



MINUTES
VILLAGE OF BOSQUE FARMS
REGULAR COUNCIL MEETING
THURSDAY, JULY 24TH, 2025 AT 6:00 P.M.
COUNCIL CHAMBERS

1. Call to Order

Meeting called to order at 6:00 PM

2. Pledge of Allegiance

Mayor Gilliespie led those in attendance in the pledge of allegiance.

3. Presentation

Village of Bosque Farms Councilor Ronita Wood presented Fred Black of New Mexico Water Association with a letter of appreciation.

Village of Bosque Farms Deputy Clerk presented a letter of recognition for Katherine Latimer.

4. Roll Call/Determination of Quorum

RW	✓	MC	✓	ED	✓	TB	✓
Quorum present		Yes	No				

5. Executive Session

Village of Bosque Farms Village Council met in executive session to discuss the hiring of a police officer and the appointment of the interim clerk administrator as confirmed by Chief Owen that conversation was only related to these items as pursuant to 10-15-(2) NMSA.

6. Approval of Agenda

A C T I O N	Motion	Approval of the Agenda with Striking item interim clerk amending the fiscal year to bar 1074-25 and listed date of the next meeting.		
	Made by:	Cheromiah		Councilor Wood-Yes Councilor Cheromiah-Yes Councilor DeSmet-Yes Councilor Baughman-Yes
	Second by:	Baughman		
	Motion carried?	PASSED	FAILED	

7. Public Comment

J. Kettle Resident: Stated she's been a resident of Valencia County for 35 years. Mrs. Kettle stated she moved back home because of the DeSmet Farm although of her ties to grow up in Los Lunas. Mrs. Kettle shared her disappointment in Councilor DeSmet for sharing private health information of Mrs. Kettle with a member of Village staff and Mayor Gillespie. Mrs. Kettle stated she did not ever disclose the release of her information to the public for any sort of usage. Mrs. Kettle stated that she would be vigilant in the sharing of information that is not to be disclosed by Councilor DeSmet and will seek the proper avenues to report such actions. Mrs. Kettle went further to explain that she hopes Village leadership can rally and perform as a united front as Village residents and staff are and should be after the same goals.

Janet Miller Resident: Mrs. Miller stated she's been trying to get her water lease renewed since January of this year prior to the deadline in which she has worked with the office of the state engineers. Mrs. Miller stated at this point to expedite the process she is willing to pay the proposed increase stated the last time her item was heard and would like to be on the next agenda as soon as possible.

Jim M. Resident: would like to recommend that executive session be held prior to the meeting.

Resident Bill Richardson stated that a new facility was constructed across from his home. The walkway has been damaged due to the development, and he would like for the contractor or the Village to address the issue.

Sharon Eastman, Chairwoman of Planning & Zoning / Former Mayor / Resident: Stated three residents have approached her regarding mosquito spraying and would like to know the status of Village employees or a contractor performing such work. Mayor Gillespie stated that a new machine for Mosquito repair has been ordered, and staff will be performing the spraying. A mobile pack can be utilized to take care of the fare grounds and the ballpark area. Secondly there is a home that has been demolished, and the same lot has 3 abandoned vehicles, due to the material being adobe which has limitations and protections in the building code Chairwoman Eastman would ask of Council and staff to perform research to possibly aid the landowner in disposal of the material. – Councilor DeSmet stated that Mrs. Woodward (property owner) is experiencing issues with her insurance that requires inspection of the site still, once this has been completed Councilor DeSmet has organized a team of residents and volunteers to help remove the debris from the property.

Justin R. Resident: The resident stated that AMR has recently moved locations due to the pending completion of the hospital. Priority of this reporting for AMR would most likely be held to the hospital therefore delaying all other services to nearby towns and residents. He went on to state he would like for the Village to start up its own EMS program. The resident stated he was aware of the efforts from Councilor DeSmet and thanked her for her time in attempting to get a program for the Village he would like for the rest of the governing body to host a special meeting to discuss its options and properly act on the item.

Rowena Tachias Resident: Mrs. Tachias stated that she has concerns regarding the concerns of the resignation of the Clerk Administrator. Mrs. Tachias shared the information she has currently is through IPRAs filed regarding the Clerk's worklog back in May where he filed complaints with several agencies regarding Councilor DeSmet, Councilor Baughman and Councilor Wood. Mrs. Tachias believes the Clerk Administrator should not be paid fully the remainder of his tenure if he does not attend any more Council Meetings or Planning and Zoning meetings as that is a direct lapse in his duties and a waste of public tax dollars.

Dolly Wallace Resident / Former Judge/ Former Councilor: Stated she is dissatisfied with the mosquito issue and would like it to be addressed sooner rather than later. Secondly Mrs. Wallace stated that services such as EMS, Mosquito spraying used to be a standard of the Village and now they have lapsed. Mrs. Wallace stated that the Council take these issues seriously.

Lilly McNabb Resident: Stated she was pleased to see the room filled this evening has the Village has needed more participation for some time. Mrs. McNabb read off a prayer for those in attendance. Mrs. McNabb asked those in attendance and for staff and council to put an end to the pointless fighting and disagreements and put the Village and its priorities in order.

Steve Robbins Resident: shared his disappointment with the lack of EMS department and how the services are not currently available. Mr. Robbins went on to share a moment of how his family was recently impacted by lack of transportation for EMS services and how AMR's response is limited. Mr. Robbins would like the governing body to act on the item immediately.

Shoshana A. Resident: the resident shared concerns regarding lack of EMS response and would like to see the item on the August agenda. The resident also shared concerns with conversations she had with a water department member about a Neptune meter.

Courtney Scott Resident: stated she recently moved to Bosque Farms and would like to speak on items related to emergency services and how lack of representation to members who are currently providing for families or attending to their children. Mrs. Scott shared a story regarding her interactions with lack of delayed emergency services. Mrs. Scott would like for Council to take the matter seriously and do it's best to provide this service for the community.

8. Mayor & Council Reports

Council

- i. Mayor stated he has several comments he would like to make regarding EMS services however he has been suggested by the Village attorney to uphold any conversation related to EMS until further notice.
- ii. Councilor DeSmet stated that she is a part of the family that helped establish and build Bosque Farms and she will not stop fighting for the residents despite comments from individuals. Councilor DeSmet stated that the MOU she was a part of creating with the Town of Peralta was not advantageous to herself, to the town of Peralta, it was for the residents. Also, Councilor DeSmet recapped the first responders' luncheon and thanked those who were able to attend and donated food for the event.

Councilor DeSmet stated on July 10th she hosted the library event and thanked the students at her home.

- iii. Councilor Wood stated the fair event is occurring next week and would like residents to attend.
- iv. Councilor Cheromiah shared updates regarding the library board and upcoming events.

9. Departmental Reports

Fire Chief- Jason Schneider shared the following report:

- The Fire Department is now within possession of the two new command units that were approved back in April. They are currently outfitted for duty.
- The Fire chief shared an update that 4 new members have joined the volunteer fire department and have begun responding to calls of service in the area.
- Councilor Baughman questioned the fire chief if he could provide a list of training regarding the ICS training and if that would impact the ISO rating. Fire Chief Schneider stated he would provide the numbers and training to the Councilor later as he did not have them currently.

Police Chief Owen -recited his police report and statistics for his department and animal control. for the months of May and June.

Clerk- Deputy Clerk Lopez shared the following updates on behalf of Clerk Administrator Limon:

Clerk Notes for July Regular Meeting

- The Clerk's office has met with Molzen & Corbin to discuss the best practice to address traffic issues on Mitchell and Morrison Drive. Along Mitchell there is risk to expose sewer lines that connect to the nearby businesses, Fred Black has provided information on the area that the Village back in 2022 purchased signs from the EPA that advertised no parking due to lines in the area. Field crew have been instructed to get updated costs and install signs to protect the area as soon as possible. Also, Molzen will be looking at costs of performing a traffic study to see if road should be restriped the way that it was or if a new design is required and what the costs would be to repave the entire length of Mithcell.
- Code 360 sent over an invoice to the Clerk's office detailing updated ordinances, however the list of when changes occur is not present. The Clerk Administrator will contact code 360 to discuss missing updates that are active on the website or if previous administrators followed the correct process.
- The Clerk Administrator drove out to Santa Fe Springs California to meet with UWS regarding our contract that is upcoming for renewal in July. The Clerk Administrator provided input on costs and requests for programs to save residents on monthly billing and get more resources for residents to participate in clean up events and or have

designated areas to dispose of items. Contract should appear before the governing body in the month of July or August.

- The planning and zoning commission has requested the inspection of 1290 Truchas trail utilizing ordinance 10-1-23. A letter to the property owner has been drafted and is currently under review from our legal counsel.
- The Clerk's office has hosted weekly meetings with Prodigy builders, key updates from meetings is that Wasting for the crew is currently meeting operational needs with the assistance of a 3rd party.
- Roberta is training and passing along more supervisor roles and duties to our field supervisor, Trenching and First aid field training was provided by the NMML to our crew, all members were in attendance thanks to the coverage from Prodigy staffing.
- The Water & Wastewater crew have had minor tech upgrades to assist with field reports and communications with the office. More review and advancement to occur with the assistance of AT&T. Prodigy has begun scheduled meeting with Molzen & Corbin to design a blending plan, we can expect this to be completed mid-July.
- The Clerk's office has filed two tort claims for the month of June – 1 being due to a Water main break that happened in Late May. A field report images of damage were provided to our insurance. The second being a car that was affected by a police spike strip during a pursuit, Field report, images and quotes for repair have been provided to our insurance.
- Esteban from NMDOT has installed a sound modem on the traffic lights on the south loop as well as a power back up. These additions should address downtime at the intersection and pinpoint the cause of power outages throughout the area.

Planning & Zoning May Regular Meeting

- The following properties pulled permits for the month of June:
- 1235 Green Acres remodeled an existing fence line but updated the material.
- 225 Del Norte Court pulled a Car Port permit.
- 1575 West Bosque Loop pulled a permit for a garage.
- The Clerk's office was approached for a proposed development of two lots on McNew Road. The Blankley Family is looking to divide one of its 15 Acre Parcel's into 1 acre lots. The 2nd Acre Parcel is roughly 17 acres and only the front half is proposed to be developed. The Clerk Administrator will look to have the developer provide engineering plans and review them with Molzen & Corbin and Prodigy to ensure this kind of development would not harmfully impact the wastewater treatment plant and is within scope of the current land use plan.

10. Council to Review and Take Action on Appointment of Alexis Barela to the Library Board.

Councilor Cheromiah stated that Alexis could not attend tonight's meeting due to a conflict in her schedule.

Mayor stated he would like to still appoint with the approval of Council.

A C T I O N	Motion	Appointment of Alexis Barela		
	Made by:	Cheromiah	Councilor Wood-Yes Councilor Cheromiah- Yes Councilor DeSmet- Yes Councilor Baughman- Yes	
	Second by:	Wood		
	Motion carried?	PASSED		

11. Council to Review and Take Action on Treasurer's Report

Treasurer Maes recited the treasurer's report for those in attendance.

A C T I O N	Motion	Approval of Treasurer’s Report		
	Made by:	Cheromiah	Councilor Wood- Yes Councilor Cheromiah- Yes Councilor DeSmet-Yes Councilor Baughman-Yes	
	Second by:	DeSmet		
	Motion carried?	PASSED		

12. Council to Review and Take Action on Previous Minutes.

Councilor Cheromiah identified several errors and cited them for the Deputy Clerk to be corrected.

A C T I O N	Motion	Approval of minutes with amendments.		
	Made by:	Baughman	Councilor Wood-Yes Councilor Cheromiah- Yes Councilor DeSmet- Yes Councilor Baughman- Yes	
	Second by:	Cheromiah		
	Motion carried?	PASSED FAILED		

13. Council to Review and Take action on Approval of hiring of a Police Officer.

Chief Owen stated the same applicant mentioned in executive session, Mr. Vasquez would be presented before council for approval.

A C T I O N	Motion	Approval of hiring an office		
	Made by:	Baughman		Councilor Wood-Yes Councilor Cheromiah- Yes Councilor DeSmet- Nay Councilor Baughman- Yes
	Second by:	Cheromiah		
	Motion carried?	PASSED	FAILED	

14. Council to Review and Take Action on Appointment of the Interim Clerk Administrator.

15. Council to Review and take action Budget Adjustment Resolution 1074-25 Final Bar to Align Actuals.

Treasurer Maes stated that the budget adjustment is to align the budget with what is currently within its accounts for department of finance reporting.

A C T I O N	Motion	Approval of 1074-25 via roll call		
	Made by:	Baughman		Councilor Wood-Yes Councilor Cheromiah- Yes Councilor DeSmet- Yes Councilor Baughman- Yes
	Second by:	Cheromiah		
	Motion carried?	PASSED	FAILED	

16. Council to Review and take action on Resolution 1075-25 Acceptance of Final 4th Quarterly Financial Report 2025-2026.

Deputy Clerk stated that this resolution contains a report that is 112 pages long. The Deputy Clerk went on to explain what the document tracks and this approval of this item would be so that the Clerk could submit it to Department of Finance.

A C T I O N	Motion	Approval of Resolution via roll call		
	Made by:	Cheromiah		Councilor Wood-Yes Councilor Cheromiah- Yes Councilor DeSmet- Yes Councilor Baughman- Yes
	Second by:	Wood		
	Motion carried?	PASSED	FAILED	

17. Council to Review and take action Resolution 1076-25 Approval of Final Bar to Align actuals for VRECC.

Deputy Clerk stated that this resolution is for VRECC as we the Village operate as their fiscal agent.

A C T I O N	Motion	Approval of Resolution 1076-25 via Resolution.		
	Made by:	Baughman		Councilor Wood-Yes Councilor Cheromiah- Yes Councilor DeSmet- yes Councilor Baughman- Yes
	Second by:	Wood		
	Motion carried?	PASSED	FAILED	

18. Council to Review and take action on Resolution 1077-25 **Approval of Final Budget Resolution.**

Treasurer Maes stated that the following Resolution is for the final budget that will be submitted to DFA.

A C T I O N	Motion	Approval of 1077-25 via roll call		
	Made by:	Baughman		Councilor Wood-Yes Councilor Cheromiah- Yes Councilor DeSmet- Yes Councilor Baughman- Yes
	Second by:	Cheromiah		
	Motion carried?	PASSED	FAILED	

ADJOURNMENT **8:56PM**

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of a reader, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the office of the Village Clerk at (505) 991-6611 at least four (4) calendar days prior to the meeting. Public documents including the agenda and minutes can be provided in digital or hardcopy format. The Village of Bosque Farms strictly prohibits any form of unlawful discrimination based on race, color, religion, gender identity, sexual orientation, sex, national origin, age, disability, or political affiliation in any program, activity, or service sponsored by the Village. Contact the office of the Village Clerk/administrator for more information.

The proceeding minutes were transmitted to Village Council for the Hearing on August 21, 2025. The Village Council requested changes be made to the minutes and the Village Council voted to approve them as amended. The requested changes are reflected in the proceeding minutes.

The amendments are:

1. Page 4, Item 9, Bullet 4, change recruits with ICS training.