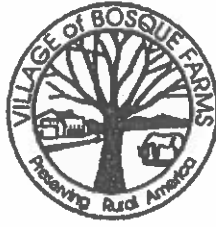


# VILLAGE OF BOSQUE FARMS

Post Office Box 660  
Peralta, NM 87042

1455 West Bosque Loop  
Bosque Farms, NM 87068

Phone: (505) 869-2358  
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Chris Gillespie, Mayor

Council:  
Ronita Wood  
Michael Cheromiah  
Erica DeSmet  
Tim Baughman

**THE GOVERNING BODY OF THE VILLAGE OF BOSQUE FARMS WILL HOLD ITS  
REGULAR MEETING ON THURSDAY, MARCH 27<sup>TH</sup>, 2025 IN THE COUNCIL  
CHAMBERS, 1455 WEST BOSQUE LOOP, BOSQUE FARMS, NM AT 6:00PM.**

1. **CALL TO ORDER & ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **EXECUTIVE SESSION PURSUANT TO 10-15-(2) NMSA, 1978 HIRING OF AN  
EMS DIRECTOR.**
4. **APPROVAL OF AGENDA**
5. **PUBLIC COMMENT FOR NON-AGENDA ITEMS**  
*(Comments are limited to 1 ½ Minutes, time cannot be distributed to peers in attendance)*
6. **DEPARTMENTAL REPORTS**
7. **MAYOR & COUNCIL REPORTS**
8. **COUNCIL TO REVIEW AND TAKE ACTION ON TREASURER'S REPORT**
9. **COUNCIL TO REVIEW & TAKE ACTION PREVIOUS MINUTES**  
Attachment A- 02-20-25 Regular Meeting Minutes.pdf
10. **OATH OF OFFICE FOR NEW FIRE CHIEF JASON SCHNEIDER**
11. **COUNCIL TO REVIEW AND TAKE ACTION ON APPOINTMENT OF  
SHARON EASTMAN, DAN GARRISON, KEVIN SCHAUS TO PLANNING AND  
ZONING COMMISSION.**
12. **COUNCIL TO REVIEW AND TAKE ACTION ON RESOLUTION 1064-25 LP  
30037 ESPERANZA DRIVE.**  
Attachment B Resolution 1064-25 Esperanza Drive

“PRESERVING RURAL AMERICA”

**13. COUNCIL TO REVIEW AND TAKE ACTION ON RESOLUTION 1065-25  
FIREFIGHTER/ EMS RETENTION FUND**

Attachment C Resolution 1065-25 Firefighter/EMS Retention Fund

**14. COUNCIL TO REVIEW AND TAKE ACTION ON RESOLUTION 1066-25  
PARTICIPATION IN NMDOT HARDSHIP SALE**

Attachment D Resolution 1066-25 Participation in NMDOT Hardship Sale

**15. COUNCIL TO REVIEW AND TAKE ACTION ON RESOLUTION 1067-25  
BUDGET ADJUSTMENT RESOLUTION**

Attachment E Resolution 1067-25 Budget Adjustment Resolution

**16. COUNCIL TO REVIEW AND TAKE ACTION ON SCHEDULING WORKSHOP  
DATES FOR EMPLOYEE HANDBOOK ORDINANCE REVIEW**

**17. COUNCIL TO REVIEW AND TAKE ACTION ON HIRING EMS DIRECTOR**

**TIME AND PLACE OF NEXT MEETING**

**THE NEXT MEETING OF THE VILLAGE OF BOSQUE FARMS VILLAGE COUNCIL  
WILL BE HELD ON THURSDAY, APRIL 17TH, 2025.**

**ADJOURNMENT**

**PLEASE NOTE: The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who needs a reader, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the office of the Village Clerk at (505) 991-6611 at least three (3) calendar days prior to the meeting. Public documents including the agenda and minutes can be provided in digital or hardcopy format. The Village of Bosque Farms strictly prohibits any form of unlawful discrimination based on race, color, religion, gender identity, sexual orientation, sex, national origin, age, disability, or political affiliation in any program, activity, or service sponsored by the Village. Contact the office of the Village Clerk/administrator for more information.**



**MINUTES**  
**VILLAGE OF BOSQUE FARMS**  
**REGULAR COUNCIL MEETING**  
**THURSDAY, FEBRUARY 20, 2025 AT 6:00 P.M.**  
**COUNCIL CHAMBERS**

1. **Call to Order**

Meeting called to order at 6:00
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2. **Pledge of Allegiance**

Members of Yucca Little League led those in attendance in the Pledge of Allegiance.

3. **Executive Session Pursuant to 10-15-(2) NMSA, 1078 Hiring of An Uncertified Police Officer, Evidence Technician, Personnel Matter Related to the Clerk's Office**

Council entered executive session at 6:00. At 6:20 Councilor Cheromiah moved to resume public session and Councilor Baughman seconded. The motion passed unanimously. Attorney Mark Jarmie certified that nothing was discussed during executive session except the items listed on the agenda, and that no action was taken.

4. **Roll Call/Determination of Quorum**

RW	✓	MC	✓	ED	✓	TB	✓
Quorum present		Yes	No				

Mayor Gillespie was not in attendance.

5. **Approval of Agenda**

Councilor DeSmet moved to approve the agenda with the following changes: to move item 17 to item 13 and strike item 11 so that Mr. Jarmie could work on it, and correct a spelling error on item 19. Councilor Baughman seconded.

A C T	Motion	Approval of Agenda as amended	
	Made by:	Baughman	Councilor Wood-Yes

I O N	Second by:	Cheromiah		Councilor Cheromiah-Yes Councilor DeSmet-Yes Councilor Baughman-Yes
	Motion carried?	PASSED	FAILED	

## 6. **Public Comment**

C.J. Kettle discussed road conditions, street lights and arsenic removal. Councilor Limon responded with updates on those subjects.

## 7. **Presentation**

The Wastewater Treatment plant was awarded “Most Improved Facility” at a recent conference. Representatives of Prodigy and members of the Bosque Farms utility staff were recognized for their efforts.

Emilio was recognized for his 20 years of service as an employee of the Village.

## 8. **Departmental Reports**

- a. Police Chief- Chief Owen summarized Police and Animal Control Activity for the Month of December.
- b. Deputy Clerk Lopez presented the Municipal Court report.
- c. Chief Brogdon presented a Fire Department report, and summarized some yearly stats. He discussed the growing number of calls and emphasized the need for EMS service.
- d. Clerk- Clerk Limon shared updates on the Clerk’s office activities as well as Planning and Zoning. Near the end of his report, Councilor DeSmet asked for the fire department to be included in the EMS Director hiring process.

## 9. **Mayor & Council Reports**

### Council

- i. Councilor Baughman thanked JW and Yvonne for their hard work. He mentioned that he’d saved the Village money by cancelling unused Century Link accounts. He stated that he’d been discussing the potential annexation with a Peralta Councilor.
- ii. Councilor Cheromiah mentioned that Councilor Baughman was featured in State Police recruitment ads.
- iii. Councilor DeSmet discussed participating in Valencia County Day on February 6<sup>th</sup> and stated that Los Lunas applied to be the new site for the State Fair.
- iv. Councilor Wood thanked Councilor Baughman for his efforts.

## 10. **Council to Review and Take Action on Treasurer’s Report.**

A C T I O N	Motion	Approval of Treasurer's Report.		
	Made by:	Baughman	Councilor Wood-Yes Councilor Cheromiah- Yes Councilor DeSmet- Yes Councilor Baughman- Yes	
	Second by:	Cheromiah		
	Motion carried?	PASSED		

11. **Council to Review and Take Action on Previous Minutes.**

A C T I O N	Motion	Approval of Minutes 1-16-25 Regular Meeting and 1-29-25 Workshop Summary.		
	Made by:	DeSmet	Councilor Wood-Yes Councilor Cheromiah- Yes Councilor DeSmet- Yes Councilor Baughman- Yes	
	Second by:	Cheromiah		
	Motion carried?	<div>PASSED</div> <div>FAILED</div>		

12. **~~Council to Review and Take Action on Approval of Proposed On-Call Engineer Contract With Molzen & Corbin~~**

13. **Council to Review and Take Action on Approval of Expenditure of ARPA Funding.**

Clerk Administrator Limon suggested tabling this issue.

Councilor Baughman stated that at least part should be used for infrastructure, and mentioned Cole Green.

Councilor DeSmet stated that while she wants to see employees benefit, she also has to think of everyone in Bosque Farms. The Councilor described several other needs, including infrastructure, roads, fire, EMS and others. She recommended using \$88,000 as employee premium pay and using the remainder for infrastructure.

Clerk Administrator Limon suggested postponing until April to give everyone time to research.

A C T I O N	Motion	Postpone till the month of April		
	Made by:	Baughman	Councilor Wood- Yes Councilor Cheromiah- Yes Councilor DeSmet-Yes Councilor Baughman-Yes	
	Second by:	Cheromiah		
	Motion carried?	PASSED		

14. **Council to Review and Take Action on the Appointment of New Volunteer Fire Chief**

Chief Brogdon spoke for a moment on his time serving as Chief and stated that Jason Schneider had been elected by the volunteers as the new Chief. He stated that he will serve as an Assistant Chief to help the transition. Following the motion, second and vote, the new Chief was pinned by his wife, Leslee.

A C T I O N	Motion	Appoint Jason Schneider as new Fire Chief		
	Made by:	Baughman	Councilor Wood- Yes Councilor Cheromiah- Yes Councilor DeSmet- Yes Councilor Baughman- Yes	
	Second by:	Cheromiah		
	Motion carried?	<div>PASSED</div> <div>FAILED</div>		

### 15. Council to Review and Take Action on Hiring an Uncertified Officer

Chief Owen presented Jesse Perez for hire.

A C T I O N	Motion	Approval to Hire Jesse Perez as an Uncertified Officer		
	Made by:	Cheromiah	Councilor Wood- Yes Councilor Cheromiah- Yes Councilor DeSmet-Yes Councilor Baughman- Yes	
	Second by:	DeSmet		
	Motion carried?	PASSED		

### 16. Council to Review and Take Action on Hiring an Evidence Technician

Chief Owen presented Jody Chapman for hire.

A C T I O N	Motion	Approval to Hire Jody Chapman as an Evidence Technician		
	Made by:	Cheromiah	Councilor Wood- Yes Councilor Cheromiah- Yes Councilor DeSmet-Yes Councilor Baughman- Yes	
	Second by:	DeSmet		
	Motion carried?	PASSED		

### 17. Council to Review and Take Action on Lease Renewal for Yucca League

League President Joey Timmons gave an update on the status of the league and expressed his appreciation.

A C T	Motion	Approval to Renew Yucca League Lease		
	Made by:	Baughman	Councilor Wood- Yes	

I O N	Second by:	Cheromiah		Councilor Cheromiah- Yes Councilor DeSmet-Yes Councilor Baughman- Yes
	Motion carried?	PASSED	FAILED	

### 18. Council to Review and Take Action on Sale of Two Police Department Vehicles

Chief Owen presented the issue and asked that the proceeds of sale be returned to the Police Department.

A C T I O N	Motion	Approval to sell two police vehicles and return funds to PD.		
	Made by:	Cheromiah		Councilor Wood- Yes Councilor Cheromiah- Yes Councilor DeSmet-Yes Councilor Baughman- Yes
	Second by:	Baughman		
	Motion carried?	PASSED	FAILED	

### 19. Council to Open a Public Hearing Regarding Variance Request for 2300 Bruno Lane

A C T I O N	Motion	Open Public Hearing regarding Variance Request for 2300 Bruno Lane		
	Made by:	DeSmet	Councilor Wood- Yes Councilor Cheromiah- Yes Councilor DeSmet-Yes Councilor Baughman- Yes	
	Second by:	Cheromiah		
	Motion carried?	<div>PASSED</div> <div>FAILED</div>		

Clerk/Administrator Limon swore in resident Kris Haney and Chairwoman Eastman. Haney discussed what she wanted to do with the property in terms of planting and gardening, and stated that her neighbors are okay with her plans. She stated that observing the standard setback would make a large portion of her land unusable for planting. Chairwoman Eastman read a passage from ordinance and stated that the lot is large and not oddly shaped. There is plenty of room to observe the setback and also garden. She stated that variance approvals should be rare. Former Mayor Walkup was sworn in. He reminded council that the purpose of the setback is access for emergency equipment.

### 20. Council to Close Public Hearing Regarding Variance Request for 2300 Bruno Lane and Take Action.

A C T I O N	Motion	Close Public Hearing regarding Variance Request for 2300 Bruno Lane		
	Made by:	Cheromiah		Councilor Wood- Yes Councilor Cheromiah- Yes Councilor DeSmet-Yes Councilor Baughman- Yes
	Second by:	Baughman		
	Motion carried?	PASSED	FAILED	

A C T I O N	Motion	Approve Variance Request for 2300 Bruno Lane	
	Made by:	Cheromiah	No vote, motion failed for lack of second.
	Second by:	none	
	Motion carried?	PASSED	FAILED

## 21. Council to Review and Take Action on Wastewater Budget Adjustment Resolution.

Deputy Clerk presented the resolution to move funds from the Utility Reserve Fund to the Wastewater Fund for use. A roll call vote was taken.

A C T I O N	Motion	Approval of Resolution 1063-25	
	Made by:	Baughman	Councilor Wood- Yes Councilor Cheromiah- Yes Councilor DeSmet- Yes Councilor Baughman- Yes
	Second by:	DeSmet	
	Motion carried?	PASSED	FAILED

## 22. Council to Review and Take Action on Requested Annexation by the Town of Peralta

The Clerk/Administrator presented the discussion item, stating that no formal Resolution has been presented to us at this time. He recommending not approving. Councilor Baughman stated that any property tax gained would be small. He also discussed case law and suggested that Peralta should provide us with an AG's opinion. Former Mayor Walkup stated that we should not give away the property, but try to trade for some portions of Highway 47. Clerk/Administrator Limon suggests asking clarifying statements of what their intentions are for the property. Chairwoman Eastman stated that this does not involve the planning and zoning commission. Chief Owen stated that the Village should not give away a possible source of income.

A C T I O N	Motion	Postpone Indefinitely.	
	Made by:	Baughman	Councilor Wood- Yes Councilor Cheromiah- Yes Councilor DeSmet- Yes Councilor Baughman- Yes
	Second by:	Cheromiah	
	Motion carried?	PASSED	FAILED

## ADJOURNMENT

8:14 PM

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**VILLAGE OF BOSQUE FARMS  
FUNDING RESOLUTION TO THE NEW MEXICO STATE HAIGHWAY AND  
TRANSPORTATION DEPARTMENT**

**RESOLUTION 1064-25**

A contract funding resolution to the New Mexico State Highway and Transportation Department:

**WHEREAS**, the Village of Bosque Farms has entered into an agreement with the New Mexico Department of Transportation (NMDOT) for the Transportation Project Fund Grant Number LP30037 in the amount of \$925,000.000 for full depth reclamation of Esperanza Drive from West Bosque Loop to NM 47;

**WHEREAS**, the Scope of Work will include removal and replacement of the existing pavement, and signing and striping improvements.

**WHEREAS**, the Village of Bosque Farms has agreed to provide matching funds at a percentage of 5% of the total cost of the project, and.

**WHEREAS**, the Village of Bosque Farms is requesting a twelve-month funding extension to the agreement that currently expires on June 30,2025.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE VILLAGE OF BOSQUE FARMS, NEW MEXICO**, that I, Chris Gillespie, Mayor, hereby authorize the submission of a twelve month funding extension to the New Mexico Department of Transportation for the TPF (LP30037).

PASSED, ADOPTED, AND APPROVED THIS \_\_\_\_<sup>th</sup> day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
Chris Gillespie, Mayor

ATTEST:

\_\_\_\_\_

**VILLAGE OF BOSQUE FARMS  
PARTICIPATION IN THE FIRE FIGHTER EMS RECRUITMENT FUND  
ADMINISTERED BY THE NEW MEXICO DEPARTMENT OF FINANCE  
ADMINISTRATION**

**RESOLUTION 1065-25**

**WHEREAS**, the Village of Bosque Farms and the New Mexico Department of Finance Administration have entered into a grant agreement in the amount of \$131,250.00 to hire full time firefighter and or emergency medical technician positions.;

**WHEREAS**, the funds for the first disbursement must be expended by June 30<sup>th</sup>, 2025, the second 50% disbursement will be made in July 2025 to be expended by June 30<sup>th</sup>, 2026 and the last disbursement of 25% will be made in July 2026, and is to be expended by June 30<sup>th</sup>, 2027.

**WHEREAS**, any amount not expended in each of the three years will be returned to the State of New Mexico, Department of Finance and Administration in the year that it is scheduled for reversion.

**WHEREAS**, All expenditure must occur prior to the reversion date.

**NOW, THEREFORE, BE IT RESOLVED** BY THE GOVERNING BODY OF THE VILLAGE OF BOSQUE FARMS, NEW MEXICO, that I, Chris Gillespie, Mayor, hereby authorize the submission of a appropriation number 24-ZI5035-08 to hire full time firefighter and medical technician positions.

PASSED, ADOPTED, AND APPROVED THIS \_\_\_\_<sup>th</sup> day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
Chris Gillespie, Mayor

ATTEST:

\_\_\_\_\_

**RESOLUTION NUMBER 1066-25**

**A RESOLUTION REQUESTING A HARDSHIP WAIVER FOR EQUIPMENT FROM  
THE NEW MEXICO STATE HIGHWAY AND TRANSPORTATION DEPARTMENT  
FOR FISCAL YEAR 2025**

**WHEREAS, THE MAYOR AND TOWN COUNCIL OF THE VILLAGE OF BOSQUE  
FARMS MEETING IN REGULAR SESSION ON THURSDAY, MARCH 27, 2025**

**DID PROPOSE AND AUTHORIZE:**

**WHEREAS, the Village of Bosque Farms has a responsibility for maintaining and improving  
services for citizens of the Village, and**

**WHEREAS, the Village of Bosque Farms requests a Hardship Waiver for Equipment from the  
New Mexico State Highway Department, and**

**WHEREAS, the proposed equipment is necessary for maintenance of municipal services and  
Public Safety.**

**NOW THEREFORE, BE IT RESOLVED** that the Village of Bosque Farms wishes to request  
a Hardship Waiver for Equipment from the New Mexico State Highway Department, pursuant to  
18 NMAC 27.4.

**PASSED, APPROVED and ADOPTED this 27th day of March, 2025.**

(SEAL)

---

Chris Gillespie, Mayor

ATTEST:

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Michael Angelo Limon Clerk/Administrator

**3<sup>rd</sup> QUARTER BAR  
YEAR ENDING JUNE 30, 2025**

**VILLAGE OF BOSQUE FARMS**

**RESOLUTION NO. 1067-25**

**WHEREAS**, the Governing body in and for Village of Bosque Farms, State of New Mexico needs to adjust the current approved budget for fiscal year 2024 – 2025; and

**WHEREAS**, said budget was adjusted on the basis of need and through cooperation with all user departments, elected officials and other department supervisors; and

**WHEREAS**, the official meeting for the review of said documents were duly advertised in compliance with the State Open Meetings act; and

**WHEREAS**, it is the majority opinion of this Governing Body that the adjusted budget meets the requirements as currently determined for fiscal year 2024-25,

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE VILLAGE OF BOSQUE FARMS, NEW MEXICO**, that the Village of Bosque Farms, State of New Mexico hereby adopts the budget adjustment hereinabove described and attached and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

**PASSED, ADOPTED, AND APPROVED BY THE GOVERNING BODY OF THE VILLAGE OF BOSQUE FARMS THIS 27<sup>th</sup> DAY OF MARCH 2025.**

(SEAL)

\_\_\_\_\_  
Chris Gillespie, Mayor

ATTEST:

\_\_\_\_\_  
Michael Angelo Limon, Clerk/Administrator