

**COUNCIL OF THE VILLAGE OF BOSQUE FARMS  
MINUTES OF THE REGULAR MEETING  
DECEMBER 15, 2022**

**1. CALL TO ORDER**

Mayor Russell Walkup called the meeting to order at 5:45 p.m.

**2. ROLL CALL**

Present were Mayor Russell Walkup, Mayor Pro Tem Ronita Wood, Councilor Tim Baughman, Councilor Michael Cheromiah, and Councilor Bryan Burks. Clerk/Administrator Melissa Velasquez, Assistant Clerk Mary Langley, Planning and Zoning Officer Mike Montoya and Police Chief Andrew Owen.

Attorney Mark Jarmie arrived during executive session.

**3. EXECUTIVE SESSION PURSUANT TO 10-15-1H (2) & (7) NMSA, 1978, REGARDING HIRING A POLICE OFFICER AND HIRING OF A UTILITY WORKER**

Councilor Burks made a motion to adjourn to executive session at 5:45 p.m. Councilor Baughman seconded the motion. **Motion carried unanimously.**

Councilor Burks made a motion to reconvene at 6:04 p.m. Councilor Baughman seconded the motion. **Motion carried unanimously.**

Attorney Jarmie stated that discussion during executive session was limited to 10-15-1(H)(2) & (7) and nothing further was discussed.

**4. SILENT INVOCATION**

Mayor Walkup stated there have been unattended deaths in the Village. Lilly has had an injury, send positive thoughts. Requested everyone keep all first responders in our thoughts. There has been an increase in drugs and violence.

**5. PLEDGE OF ALLEGIANCE**

Councilor Burks led the Pledge of Allegiance.

**6. APPROVAL/DISAPPROVAL OF AGENDA**

Mayor Pro Tem Wood made a motion to strike item 14C from the agenda, approving the remaining agenda. Councilor Baughman seconded the motion. **Motion carried unanimously.**

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## **7. APPROVAL/DISAPPROVAL OF MINUTES**

### **November 17, 2022, Regular Meeting**

Councilor Cheromiah requested the following corrections be made: Line 74, change Elections Bureau to Bureau of Elections. Line 85, change the word gets to the word become. Line 85, change the word gotten to the word received. Line 109, reword to state “the church is available for assistance”. Line 154, strike the comma and the word either. Line 155, strike the comma. Line 195, reword to state “requested that he have permission”.

Mayor Walkup stated the minutes for the Regular Meeting November 17, 2022, would stand as corrected.

### **December 1, 2022, Special Meeting**

Mayor Walkup stated the minutes for the Special Meeting December 1, 2022, would stand as presented.

## **8. PRESENTATIONS**

### **A. Toys-4-Tots**

Chief Owen gave explanation. Chief stated the BFPD collected over twelve hundred dollars (\$1200.00) in donations. Chief Owen presented letters of appreciation to a couple of local children that helped raise the donations.

## **9. DEPARTMENTAL REPORTS**

Chief Owen presented the Police Department report for November 2022.

## **10. MAYOR & COUNCILOR'S REPORT**

**Councilor Baughman** gave an update on the Cole Committee. Advised that they have come up with solutions to provide sewer services to Cole Road.

**Councilor Cheromiah** attended the Christmas Parade. Stated the BFPD did a great job keeping everyone safe.

**Councilor Burks** nothing to report.

**Mayor Pro Tem Wood** spoke at the High School Career Day on behalf of the Village.

**Mayor Walkup** wishes everyone a happy holidays and to be safe.

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## **11. TREASURER'S REPORT**

Clerk Administrator Velasquez presented the treasurer's report for the month of November 2022

Mayor Pro Tem Wood made a motion to approve the treasurer's report for November 2022. Councilor Baughman seconded the motion. **Motion carried unanimously.**

## **12. NON-AGENDA ITEMS-DISCUSSION LIMITED TO 1 ½ MINUTES**

None

## **13. OLD BUSINESS**

### **A. Consideration of Hiring a Police Officer**

Councilor Burks made a motion to approve the hiring of Timothy Leyba as a police officer. Mayor Pro Tem Wood seconded the motion. **Motion carried unanimously.**

### **B. Approval of Resolution 1012-22; Amending FY 22-23 Budget (Budget Adjustments)**

Councilor Burks made a motion to approve Resolution 1012-22, Amending FY 22-23 Budget (Budget Adjustments). Councilor Cheromiah seconded the motion.

Roll call as follows: Councilor Baughman, for; Councilor Cheromiah, for; Councilor Burks, for and Mayor Pro Tem Wood, for. **Motion carried unanimously.**

## **14. NEW BUSINESS**

### **A. Consideration of Request for Land Split Variance at 1570 Satin Lane**

Planning and Zoning Officer Montoya gave explanation.

Councilor Cheromiah made a motion to approve the request for land split variance located at 1570 Satin Lane. Councilor Burks seconded the motion. Councilor Burks and Councilor Cheromiah in favor. Councilor Baughman against. Mayor Pro Tem Wood obtained. **Motion carried.**

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**B. Consideration of Resolution 1011-22; A Resolution declaring the property located at 1355 Starr Road, Bosque Farms, NM 87068, a dangerous property**

Planning and Zoning Officer Montoya gave explanation. There was discussion. Councilor Baughman recommended Planning and Zoning Officer Montoya correct the letter of violation to state, "Municipal Court" not "Magistrate Court" and to re-issue it to the property owner. Attorney Jarmie recommended obtaining a quote on the cost to clean the property.

Councilor Baughman made a motion to postpone the item until the January Regular Meeting. Councilor Burks seconded the motion. **Motion carried unanimously.**

**C. Approval of text change for Ordinance No. 7-3 regarding fines and penalties**

Item was stricken.

**D. Approval of Resolution 1013-22; Amending the FY 22-23 Budget (Increases)**

Councilor Burks made a motion to approve Resolution 1013-22, amending the FY 22-23 Budget (Increases). Councilor Baughman seconded the motion.

Roll call as follows: Councilor Baughman, for; Councilor Cheromiah, for; Councilor Burks, for and Mayor Pro Tem Wood, for. **Motion carried unanimously.**

**E. Approval of Resolution 1014-22; 2023 Holiday Schedule**

Councilor Baughman made a motion to approve Resolution 1014-22, 2023 Holiday Schedule. Councilor Cheromiah seconded the motion.

Roll call as follows: Councilor Baughman, for; Councilor Cheromiah, for; Councilor Burks, for and Mayor Pro Tem Wood, for. **Motion carried unanimously.**

**F. Discussion of Local Election Act/Opt-In**

Mayor Walkup gave explanation. There was discussion.

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**15. Adjournment**

Mayor Walkup adjourned the meeting at 7:16 p.m.

**PASSED, APPROVED AND ADOPTED THIS 19<sup>th</sup> DAY OF JANUARY 2023.**

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Russell Walkup, Mayor

(SEAL)

ATTEST:

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Melissa Velasquez, Clerk/Administrator