 4, 2019 Regular meeting of the Planning & Zoning Commission. Commissioner Garrison seconded the motion. **Motion carried unanimously.**

46 7. NEW BUSINESS

47
 48 A- Request by Dolly Wallace for a conditional use permit as per ordinance 10-1-8 (C-3) at
 49 1435 Lillie Drive. Chairperson Eastman recused herself and tuned the meeting over to
 50 Vice Chairmen Garrison. Dolly Wallace was sworn in by Mike Montoya. Ms. Wallace is
 51 requesting a new conditional use permit to live in camp trailer; she didn't understand the
 52 process of filing for an extension. She asks that she be able to stay until her personal
 53 matters are handled plus 45 days. Commissioner Hulsey asks if utilities are part of the
 54 original residence. Ms. Wallace acknowledges that utilities are from the barn.
 55 Commissioner Mcada asks when the divorce will be final. Wallace stated she is unsure.
 56 Commissioner Mcada stated that 45 days does not fit in with our ordinance framework
 57 and suggests that we give her a year. Commissioner Hulsey suggested 6 months.
 58 Commissioner Morgan agrees that a year is more accommodating to the situation. Ms.
 59 Wallace says that she would prefer a year. Commissioner Mcada motioned to approve a
 60 conditional use permit at 1435 Lillie Drive for one year. Commissioner Hulsey seconded
 61 the motion. **Motion carried unanimously.**

62
 63 B- Request by Thomas Grier for the extension of a conditional use permit at 2290 Parklane
 64 Drive allowing medically necessary accessory living quarters as per 10-1-10 (c) . Mr.
 65 Grier was sworn in by Mike Montoya. Commissioner Mcada asks how long the original
 66 conditional use was for. Mr. Grier stated that it was for a year and that his condition has
 67 not changed. Commissioner Mcada confirms that the permit was for medical necessity.
 68 Commissioner Morgan asks Mr. Grier to explain his accessory living quarters. Mr. Grier
 69 states that he is connected to sewer. Commissioner Mcada asks to explain what he is
 70 living in. Mr. Grier confirms that he is living in an RV. Commissioner Mcada asks if Mr.
 71 Grier has medical insurance, Mr. Grier states he doesn't have Medicare part B but that he
 72 has Medicare part A. Commissioner Garrison asks to be reminded what Mr. Grier's
 73 medical condition is. Mr. Grier states he has high blood pressure, high cholesterol and is
 74 pre-diabetic. Commissioner Eastman asks if Mr. Grier Anticipates moving to Chama in
 75 the next year. Mr. Grier stated that he is unsure but that he would like to, Commissioner
 76 Eastman asks if he is a veteran, Mr. Grier states that he is not, he was a mail carrier.
 77 Commissioner Mcada asks if he has a post office pension. Mr. Grier states he does not.
 78 Commissioner Mcada moves to approve a one-year extension on the conditional use
 79 permit at 2290 Parklane Drive with no more extensions after that. Commissioner Morgan
 80 seconded the motion. **Motion carried unanimously.**

81 8. MONTHLY REPORT

82
 83
 84 Chairperson Eastman asks for the monthly report, AC-1 Vince Otero reported the
 85 following: 570 Valle is currently open and it needs to re-inspected. The remaining citations are
 86 either in court or getting ready to be re-inspected. He and Mary Langly try to get out in the
 87 field on Tuesdays and Wednesdays. Mr. Otero explained his written report. Chairperson
 88 Eastman asked if the judge is having weekly court. Mr. Otero stated that she is setting court
 89 dates whenever it is necessary. Chairperson Eastman asks for an update on EZE's and Los
 90 Campos. Clerk/Administrator Jones and Mr. Otero confirmed that these are being followed up

91 on. Los Campos was handed over to Mike Montoya who has taken pictures and started the
92 process.
93

94

95 **9. ADJOURN**

96

97 Motion made by Commissioner Garrison to **ADJOURN** 6:34PM. Seconded by Commissioner
98 Morgan. **Motion carried unanimously.**
99

100

101

102 **PASSED, APPROVED AND ADOPTED THIS 6th DAY OF January, 2020.**

103

104

105

106 ATTEST:

107

108

109

110

111 _____
Mike Montoya, Planning & Zoning Administrator/Officer

112

Sharon Eastman, P&Z Chairwoman