



MINUTES
VILLAGE OF BOSQUE FARMS
SPECIAL COUNCIL MEETING
THURSDAY, JULY 25, 2024 AT 5:45 P.M.
COUNCIL CHAMBERS

1. **Call to Order**

Meeting called to order at 6:00 p.m.

Please turn off cell
phones or set to silent
mode

2. **Pledge of Allegiance**

Councilor Baughman led those in attendance in the Pledge of Allegiance.

3. **Roll Call/Determination of Quorum**

RW	✓	MC	✓	ED	X	TB	✓
Quorum present		Yes	No				

4. **Executive Session Pursuant to 10-15-1(2) NMSA, 1978 Hiring of 2 Police Officers, Deputy Clerk, EMS Director, Front Desk Clerk, Water/Wastewater Utility Operator**

The council reconvened in open session approximately at 6:15 PM. Clerk Limon stated to the Public that the only items discussed in Executive session were only those items listed on the agenda and no action was taken in Executive Session.

5. **Approval of Agenda**

A C T I O N	Motion	Approval of Agenda with Amendments to hiring One officer rather than Two.		
	Made by:	Baughman		Councilor Wood-Yes Councilor Cheromiah-Yes Councilor DeSmet-Absent Councilor Baughman-Yes
	Second by:	Wood		
	Motion carried?	PASSED	FAILED	

6. **Public Comment**

Lee Horton spoke to the Council regarding Dead animal pick up needed on Village roads and that prairie dog rescue is needed near Village properties.

7. **Departmental Reports**

- a. Police Chief
 - i. Chief Owen shared updates regarding traffic stops, DUI interactions and response numbers to crashes and assists within the area.
- Court
 - ii. Clerk Limon read updates on behalf of Judge Eldridge regarding court cases and citations.
- b. Clerk
 - iii. Clerk Limon shared updates of the Clerk's office meeting with Molzen & Corbin regarding a retainer contract.
 - iv. Clerk Limon shared updates regarding his first Department head meeting with staff and his expectations and plans going forward.
 - v. Clerk Limon shared updates regarding Construction of West Bosque Loop Timeline.
 - vi. Clerk Limon stated that he reached out for quotes for having someone spray for Mosquitoes.

8. **Mayor & Council Reports**

- a. Mayor
 - i. Mayor Gillespie shared updates on funding from Representative Heinrich
- b. Council
 - i. Councilor Baughman shared his thanks for the efforts of the treasurer regarding getting reimbursement from the state related to the Well 1 project.
 - ii. Councilor Wood shared updates for the library board and encouraged all to attend the upcoming fair.

9. Cops & Rodders Presentation

Chief Owen held a presentation on the behalf of an upcoming event regarding Cops & Rodders.

10. Council to Review and Take Action Previous Minutes.

A C T I O N	Motion	Approval of Minutes with Amendments to spelling errors.		
	Made by:	Baughman	Councilor Wood-Yes Councilor Cheromiah- Yes Councilor DeSmet- Absent Councilor Baughman- Yes	
	Second by:	Cheromiah		
	Motion carried?	PASSED		

11. Council to Review and Take Action on Hiring EMS Director.

A C T I O N	Motion	Approval of EMS Director William Manus		
	Made by:	Wood	Councilor Wood- Yes Councilor Cheromiah- yes Councilor DeSmet-Absent Councilor Baughman-Yes	
	Second by:	Baughman		
	Motion carried?	PASSED		

12. Council to Review and Take Action on Hiring Deputy Clerk.

Councilor Baughman requested information from Clerk Administrator regarding how this position was created. Clerk Administrator Limon stated that the Deputy Clerk position can exist due to a combination of two part – time positions. (one being in the administrative side and the other being in Sewer.)

A C T I O N	Motion	Approval of Deputy Clerk Shaline Lopez		
	Made by:	Baughman		Councilor Wood- Yes Councilor Cheromiah- Yes Councilor DeSmet- Absent Councilor Baughman- Yes
	Second by:	Wood		
	Motion carried?	PASSED	FAILED	

13. Council to Review and Take action on Hiring 1 Police Officer.

A C T I	Motion	Approval of hiring one police officer		
	Made by:	Baughman	Councilor Wood- Yes Councilor Cheromiah- Yes	
	Second by:	Cheromiah		

O N	Motion carried?	PASSED	FAILED	Councilor DeSmet- Absent Councilor Baughman- Yes

14. **Council to Review and Take Action on hiring Front Desk Clerk.**

A C T I O N	Motion	Approval of Michille Chavez		
	Made by:	Baughman		Councilor Wood- Yes
	Second by:	Wood		Councilor Cheromiah- Yes
	Motion carried?	PASSED	FAILED	Councilor DeSmet- Absent Councilor Baughman- Yes

15. **Council to Review and Take Action on hiring Water/Wastewater Utility Operator.**

A C T I O N	Motion	Approval of Steven J. Reigns		
	Made by:	Baughman		Councilor Wood- Yes
	Second by:	Cheromiah		Councilor Cheromiah- Yes
	Motion carried?	PASSED	FAILED	Councilor DeSmet- Absent Councilor Baughman- Yes

16. **Council to Review and Take Action on Resolution 1049-24 Adopting an Infrastructure Capital Improvements Plan (ICIP) 2026-2030.**

[Attachment B – 1049-24 ICIP resolution.pdf](#)

Clerk Administrator Limon explained that a resolution is a part of state requirements to accept the ICIP and a letter address from the mayor would no longer be accepted.

A C T I O N	Motion	Approval of Resolution 1049-24		
	Made by:	Baughman		Councilor Wood- Yes
	Second by:	Cheromiah		Councilor Cheromiah- Yes
	Motion carried?	PASSED	FAILED	Councilor DeSmet- Absent Councilor Baughman- Yes

17. **Council to Review and Take Action on Resolution 1050-24 Budget Adjustment Resolution 1050 – 24 Final Bar to Align Actuals**

[Attachment C – 1050-24 Budget Resolution to Align Actuals.pdf](#)

Deputy Clerk Shaline Lopez explained this final bar was to ensure all accounts are aligned and balanced before final submission and reporting to DFA.

A C T I O N	Motion	Approval of Resolution 1050-24		
	Made by:	Wood	Councilor Wood- Yes Councilor Cheromiah- Yes Councilor DeSmet- Absent Councilor Baughman- Yes	
	Second by:	Baughman		
	Motion carried?	PASSED		

18. **Council to Review and Take Action on Resolution 1051-24**
Acceptance of Final 4th Quarter Financial Report 2023-2024

[Attachment D – 1051-24 4th Quarter Financial Report.pdf](#)

A C T I O N	Motion	Approval of Resolution 1051-24		
	Made by:	Baughman		Councilor Wood- Yes Councilor Cheromiah- Yes Councilor DeSmet- Absent Councilor Baughman- Yes
	Second by:	Wood		
	Motion carried?	PASSED	FAILED	

19. **Council to Review and Take Action on Resolution 1052 – 24**
Acceptance of 2024-2025 Fiscal Year Final Budget

[Attachment E – 1052-24 FY24-FY25 Final Budget resolution.pdf](#)

Clerk Administrator Limon shared details of how the new IGA with Peralta for Police services allowed the Village to have a 9% increase to Police Salaries.

Clerk Administrator Limon also shared details related to the 4% increase administrative staff would receive.

A C T I O N	Motion	Approval of Resolution 1052-24		
	Made by:	Baughman	Councilor Wood- Yes Councilor Cheromiah- Yes Councilor DeSmet- Absent Councilor Baughman- Yes	
	Second by:	Cheromiah		
	Motion carried?	PASSED		

20. **Council to Review and Take Action on Treasurer's Report**

A C T I O N	Motion	Approval of Treasurer’s Report		
	Made by:	Baughman		Councilor Wood- Yes Councilor Cheromiah- Yes Councilor DeSmet- Absent Councilor Baughman- Yes
	Second by:	Cheromiah		
	Motion carried?	PASSED	FAILED	

Time and Place of Next Meeting

*THE NEXT MEETING OF THE VILLAGE OF BOSQUE FARMS
GOVERNING BODY WILL BE HELD ON THURSDAY, AUGUST 15,
2024.*

ADJOURNMENT

7:34 PM

The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who is in need of a reader, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the office of the Village Clerk at (505) 991-6611 at least four (4) calendar days prior to the meeting. Public documents including the agenda and minutes can be provided in digital or hardcopy format. The Village of Bosque Farms strictly prohibits any form of unlawful discrimination based on race, color, religion, gender identity, sexual orientation, sex, national origin, age, disability, or political affiliation in any program, activity, or service sponsored by the Village. Contact the office of the Village Clerk/administrator for more information.

The proceeding minutes were transmitted to Village Council for the Hearing on August 15, 2024. The Village Council requested changes be made to the minutes and the Village Council voted to approve them as amended. The requested changes are reflected in the proceeding minutes.

The amendments are:

1. Add the time the meeting started to Item 1.
2. Add (b.) before Council on Item 8.
3. Remove notes from Item 20. (They are the same notes as Item 16.)