

**COUNCIL OF THE VILLAGE OF BOSQUE FARMS
MINUTES OF THE REGULAR MEETING
DECEMBER 20, 2018**

1. CALL TO ORDER

Mayor Wayne Ake called the meeting to order at 5:45 p.m.

2. ROLL CALL

Present were Mayor Wayne Ake, Councilors Bill Kennedy, Chad Wood and Ronita Wood, Clerk/Administrator Gayle Jones, Assistant Clerk Cheryl Hibdon and Attorney Mark Jarmie. Councilor Russell Walkup was absent.

3. EXECUTIVE SESSION PURSUANT TO 10-15-1 H (2) NMSA, 1978, REGARDING PERSONNEL MATTERS INCLUDING HIRING A POLICE SERGEANT, POLICE OFFICER AND UTILITY WORKER

Councilor C. Wood moved to adjourn to Executive Session at 5:46 p.m. Councilor Kennedy seconded. **Motion carried unanimously.**

Councilor Kennedy moved to reconvene at 6:07 p.m. Councilor C. Wood seconded. **Motion carried unanimously.**

Attorney Jarmie stated the discussion held during Executive Session was limited to personnel matters.

4. SILENT INVOCATION

Mayor Ake asked everyone to remember our Treasurer, Michelle Fryhover, whose father is in the hospital after suffering a heart attack. Her father is doing well.

5. PLEDGE OF ALLEGIANCE

Councilor Ronita Wood led the Pledge of Allegiance.

6. APPROVAL/DISAPPROVAL OF AGENDA

Mayor Ake asked to remove Item 12. D. Hiring of a Police Officer.

Councilor Kennedy moved to approve the agenda as amended. Councilor C. Wood seconded. **Motion carried unanimously.**

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7. APPROVAL/DISAPPROVAL OF MINUTES

November 15, 2018 Regular Meeting

Mayor Ake stated that the minutes would stand as presented.

December 4, 2018 Special Meeting

Mayor Ake stated that the minutes would stand as presented.

8. DEPARTMENTAL REPORTS

Chief Paul Linson gave the monthly police department report for November.

9. TREASURER'S REPORT

Councilor Kennedy moved to approve the Treasurer's Report for November 2018. Councilor C. Wood seconded. **Motion carried unanimously.**

10. NON-AGENDA ITEMS – DISCUSSION LIMITED TO 1 1/2 MINUTES

There were no non-agenda items to discuss.

11. OLD BUSINESS

A. Consideration of Adoption of Amendments to Ordinance 2-2-3

Councilor Kennedy moved to approve the adoption of amendments to Ordinance 2-2-3. Councilor R. Wood seconded. **Motion carried unanimously.**

12. NEW BUSINESS

A. Consideration of Resolution #916-18 Establishing Holidays for 2019

Councilor C. Wood moved to approve Resolution #916-18 establishing holidays for 2019. Councilor Kennedy seconded. **Motion carried unanimously.**

B. Consideration of Resolution #917-18 Adopting the Municipal Records Retention Policy and Email Retention Guidelines

Councilor Kennedy moved to approve Resolution #917-18 adopting the Municipal Records Retention Policy and Email Retention Guidelines. Councilor C. Wood seconded. **Motion carried unanimously.**

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C. Consideration of Hiring a Police Sergeant

Councilor R. Wood moved to hire Charles Baca as a Police Sergeant. Councilor C. Wood seconded. **Motion carried unanimously.**

E. Consideration of Hiring a Utility Worker

Councilor Kennedy moved to hire Robert Williamson as a Utility Worker. Councilor R Wood seconded. **Motion carried unanimously.**

F. Consideration of Award of Contract for Engineering Services for Wastewater Project)

Councilor C. Wood moved to award the contract for engineering services for the Wastewater Project to Molzen-Corbin. Councilor Kennedy seconded. **Motion carried unanimously.**

13. MAYOR & COUNCILOR'S REPORTS

Councilor Chad Wood wished everyone a Merry Christmas and be safe.

Councilor Bill Kennedy announced that the next Hunter Safety classes would be held on February 2 & 3, 2019 and March 2 & 3, 2019. Their field day would be on April 27, 2019. He wished everyone a merry and safe holiday.

Councilor Ronita Wood reported that the library board had their meeting and membership has increased. She stated that Christmas in the Village was held at the Bosque Farms Community Center on December 8, 2018. She also stated that Mr. Hartwigsen has his plaque ready and when he figures out what he wants to do, we will do a proclamation for him.

Mayor Wayne Ake thanked Officer Andrew Owen who responded to Mrs. Tays without being dispatched. He did CPR/AED until paramedics arrived.

He wished everyone a Merry Christmas and Happy New Year; be safe, be careful.

14. ADJOURNMENT

Mayor Ake adjourned the meeting at 6:33 p.m.

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PASSED, APPROVED AND ADOPTED THIS 17TH DAY OF JANUARY 2019

Wayne Ake, Mayor

(SEAL)

ATTEST:

Gayle A. Jones, Clerk/Administrator