

UNOFICIAL/NOT YET APPROVED
 COUNCIL OF THE VILLAGE OF BOSQUE FARMS
 MINUTES OF THE REGULAR MEETING
 JUNE 16, 2022

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7 **1. CALL TO ORDER**

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9 Mayor Russell Walkup called the meeting to order at 5:45 p.m.

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11 **2. ROLL CALL**

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13 Present were Mayor Russell Walkup, Mayor Pro Tem Ronita Wood, Councilor Bryan Burks,
14 Councilor Michael Cheromiah and Councilor Tim Baughman. Clerk/Administrator Gayle
15 Jones, Clerk/Administrator Trainee Melissa Velasquez, Assistant Clerk Mary Langley,
16 Treasurer Yvonne Maes and Attorney Mark Jarmie.

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18 **3. EXECUTIVE SESSION PURSUANT TO 10-15-1H (2) & (7) NMSA, 1978,**
19 **REGARDING HIRING A POLICE OFFICER AND APPOINTMENT OF**
20 **CLERK/ADMINISTRATOR**

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22 Councilor Baughman made a motion to adjourn to executive session at 5:45 p.m. Councilor
23 Burks seconded the motion. **Motion carried unanimously.**

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25 Councilor Burks made a motion to reconvene at 6:00 p.m. Councilor Cheromiah seconded the
26 motion. **Motion carried unanimously.**

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28 Attorney Jarmie stated that discussion during executive session was limited to 10-15-1(H)(2)
29 and nothing further was discussed.

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31 **4. SILENT INVOCATION**

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33 Mayor Walkup requested everyone keep in mind our first responders and the families that
34 have lost loved ones recently.

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36 **5. PLEDGE OF ALLEGIANCE**

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38 Mayor Pro Tem Wood led the Pledge of Allegiance.

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40 **6. APPROVAL/DISAPPROVAL OF AGENDA**

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42 Mayor Pro Tem Wood made a motion to strike item 12A and approving the remaining
43 agenda. Councilor Baughman seconded the motion. **Motion carried unanimously.**

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51 **7. APPROVAL/DISAPPROVAL OF MINUTES**

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53 **May 19, 2022 Regular Meeting**

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55 Mayor Walkup stated the minutes for the Regular Meeting May 19, 2022, would stand as
56 presented.

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58 **8. DEPARTMENTAL REPORTS**

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60 Chief Owen presented the Police Department report for May 2022.

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62 **9. MAYOR & COUNSELOR'S REPORT**

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64 **Councilor Baughman** nothing to report.

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66 **Councilor Cheromiah** nothing to report

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68 **Councilor Burks** stated the new Fire Department service truck was completed and awaiting
69 shipment. Councilor Burks advised everyone of local young man who had perished in a
70 training accident while serving in the military as a Marine. Councilor Burks thanked
71 Clerk/Administrator Jones for all her years as Clerk/Administrator.

72
73 **Mayor Pro Tem Wood** reported the local 4H competition between PD and FD was great.
74 Mayor Pro Tem Wood thanked Clerk/Administrator Jones for her time as
75 Clerk/Administrator.

76
77 **Mayor Walkup** advised that the credit the Village offers for pool fill-up credit was a courtesy
78 to residents and recommended discontinuing it due to the complaints received from residents
79 that it was not an adequate amount of a credit.

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81 **10. TREASURER'S REPORT**

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83 Treasurer Maes presented the treasurer's report for the month of May 2022.

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85 Councilor Burks made a motion to approve the treasurer's report. Mayor Pro Tem Wood
86 seconded the motion. **Motion carried unanimously.**

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88 **11. NON-AGENDA ITEMS-DISCUSSION LIMITED TO 1 ½ MINUTES**

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90 Resident McNabb stated she'd like to see progress on migrating elections to being the
91 county's responsibility.

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12. OLD BUSINESS

A. Consideration of Hiring a Police Officer

Item was stricken.

B. Consideration of Downey & Company as Risk Services

Mayor Walkup gave explanation of services that will be included. Mayor Walkup advised Downey and Company had reduced the costs from thirty thousand dollars (\$30,000.00) to twenty-five thousand dollars (\$25,000.00). Clerk/Administrator gave further explanation. There was discussion.

Councilor Burks made a motion to approve contract with Downey and Company for risk services in the amount of twenty-five thousand dollars plus any GRT. Mayor Pro Tem Wood seconded the motion. **Motion carried unanimously.**

C. Consideration of Publication of Amendments to Ordinance no 2-2-2 (A)(4) & (C)(1)(c), Legislative Branch: Council

Mayor Walkup reviewed the changes.

Councilor Burks made a motion to approve publication of amendments to the Ordinance no 2-2-2 (A)(4) and (C)(1)(c), Legislative Branch. Councilor Baughman seconded the motion. **Motion carried unanimously.**

13. NEW BUSINESS

A. Approval of Appointment of a Clerk/Administrator

Mayor Walkup appointed Clerk/Administrator Trainee Melissa Velasquez as Clerk/Administrator as of July 1, 2022.

Councilor Burks made a motion to approve appointing Melissa Velasquez as Clerk/Administrator as of July 1, 2022. Councilor Cheromiah seconded the motion. **Motion carried unanimously.**

Gayle Jones administered the Oath of Office to Melissa Velasquez.

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145 **B. Consideration of Contract with Gayle Jones for Professional Services and**
146 **Consultation**

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148 Mayor Pro Tem Wood made a motion to approve a contract with Gayle Jones for professional
149 services and consultation pending legal review and PERA acceptance. Councilor Baughman
150 seconded the motion. **Motion carried unanimously.**

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152 **C. Consideration of Agreement with Valencia County for Housing and Care of**
153 **Prisoners**

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155 Councilor Burks made a motion to approve the agreement with Valencia County for housing
156 and care of prisoners. Councilor Cheromiah seconded the motion. **Motion carried**
157 **unanimously.**

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159 **D. Consideration of Agreement with Valencia County Housing and Care of Animals**

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161 Councilor Baughman made a motion to approve the agreement with Valencia County for
162 housing and care of animals. Councilor Burks seconded the motion. **Motion carried**
163 **unanimously.**

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165 **14. ADJOURNMENT**

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167 Mayor Walkup adjourned the meeting at 6:53 p.m.

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169 **PASSED, APPROVED AND ADOPTED THIS 21st DAY OF JULY 2022.**

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177 (SEAL)

Russell Walkup, Mayor

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180 ATTEST:

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Melissa Velasquez, Clerk/Administrator