

VILLAGE OF BOSQUE FARMS

Post Office Box 660
Peralta, NM 87042

1455 West Bosque Loop
Bosque Farms, NM 87068

Phone: (505) 869-2358
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Chris Gillespie, Mayor

Council:
Ronita Wood
Michael Cheromiah
Erica DeSmet
Tim Baughman

**THE GOVERNING BODY OF THE VILLAGE OF BOSQUE FARMS WILL HOLD ITS
REGULAR MEETING ON THURSDAY, JULY 24TH, 2025 IN THE COUNCIL
CHAMBERS, 1455 WEST BOSQUE LOOP, BOSQUE FARMS, NM AT 6:00PM.**

1. CALL TO ORDER & ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PRESENTATION

Village of Bosque Farms Letter of Appreciation to Fred Black of NMWA
Village of Bosque Farms Recognition of Katherine Latimer WIBA

**4. EXECUTIVE SESSION PURSUANT TO 10-15-(2) NMSA, 1978 HIRING OF AN
POLICE OFFICER, APPOINTMENT OF THE INTERM CLERK
ADMINISTRATOR**

5. APPROVAL OF AGENDA

6. PUBLIC COMMENT FOR NON-AGENDA ITEMS

(Comments are limited to 1 ½ Minutes, time cannot be distributed to peers in attendance)

7. DEPARTMENTAL REPORTS

8. MAYOR & COUNCIL REPORTS

9. APPOINTMENT OF ALEXIS BARELA TO THE LIBRARY BOARD

10. COUNCIL TO REVIEW AND TAKE ACTION ON TREASURER'S REPORT

11. COUNCIL TO REVIEW & TAKE ACTION PREVIOUS MINUTES

Attachment A- 04-17-25 Regular Meeting Minutes-DRAFT.pdf
Attachment B- 04-29-25 Water/Wastewater Workshop Minutes-DRAFT.pdf
Attachment C- 04-30-25 Special Meeting Minutes-DRAFT.pdf
Attachment D – 05-06-25 EMS Mou Workshop Minutes-Draft.pdf
Attachment E 05-15-25 Regular Council Meeting Minutes – DRAFT.pdf

“PRESERVING RURAL AMERICA”

Attachment F 05-21-25 Special Meeting Minutes- DRAFT.pdf
Attachment G 06-26-25 Regular Meeting Minutes- DRAFT.pdf
Attachment H 06-30-25 Special Meeting Minutes – DRAFT.pdf

12. COUNCIL TO REVIEW AND TAKE ACTION ON APPROVAL OF HIRING OF A POLICE OFFICER.

13. COUNCIL TO REVIEW AND TAKE ACTION ON APPOINTMENT OF THE INTERIM CLERK ADMINISTRATOR.

Attachment I Recommendation for Shaline Lopez.pdf

14. COUNCIL TO REVIEW AND TAKE ACTION ON BUDGET ADJUSTMENT RESOLUTION 1074-25 FINAL BAR TO ALLIGN ACTUALS

Attachment J- 1074-25.pdf

15. COUNCIL TO REVIEW AND TAKE ACTION ON RESOLUTION 1075-25 ACCEPTANCE OF FINAL 4TH QUARTERLY FINANCIAL REPORT 2025-2026.

Attachment K Resolution 1075-25

16. COUNCIL TO REVIEW AND TAKE ACTION ON RESOLUTION 1076 -25 APPROVAL OF FINAL BAR TO ALLIGN ACTUALS FOR VRECC

Attachment L Resolution 1076-25

17. COUNCIL TO REVIEW AND TAKE ACTION ON RESOLUTION 1077-25 APPROVAL OF FINAL BUDGET RESOLUTION

Attachment M Resolution 1077-25

TIME AND PLACE OF NEXT MEETING

THE NEXT MEETING OF THE VILLAGE OF BOSQUE FARMS VILLAGE COUNCIL WILL BE HELD ON THURSDAY, AUGUST 23rd, 2025.

ADJOURNMENT

PLEASE NOTE: The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who needs a reader, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at (505) 991-6611 at least three (3) calendar days prior to the meeting. Public documents including the agenda and minutes can be provided in digital or hardcopy format. The Village of Bosque Farms strictly prohibits any form of unlawful discrimination based on race, color, religion, gender identity, sexual orientation, sex, national origin, age, disability, or political affiliation in any program, activity, or service sponsored by the Village. Contact the office of the Village Clerk/administrator for more information.



Christopher Gillespie
Mayor



Andrew Owen
Chief of Police

Village of Bosque Farms

MONTHLY REPORT FOR JUNE 2025

CALLS FOR SERVICE

Bosque Farms: 233

Peralta: 151

TOTAL: **384**

7% Decrease

TRAFFIC STOPS

Bosque Farms: 84

Peralta: 133

TOTAL: **217**

27% Increase

CITATIONS

Bosque Farms: 88

Peralta: 93

TOTAL: **181**

27% Increase

ARRESTS

Bosque Farms: 3

Peralta: 4

TOTAL: **7**

23% Decrease

REPORTS

Bosque Farms: 33

Peralta: 26

TOTAL: **59**

19% Increase

DUI ARRESTS

Bosque Farms: 1

Peralta: 0

TOTAL: **1**

75% Decrease



Village of Bosque Farms

Christopher Gillespie
Mayor

Andrew Owen
Chief of Police

Statistical Breakdown by Jurisdiction

CRIME	BOSQUE FARMS	PERALTA
DOMESTIC VIOLENCE	3	1
MISSING PERSON/RUNAWAY	0	0
CHILD ABUSE/NEGLECT	0	0
CYFD REFERRAL/SCI REPORT	1	1
ASSAULT/BETTERY PEACE OFFICER	1	0
ASSAULT/BATTERY CITIZEN	0	1
TRAFFIC CRASH NO INJURY	4	2
TRAFFIC CRASH INJURY	1	2
DUI	1	0
SUSPENDED/REVOKED DL	2	0
ROBBERY	0	0
FRAUD/EMBEZZLEMENT	1	0
LARCENY	1	0
SHOPLIFTING	3	0
IDENTITY THEFT	0	0
BURGLARY (RESIDENTIAL)	1	0
BURGLARY (COMMERCIAL)	0	0
BURGLARY (AUTO)	0	0
CRIMINAL DAMAGE TO PROPERTY	3	3
STOLEN VEHICLE	0	0
RECOVERED STOLEN VEHICLE	0	0
DRUG OFFENSE	1	0
WARRANT ARREST	1	0
SUSPICIOUS ACTIVITY	2	2
ASSIST OTHER AGENCY	4	5
SWAT CALL OUTS	0	0
MENTAL/MEDICAL HEALTH CALLS	3	3
NATURAL DEATH	0	1
OTHER CALLS	200	130



Christopher Gillespie
Mayor



Andrew Owen
Chief of Police

Village of Bosque Farms

Evidence & Property:

- Routine evidence intake – 1 new item entered into evidence
- Provided DA's office with discovery upon request.
- Assisted with IPRA and discovery requests of officer BWC footage.
- Prepared over 500 items for destruction for next month.
- SAFE Evidence Tracker software training was finalized.

Advanced Training:

- Lt. Dominguez/Officer Romero/Cadet Perez attended Below100 training.

Significant Events:

- Cadet Perez has started Phase 1 of FTO program to assist with Academy.

Special Events:

- Lt Dominguez, Sgt Adams and Sgt Duran attended La Vida Felicidad Recruiting Event
- Job Fair Los Lunas Recreation Center
- Brawl at the Bosque Event.
- Chief Owen and Lt Dominguez attended Public Safety Summit sponsored by NMDPS

Admin/Additional:

Andrew M. Owen

Chief of Police

Bosque Farms

BOSQUE FARMS POLICE DEPT. JUNE 2025 MONTHLY REPORT

DETECTIVE MARK GURULE



- Total Cases Assigned – 1
- Total Cases Closed – 1
- Active Cases –
- Total Reports – 2
- Supplemental Reports – 3
- Felony Arrest –
- Misdemeanor Arrest -
- Arrest Warrants –
- Search Warrants –
- Returned Stolen Property –
- SCI Reports – 2
- Safehouse Interviews –
- Total Citations – (BF) / (P)
- DWI Arrest -

BOSQUE FARMS

BFPD25000152: Responded to a medical call with patrol. The individual was transported for a mental evaluation and I took the report.

BFPD25000174: Responded to a medical call in which an individual cut his leg with a power tool. I arrived first and applied a tourniquet to the area of injury and prepped for medical transport.

PERALTA

PPD25000109: Assisted S3 in a call for service with property damage. Guided the property owner regarding tenants' future status on the property.

PPD25000120: Called out to a suspicious death investigation. State Police ended up taking over and we held perimeter for the duration.

PPD25000122: Assisted patrol with a domestic violence call in progress. Male individual was ultimately arrested on scene.

SCI REPORT(S):

SCI Intake 2054262: This was connected to PPD25000120. BFPD was not needed due to State Police handling the investigation. It should be noted this family does not reside within Village or Town limits.

SCI Intake 2055404: Patrol responded and took the initial report. At this time CYFD is following up and does not require LE.

SCI Intake 2054670: Report was filed due to sources policy if they can not make contact with the family. Contact was made and LE is not required.

BOSQUE FARMS POLICE DEPT. JUNE 2025 MONTHLY
REPORT

DETECTIVE MARK GURULE

Training / Additional Services:

6/1 Covered Dayshift

6/2 Medical Transport Report BFPD25000152

6/4 SWAT Training VCSO-LLPD/Case follow up with citizen

6/5 Grand Jury for BFPD24000252

6/6 Attended La Vida Felicidad Event

6/9 Applicant Interview/Begin Background Investigation

6/10 Attended Cops & Rodders meeting/Consult with S3/Saturation Patrol and Dept. Meeting.

6/11 SWAT Training. Tubular Assaults at the ABQ Rail Runner Yard.

6/12 Went to BCSO Downtown for applicant Background Investigation/Vehicle Maintenance at State of Emergency.

6/13 Background Investigation

6/14 Called in for a death investigation PPD25000120 supplemental report. Scene was ultimately taken over by State Police. No suspicious circumstances were found.

6/16 Supplemental report for PPD25000122 resist/evade arrest.

6/17 Completed applicant background investigation.

6/18 SWAT Training CNMCF Range

6/23 Responded to a medical call and applied a tourniquet to a citizen to stop bleeding and prep for medical transport. Report BFPD25000174.

6/24 Follow up for BFPD25000117. Supplemental report sent to CYFD.

6/25 SWAT Training CNMCF Range/Pickup up Cops & Rodders flyers

6/26 Gathered intel regarding neighbor complaints at a residence in Bosque Farms. Ongoing.

6/27 Covered Dayshift.

6/30 District Court regarding CYFD report from 2024. Witness in civil aspect/ Assisted S1 with vehicle maintenance.



Chris Gillespie
Mayor

Village of Bosque Farms



Andrew Owen
Chief of Police

Animal Control Monthly Report

JUNE- 2025

Calls for Service/Phone Calls	240
After Hours Dispatch Calls	2
Citations Issued	6
Verbal/Written Warnings	3
Impounded Animals	4
Animals Taken to VC Shelter	1
Animals Rehomed/Returned	3
Cats caught in Traps by Residents	0
Animals Euthanized	0

SPECIAL EVENTS:

DISTRIBUTED APPROX. 35 THOUSAND POUNDS OF FOOD TO THE PUBLIC.

HOSTED A SPAY AND NEUTER CLINIC, WE WERE ABLE TO FIX 189 ANIMALS OVER A 3 DAY PERIOD.

TRAINING:

Monthly Activity Report

June 2025

Citations and Non-Citations By Issued Date

Financial Type: Fines and Fees

Cases With and Without Disposition

Citations	Last Month	This Month	Change	Last YTD	This YTD	Change
Animal Control	18	6	-12	42	64	22
DUR	1	2	1	3	6	3
Miscellaneous	0	0	0	1	2	1
NON TRAFFIC	0	0	0	2	1	-1
Planning & Zoning	0	1	1	3	4	1
SEAT BELTS	8	11	3	35	37	2
TRAFFIC	36	48	12	332	203	-129
Traffic violation	0	0	0	1	0	-1
Totals:	63	68	5	419	317	-102
Non-Citations						
Animal Control	0	0	0	0	1	1
TRAFFIC	1	0	-1	0	1	1
Totals:	1	0	-1	0	2	2
Fines and Fees						
Animal Control	155.00	725.00	570.00	1,005.00	2,852.00	1,847.00
Corrections Fee	0.00	0.00	0.00	3,380.00	320.00	(3,060.00)
Corrections Fee PA	50.00	60.00	10.00	763.14	320.00	(443.14)
Court Automation Fee	0.00	0.00	0.00	1,011.00	96.00	(915.00)
Fine	3,390.00	3,055.00	(335.00)	20,218.67	23,185.00	2,966.33
Judicial Education Fee	0.00	0.00	0.00	505.00	48.00	(457.00)
PD Equipment Fund 1	50.00	60.00	10.00	773.15	330.00	(443.15)
PD Equipment Fund 2	75.00	90.00	15.00	1,099.71	525.00	(574.71)
Plannig & Zoning	100.00	100.00	0.00	0.00	400.00	400.00
Totals:	\$3,820.00	\$4,090.00	\$270.00	\$28,755.67	\$28,076.00	\$(679.67)

Fine Fee Summary

From 06/01/2025 12:00 AM to 06/30/2025 11:59 PM
All Case Types and Sub-Types
All Clerks

Receipts

Case Payment

Animal Control	725.00
Corrections Fee PA	60.00
Fine	3,055.00
PD Equipment Fund 1	60.00
PD Equipment Fund 2	90.00
Plannig & Zoning	100.00

Subtotal:	4,090.00
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Total Receipts:	4,090.00
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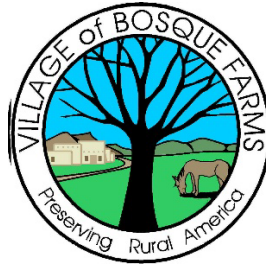
Report Total:	4,090.00
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Receipt By Date Summary
 From 06/01/2025 12:00 AM to 06/30/2025 11:59 AM
 All Case Types and Sub-Types
 All Clerks

Date	Number	Payer	Case	Transaction Type	Amount
06/02/2025					
	47390	Gonzales-Perez, Alejandro	202555326	Case Payment	100.00
	47391	Armer, Joshua	202555321	Case Payment	50.00
	2025/06/02		Count: 2	Day Sub Total:	150.00
06/03/2025					
	AC473930	Mouldin, Robert	202555345	Case Payment	200.00
	47392	Aguilar, James	202555339	Case Payment	180.00
	47393	Mouldin, Robert	202555345	Case Payment	200.00 Voided
	2025/06/03		Count: 3	Day Sub Total:	580.00
06/05/2025					
	47394	Williams, Curtis	202555338	Case Payment	50.00 Voided
	AC47394	Williams, Curtis	202555338	Case Payment	50.00
	47395	Ventura, Jacob	202455093	Case Payment	130.00
	2025/06/05		Count: 3	Day Sub Total:	230.00
06/06/2025					
	AC47393	Mouldin, Robert	202555345	Case Payment	200.00 Voided
	2025/06/06		Count: 1	Day Sub Total:	200.00
06/08/2025					
	47396	Covarrubias-Orozco, Asael	202555315	Case Payment	80.00
	2025/06/08		Count: 1	Day Sub Total:	80.00
06/09/2025					
	47397	Gonzales-Perez, Alejandro	202555326	Case Payment	100.00
	47398	Gamboa, Roberto or Victoria	202555249	Case Payment	150.00
	47399	Arzavala-LLanas, Julio	202555342	Case Payment	100.00
	47400	Armer, Joshua	202555321	Case Payment	60.00
	2025/06/09		Count: 4	Day Sub Total:	410.00
06/10/2025					
	AC47401	Otero, Violet	202555379	Case Payment	250.00
	47401	Otero, Violet	202555379	Case Payment	250.00 Voided
	2025/06/10		Count: 2	Day Sub Total:	500.00
06/12/2025					
	47402	Beller, Scott	202455114	Case Payment	100.00
	47403	Rascon, Fernando	202555350	Case Payment	110.00
	47404	Villavazo Arevalo, Gabriel	202455207	Case Payment	160.00
	2025/06/12		Count: 3	Day Sub Total:	370.00
06/13/2025					
	47405	Lara, Jose Aldo	202555372	Case Payment	200.00
	47406	Serrano Enriquez, Anthony	202555296	Case Payment	60.00
	47407	Whatley, Olga	202555306	Case Payment	285.00
	2025/06/13		Count: 3	Day Sub Total:	545.00

Receipt By Date Summary
 From 06/01/2025 12:00 AM to 06/30/2025 11:59 AM
 All Case Types and Sub-Types
 All Clerks

Date	Number	Payer	Case	Transaction Type	Amount
06/16/2025					
	47408	Rodarte Holguin, Oscar	202555281	Case Payment	100.00
	47409	Montoya, Jesus	202455202	Case Payment	75.00
	47410	Salazar-Sanchez, Brandon John Davied	202555250	Case Payment	100.00
	47411	Armer, Joshua	202555321	Case Payment	50.00
	47412	De Los Angeles, Ever	202555352	Case Payment	180.00
2025/06/16		Count: 5		Day Sub Total:	505.00
06/17/2025					
	47413	Gonzales-Perez, Alejandro	202555326	Case Payment	50.00
	47414	Arredondo, Kyle	202555357	Case Payment	110.00
	47415	Delgado, Ulises	202555351	Case Payment	100.00
	47416	Padilla Fabela, Edgar	202555344	Case Payment	100.00
2025/06/17		Count: 4		Day Sub Total:	360.00
06/18/2025					
	47417	Delgado, Ulises	202555351	Case Payment	100.00
	47418	Martinez, Xzaviar Issiah	202555354	Case Payment	60.00
	47419	Cantone, Vincent	202555392	Case Payment	100.00
2025/06/18		Count: 3		Day Sub Total:	260.00
06/19/2025					
	47420	Salazar-Sanchez, Brandon John Davied	202555250	Case Payment	110.00
2025/06/19		Count: 1		Day Sub Total:	110.00
06/23/2025					
	47421	Morales-Cabrera, Fredy	202555359	Case Payment	110.00
	47422	Armer, Joshua	202555321	Case Payment	50.00
	47423	Sanchez-Soto, Aaron	202555343	Case Payment	100.00
2025/06/23		Count: 3		Day Sub Total:	260.00
06/26/2025					
	47424	Salazar-Sanchez, Brandon John Davied	202555250	Case Payment	120.00
2025/06/26		Count: 1		Day Sub Total:	120.00
Count: 39				Total:	\$4,680.00



MINUTES
VILLAGE OF BOSQUE FARMS
REGULAR COUNCIL MEETING
THURSDAY, APRIL 15TH, 2025 AT 6:00 P.M.
COUNCIL CHAMBERS

1. **Call to Order**

Meeting called to order at 6:15

2. **Pledge of Allegiance**

Mayor Gilliespie led those in attendance in the pledge of allegiance.

3. **Roll Call/Determination of Quorum**

RW	✓	MC	✓	ED	X	TB	✓
Quorum present		Yes	No				

4. **Approval of Agenda**

A C T I O N	Motion	Approval of the Agenda with removal of the treasurer’s report and the ARPA Funding		
	Made by:	Baughman		Councilor Wood-Yes Councilor Cheromiah-Yes Councilor DeSmet-Absent Councilor Baughman-Yes
	Second by:	Wood		
	Motion carried?	PASSED	FAILED	

5. **Public Comment**

Girl Scout Troop 91(Debra Spokeswoman) stated the troop would like to donate cookies to staff and the Council for the efforts and kindness of the allowing them to host an event recently with the Village facilities.

Rick Babcock stated he had questions regarding wastewater funding and what the latest efforts are by the Council to communicate or issue investments within the past 8 months sent the last workshop with Prodigy.

Councilor Baughman stated the Clerk's office has not provided any updates to the Council regarding the efforts of Prodigy.

Deputy Clerk Shaline Lopez shared updates regarding some expenditure items such as grinder pumps to Mr. Babcock.

6. **Mayor & Council Reports**

(Mayor and the Council began conversations with their respective reports first as several department heads were missing due to the response to active fires in the area)

Council

- i. Mayor stated he has received emergency communications that the active fire is not currently contained and he will look to provide updates as he receives them.
- ii. Councilor Cheromiah stated he had communications with Councilor DeSmet who was not attending due to the Fires happening in the Rio Grande and effecting Bosque Farms properties. Councilor Cheromiah commended Councilor DeSmet for her efforts in assisting with the community. Councilor Cheromiah stated that he believes the Village should look to keep the fire department in their collective thoughts and prayers.
- iii. Councilor Baughman shared updates regarding his frustrations with the Clerk's office and how information is not being provided to the Council in a timely manner regarding several issues not just wastewater. Councilor Baughman believes this has created frustration with staff at WWTP and wants the information quickly to assemble to the Council.
- iv. In response prior to updates the Clerk Administrator responded to the comments made by Councilor Baughman and resident Babcock. The statement was as follows:
- v. The Clerk's office is aware of funding priorities and prodigy goals of operations as much as the Council and public are currently aware. All funding resources have been recapped and made public, per recommendation of Clerk's office if Council is having one on one discussions with Prodigy the clerk's office should be made aware so that Chain of command is properly followed. The Clerk Administrator has experienced several issues where the contractor has been avoiding communication with staff and instead requesting purchasing or project direction from the governing body, which would be a direct violation of Article 3.

7. Departmental Reports

Clerk- Clerk Limon shared the following updates:

- On April 7th the Clerk's office notified Margaret Haynes of NMDOT of issues with stop lights not fully functional along the North Loop and South Loop. Estevan Gonzales of signal & Bobby Anaya were dispatched and stated the issue was related to PNM and that there were no further efforts they could perform. The clerk's office will continue to work with PNM & DOT contacts to identify issues and establish proper maintenance protocols.
- In the month of January Clerk Administrator met with Los Lunas School District regarding a special event request to hang graduating senior flyers on the poles along 47. The Clerk Administrator informed the superintendent that the Village has no issue with the event and would allow its maintenance crew to assist within our jurisdiction of Highway 47. It was emphasized to the school superintendent that she would need to file the event permit with NMDOT, and the Village would offer support. When checking in with Margaret Haynes about the stops lights the Clerk's also inquired if any permit had been filed regarding their jurisdiction to which we were informed they did not have record. The Clerk's will once again reach out to the superintendent to see if they need further support or if they have abandoned the idea altogether.
- An increase in new property developments is occurring for homes in Bosque Farms, currently 3 residents and 1 business have inquired about GIS and rural addressing. The current administration does not have the software or certifications/training to assign addresses within our current jurisdiction. The Clerk's office has reached out the Valencia County to discuss an MOU to help with this matter until The Clerk or the Code enforcement officer could attend courses in August. Also, the Clerk's office has reached out to Mr. Sanchez at VRECC regarding his GIS software if it is something through joint powers or modification of his current fiscal agent agreement that we could utilize.
- The Clerk's office conducted interviews for a wastewater/water operator in the beginning of April, prior to bringing the applicant who was selected to council he is pending his background release and investigation. Once submitted and completed the individual will be brought before Council.
- Prodigy has scheduled a meeting with the Village Council and has a workshop regarding their agreements/contracts. This will take place on April 29th, 2025, at 1PM. Physical notice has been posted on the Village digital notices will go out Monday.
- The Village will need to host a special meeting prior to April 28th due to a request from the Office of the State Auditor. They are requesting that this year the municipalities provide a resolution and drafted minutes regarding the Village's annual Audit. The Clerk's office has reached out to Pattillo, Brown & Hill LLP (our auditing firm) to schedule the presentation in which they will go over our audit findings. Please be mindful of emails regarding this notice.
- The Clerk's office is scheduled to speak with the NMML regarding the request for annexation of land from the town of Peralta, however this meeting was cancelled due to scheduling conflicts of ongoing municipal league training. The contact Rebecca Martinez has asked the Clerk's office to reschedule the meeting in which she can provide information related to state statues that the Village may find helpful and provide clarity to some of the Clerk's comments made in the last hearing. Once this meeting is concluded and information provided to Council the Clerk intends to have a joint workshop with the town of Peralta governing body and the village of bosque farms so the two entities could

discuss and answer one another's requests, concerns or legal questions with legal counsel present.

- The Clerk Administrator completed the overhaul of the Village website. Document links are no longer broken and updated documents related to current operations are visible. One page related to the Volunteer Fire department is pending updates of listed members, but the Fire Chief and Natalie are currently working on providing this information once provided this too will be updated. The Clerk even included links to voter registration and how and where to identify rights of the public in the election tab.
- Clerk's office is expanding its search for an EMS Director and has been made aware that the town of Peralta would like to aid in a joint powers agreement if the Village is unable to locate a director in time before funds are to be returned to the state(Fire/EMS Retention funds) Leading the charge on these discussions is the Fire Chief and his assistant chiefs. the Clerk's will look to discuss further with Clerk of the Town of Peralta once more headway and logistics have been made.
- The Clerk's office has reached out to Fred Black regarding declaring an emergency need for funding for our wastewater treatment plant. The need for the emergency is that the Village's funding amounts have been promised and taken back several years in a row now while our facility continues to operate at high demand. The Emergency declaration is in hopes that members of the legislature or the Governor herself will finally begin to take Bosque Farms seriously that those funds are needed to maintain not only our own facility but the safety and well-being of residents and members along the Rio Grande.
- The Clerk's office at the end of the month will be creating RFP for engineering for clean water state revolving fund loans and grants. The Clerk Administrator has reached out to several municipalities for draft RFPs however none are to the level of detail the Clerk would like to have for this project therefore an RFP would be designed from scratch by the Clerk Administrator and posted prior to May 15th.
- Megan Price, one of our newly onboarded members of our Wastewater treatment plant, has achieved her CDL and will begin hauling sludge for Village saving us costs of outside vendors. Megan's efforts in achieving above and beyond what was originally tasked for her is showcased at the highest level and appreciation of her peers. Megan is an excellent asset to the Village and is an excellent representation of the new employees brought on this Fiscal.
- Evaluations for Exempt employees in the front office and the maintenance team have been reviewed by the Clerk Administrator and provided to the Mayor, Mayor Pro Tempore and Treasurer for review. Once approved the Clerk will schedule dates of sit downs with employees to begin the one-on-one process. Earlier today Reviews for supervisors were sent out for those employees to begin self-evaluating. The Clerk has asked for those to be completed no later than April 28th. The Clerk's evaluation is scheduled for May 15th in an executive session where the council will be able to review staff comments about the Clerk's performance and review his scores rated by his peers. Should the review not be prepared prior Council will be made aware via email.
- In the month of May, the Village Council will be asked by the Deputy Clerk to update our ICIP requests as the due date for submission will be later that month.

Planning & Zoning updates for April 17, 2025

- Eight building permits for the timespan of March 25th – April 16 have been filed.
 1. 1700 Carpenter Drive is a barn.

2. 2115 Murray loop requested a storage shed.
 3. 2435 Brian Lane requested a accessory structure.
 4. 1430 Caballo lane is replacing existing fencing.
 5. 2095 Murray Loop is adding an accessory structure.
 6. 9913 Green Avenue requested property expansion.
 7. 1715 Pearl loop is removing and replacing exiting fencing.
 8. 715 Calle Del sol has requested to replace the existing fencing, however, is having boundary issues with her neighbor. The Clerk Administrator has a scheduled call for after the holiday with Chavez engineering to help service the matter.
- The Planning & Zoning Commission has enacted Ordinance 10-1-23 Section B Instruction of Code Enforcement & Planning and Zoning Administrator to investigate a property suspected of holding a salvage yard. The Clerk Administrator is typing up correspondence to provide to the property owner of 1290 Truchas trail in which he will be served with a request by code enforcement to examine his property to ensure no violation of ordinances have occurred.
 - A new business license will need to come before the review of the planning and zoning commission at the upcoming May meeting. An applicant by the name of Carlos B Salcedo Varela would like an appliance sale and repair shop at 600 Bosque farms Blvd. It is the understanding of the Clerk's office that in ordinance this would qualify mechanical repair therefore being a regulated business. The Clerk's office has reached out to the business owner via email however, it has no hearing back regarding application and lease info needed. Once acquired and proper notice is posted this will appear on an agenda.

Judge Eldridge provided updates regarding court operations for the month of April.

8. **Council to Review and Take Action on Treasurer's Report**

9. **Council to Review and Take Action on Previous Minutes.**

A C T I O N	Motion	Approval of Minutes.	
	Made by:	Cheromiah	Councilor Wood-Yes Councilor Cheromiah- Yes Councilor DeSmet- Absent Councilor Baughman- Yes
	Second by:	Baughman	
	Motion carried?	PASSED FAILED	

10. **Council to Review and Take action on Purchase of Two Command Units for Bosque Farms Volunteer Fire Department.**

Deputy Clerk stated that the Bosque Farms Fire Chief followed all procurement law and sought permissions from the state correctly and has no further comments other than asking for the item to be passed as is.

A C T I O N	Motion	Approval of Purchase		
	Made by:	Wood		Councilor Wood-Yes
	Second by:	Baughman		Councilor Cheromiah- Yes
	Motion carried?	PASSED	FAILED	Councilor DeSmet- Absent Councilor Baughman- Yes

11. **Council to Review and Take Action on Resolution 1068-25** **Updated Log and Authorization to Dispose of Police Vehicles via Auction.**

Clerk Limon recapped that the maintenance team needs an updated resolution to dispose of vehicles that inventory has been misplaced via the previous administration. Clerk Limon went further to describe the details, listening to them as former PD units so no other department's former vehicles would be improperly disposed of.

A C T I O N	Motion	Approval of Resolution 1068		
	Made by:	DeSmet		Councilor Wood- Yes
	Second by:	Baughman		Councilor Cheromiah- Yes
	Motion carried?	PASSED	FAILED	Councilor DeSmet-Yes Councilor Baughman-Yes

12. **Council to Review and Take Action on Approval of Expenditure of ARPA Funding**

ADJOURNMENT

7:16PM

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VILLAGE OF BOSQUE FARMS

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Chris Gillespie, Mayor

Council:

Ronita Wood
Michael Cheromiah
Erica DeSmet
Tim Baughman

RE: Water Wells Facility Updates

- Wastewater capital Improvements Prodigy currently has some contact with Molzen but not consistent. Drew (Prodigy) has concerns regarding funding and decision making of when an issue is an emergency and when one is not.
- Arsenic removal – Drew (Prodigy) states the Village is almost complaint due to manual blending.
- 460,000 is currently available for arsenic funding according to the deputy clerk. The latest 60k is from capital outlay. (Will be available in fall.)
- Drew (Prodigy) states the Village currently does not have certified staff to certify arsenic removal. Jospheh Sanchez is a current water operator level 2 and is testing for his level 3 within the coming weeks.
- Drew (Prodigy) had a private meeting with the Volunteer Fire Chiefs of Peralta/Bosque Farms, Councilor DeSmet regarding Fire hydrant testing.
- Booster Pump Well 1 has a surge protection issue that can cause the pump to need to be manually turned on. (Surge protection can be fixed -) current SCADA systems involved at the site (recently installed by Prodigy when onboard detected low pressure in system).
- Uconn is at station 1 – Anderson Controls is at Booster 2. (Two different companies are both non-existent)
- Molzen Corbin (Engineer) questions if the inputs in the booster's communication are programmed correctly? Drew (Prodigy) states the communication is limited to what the system could do.
- Quote for VFD at well one provided by prodigy is currently at \$10,000(when upgrading the VFD we should look to convert to one system/one brand) Multiple exist currently on sight. Booster Pumps and VFD need to be on ICIP as well as generators.
- This expense for the 400k for these mechanical needs could be justified due to the blending performed by Well 1.
- Back in November when the information regarding the booster pumps and VFDS was provided Prodigy states at the time it was provided solely for information purposes not looking for direction however the need has risen now.
- Prodigy states there is a long lead time in workload and scheduling and pricing. Prodigy states they currently do not have the bandwidth to search for additional quotes.
- Treasurer recommendation for the Council if they wish to expedite funding for this process then the Village should look to declare an emergency and have that posted to the state procurement office.

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- Drew (Prodigy) states that current quotes would not be provided by someone on state contract.
- Sole Source funding does take additional time however to avoid violating procurement. The Deputy Clerk would rather pursue that avenue that risks violating the law.
- The Deputy Clerk goes into detail regarding grant function and distributed and how the Village will not be reimbursed if procurement is not followed. Notice of obligation must always be done prior. Costs Estimate /Scope of Work -updating file with letters that no other quotes have come up.
- Current Well sights are under maintenance and do not require an engineer of record. (Gerry) Molzen Corbin – a Major remodel of the system would require an engineer of record.
- **The quote will be provided by Monday. 5/5/25**

Wastewater Facility Updates

- The mission system for wastewater treatment facilities has arrived.
- For installation the Village of Bosque Farms needs quotes to get reimbursement from SAP. The Line-Item budget has already been submitted to EPA.
- \$10 million was pulled this year once again. NMED advised that more loans and grants were available. The village is currently limited to 4.9 million people that is already in possession.
- Gerry (Molzen Corbin) is advising the Village to request a bid as soon as possible if the 10 million was available.
- Headworks design could take place, Drew (Prodigy) would recommend sludge remove to be a priority.
- A grading plan and safety improvements design meeting will happen separately between Molzen & Prodigy. (Teams Meeting)
- **Prodigy is requesting assistance from the Village of Bosque Farms to put out a state contract need for operations and integration categories. This would aid municipalities who are also in shortfall of operations and costs. The New Mexico Municipal league may be able to assist.**
- The Deputy Clerk and Roberta (Prodigy) have scheduled standing meetings to be able to discuss budget and spending limitations to better communication between staff and the contractor. Shaline (Deputy Clerk) will be able to provide spending reports for Prodigy.

Well 2 issues

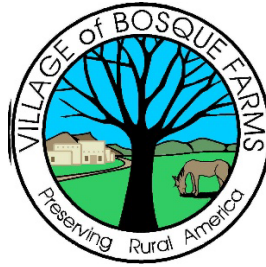
- Councilor DeSmet questioned if Councilors should be involved in the searching for quotes process and will it hinder operations of Prodigy builders. Deputy Clerk Lopez stated that in previous municipalities Councilors have offered to assist in operations however never fully take part in day to day. It is encouraged that Bosque Farms Council continue communications through the Clerk's office and allow them to instruct staff or make billing changes required for projects and operations.
- Chlorine gas is being used to sterilize water at well 2. This is a highly dangerous process that Prodigy has made the Volunteer Fire Department aware of. Training is needed in how to handle gas and what to do in case of leaks or spills.

- **Recommendation per prodigy is to install a generator to oxide arsenic. 8-13 weeks is the lead time to build and install well 1.**
- **A stop gap solution exists where gas could be removed, and solutions be placed.**
- **Ordering the pump would be needed to begin the process of removing gas. Pump costs would be around \$5000.**
- **Emergency coordinator position for the Village should look to be re-established. This position should detail training of hazards potential to bosque farms and detail and proceed with evacuation detail.**

Grinder Pumps

- Prodigy stated they have inventory and warranty issues with the last 200 grinder pumps that were installed by Village staff.
- Joseph (Field supervisor for Bosque Farms) stated that in his communications with JCH the warranty would be honored regardless of the control panel that was there in time of installation.
- Field supervisor stated that grinder pumps information is tracked via a spreadsheet that is managed via Roberta of Prodigy.
- Roberta of Prodigy stated that she herself does not have a dedicated tracking system that could locate grinder pumps via address in property home. (Incode work tracks orders) according to Melissa (Water Utility Clerk)
- Prodigy's system(tracking) details both the grinder pump and the control panel. Pigtales refer to a tie in system to allow a new JCH pump to work with older panel models.
- Prodigy is under the assumption that JCH will look to not honor the warranty on given Bosque Farms setup given previous history.
- E1 in November provided training for staff for installation. All current staff underwent that training. (Recommendation by Village staff to contact E1 for additional training in dealing with grinder pumps)
- **Prodigy has a proposal for having a 3rd party install and transfer out panel. One proposal could be for one call and the other during regular hours.**
- New Mexico Administrative Code Compliance is a concern. Prodigy is looking to bridge the gap between communications between the consultant and the Village employees.
- Prodigy advises the Council to begin looking at Wages and salary benefits to be more competitive.

Meeting Duration 2 hours and 45 minutes.



MINUTES
VILLAGE OF BOSQUE FARMS
SPECIAL COUNCIL MEETING
WEDNESDAY, APRIL 30TH, 2025 AT 2:30 P.M.
COUNCIL CHAMBERS

1. **Call to Order**

Meeting called order at 2:30

2. **Pledge of Allegiance**

Councilor Wood led those in attendance in the pledge of allegiance.

3. **Roll Call/Determination of Quorum**

RW	✓	MC	X	ED	✓	TB	✓
Quorum present		Yes	No				

Clerk Administrator Limon was not present at this meeting due to illness
Mayor Gilliespie was also not in attendance.

4. **Approval of Agenda**

A C T I O N	Motion	Approval of the Agenda with amendments to order and correction to the listed date, and removal of public comment		
	Made by:	DeSmet		Councilor Wood-Yes Councilor Cheromiah-Absent Councilor DeSmet-Yes Councilor Baughman-Yes
	Second by:	Baughman		
	Motion carried?	PASSED	FAILED	

5. **Council to Review and Take Action On Agreement for On Call Engineering Services with Molzen & Corbin.**

Attorney Mark Jarne stated he has had extensive conversations with Molzen and Corbin that have resulted in the agreement that is before Council today.

Kevin Eades of Molzen Corbin presented himself to Council.

Attorney Mark Jarne stated his concerns with the limited liability section of the contract.

Kevin Eades stated that this liability clause is standard for all previous and current Molzen & Corbin Contracts.

Councilor DeSmet questioned in example “When Molzen & Corbin provide plans to a contractor does their liability end at that point of the process.” To which Kevin Eades of Molzen & Corbin stated that it does not.

Clarification provided by Kevin Eades of Molzen & Corbin stated this liability is for the On-Call specification of the operations. Other liability would be had in example of plans for a wastewater treatment facility would be discussed and disclosed by the funding agency.

A C T I O N	Motion	Approval of entering on call agreement as written		
	Made by:	Baughman		Councilor Wood- Yes
	Second by:	DeSmet		Councilor Cheromiah- Absent
	Motion carried?	PASSED	FAILED	Councilor DeSmet-Yes Councilor Baughman- Yes

6. **Council to Review the Annual Financial Report for the Year ended June 30th, 2024, Performed by Business Consultants Patillo, Brown & Hill, LLP.**

Auditor Chris Garner went over highlights of the final closeout audit. Mr. Garner stated firms’ goal is to review of internal controls and transactions to provide an opinion on the Village’s Financials.

Mr. Garner went on to explain that his firm had no difficulty reviewing the Villages Financial and believes the financial records are being well maintained by the Village staff.

Mr. Garner additionally stated that the numbers are an excellent reflection of accuracy as his firm did not have to adjust, so his communication to Council would be to trust the reporting by Village staff.

Mr. Garner stated there were two findings this year, these findings are other issues not related to significant deficiencies. In other states these two items would not need to be reported however New Mexico demands more transparency.

Those two findings were cash deposits performed daily and gas receipts.

The Village went from 5 audit findings in 2023 down to 2 in 2024.

7. **Council to Review and Take Action on Resolution 1069-25**
Review Direction and Acceptance of Village of Bosque Farms
Annual Audit Executed by Pattillo, Brown, & Hill, LLP.

A C T I O N	Motion	Approval of Resolution 1069-25		
	Made by:	DeSmet	Councilor Wood- Yes Councilor Cheromiah- No Councilor DeSmet- Yes Councilor Baughman- Yes	
	Second by:	Baughman		
	Motion carried?	PASSED		

ADJOURNMENT

3:03 PM

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Chris Gillespie, Mayor

Council:
Ronita Wood
Michael Cheromiah
Erica DeSmet
Tim Baughman

Joint Workshop with Town of Peralta 5/6/2025 5:00pm-6:00pm

Re: EMS Mutual Aid Service Agreement proposal between the Town of Peralta and the Village of Bosque Farms

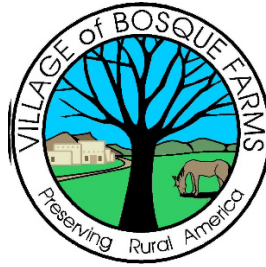
- The meeting was delayed due to an accident. Many of the attendees were volunteer fire or EMS and had to respond to the vehicle accident.
- The workshop was officially called to order at 5:13pm.
- Councilor DeSmet began the conversation, stating that she, along with the Bosque Farms Fire Department and the Peralta Fire Department and Peralta EMS had a proposal to reopen Bosque Farms EMS.
- Ashley Means is the EMS Chief and Deputy Fire Chief for Peralta.
- As Peralta EMS, Means is already responding to medical calls in Bosque Farms.
- If she was the part-time EMS Chief for Bosque Farms, it would reduce wait times and enable her to use our transport unit.
- Means would do approximately 20 hours per week as head of Bosque Farms EMS.
- As part of her duties, she would get the rescue unit running, needed DOT inspection, restore certifications, etc.
- Peralta is agreeable with Means spending this time as Bosque Farms EMS Director, but would like to be fiscal agent.
- The proposal is an MOU, similar to the way Bosque Farms provides police services to Peralta via an MOU.
- The MOU cost is proposed at \$50,000 per year, which would cover wages, benefits, taxes and all payroll expenses for Means.
- A similar MOU has existed between the two communities in the past.
- Means serves as fire inspector for Bosque Farms and is a full paramedic. She can read an EKG and provide advanced life support.
- Mayor Holguin of Peralta stated that although he largely stayed out of the planning for this proposal, he supports it and speaks highly of Means.
- Bosque Farms would hire our own EMTs, and they would be Bosque Farms employees. Means would serve as director.
- This would provide the communities with two ambulances.
- Bosque Farms would have to reapply for the EMS supply grant.
- The fire recruitment grant can be used for EMS salaries.
- The recommendation is four full time EMTs or eight part time EMTs for Bosque Farms.

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- Means has several candidates in mind who would be interested, depending on whether it is full time or part time.
- Salary estimates for EMTs are as follows:
 - Paramedic- \$22-23/hr
 - Intermediate- \$19-20/hr
 - Basic- \$16-17/hr
- Means stated that a volunteer service is less realistic, but we may get some volunteers to supplement the service as they train.
- Full time would be preferable to part time workers.
- Peralta would be able to cover weekends.
- It was mutually agreed that we would need to take a look at the budget to see what is possible.

The meeting concluded at 5:53pm

Draft Attachment



MINUTES
VILLAGE OF BOSQUE FARMS
REGULAR COUNCIL MEETING
THURSDAY, MAY 15th, 2025 AT 6:00 P.M.
COUNCIL CHAMBERS

1. **Call to Order**

Meeting called to order at 6:01

2. **Pledge of Allegiance**

Mayor Gilliespie led those in attendance in the pledge of allegiance.

3. **Executive Session**

The mayor & council entered the executive session at 6:05 PM and exited at 06:15 PM stating that the only matters discussed were those related to the executive session.

4. **Roll Call/Determination of Quorum**

RW	✓	MC	X	ED	✓	TB	X
Quorum present		Yes	No				

5. **Approval of Agenda**

Councilor Wood requested a motion to approve the agenda with the removal of item number 13. Hiring of a Police Officer.

Councilor DeSmet requested the motion to include an amendment to the public comment section of the agenda. Councilor DeSmet voiced concerns that the public nor the Council had been given an opportunity to request or vote upon the changes to the allotted time and ability to distribute public comment amongst peers in the audience perspective.

A C T I O N	Motion	Approval of the Agenda with the addition to time in the public comment section for the May meeting and the removal of item 13.		
	Made by:	DeSmet		Councilor Wood-Yes Councilor Cheromiah-Absent Councilor DeSmet-Absent Councilor Baughman-Yes
	Second by:	Wood		
	Motion carried?	PASSED	FAILED	

6. **Public Comment**

Carly Devay Resident

Thanked Councilor DeSmet for her efforts in voicing concerns regarding the Bosque Fire. The residents were displeased by the Mayor's and another Councilor's lack of coordination and effort during the fire event. The resident also thanked the Volunteer Fire Department for their efforts in handling the Fire best they could.

Councilor DeSmet thanked the residents for speaking up and utilizing their own company truck to help combat the fire. Councilor DeSmet went on further to thank PG and other companies who used trucks for their assistance as well.

Melaniee Bennet Resident

The resident stated that she believed it was inappropriate that the Village Council had the regular meeting during the fire event. She thanked Councilor DeSmet for prioritizing assisting the community instead. The resident read aloud comments made during the previous meeting regarding the fire spreading to the plant so that the Village would finally be funded. The residents requested reflection from the Councilor to better understand their oaths of office and better serve the community.

Monique Dereta Resident

Mrs. Dereta stated that she has concerns regarding open meeting acts potential violations regarding the limitation of public comment. Stating that under Clerk Limon's administration there have been changes that do not correlate to Village ordinances of the Governing Body's ability to establish rules of procedure.

Councilor DeSmet requested the Clerk Administrator that on the next agenda that an item be placed regarding public comments and the ability to pass on time to peers be placed so that the Governing Body may discuss and vote on the item.

Clerk Administrator Limon went into detail regarding Robert's Rules of Order and how it allows for the Chair to set time and order to the agenda, the Clerk went on to recap the Mayor instructed him to fix the agenda to be within compliance of current Robert's rule of order and the Mayor requested the time be limited to a minute and half and he is within his right to do so in accordance with state statute.

Rowena Tachias Resident

Mrs. Tachias requested her official complaint be listed in the minutes as follows:

To: Mayor Gillespie, Council Members Wood, Baughman, Cheromiah, DeSmet, and Municipal Administration Village of Bosque Farms Subject: Formal Complaint: Offensive Conduct and Dangerous Irresponsibility During Wildfire Emergency

Dear Mayor Gillespie, Council Members Wood, Baughman, Cheromiah, DeSmet, and Administrative Staff,

We are writing to submit a formal and deeply serious complaint regarding the conduct and judgment of Village leadership during a recent Village Council meeting held amidst the

wildfire crisis. This meeting was not only grossly inappropriate in tone but also recklessly irresponsible in its very location.

While residents were attempting to evacuate the elderly and their livestock, many were also trying to protect their homes from the approaching fire—which ultimately destroyed some homes—and emergency services were stretched thin, Village officials chose to convene a meeting inside the evacuation zone, at the Village Council Hall.

This decision placed staff and attendees in harm's way and defied basic emergency protocols. Holding a government meeting in a fire-threatened area during an active evacuation is beyond irresponsible—it is dangerous, and it potentially violates public safety directives.

Even more appalling was the conduct of those present. As confirmed by a recorded audio file of the meeting, adding to the troubling picture, during the meeting, the office of U.S. Senator Martin Heinrich contacted the Village offering assistance. The mayor was unprepared to respond meaningfully due to the lack of information from a designated Coordinator of Emergency Management for the Village in accordance with the ordinance 4-3-1. This position has not been occupied for at least a year.

At a time when coordination, leadership, and clarity were urgently needed, the Village's top elected official failed to articulate the community's needs.

Members of the council, the mayor, and the deputy clerk openly joked about the possibility of the Village's wastewater treatment plant catching fire. The comments suggested that such destruction might enable the Village to access federal disaster funding—remarks that were met with laughter. This is not just tone-deaf, it is grotesque. While residents were reeling from the trauma of losing their homes, officials entrusted with leading the community through crisis saw fit to make jokes about further destruction and opportunistic financial gain. That behavior is an affront to every evacuee, every firefighter, and other first responders risking their lives, and every family trying to hold it together in the face of disaster.

Additionally, during a fast-moving emergency, timely and clear communication is critical. The absence of the Village Clerk (who has been working remotely from out of state due to personal and family issues) contributed significantly to a breakdown in communication with the public from the Village administration. The lack of on-site administrative leadership and the failure to disseminate essential information to the public only worsened the crisis, leaving residents confused, unsupported, and vulnerable. Keep in mind, Bosque Farms has been without EMS services for over a year, a critical failure in basic public safety infrastructure.

Furthermore, in return for the tax dollars we contribute, residents are now left asking: What exactly are we getting? The absence of emergency medical response, coupled with this display of poor leadership and cavalier attitudes, amounts to zero return on our investment as taxpayers.

This kind of callous, self-serving attitude and disorganized response has no place in public service. It undermines public trust, disrespects those who are suffering, and reveals a startling lack of leadership, empathy, and accountability.

Accordingly, we demand the following:

1. A formal, public apology from the mayor, council members, and deputy clerk involved in making or endorsing these comments.
2. A full explanation as to what Village business was so pertinent that the meeting was even necessary, and then held in an active evacuation zone, including what safety measures, if any, were considered and when.
3. Immediate review and implementation of emergency procedures to ensure no such recklessness happens again.
4. Mandatory crisis management and sensitivity training for all elected and administrative officials.
5. A review of current “remote work” administrative practices, including whether key staff working out of state can adequately fulfill their duties, especially during emergencies.
6. Finally, we ask that the Clerk either take a leave of absence or resign from his position, and that Mayor Gillespie resign as Mayor.

Our community deserves better—far better—than to be mocked, endangered, and disregarded by the very people who are supposed to serve and protect it. We expect this matter to be taken seriously and addressed without delay.

Sincerely,

Michael and Rowena Tachias
Bruce and Monique Dereta
Residents of Bosque Farms

Alyissa Johnson resident

Resident stated her dissatisfaction with scene security as her husband in full gear was forced to enter the scene on foot from the beginning of lily drive.

Pam Mitchell resident

The resident stated her dissatisfaction and agreement with previous comments towards the council and staff. Residents requested updates on who is checking fire hydrants for the Village as she believes they gone with no maintenance for years.

Councilor DeSmet stated that under a previous administration the Volunteer Fire department had communicated the need to address hydrant issues. After the fire, a total of 5 nonfunctional were repair by the current Water/Wastewater staff.

Rick Babcock Resident

Mr. Babcock stated his agreement with Mrs. Tachias comments and went on to state he believes it to be a concern that the Clerk Administrator is working remote. Mr. Babcock went on to state he is not attacking the abilities of the Clerk, as he has been appreciative of Mr.

Limon's communication and directives of how to modernize the Village's ordinances and procedures and he believes the Clerk inherited a mess which was unfair to begin with. Mr. Babcock believes Mr. Limon cannot best serve the Village remote in California.

Ray Spindler

The residents stated that on Parklane drive no one follows the speed limit in that area and he witnessed several children almost struck by traffic. Mr. Spindler is requesting, if possible, speed bumps could be added to the street to help deter speed.

Virgil Proctor Resident

Mr. Proctor is looking for suggestions from members of the public or council regarding the flow of traffic on Mitchell near Sopas and the flea Market. Mr. Proctor would like to have a meeting with NMDOT scheduled by the Administrator Clerk to help voice concerns of the public and nearby business owners.

Clerk Limon stated that he has reached out to his contact and NMDOT regarding a request for a meeting with public participation and he will have Molzen & Corbin view the area prior to seeing if any updated striping of road needs to occur.

Justin Foster Resident / Volunteer Firefighter

Mr. Foster stated his displeasure with Council proceeding with the meeting during the fire. Also, he directed comments towards the clerk to better present himself on video and avoid faces or slouching.

Lily McNab Resident

Stated she is dissatisfied with the comments made by the public tonight. The resident explained that she witnessed the mayor and members of the governing body present at the community center helping during the fire event in any way that they could. The residents went on further to explain to the public that if they truly wish for change members should show up to vote or run for elected positions.

Sharon Eastman Resident / Planning & Zoning Chairwoman

Chairwoman Eastman stated her thanks to the efforts of Fire and the Police departments and thanked the nearby entities who assisted in support as well. Chairwoman Eastman also thanked the community and the police for assisting with the location of a lost child who shares relation for her.

Shoshanna Cervantes Resident

The resident stated her dissatisfaction with the way the scene around the neighborhood was locked down by the Police department. She felt herself and others were only trying to help evacuate homes sooner.

Lee Whorton Resident

The resident stated that she has drafted a plan with a committee for an animal evacuation plan and would like the Council to review and proceed with possible adoption if needed.

Michael (last name not provided) Resident

The resident stated that he is a combat veteran and runs a group of individuals who deal with emergency planning and disaster training and would like to offer those services to the Village.

Departmental Reports

Fire Department Chief Jason Schneider stated he could not provide much comment regarding understanding of the fire as those investigations are still pending from those who oversaw the scene; however, he would try to assist the public in any way that he could.

Chief Schnider stated that his team has completed a new recruitment class, and 4 more volunteers are set to join the team.

Chief Schnider stated one of the engines was damaged however has been reported to the Village's insurance for repair.

Chief Schnider stated that his department is flowing hydrants and would like to have the work outsourced to better free up him members.

Purchase Order for command units has been approved and moved forward.

Chief Schnider stated that he is working with the Clerk's office to secure an admin office to help the department receive more funding from the County. A meeting has been scheduled with the Deputy Clerk to review the following day.

Chief Schnider stated the Volunteer Fire Department is working with the Town of Peralta for a memorandum of understanding for EMS services for the Village and this item should be for Council's review soon.

Chief Owen cited the statistical report for Police & Animal Control activities for the month of April.

Clerk Limon provided the following updates:

- Molzen & Corbin are preparing cost estimates for the following requests for the Clerk Administrator now that the on-call agreement has been approved: A scope of price and total workload for a road critically index (This is a road analysis for Bosque Farms that will establish a listing of road repair based on need rather than desire.) This is a tool that can be used for current administration and future Bosque Farms leadership. Secondly a scope of price and workload for updated digital mapping of fire hydrants and zoning maps has been requested. Current Bosque Farms zoning maps are only available via physical data and are not easily accessible to the public. This information will aid the public with zoning questions and the mapping of hydrants will be beneficial for the Volunteer Fire department when assessing needs in the field and our Water operators for tracking of needed repairs. The last scope of price and workload is the updates needed to the comprehensive master plan and land use study performed in 2023. (Updates to Public priorities and Governing body input is needed, again a pool was the focal point of the

plan and given current infrastructure needs and plans this should be overhauled to better suit Village needs when asking for federal funding.)

- Desert Fox final invoice and payment has been mailed via CES for the culvert project performed. This project should be finalized with Molzen soon.
- The Clerk's office would like to retain Mr. Gardner's services at the next council meeting in June. The auditor's contract will be up for extension, The clerk would like to thank the efforts of his staff, especially Yvonne who led this year's audit which helped the Village remove 3 audit findings from the previous fiscal. Resolution has been provided to DFA for approval and closeout.
- Trenching Safety training and CPR field training has been scheduled via the New Mexico Municipal League for the dates of May 29th and June 3rd. Our crews will be on limited availability on those days as training is approximately 6 hours however our Field Supervisor Sanchez will be seeking aid from Prodigy for coverage those days.
- Prodigy has provided the Clerk's office with the needed quotes from the Water – wastewater workshop and those have been sent off for obligation as of 5/8/25.
- The Council will notice that ARPA funding is not on today's agenda for obligation. This is due to recent communications with LeAndra Garcia of DFA. LeAndra informed the Clerk's office that we as the Village of Bosque Farms can reallocate funding designated for premium pay to other eligible categories under the SLFRF program. It is now within the clerk's discretion and goals to have 2 projects related to infrastructure up for proposed spending at the June Meeting. The Clerk's office is pending a final proposal meeting/ agreement with Bixby Electric the repair of the lights along 47 and Esperanza will be the focal point and project 1. Secondly the Village is pending close out amounts with TLC for Cole Green Sewer installation, the Clerk's office will follow up with TLC regarding what is missing to complete the project and follow up with estimates for this project as well. Lastly, after the total of these two projects have been estimated the Clerk's office would still like to utilize some funds from ARPA for the retainment of employees, which is allowed use with the SLFRF program.
- Supervisor evaluations are being processed by the Clerk Administrator, Hourly evaluations are pending review from the Mayor and the Clerk's evaluation will be distributed to the staff May 19th for Council's review in executive session in the June meeting. The delay in this process is due to the hospitalization of the Clerk Administrator.
- The Clerk's office has received two information requests that require email research over previous fiscal years. Our IT is having issues with isolation of emails and data required. The Clerk administrator is currently performing his own data storage and research since IT currently lacks this accessibility.
- The Clerk's office is still performing Outreach for GIS services no nearby agencies such as the county have provided an update, conversation with County Manager may need to be had with Clerk Administrator as the need for addressing properties is growing and county staff have been unsupportive or unresponsive.
- The Clerk's office is hosting weekly meetings with Prodigy Builders, Communication on staff needs and updates are on-going and proving productive for management of operations.

Planning & Zoning May Regular Meeting

- Kelly Liquors has requested the right to sell another regulated substance such as tobacco at its location. With the current interpretation of Village ordinance, the owner has two options waiting for the renewal of his liquor license in the year of 2026 to add this stipulation to his business or renew manually in the current fiscal but pay a total of \$2000 dollars to renew his current liquor license and the addition of tobacco. The Clerk administrator has attempted to contact the property owner, however, has been unsuccessful but will continue to reach out.
- The investigation of 1290 Truchas Trail will resume this week. The clerk is currently finishing correspondence that he will submit for review with the Village attorney this week and send via certified mail to the property owner so that Code enforcement can begin investigating. The Clerk's office apologizes for this delay; The Clerk Administrator was recently in hospital which delay
- Two new business licenses will need to come before the review of the planning and zoning commission at the upcoming June meeting. An applicant by the name of Carlos B Salcedo Varela would like an appliance sale and repair shop at 600 Bosque farms Blvd. It is the understanding of the Clerk's office that in ordinance this would qualify mechanical repair therefore being a regulated business. The Clerk's office has reached out to the business owner via email however, it has no hearing back regarding application and lease info needed. Once acquired and proper notice is posted this will appear on an agenda. Also, a daycare has been proposed for the old motor pros building, the Clerk administrator has contacted the owner and informed her of the requirements needed to operate such business at that location.
- 6 Permits were filed in the month of April, and they were for the following properties:
- 715 Calle Del Sol is remodeling an existing fence, through conversation and review of the owner's property they own the fence line within their boundaries and can remodel without approval of neighbor.
- 1135 Lillie drive is having an expansion of the master bedroom.
- The 1715 pearl loop is replacing broken down fencing with a new panel.
- 1664 Todd Place is establishing a new barn.
- 635 Foxcroft pulled a permit for installation of solar panels.
- 1955 Shore Drive is replacing fencing on the property.

7. **Mayor & Council Reports**

Council

- i. Councilor Wood stated her thanks to those who came out during the event of the fire and assisted with water and feeding those in need. Councilor Wood stated that she is understanding of the work Bosque Farms is under however she does care about the Village and that everyone is doing what they can.
- ii. Councilor Desmet stated thanks to the members of the community and other nearby entities unite and assist one another.
- iii. Councilor DeSmet stated that she will be hosting a luncheon for first responders and those directly affected by the fire.

Mayor

- iv. The mayor stated his thanks for the first responders who assisted on the scene and stated his heartfelt sorrow for the home that was lost. The mayor went on to thank the desert fox for their assistance.

8. **Council to Review and Take Action on Treasurer's Report**

Deputy Clerk Lopez stated the Treasurer could not be in attendance for tonight's meeting due to a scheduling conflict. However, the report is within the Council's packet should anyone has questioned, the treasurer is available through phone or email regarding the report.

A resident spoke regarding that he feels the treasurer's report lacks the detail that helps the public understand.

Assistant Fire Chief Brogdon stated he would like to see the treasurer's report in the packet for full transparency and is not understanding why it's not available.

Clerk Limon stated that the packet includes items that are ready for presentation. Bank recon at times is performed very late in the agenda creation period that could affect when the report is posted or presented for recap and review.

Chairwoman Eastman asked to speak stating that the Treasurer is not here to present the report line by line tonight however that this information is readily available and can be requested from Village staff. Should members of the public not participate in monthly meetings or request budget information then negligence should not be passed on to staff.

No action was taken on the report

9. **Council to Review and Take Action on Previous Minutes.**

Councilor DeSmet stated she does not feel it appropriate to approve these minutes that are currently presented by the Clerk's office tonight due to them not being listed as Draft minutes – indicated with form of watermark or in the agenda itself.

Clerk Limon stated that all minutes till approved by its respective board or body are considered draft minutes until approved and did not need to be listed as such in accordance to state statute.

Councilor DeSmet requested that the Clerk update the minutes for the next meeting to be listed as draft minutes.

A C T I O N	Motion	All minutes are tabled till the next meeting and listed as draft.		
	Made by:	Wood	Councilor Wood-Yes Councilor Cheremiah- Absent Councilor DeSmet- Yes Councilor Baughman- Absent	
	Second by:	DeSmet		
	Motion carried?	PASSED		

10. Council to Review and Take action on Resolution 1070-25

Approval of Budget Adjustments Related to VRECC.

Clerk Limon explained to the members of the Council that this budget adjustment has to do with VRECC performing its own budget adjustment to increase its purchasing ability for this fiscal year. The 911 board has met previously and approved; the Village must now approve its own resolution as we are the fiscal agent for VRECC.

A C T I O N	Motion	Approval of Resolution 1070-25		
	Made by:	DeSmet		Councilor Wood-Yes Councilor Cheromiah-Absent Councilor DeSmet- Yes Councilor Baughman- Absent
	Second by:	Wood		
	Motion carried?	PASSED	FAILED	

11. Council to Review and Take action on Water Rights Agreement with Janet Miller.

Clerk Limon stated that Mrs. Miller approached him via email regarding the desire to renew her Water Rights agreement prior to the expiration date of her current contract.

Clerk Limon stated that the agreement before Council is one that he and Mrs. Miller negotiated. Clerk Limon performed research in Valencia County and City of Albuquerque water rights and found no history of increases for the past two years in the area.

Councilor DeSmet believes that Mrs. Miller's agreement should increase in costs like other contracts and other water rights agreements that come before the council should investigate an increase as well. Councilor DeSmet in her personal business utilities water rights and feels she experienced an increase annually.

Applicant Janet Miller stated she felt the water rights costs were fair, however, was willing to negotiate an slight increase should the council feel that was appropriate.

Councilor Wood requested numbers that Mrs. Miller would be comfortable with for her increase to which Mrs. Miller said she's just looking for a fair rate and felt that the tenure and rate the Clerk set was good enough, however is still willing to negotiate.

Councilor DeSmet asked for the item be tabled so that rates could be investigated further and a new agreement be brought to the Council in the month of June.

A C T I O N	Motion	Approval of Postponing item until June		
	Made by:	Wood	Councilor Wood-Yes Councilor Cheromiah- Absent Councilor DeSmet- Yes Councilor Baughman- Absent	
	Second by:	Baughman		
	Motion carried?	PASSED		

12. **Council to Review and Take Action on Approval of We Are Winners Group Contract.**

Rheagan presented the We are winners group contract providing summary of program benefits and how it impacts communities and provides additional events for the public to seek assistance with disposal.

Clerk Limon stated that he would like to pair this program with the Village's Clean and Beautiful grant to have more dumpsters and clean up sites and support local ball / music clubs with funding through this agreement.

A C T I O N	Motion	Approval of We are winners Group Contract		
	Made by:	Wood		Councilor Wood- Yes
	Second by:	DeSmet		Councilor Cheromiah- Absent
	Motion carried?	PASSED	FAILED	Councilor DeSmet-Yes Councilor Baughman-Absent

13. **Council to Review and Take Action on Approval of Hiring of a Police Officer**

This item was removed during the approval of the agenda.

14. **Council to Review and Take Action on Approval of Hiring of a Water/Wastewater utility Operator**

Councilor DeSmet stated her concerns of hiring another operator with no related experience to the Water/Wastewater background. Councilor DeSmet also stated she believes that it is unfair that Staff can begin work prior to being approved by the Councilor for hire. Councilor DeSmet stated Los Lunas's hire and onboarding process and would like the Village to follow that process.

Clerk Limon stated that the Council is a different branch of Government in comparison to himself and Mayor Gillespie's position. The hiring of staff is handled by the Clerk Administrator and is presented to the council as a courtesy. Clerk Limon went on to state the Field Supervisor Joseph Sanchez was apart of the interview process and was fine with the applicants' background and experience. The Water operators are currently in need of any form of help and Clerk Limon felt this hire could assist the staff.

Clerk Limon also recapped that the prodigy is currently the operator of record for the Village, so that certified staff along with the Field supervisor who contains levels in both water and waste can provide guidance and training for the new employee.

A C T I O N	Motion	Approval of Hiring Water/Wastewater employee		
	Made by:	Wood	Councilor Wood- Yes Councilor Cheromiah- Absent Councilor DeSmet-No Councilor Baughman-Absent Mayor Gillespie - Yes	
	Second by:	Gillespie		
	Motion carried?	PASSED		

15. Council to Review and Discuss matters related to the EMS Department of the Village of Bosque Farms

Councilor DeSmet stated she and the town of Peralta, and the volunteer fire department have been working on a potential MOU to present to Village Council.

Councilor DeSmet introduced to those in attendance Ashely, the current Deputy Fire Chief of the Town of Peralta.

The MOU is proposed to have Ashely act as the Village of Bosque Farms EMS director and utilize the Village's funding resources to staff and train new members to the department.

Assistant Chief Brogdon stated the MOU could be at a costs of 25k and suggests utilizing the ARPA funding to cover the agreement.

Councilor Wood stated the services would be appreciated but the Village should be mindful of salaries offered via MOUs that could be higher than current staff, it would be a disservice to those currently on staff. Councilor Wood stated she would like to hire on a EMS director and at minimum have 2 EMTS available.

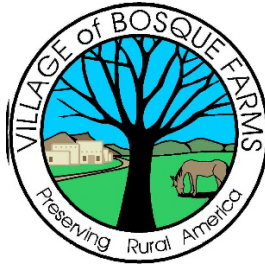
Councilor DeSmet stated that Ashley is already responding to calls via an MOU previously established by a former Fire Chief.

Clerk Limon advised the Council to ensure liability insurance exists in that form of MOU to protect both the town of Peralta and the Village of Bosque Farms.

Mayor requested discussion end at this time and the item be brought forward once an MOU has been drafted.

ADJOURNMENT 9:12PM

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MINUTES
VILLAGE OF BOSQUE FARMS
SPECIAL COUNCIL MEETING
WEDNESDAY, MAY 21st, 2025 AT 9:00 A.M.
COUNCIL CHAMBERS

1. **Call to Order**

Meeting called order at 9:00

2. **Roll Call/Determination of Quorum**

RW	✓	MC	✓	ED	✓	TB	✓
Quorum present		Yes	No				

3. **Approval of Agenda**

A C T I O N	Motion	Approval of the Agenda as presented		
	Made by:	Baughman		Councilor Wood-Yes
	Second by:	Wood		Councilor Cheromiah-Yes
	Motion carried?	PASSED	FAILED	Councilor DeSmet-Yes Councilor Baughman-Yes

4. **Council to Review and Take Action On the Preliminary Budget Report for Department of Finance Review.**

Mayor Gillespie stated that there would be no public comment at this meeting.

Treasurer Maes began the budget presentation. She stated that she prepared two versions of the proposed budget. One option was based on a 4% Cost of Living Adjustment (COLA) for staff and 8% for police officers. The second option was based on a 6% COLA for staff and 10% for police officers.

Staff and Council reviewed the proposed budget at length and in detail.

Mayor Gillespie stated that he believes Treasurer Maes deserves a merit based increase of \$3,000.

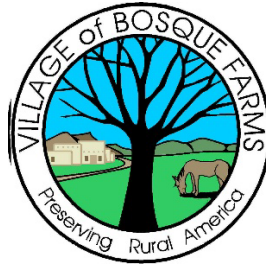
Councilor Cheromiah had to leave at 11:00am.

A C T I O N	Motion	Approval of preliminary 2025-26 budget with 6/10% COLA as amended		
	Made by:	Baughman	 Councilor Wood- Yes Councilor Cheromiah- Absent Councilor DeSmet-Yes Councilor Baughman- Yes	
	Second by:	DeSmet		
	Motion carried?	PASSED FAILED		

ADJOURNMENT

1:50 PM

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MINUTES
VILLAGE OF BOSQUE FARMS
REGULAR COUNCIL MEETING
THURSDAY, JUNE 26TH, 2025 AT 6:00 P.M.
COUNCIL CHAMBERS

1. **Call to Order**

Meeting called order at 6:02

2. **Pledge of Allegiance**

Councilor DeSmet led those in attendance in the pledge of allegiance.

3. **Roll Call/Determination of Quorum**

RW	X	MC	✓	ED	✓	TB	✓
Quorum present		Yes	No				

4. **Executive Session**

Village Attorney Mark Jarmie disclosed that the only item discussed in executive session was the item listed on the agenda of hiring a police officer in accordance with 10-15-(2)
Duration 9 minutes.

A C T I O N	Motion	Reconvene from Executive Session		
	Made by:	Cheromiah		Councilor Wood-Absent
	Second by:	Baughman		Councilor Cheromiah-Yes
	Motion carried?	PASSED	FAILED	Councilor DeSmet-Yes Councilor Baughman-Yes

5. **Approval of the Agenda**

Councilor Cheromiah made a motion to approve the agenda with the removal of item number 18. Annexation Request by the town of Peralta, the motion was seconded by Councilor Baughman.

Councilor DeSmet interjected and requested for reasoning as to why the item was being removed, Mayor Gillespie stated that he had a conversation with the Mayor of the Town of Peralta, and they would like to meet with both legal counsel and clerk's offices present to discuss the item prior to being on the agenda at this point.

Councilor DeSmet quoted a posting from the local news bulletin stating the original format of the agenda had been changed. Councilor DeSmet disclosed a response that she inquired with the Clerk Administrator Limon that detailed that the mayor had requested the change due to discussions with Councilor Wood and Councilor Baughman.

Councilor DeSmet stated she felt the amendment to the issue of a rolling quorum could be fixed if the agenda were approved in the previous format in which it was posted.

Mayor Gillespie stated he did not believe that to be true and could not progress on that action.

Councilor DeSmet requested that Village Attorney Mark Jarmie clarify what a rolling quorum is and if the Village Council had violated the Open Meetings act.

Village Attorney Mark Jarmie stated that he was not privy to any conversations between the Council members regarding the agenda, he went further to state that he believes that if the Council feels strongly about a possible rolling quorum that the council should terminate business for tonight's meeting to allow for scheduling for another date so that proper communication between the governing body could be had.

Councilor Baughman stated that he did not participate in a phone call with the mayor and that he visited Village Hall and discussed his belief that the MOU is not ready for public discussion and vote and would like the mayors and clerk and attorney to finish reviewing the document prior to final approval.

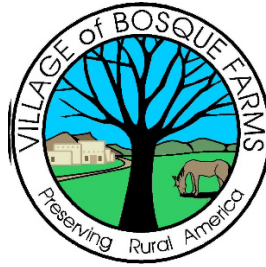
An interjection from the crowd occurred in which the mayor silenced by stating public comment has not yet occurred and given the current motion will not be allowed.

A C T I O N	Motion	Terminate Regular Council Meeting		
	Made by:	Cheromiah	Councilor Wood- Absent Councilor Cheromiah-Yes Councilor DeSmet- No Vote Councilor Baughman- Yes	
	Second by:	Baughman		
	Motion carried?	PASSED		

ADJOURNMENT

6:43 PM

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MINUTES
VILLAGE OF BOSQUE FARMS
REGULAR COUNCIL MEETING
MONDAY, JUNE 30TH, 2025 AT 5:00 P.M.
COUNCIL CHAMBERS

1. **Call to Order**

Meeting called to order at 5:00

2. **Pledge of Allegiance**

Mayor Gilliespie led those in attendance in the pledge of allegiance.

3. **Roll Call/Determination of Quorum**

RW	✓	MC	✓	ED	✓	TB	✓
Quorum present		Yes	No				

4. **Approval of Agenda**

A C T I O N	Motion	Approval of the Agenda	
	Made by:	Wood	Councilor Wood-Yes Councilor Cheromiah-Yes Councilor DeSmet-Yes Councilor Baughman-Yes
	Second by:	Baughman	
	Motion carried?	PASSED	
		FAILED	

5. **Council to Review and Take action on Infrastructure Capital Improvement Plan Priority Listing FY 2027-2031.**

Deputy Clerk stated that within the packet the council would identify last year's infrastructure capital improvement listing, and she as staff would have recommendations for the Council on priority. The Deputy Clerk advised the Council of the following recommendations for ICIP listing FY 27-31:

1. Waste Water Treatment Facility support
2. New Booster Pumps for Well 1 & Well 2.

3. Arsenic Removal
4. Village Road Construction
5. Heavy Equipment insert- The Deputy Clerk shared details of the given difficulties that staff faces with failing outdated equipment and would like to see ICIP funding assist and provide possible purchase.
6. Construction of new Village Hall.
7. Fire and Police renovations.

Councilor DeSmet did question if the Village's current funding would not be enough to support the purchase and installation of booster pumps in which the Deputy Clerk clarified that current funding would only be a start but not enough for the full scope of the project as discussed with Prodigy.

Councilor Baughman stated Arsenic funding would be separated from these items and could assist with other items.

Chief Owen stated that he is ongoing design with Animal Control, Molzen Corbin and the Clerk's office for a new police station on the white house lot(property previously purchased by a former administration) He would like for this development to continue as he feels it advances the professionalism of the department and gives the officers adequate work space for interview rooms, evidence, ammo and weapon storage.

Councilor DeSmet questioned if the property Chief Owen is currently having designed for the Police Station would still be utilized by other departments

Chief Owen stated that yes, whatever the Council would wish to do with the property is that of their will and direction.

Assistant Chief Goar stated that the Fire Department would need space to place their gear for response, at the time he did not have quotes regarding pricing but the current space the department has is not enough for the operations in which they would like to advance.

Mayor Pro Tempore Wood requested an update on the hardship sale for the DOT program the Clerk Administrator had the Village apply for previously.

Deputy Clerk stated that the application did take place, however no movement or answers from NMDOT had been provided at this time. The Deputy Clerk went on to add, If the Village was approved it still would not be enough to address the staff's needs as the equipment will still be old and other equipment not available through DOT would still be needed.

Priority Listing as decided by Council:

1. Waste Water Treatment Facility Support
2. New Booster Pumps for well 1 & 2
3. Arsenic Removal
4. Village Road Construction
5. Heavy equipment
6. Village office renovation

7. Fire Department / Police Renovation
8. Little league concession stands
9. Street lights
10. Construction of New Village Hall
11. Renovation of Senior Center
12. Relocation of Village Well
13. VRECC
14. Splash Park

A C T I O N	Motion	Approval of the Priority Listing		
	Made by:	Baughman		Councilor Wood-Yes
	Second by:	Cheromiah		Councilor Cheromiah-Yes
	Motion carried?	PASSED	FAILED	Councilor DeSmet-Yes Councilor Baughman-Yes

6. **Council to Review and Take Action on Infrastructure Capital Improvement Plan Resolution FY 1071- 25.**

A C T I O N	Motion	Approval of Resolution with Priority listing		
	Made by:	DeSmet		Councilor Wood-Yes
	Second by:	Baughman		Councilor Cheromiah- Yes
	Motion carried?	PASSED	FAILED	Councilor DeSmet- Yes Councilor Baughman- Yes

7. **Council to Review and Take Action on Contract Agreement with Pattillo, Brown & Hill, LLP for Annual Audit.**

Deputy Clerk stated that the agreement showcases the proposed pricing for the next 4 fiscal years, However the Deputy Clerk stated that today's action item is for approval of this fiscal year only.

Deputy Clerk Shaline Lopez stated there are errors in the gross receipts tax in the proposal in which she corrected.

The deputy clerk went on to say the contract proposed by the state auditor is non-negotiable and cannot be edited. The Deputy Clerk advised the Council that a rough estimate for this year's audit would be near 25,000.

The Deputy Clerk stated that staff had an excellent working relationship with the auditors and would like to continue to work with them.

A C T I O N	Motion	Approval of contract for current fiscal		
	Made by:	Baughman		Councilor Wood-Yes Councilor Cheromiah- Yes Councilor DeSmet- Yes Councilor Baughman- Yes
	Second by:	Cheromiah		
	Motion carried?	PASSED	FAILED	

8. **Council to Review and Take Action on Approval of Hiring of a Police Officer.**

A C T I O N	Motion	Approval of Hiring Apollo Aragon III		
	Made by:	Cheromiah		Councilor Wood- Yes Councilor Cheromiah- Yes Councilor DeSmet-No Councilor Baughman-Yes
	Second by:	Wood		
	Motion carried?	PASSED	FAILED	

9. **Council to Review and Take Action on Resolution 1072 – 25 Election Notice for Valencia County of All Elective Positions to be Filled at the Regular Local Election to be Held on November 4th.**

Deputy Clerk Shaline Lopez stated that this resolution is to provide notice to Valencia County about what positions are to be on the upcoming ballot on November 4th. Through Clerk Limon's research he identified 2 positions of Councilor's at Large.

Councilor DeSmet called upon Jenifer Weston regarding a meeting that she had on a previous Thursday. She stated that the Council has been operating as if the Village in its possession of only of the Council however their constitutions are not being factored. Councilor DeSmet stated she would like the people to select the next Mayor in the upcoming election, and that resident Rick Babcock has performed research on the matter as well.

Village Attorney Mark Jarmie was called upon to state his research regarding the changes to state statue. Mr. Jarmie went on to state he believes the mayor is grandfathered into his position as Mayor due to the change in state statue occurring after he was appointed.

An interjection from the crowd occurred to which Mayor Gillespie called for a point of order that no public comment would be occurring this meeting or has been listed on this agenda.

Councilor DeSmet stated Village ordinance that applies to an appointed official and how the stricter law must be in effect. Councilor DeSmet requested that the Council amend the resolution and have the mayor on the ballot.

The crowd begin to applause and a member cheered "For the People" to which Mayor Gillespie instructed for the room with the exception of media, staff and the governing body be cleared.

Councilor Baughman sought clarification that when the Council appointed Chris Gillespie that the appointment would be for the full term of 2027.

Councilor DeSmet stated that when she reviewed audio and minutes it stated only for one year to which Councilor Baughman disputed, he did not believe or recall that as correct.

Deputy Clerk Shaline Lopez provided an example to the Council of a resident receiving a speeding ticket and the law and punishment be adjusted for the individual after the matter was resolved in parallel with Mayor's appointment and state statue change.

A C T I O N	Motion	Approval of Resolution 1072 - 25		
	Made by:	Baughman		Councilor Wood- Yes
	Second by:	Cheromiah		Councilor Cheromiah- Yes
	Motion carried?	PASSED	FAILED	Councilor DeSmet-No Councilor Baughman-Yes

10. **Council to Review and Take Action on resolution 1073 – 25 Budget Adjustment Resolution.**

The Treasurer stated that the item is related to bringing the budget to balance for the next fiscal year.

A C T I O N	Motion	Approval of Resolution		
	Made by:	Baughman		Councilor Wood-Yes
	Second by:	Cheromiah		Councilor Cheromiah- Yes
	Motion carried?	PASSED	FAILED	Councilor DeSmet- Yes Councilor Baughman- Yes

ADJOURNMENT **5:56PM**

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Recommendation for Interim Clerk

From Michael Limón <clerkadmin@bosquefarmsnm.gov>

Date Thu 7/17/2025 11:24 AM

To Chris Gillespie <mayor@bosquefarmsnm.gov>

Cc Yvonne Maes <treasurer@bosquefarmsnm.gov>

Good Afternoon Mayor,

I wanted to provide an official attachment for the upcoming Council meeting aside from my resignation letter regarding my recommendation for the upcoming vacancy of my position.

I Michael Angelo Limon would like to provide the following recommendation to the Mayor of Bosque Farms and the Governing Body for the Deputy Clerk Shaline Lopez to step into the role of Interim Clerk Administrator.

I believe Ms. Lopez to qualified to hold the role of Clerk Administrator and given her eight years of service to the state of New Mexico in the capacity of Town Clerk/ Grant writer and recently deputy clerk she has showcased great knowledge of her field and in craft in to support a municipalities needs. Ms. Lopez has worked closely with me on all Village directives with the exception of Planning & Zoning. Ms. Lopez is familiar with and has been a part of project meetings, contract negotiations and is aware and capable of providing guidance to the current governing body in regard to upcoming project due dates and application deadlines. For the sake of transparency, the creation of the Deputy Clerk position was always intended to fulfil the role of the clerk administrator in the case of vacation, illness, resignation or termination. Appointing the position as intern will allow the Council to proceed with having Ms. Lopez applies authority with the training and guidance of the current Administrator and allows for a smooth transition that has not occurred since the time of Gayle Jones to Mellisa Velesquez. In addition to the reasoning of appointing Ms. Lopez as the interim Clerk this will provide Council, Mayor and the staff a period of familiarity with one another. Should Ms. Lopez not fulfill the role as the Mayor and Governing body would favor this would allow for the application process to begin to search for an administrator and still retain the expertise and current functions of Ms. Lopez as the Deputy Clerk. I strongly advise that whoever fulfills the role of interim Clerk or future Administrator for the Village of Bosque Farms is given the full support of this governing body. As I've stated previously the Village is in a much better position into comparison of when I onboarded. That is thanks to the efforts of every member of this staff. The Village of Bosque Farms is capable of providing so much for its residents in terms of infrastructure, utilities, and economic development. This path, however, cannot be driven with six different hands on the wheel of the Village's progress. Personal feelings and indifferences aside from past events dealing with past administrators, I ask that you present yourself with the matters on hand now and focus on your futures and the inheritance of your constituents.

The motion for this item Mayor should be as follows:

"I Councilor (John Doe) move to accept the resignation of Clerk Administrator Limon for August 18th , 2025 and select Shaline Lopez as the interim Clerk Administrator, Seconded by Councilor Jane Doe.
Then proceed with a roll call vote.

The alternative motion could be for Council to move for my immediate termination schedule for the end of the current payroll and then move to appoint Shaline or begin the application process.

As always, sir if you should have any questions or concerns, please do not hesitate to contact me further.



Michael Limon

VILLAGE OF BOSQUE FARMS
Clerk / Administrator

📞 505-991-6611

✉ clerkadmin@bosquefarmsnm.gov

📍 1455 W. Bosque Loop

🌐 www.bosquefarmsnm.gov

"For there is indeed a harmony in the universe, a concordant singing of common weal. To join that song, one must find inner harmony, must find the notes that ring true. There is one point to be made about that truth: Evil creatures cannot sing."

— R.A. Salvatore

**2025 FINAL BUDGET ADJUSTMENT TO ALLIGN ACTUALS
YEAR ENDING JUNE 30, 2025**

VILLAGE OF BOSQUE FARMS

RESOLUTION NO. 1074-25

WHEREAS, the Governing body in and for Village of Bosque Farms, State of New Mexico needs to adjust the current approved budget for fiscal year 2024 – 2025; and

WHEREAS, said budget was adjusted on the basis of need and through cooperation with all user departments, elected officials and other department supervisors; and

WHEREAS, it is the official meetings for the review of said documents were duly advertised in compliance with the State Open Meetings act; and

WHEREAS, it is the majority opinion of this Governing Body that the adjusted budget meets the requirements as currently determined for fiscal year 2024-25,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE VILLAGE OF BOSQUE FARMS, NEW MEXICO, that the Village of Bosque Farms, State of New Mexico hereby adopts the budget adjustment hereinabove described and attached and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

**PASSED, ADOPTED, AND APPROVED BY THE GOVERNING BODY OF THE
VILLAGE OF BOSQUE FARMS THIS 24th DAY OF JULY 2025.**

(SEAL)

Chris Gillespie, Mayor

ATTEST:

Michael Angelo Limon, Clerk/Administrator

**2025 FINAL QUARTER FINANCIAL REPORT
YEAR ENDING JUNE 30, 2024**

VILLAGE OF BOSQUE FARMS

RESOLUTION NO. 1075-24

WHEREAS, the Governing body in and for Village of Bosque Farms, State of New Mexico has developed a budget for fiscal year 2024 – 2025; and

WHEREAS, the final quarterly report has been reviewed and approved to ensure the accuracy of the beginning balances used on the FY 2025 budget; and

WHEREAS, it is hereby certified that the contents in this report are true and correct to the best of our knowledge and that this report depicts all funds for fiscal year 2025

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE VILLAGE OF BOSQUE FARMS, NEW MEXICO, that: hereby approves the final quarterly report for FY 2025 hereinafter described as Attachment “K” and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

PASSED, ADOPTED, AND APPROVED BY THE GOVERNING BODY OF THE VILLAGE OF BOSQUE FARMS THIS 24th DAY OF JULY 2025.

(SEAL)

Chris Gillespie, Mayor

ATTEST:

Michael Angelo Limon, Clerk/Administrator

RESOLUTION 1076-25

A RESOLUTION AMENDING THE 2025-2026 VILLAGE BUDGET.

207 VRECC

WHEREAS The Village of Bosque Farms operates as the Fiscal Agent for Valencia Regional Emergency Communications Center, and.

WHEREAS The Village of Bosque Farms maintains and tracks all adjustments for operations for Valencia Regional Emergency Communications Center; and

WHEREAS The Village of Bosque Farms approves the following required adjustments so that Valencia Regional Emergency Communications Center can track and adjust required budget increases and decreases due to changes in revenue estimates and expenditures

WHEREAS The required adjustments can be seen in the provided attachment (view attachment named fy25 VRECC Year End Local Bar)

NOW, THEREFORE, BE IT RESOLVED The Governing Body of the Village of Bosque Farms respectfully requests the Department of Finance & Administration, local Government Division to approve these budget adjustments.

PASSED, ADOPTED AND APPROVED this day July 24th, 2025.

Chris Gillespie, Mayor

ATTEST:

Michael Angelo Limon Clerk Administrator

**FY25 VRECC - YEAR END
LOCAL (INTERNAL) BAR**

GL Account	Title	Annual Budget	Increase/Decrease	NEW Annual Budget
207-00-43050	Travel	15000	(961)	14039
207-00-44042	Computer Maintenance & Repair	447025	334	447359
207-00-45020	Attorney Fees	8000	627	8627
				0

**FY-25-FY26
FINAL BUDGET RESOLUTION
VILLAGE OF BOSQUE FARMS
RESOLUTION NO. 1077-25**

WHEREAS, the Governing body in and for Village of Bosque Farms, State of New Mexico has developed a budget for fiscal year 2025 – 2026; and

WHEREAS, said budget was developed on the basis of need through cooperation with all user departments, elected officials and other department supervisors, and

WHEREAS, the official meetings for the review of said documents were duly advertised May 21st and are within compliance with State Open Meetings Act, and

WHEREAS, it is the majority opinion of this council that the proposed budget meets the requirements as currently determined for fiscal year 2025.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE VILLAGE OF BOSQUE FARMS, NEW MEXICO, that: hereby adopts the budget hereinabove described and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

PASSED, ADOPTED, AND APPROVED BY THE GOVERNING BODY OF THE VILLAGE OF BOSQUE FARMS THIS 24th DAY OF JULY 2025.

(SEAL)

Chris Gillespie, Mayor

ATTEST:

Michael Angelo Limon, Clerk/Administrator