

**COUNCIL OF THE VILLAGE OF BOSQUE FARMS  
MINUTES OF THE REGULAR MEETING  
AUGUST 17, 2023**

**1. CALL TO ORDER**

Mayor Russell Walkup called the meeting to order at 5:46 p.m.

**2. ROLL CALL**

Present were Mayor Russell Walkup, Mayor Pro Tem Ronita Wood, Councilor Tim Baughman, Councilor Michael Cheromiah, and Councilor Bryan Burks. Clerk Administrator Vernon Abeita, Assistant Clerk Mary Langley, Treasurer Yvonne Maes, and Attorney Mark Jarmie.

**3. EXECUTIVE SESSION PURSUANT TO 10-15-1H (2) NMSA, 1978, PURSUANT TO PERSONNEL METTERS**

Councilor Burks made a motion to not adjourn to executive session, due to there not being any matters to discuss. Councilor Baughman seconded the motion. **Motion carried unanimously.**

The meeting began at 6:00 p.m.

**4. SILENT INVOCATION**

Mayor Walkup asked for everyone to keep in our thoughts all first responders and families of those that have passed away. To think about all the people working behind the scenes, keeping the Village running.

**5. PLEDGE OF ALLEGIANCE**

Mayor Ake led the Pledge of Allegiance.

**6. APPROVAL/DISAPPROVAL OF AGENDA**

Councilor Burks made a motion to approve the agenda. Councilor Baughman seconded the motion. **Motion carried unanimously.**

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## **7. APPROVAL/DISAPPROVAL OF MINUTES**

### **June 15, 2023, Regular Meeting**

Mayor Walkup stated the minutes for the June 15, 2023, Regular meeting would stand as presented.

### **July 20,2023, Regular Meeting**

Councilor Cheromiah stated the treasurer's name is misspelled.

Mayor Walkup stated the minutes for the July 20, 2023, Regular Meeting would stand as corrected.

### **July 31,2023, Special Meeting**

Councilor Cheromiah stated the treasurer's name is misspelled.

Mayor Walkup stated the minutes for the July 31, 2023, Special Meeting would stand as corrected.

## **8. DEPARTMENTAL REPORTS**

Chief Owen presented the Police Department report for July 2023.

Utilities Director David Chavez gave report for the Water/Wastewater Department. Reported his concerns on the recent change of the take home vehicles and the change in schedule of the Water/Sewer employees.

## **9. MAYOR & COUNCILOR'S REPORT**

**Councilor Baughman** there was recently a community meeting with Congresswoman Stanbury here at the Village and it was a nice visit.

**Councilor Cheromiah** nothing to report.

**Councilor Burks** Cub Scouts recruiting is open.

**Mayor Pro Tem Wood** the fair was a success and all the help was appreciated.

**Mayor Walkup** thanked everyone for a successful fair. Reminded everyone the deadline to file as a candidate in the upcoming election is on August 29<sup>th</sup>, 2023.

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## **10. TREASURER'S REPORT**

Treasurer Maes presented the treasurer's report for the month of July 2023.

Councilor Burks made a motion to approve the treasurer's report for July 2023. Councilor Baughman seconded the motion. **Motion carried unanimously.**

## **11. NON-AGENDA ITEMS-DISCUSSION LIMITED TO 1 ½ MINUTES**

Resident Cathy Hain helped with the pet food drive that the Village recently held. She wanted to thank the BFPD and BFFD for their help every year with traffic and safety on Green Acres during Halloween.

## **12. NEW BUSINESS**

### **A. Discussion of the Comprehensive Plan, Presented by Danielle Wilson**

Danielle Wilson gave an update on the status and content of the Comprehensive Plan. There was discussion.

### **B. Public Hearing for the Infrastructure Capital Improvement Plan (ICIP)**

The following adjustments were made to the ICIP:

Rank 3-2025 (Fire and Police Station Renovation) and 4-2025 (Police Station Addition) were combined, with the addition of EMS, total project cost was raised to eight million dollars (\$8,000,000.00).

Rank 5-2025 was added as Yucca Little League Addition, total project cost at five hundred thousand dollars (\$500,000.00).

Rank 8-2025 (Village Office Renovation) total project cost was raised to two million dollars (\$2,000,000.00).

Rank 1-2027 (Construction of New Village Office) total project cost was raised to eight million dollars (\$8,000,000.00).

Rank 2-2027 (Community Center Expansion) total project cost was raised to one million, five hundred thousand dollars (\$1,500,000.00).

Rank 1-2029 (Well Relocation) total project cost raised to two million, five hundred thousand dollars (\$2,500,000.00).

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**C. Consideration of Approval of Infrastructure Capital Improvement Plan (ICIP Resolution 1028-23)**

Councilor Cheromiah made a motion to approve Resolution 2028-23 Infrastructure Capital Improvement Plan (ICIP). Councilor Burks seconded the motion.

Roll call as follows: Councilor Baughman, for; Councilor Cheromiah, for; Councilor Burks, for and Mayor Pro Tem Wood, for. **Motion carried unanimously.**

**D. Discussion and Consideration of the Inter-Governmental Agreement with the Town of Peralta for Emergency Medical Services**

Mayor Walkup gave explanation and reported the Town of Peralta recommended a one-year agreement instead of a three-year agreement. There was discussion.

Councilor Baughman made a motion to postpone the item until after further discussion between the Village Clerk and Town of Peralta Clerk. Councilor Burks seconded the motion.

Clerk Administrator Abeita reported the current agreement will expire at the end of the month. Clerk Administrator Abeita made a recommendation of the agreement, to include a three-year agreement and a full-time paramedic as the EMS Director. The Town of Peralta Deputy Clerk/Treasurer Steve Robbins recommended Council table the item until after the Town of Peralta Council meeting, due to the item being on their agenda. Mayor Walkup asked if the Village could set the agreement back to three years and give it back to the Town of Peralta for approval/disapproval. Treasurer Robbins stated that would be a wise decision.

Councilor Baughman withdrew his motion. Councilor Burks withdrew his second.

Councilor Burks made a motion to amend the Inter-Government Agreement with the Town of Peralta for EMS, term to three years and approve the remaining content. Councilor Burks amended his motion to include the year 2026 to be changed in item 4B. Councilor Baughman seconded the motion. **Motion carried unanimously.**

**E. Consideration of Approval for requested land split Minor Sub-Division by Zdenka Behal for property located at 1900 W Bosque Loop Bosque Farms, NM**

Planning and Zoning Officer Montoya gave explanation. There was discussion.

Councilor Burks made a motion to approve the request for minor sub-division by Zdenka Behal for the property located at 1900 W Bosque Loop. Councilor Baughman seconded the motion. **Motion carried unanimously.**

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**F. Consideration of Approval for Ordinance Text Change for 10-1-4 (unenclosed carport) Requested by Councilor Burks (Denied by Planning and Zoning commission)**

Planning and Zoning Officer gave explanation. There was discussion.

Councilor Baughman made a motion to strike the item due to the need to publish the item prior to consideration of approval. Councilor Cheromiah seconded the motion. **Motion carried unanimously.**

**G. Consideration of New Mexico Municipal League Voting Delegates**

Mayor Walkup recommended Clerk Administrator Abeita be appointed as the primary voting delegate and Mayor Pro Tem Wood as the alternate.

Councilor Burks made a motion to approve appointing Clerk Administrator Abeita as the primary and Mayor Pro Tem Wood as the secondary voting delegate of the New Mexico Municipal League Voting Delegates. Councilor Baughman seconded the motion. **Motion carried unanimously.**

**H. Consideration of Approval of LGBMS Bar Line-Item Addition in the Law Enforcement Protection Fund 21200 Resolution 1029-23**

Councilor Baughman made a motion approving Resolution 1029-23 LGBMS Bar Line-Item Addition in the Law Enforcement Protection Fund. Councilor Burks seconded the motion.

Roll call as follows: Councilor Baughman, for; Councilor Cheromiah, for; Councilor Burks, for and Mayor Pro Tem Wood, for. **Motion carried unanimously.**

**I. Consideration of Transfer of Funds to Money Market Account from Utilities in the amount of \$1,000,000.00 and from General Fund of \$500,000.00**

Councilor Cheromiah made a motion to approve the transfer of \$1,000,000.000 from Utilities and \$500,000.00 from General Fund to Money Market Account. Mayor Pro Tem Wood seconded the motion. **Motion carried unanimously.**

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**13. Adjournment**

Mayor Walkup adjourned the meeting at 8:27 p.m.

**PASSED, APPROVED AND ADOPTED THIS 21<sup>st</sup> DAY OF SEPTEMBER 2023.**

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Russell Walkup, Mayor

(SEAL)

ATTEST:

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Vernon B. Abeita, Clerk/Administrator