

**COUNCIL OF THE VILLAGE OF BOSQUE FARMS, NM
MINUTES OF THE SPECIAL MEETING
MARCH 31, 2026**

1. CALL TO ORDER

Mayor Gillespie called the meeting to order at **6:00** p.m.

2. ROLL CALL OF GOVERNING BODY

Present were Mayor Chris Gillespie, Councilor Ronita Wood, Mayor Pro Tem Erica De Smet, Councilor James Bruhn, and Councilor Manuel Zamora. Quorum present.

3. PLEDGE OF ALLEGIANCE

Julia Dendinger led the Pledge of Allegiance.

4. PRESENTATIONS

A. Presentation of new part-time Court Clerk

Judge Eldridge gave an update on court. She hired a part time clerk.

B. Proclamation Village of Bosque Farms Law Day May 1.

Judge Eldridge is going to do an Open House for National Law Day on May 1, 2026. There will be a short presentation and refreshments. She teamed up with the librarian to have Books at the Bench for a reading program June 17, 2026.

Judge Eldridge read the Proclamation May 1, 2026, Village of Bosque Farms Law Day.

5. DEPARTMENTAL REPORTS

Fire Chief Schnider gave an update on short term goals for hydrants. He thanked the Council for approval of purchases last month. They started receiving equipment over the last weeks. Chief Schnider explained that each fire department is required to report all their incidents to the national system that goes to the State. This affects their ability to apply for grants and stay in good standing. This process changed nationally and went to a completely new system. Natalie Barger took on a monumental task to make it work; the transition was not smooth. It required countless hours of troubleshooting and coordination. She did a great job.

Police Captain Adams presented February 2026 Police and Animal Control reports.

6. MAYOR & COUNCILOR'S REPORTS - no official action

Councilor Zamora nothing to report.

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Councilor Bruhn commented about all the meetings this month. It's going to take a while to get back on track. He appreciates everyone stepping up.

Mayor Pro Tem De Smet asked if Clerk/Administrator Martinez was going to give a department report.

Clerk/Administrator Martinez responded, her whole month has been scheduling these meetings and trying to keep up with daily functions. She talked to Councilor Bruhn regarding the EMS Workshop. She is waiting to hear back from Chief Propp and to get in touch with Chief of Peralta.

Mayor Pro Tem De Smet asked about the changes to the agenda. She asked about the Rules of Procedure Workshop and the EMS Workshop. Mayor Pro Tem De Smet wanted to know if the signature page for the four point nine-million-dollar (\$4, 900,000) loan was sent. She also wanted to know if we get approved for the grant money how soon can we start spending that money. She asked why the RFP for legal council is not on the agenda.

Mayor Pro Tem De Smet addressed the other council members saying the two biggest hurdles this Village is facing are needing an RFP for legal counsel and procurement. She thinks the Council needs to look into outsourcing the procurement temporarily.

Attorney Winters clarified that procurement is the act of acquiring property, facilities or legal services. Those are issuing RFP's or Purchase Orders. She thinks Mayor Pro Tem De Smet is concerned about people getting paid, follow up and grant money.

Mayor Pro Tem De Smet stated there is a huge grant that is coming in we need assistance on.

Councilor Bruhn added they are worried about losing the money they already have. The Village lost money that was never spent or obligated by the time it expired.

Attorney Winters wanted to make sure the records clear that it's not procurement, it is something else.

Mayor Pro Tem De Smet wanted to get a meeting schedule with a company so the Village can start working with them to push grants forward, get the money spent in the correct way and get reimbursement.

Councilor Wood nothing to report.

Mayor Gillespie commented on legal services. Attorney Mark Jarmie charged next to nothing for his services. An RFP will charge quadruple that or more. Municipal League is not even close to what an RFP will charge over the course of a year.

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7. REVIEW AND APPROVAL OF TREASURER'S REPORT

Treasurer Maes presented the Treasurer's report for the month of February 2026.

Councilor Bruhn asked if there was a reason why the sewer and water are separate funds.

Treasurer Maes explained it's an enterprise; the sewer and water funds are separated so we know what we are spending in each department.

Mayor Pro Tem De Smet asked if it would be possible to start doing a line-by-line item to see expenditures and what has been spent. She would like to see a more detailed report.

Councilor Bruhn made a motion to approve the treasurers' report for the month of February 2026. Councilor Zamora seconded the motion.

Roll call as follows: Councilor Wood, for; Mayor Pro Tem De Smet, for; Councilor Bruhn, for; and Councilor Zamora, for. **Motion carried unanimously.**

8. PUBLIC COMMENT (*Comments are limited to 1 ½ Minutes, time cannot be shared*)

No public comment.

9. REVIEW AND APPROVAL OF CONSENT AGENDA

- A. Minutes from Regular Meeting held on February 19, 2026**
- B. Minutes from Special Meeting held on March 5, 2026**
- C. Minutes from Emergency Meeting held on March 5, 2026**
- D. Minutes from Special Meeting held on March 9, 2026**
- E. Minutes from the Workshop held on March 9, 2026**

Councilor Zamora made a motion to approve the Consent Agenda. Councilor Wood seconded the motion.

Roll call as follows: Councilor Wood, for; Mayor Pro Tem De Smet, for; Councilor Bruhn, for; and Councilor Zamora, for. **Motion carried unanimously.**

~~10. ITEMS REMOVED FROM THE CONSENT AGENDA~~

11. OLD BUSINESS

- A. Discussion regarding Ordinance 4-1**

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Mayor Pro Tem De Smet made a motion to postpone discussion regarding Ordinance 4-1. Councilor Zamora seconded the motion.

Roll call as follows: Councilor Wood, for; Mayor Pro Tem De Smet, for; Councilor Bruhn, for; and Councilor Zamora, for. **Motion carried unanimously.**

B. Discussion regarding Ordinance 2-1, due to changes in HB298

Mayor Pro Tem De Smet had changes she wanted to make to the changes that were made.

Attorney Winters gave some background. She took Village ordinances 2-1 and 2-2 and overlaid HB 298. Everything in red is verbatim taken from HB 298.

Mayor Pro Tem De Smet made a motion to postpone discussion regarding Ordinance 2-1. Councilor Zamora seconded the motion.

Roll call as follows: Councilor Wood, against; Mayor Pro Tem De Smet, for; Councilor Bruhn, for; and Councilor Zamora, for. **Motion carried.**

C. Review and approve Resolution 1085-26 for the Water Grant SAP 25-J2484-GF to plan, design, construct, equip water construction and arsenic removal system and water system improvements in the amount of \$60,000.00

Mayor Pro Tem De Smet made a motion to approve Resolution 1085-26. Councilor Wood seconded the motion.

Roll call as follows: Councilor Wood, for; Mayor Pro Tem De Smet, for; Councilor Bruhn, for; and Councilor Zamora, for. **Motion carried unanimously.**

D. Review and approve Resolution 1086-26 for the Wastewater Treatment System Grant SAP 25-J4418-STBR in the amount of \$859,500.00

Mayor Pro Tem De Smet made a motion to approve Resolution 1086-26. Councilor Bruhn seconded the motion.

Roll call as follows: Councilor Wood, for; Mayor Pro Tem De Smet, for; Councilor Bruhn, for; and Councilor Zamora, for. **Motion carried unanimously.**

E. Review and approve Resolution 1087-26 Amending the FY 2025-2026 Budget

Mayor Pro Tem De Smet made a motion to approve Resolution 1087-26. Councilor Zamora seconded the motion.

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Roll call as follows: Councilor Wood, for; Mayor Pro Tem De Smet, for; Councilor Bruhn, for; and Councilor Zamora, for. **Motion carried unanimously.**

F. Discussion and possible action on Resolution 1088-26 for the annexation of the property in Peralta

Attorney Winters advised postponing this one as well, but she can bring everyone up to speed on the resolution in the package. Unfortunately, Peralta cited the wrong statute when invoking the annexation of that property. In this resolution there is a process for annexation. There are three potentially different processes Peralta can use.

Councilor Wood made a motion to postpone Resolution 1088-26 for the Annexation of the property in Peralta. Councilor Zamora seconded the motion.

Roll call as follows: Councilor Wood, for; Mayor Pro Tem De Smet, for; Councilor Bruhn, for; and Councilor Zamora, for. **Motion carried unanimously.**

G. Discussion and action on the Open Meetings Act Resolution 1089-26

Mayor Pro Tem De Smet made a motion to approve the Open Meetings Act Resolution 1089-26. Councilor Zamora seconded the motion.

Roll call as follows: Councilor Wood, for; Mayor Pro Tem De Smet, for; Councilor Bruhn, for; and Councilor Zamora, for. **Motion carried unanimously.**

12. NEW BUSINESS

A. Discussion on 6-3-1 Judicial Education Fee due to changes in New Mexico State Law

Judge Eldridge explained the State changed their laws a while ago, the Village has yet to catch up to that. The Village is no longer allowed within the Court system to accept or to charge any fees. The Court can only charge fines, the price you pay for doing something wrong. There used to be a twenty-nine-dollar (\$29) fee that was charged on top of the fine. The fees are listed in our ordinances in a few different places. She is asking the Council to do what they need to do to make Village Ordinances to come into compliance.

Mayor Pro Tem De Smet clarified fees need to be removed from the ordinance. She asked to place it on the next agenda for action.

Attorney Winters advised the changes will have to be noticed fifteen (15) days prior, then have a hearing on it. In this case draft a repeal of anything a fee is on, put in on the next agenda along with approval to post the notice. Then it would probably be a meeting in June when it will take action to repeal.

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B. Discussion on 12-12-1 Penalty Assessment due to changes in New Mexico State Law

Judge Eldridge informed what was said for Item A is similar for item B.

C. Anchor Engineering agent for Justin Archibeque requests a variance to the allowed height of 4 feet solid wall in front yard setback to allow a 6-foot-high solid wall at 925 Bosque Farms Blvd. Legally described as Lands of Tabet Investments Company Tract: A2A

Robert Pierson started, this came before the Planning and Zoning Commission on March 2, 2026, they recommended approval.

Martin Garcia with Anchor Engineering explained his client has procured on a one-acre parcel that's between their office and McDonald's. They're having problems with people jumping the existing walls and vandalizing vehicles, the school and things. They are requesting a six-foot wall to be allowed.

Mayor Pro Tem De Smet made a motion to approve the variance at 925 Bosque Farms Blvd. Councilor Bruhn seconded the motion.

Roll call as follows: Councilor Wood, for; Mayor Pro Tem De Smet, for; Councilor Bruhn, for; and Councilor Zamora, for. **Motion carried unanimously.**

D. Anchor Engineering agent for Steven Davis is appealing a recommendation of denial for a Zone Change from A-R to R-1 at 555 Country Ln. legally described as Tract: 15 THE SW 8.00 AC S: 2 T: 7N R: 2E 8.00 Acres Map 63 Bosque Farms Unit #15

Councilor Zamora recused himself from this item due to a conflict of interest.

Mayor Gillespie informed this will have to become a hearing.

Mayor Pro Tem De Smet motioned to open for discussion the appeal process for Steven Davis 555 Country Lane. Councilor Bruhn seconded the motion.

Roll call as follows: Councilor Wood, for; Mayor Pro Tem De Smet, for; Councilor Bruhn, for; and Councilor Zamora, recused. **Motion carried.**

The hearing started. It was made aware the signs were not correctly posted. This item was deferred to the next agenda.

Mayor Pro Tem De Smet made a motion to amend the motion to listen to the appeal for Zone Change for 555 Country Lane. Councilor Wood Seconded the motion.

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Mr. Person asked if there was a definite date for the next meeting. Councilors agreed the next meeting would be on April 15, 2026.

Councilor Wood made a motion to close the hearing for 555 Country Lane. Mayor Pro Tem De Smet seconded the motion.

Roll call as follows: Councilor Wood, for; Mayor Pro Tem De Smet, for; Councilor Bruhn, for; and Councilor Zamora, recused. **Motion carried.**

E. Anchor Engineering agent for Steven Davis is requesting a Zone Change from A-R to R-1 at 555 Country Ln, legally described as Tract: 15 THE SW 8.00 AC S: 2 T: 7N R: 2E 8.00 Acres Map 63 Bosque Farms Unit #15

Mayor Pro Tem De Smet made a motion to postpone Anchor Engineering agent for the Zone Change to the next regular scheduled meeting. Councilor Wood seconded the motion.

Roll call as follows: Councilor Wood, for; Mayor Pro Tem De Smet, for; Councilor Bruhn, for; and Councilor Zamora, recused. **Motion carried.**

13. ADJOURNMENT

Mayor Gillespie adjourned the meeting at 7:59 p.m.

PASSED, APPROVED AND ADOPTED THIS 22ND DAY OF APRIL 2026.

Chris Gillespie, Mayor

(SEAL)

ATTEST:

Erica A. Martinez, Clerk/Administrator