

**COUNCIL OF THE VILLAGE OF BOSQUE FARMS
MINUTES OF THE REGULAR MEETING
MARCH 15, 2018**

1. CALL TO ORDER

Mayor Wayne Ake called the meeting to order at 5:45 p.m.

2. ROLL CALL

Present were Mayor Wayne Ake, Councilors Russ Walkup, Bill Kennedy, Chad Wood and Ronita Wood, Clerk/Administrator Gayle Jones, Assistant Clerk Cheryl Hibdon, P & Z Officer Loretta Hatch, Lt. Paul Linson and Attorney Mark Jarmie.

3. EXECUTIVE SESSION PURSUANT TO 10-15-1 H (2) NMSA, 1978, REGARDING PERSONNEL MATTERS INCLUDING HIRING A POLICE OFFICER

Councilor Walkup moved to adjourn to Executive Session at 5:46 p.m. Councilor Kennedy seconded. **Motion carried unanimously.**

Councilor Walkup moved to reconvene at 6:05 p.m. Councilor Kennedy seconded. **Motion carried unanimously.**

Attorney Jarmie stated that pursuant to 10-15-1 H (2) NMSA, 1978, the only discussion held during Executive Session was hiring of a Police Officer.

4. SILENT INVOCATION

Mayor Ake asked everyone to remember people suffering in many different places and also remember our first responders; EMS, Police and Fire.

5. PLEDGE OF ALLEGIANCE

Councilor Chad Wood led the Pledge of Allegiance.

6. APPROVAL/DISAPPROVAL OF AGENDA

Councilor Walkup moved to approve the agenda as posted. Councilor C. Wood seconded. **Motion carried unanimously.**

Council Meeting Minutes
3/15/18 Page 2

7. APPROVAL/DISAPPROVAL OF MINUTES

February 15, 2018 Regular Meeting

Mayor Ake stated that the minutes would stand as presented.

February 26, 2018 Special Meeting

Mayor Ake stated that the minutes would stand as presented.

8. DEPARTMENTAL REPORTS

Lt. Paul Linson gave the monthly police department report for February.

Lillie McNabb stated that the Older America Program would be going through an annual assessment by the state on Friday, March 16, 2018.

Mark Podeyn, owner of Action RV, announce that the Economic Development Advisory Group, named Middle Rio Grande Economic Team (MRGET), has incorporated and filed for their 501C(3). He explained what the group was doing and where they were going. He also stated that they are seeking two additional advisory board members that can be mentors for the board. They have established two committees; one is a revenue generation committee and the other is an entrepreneur committee. They are actively seeking members for the committees.

9. TREASURER'S REPORT

Councilor Kennedy moved to approve the Treasurer's Report for February 2018. Councilor R. Wood seconded. **Motion carried unanimously.**

10. NON-AGENDA ITEMS – DISCUSSION LIMITED TO 1 1/2 MINUTES

There were no non-agenda items to discuss.

11. ORGANIZATIONAL MEETING

A. Consideration of Appointment of Mayor Pro-Tem

Mayor Ake recommended the appointment of Russ Walkup as Mayor Pro-Tem.

Councilor Bill Kennedy moved to approve the appointment of Russ Walkup as Mayor Pro-Tem. Councilor C. Wood seconded. **Motion carried unanimously.**

Council Meeting Minutes
3/15/18 Page 3

B. Consideration of Appointment of Clerk/Administrator

Mayor Ake recommended the appointment of Gayle Jones for Clerk/Administrator.

Councilor R. Wood moved to approve the appointment of Gayle Jones for Clerk/Administrator. Councilor Kennedy seconded. **Motion carried unanimously.**

C. Consideration of Appointment of Treasurer

Mayor Ake recommended the appointment of Michelle Fryhover for Treasurer.

Councilor C. Wood moved to approve the appointment of Michelle Fryhover for Treasurer. Councilor Walkup seconded. **Motion carried unanimously.**

D. Consideration of Appointment of Police Chief

Mayor Ake recommended the appointment of Angela Byrd for Police Chief.

Councilor Walkup moved to approve the appointment of Angela Byrd for Police Chief. Councilor Kennedy seconded. **Motion carried unanimously.**

E. Consideration of Appointments to Planning and Zoning Commission

Mayor Ake recommended the appointment of Karen McAda, Robert Morgan and Carl Hulseby to the Planning and Zoning Commission.

Councilor Walkup moved to approve the appointments of Karen McAda, Robert Morgan and Carl Hulseby to the Planning and Zoning Commission. Councilor C. Wood seconded. **Motion carried unanimously.**

F. Consideration of Appointments to Personnel Board

Mayor Ake recommended the appointment of Sharon Eastman, Dara Ferguson and Ron Gigger to the Personnel Board.

Councilor Walkup moved to approve the appointments of Sharon Eastman, Dara Ferguson and Ron Gigger to the Personnel Board. Councilor Kennedy seconded. **Motion carried unanimously.**

G. Consideration of Appointments to Library Board

Mayor Ake recommended the appointments of Laurie Kastelic, Cyndy McCrossen and Lillie McNabb to the Library Board.

Council Meeting Minutes
3/15/18 Page 4

Councilor R. Wood moved to approve the appointment of Laurie Kastelic, Cyndy McCrossen and Lillie McNabb to the Library Board. Councilor C. Wood seconded. **Motion carried unanimously.**

12. OLD BUSINESS

A. Discussion/Consideration of a Speed Enforcement Van

Redflex representatives explained that they would conduct a speed survey in the Village's problem areas. One option is a speed van like the ones in Rio Rancho. The Village would determine how much over the speed limit they would like targeted. Another option would be a hand-held device that will take a picture, video and record speed.

Mayor Ake recommended that a speed survey be conducted.

Councilor Walkup made a motion to move forward with the speed survey. Councilor Kennedy seconded. **Motion carried unanimously.**

13. NEW BUSINESS

A. Consideration of Request for Variance as per 10-1-16 at 800 West Bosque Loop by John & Linda Tull for the Purpose of Allowing a Parcel Zoned AR to be Less Than 2 Acres

Planning and Zoning Officer Hatch stated that John and Linda Tull were requesting a variance on 3.6 acres for the purpose of dividing it into two lots; one at 1.6 acres and one at 2.0 acres.

Councilor Walkup moved to approve the request for variance as per 10-1-16 at 800 West Bosque Loop by John and Linda Tull for the purpose of allowing a parcel zoned AR to be less than 2 acres with the consideration that Planning and Zoning make every effort to make the smaller piece as close to 1.6 acres as possible. Councilor Kennedy seconded. **Motion carried unanimously.**

B. Consideration of Hiring a Police Officer

Councilor Kennedy moved to approve hiring Brion Berrios as a Police Officer. Councilor R. Wood seconded. **Motion carried unanimously.**

C. Consideration of Updating Web Site and Outsourcing Web Site Management

Clerk Administrator Jones presented two companies who the Village received quotes from; Envision IT and Municode. Ms. Jones recommended Envision IT.

Council Meeting Minutes
3/15/18 Page 5

Mayor Ake disclosed that he works with the mother of the Vice-President of Bohanan Huston, which is the parent company of Envision IT, so he would sit out this discussion.

Mayor Pro-Tem Walkup took over the discussion. He recommended something that would be easy for the employees to upload information onto the website.

Councilor Walkup moved to approve a contract with Envision IT for updating of the Village website. Councilor Kennedy seconded. **Motion carried unanimously.**

D. Consideration of Resolution #900-18 Amending the 2017-2018 Budget (Line Item Adjustments)

Councilor Walkup moved to approve Resolution #900-18 amending the 2017-2018 budget (line item adjustments). Councilor C. Wood seconded. **Motion carried unanimously.**

E. Consideration of Resolution #901-18 Amending the 2017-2018 Budget (Increases)

Councilor C. Wood moved to approve Resolution #901-18 amending the 2017-2018 budget (increases). Councilor Kennedy seconded. **Motion carried unanimously.**

F. Consideration of Repealing Campaign Finance Code Section 2-7 of the Code of Ordinances

Mayor Ake explained the reason for repealing the ordinance.

Councilor Kennedy moved to repeal Campaign Finance Code Section 2-7 of the Code of Ordinances. Councilor C. Wood seconded.

Sharon Eastman, P & Z Commissioner, thinks the ordinance is needed, but it needs some teeth put into it. If it is repealed, there needs to be a new ordinance.

Lee Wharton and Lillie McNabb, Village residents, agreed with Sharon Eastman.

Councilor Walkup suggested re-writing the Campaign Finance Ordinance.

Mayor Ake called for a vote on the motion to repeal the Campaign Finance Code Section 2-7 of the Code of Ordinances.

Councilor Kennedy and Councilor C. Wood voted in favor of the motion. Councilor Walkup and Councilor R. Wood voted against the motion. Mayor broke the tie with a vote against the motion. **Motion failed with a 3-2 vote against the motion.**

Council Meeting Minutes
3/15/18 Page 6

G. Consideration of Publication of Amendments to Article 11 Leave and Holidays of the Personnel Policy

Councilor Walkup moved to approve publication of amendments to Article II Leave and Holidays of the Personnel Policy. Councilor Kennedy seconded.

Attorney Jarmie suggested that the language regarding donated leave be tightened up.

Councilor R. Wood suggested a leave bank and that the employee goes before a board for approval. There was discussion.

Motion carried unanimously.

H. Consideration of Amendment Number One to the Intergovernmental Services Agreement with the Town of Peralta for the Purchase of Wastewater Treatment Services

Mayor Ake stated Mayor Olguin has requested that Peralta be allowed to start Phase II. He stated that Phase I had less participation than anticipated. This would give them more revenue on their connections and give Bosque Farms more revenue on the treatment side.

Councilor Walkup moved to approve Amendment Number One to the Intergovernmental Services Agreement with the Town of Peralta for the purchase of wastewater treatment services. Councilor Kennedy seconded. **Motion carried unanimously.**

Steve Robbins, Town of Peralta, stated that Phase II would bring in about 200-225 new sewer services.

I. Consideration of Sale of 2006 F150 Pickup

Councilor C. Wood moved to approve the sale of a 2006 F150 pickup. Councilor R. Wood seconded. **Motion carried unanimously.**

14. MAYOR & COUNCILOR'S REPORTS

Councilor R. Wood announced that the plans for the Bosque Farms Fair were moving along and it would be held at the rodeo arena.

Councilor Kennedy thanked the Village for voting. He announced that the Hunter Education class was finished for this year.

Councilor C. Wood had no report.

Council Meeting Minutes
3/15/18 Page 7

Councilor Walkup thanked the Village for their support. He stated that the municipalities were approached by the county to form a committed to work on the RFP for a hospital. They are working on the RFP, not a location. He touched on some of the points that were discussed at their meeting yesterday. The next meeting would be on April 3, 2018.

Mayor Ake stated that he has been approached by several people and will request that the council approve that Well #2 to be named after Cliff Hibdon.

An all-day budget workshop was scheduled for Monday, March 26, 2018 to be started at 8:00 a.m. until budget complete.

15. ADJOURNMENT

Mayor Ake adjourned the meeting at 8:01 p.m.

PASSED, APPROVED AND ADOPTED THIS 19TH DAY OF APRIL 2018.

Wayne Ake, Mayor

(SEAL)

ATTEST:

Gayle A. Jones, Clerk/Administrator