

**COUNCIL OF THE VILLAGE OF BOSQUE FARMS
MINUTES OF THE REGULAR MEETING
MARCH 17, 2022**

1. CALL TO ORDER

Mayor Russell Walkup called the meeting to order at 5:46 p.m.

2. ROLL CALL

Present were Mayor Russell Walkup, Mayor Pro Tem Bill Kennedy, Councilor Bryan Burks, and Councilor Ronita Wood. Councilor Rick Goshorn was present via phone. Clerk/Administrator Gayle Jones, Assistant Clerk Mary Langley, Treasurer Yvonne Maes, Police Chief Andrew Owen, Attorney Mark Jarmie and Planning and Zoning Officer Mike Montoya.

3. EXECUTIVE SESSION PURSUANT TO 10-15-1H (2) & (7) NMSA, 1978, REGARDING HIRING A LIBRARY SUMMER PROGRAM AID, HIRING A POLICE OFFICER, TERMINATION OF THE CLERK/ADMINISTRATOR TRAINEE AND PENDING LITIGATION LINSON VS. THE VILLAGE OF BOSQUE FARMS

Councilor Burks made a motion to adjourn to executive session at 5:46 p.m. Mayor Pro Tem Kennedy seconded the motion. Roll call as follows: Councilor Wood, for; Councilor Burks, for; Councilor Goshorn, for and Mayor Pro Tem Kennedy, for. **Motion carried unanimously.**

Mayor Pro Tem Kennedy made a motion to reconvene at 6:04 p.m. Councilor Burks seconded the motion. Roll call as follows: Councilor Wood, for; Councilor Burks, for; Councilor Goshorn, for and Mayor Pro Tem Kennedy, for. **Motion carried unanimously.**

Attorney Jarmie stated that discussion during executive session was limited to 10-15-1H (2) and nothing further was discussed.

4. SILENT INVOCATION

Mayor Walkup requested everyone keep in mind the families that have lost loved ones recently and to keep all first responders in our thoughts.

5. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Kennedy led the Pledge of Allegiance.

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6. APPROVAL/DISAPPROVAL OF AGENDA

Councilor Burks made a motion to approve the agenda striking item 13K. Councilor Wood seconded the motion. Roll call as follows: Councilor Wood, for; Councilor Burks, for; Councilor Goshorn, for and Mayor Pro Tem Kennedy, for. **Motion carried unanimously.**

7. APPROVAL/DISAPPROVAL OF MINUTES

February 17, Regular Meeting

Mayor Walkup stated the minutes for the Regular Meeting on February 17, 2022, would stand as presented.

8. DEPARTMENTAL REPORTS

Chief Owen presented the Police Department report for February 2022.

9. MAYOR & COUNSELOR'S REPORT

Councilor Wood stated there was nothing to report.

Councilor Burks stated the new Fire Department service truck should be completed by the end of the year. The Fire Department started a new recruit program in the Fire Department with three new recruits.

Mayor Pro Tem Kennedy thanked everyone for supporting him over the years.

Councilor Goshorn stated the training center is open and can accommodate trainings for fire and PD.

Mayor Walkup stated that spring cleanup is in April.

He also stated that Clerk Jones was hired 17 years ago today.

Mayor Walkup presented Mayor Pro Tem Kennedy with a plaque in appreciation of his years of service. He also Announced Tim Baughman and Michael Cheromiah are the newly elected councilors. He also thanked Councilor Goshorn for his time served as Councilor.

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10. TREASURER'S REPORT

Treasurer Maes presented the treasurer's report for the month of February 2022. Mayor Pro Tem Kennedy made a motion to approve the treasurer's report. Councilor Wood seconded the motion. Roll call as follows: Councilor Wood, for; Councilor Burks, for; Councilor Goshorn, for and Mayor Pro Tem Kennedy, for. **Motion carried unanimously.**

11. NON-AGENDA ITEMS-DISCUSSION LIMITED TO 1 ½ MINUTES

Resident Lillie McNab thanked Mayor Pro Tem Kennedy for his years of service and requested he keep the Village informed on the Dept. of Game and Fish Hunter Safety classes.

12. OLD BUSINESS

A. Consideration of Appointment to the Planning and Zoning Commission

Councilor Wood made a motion to appoint Michael Baber as Planning and Zoning Commissioner. Mayor Pro Tem Kennedy seconded the motion. Roll call as follows: Councilor Wood, for; Councilor Burks, for; Councilor Goshorn, for and Mayor Pro Tem Kennedy, for. **Motion carried unanimously.**

B. Consideration of Contract with Cisco for Equipment for Streaming

Attorney Jarmie explained the contract was subject to final approval of the attorney. Mayor Walkup stated the State of NM has lowered taxes that will affect our GRT. Councilor Burks stated the quote received is at a discounted price and is only good for a short period of time. There was further discussion.

Councilor Burks made a motion for Attorney Jarmie to continue to negotiate the final contract with Cisco for equipment for streaming and to postpone the item until the April 2022 Regular Meeting. Councilor Wood seconded the motion. Roll call as follows: Councilor Wood, for; Councilor Burks, for; Councilor Goshorn, for and Mayor Pro Tem Kennedy, for. **Motion carried unanimously.**

C. Consideration of Adoption of Amendments to the 10-1 Comprehensive Zoning Ordinance Regarding the Homemade Food Act

Councilor Wood made a motion approving the adoption of the amendments to the 10-1 Comprehensive Zoning Ordinance regarding the Homemade Food Act. Councilor Burks seconded the motion. Roll call as follows: Councilor Wood, for; Councilor Burks, for; Councilor Goshorn, for and Mayor Pro Tem Kennedy, for. **Motion carried unanimously.**

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13. NEW BUSINESS

A. Presentation of 2020-2021 Audit Report

Thad Porch of Porch & Associates presented the 2020-2021 Audit Report.

B. Consideration of Resolution 995-22 Approving and Accepting the FY 2021 Audit

Councilor Burks made a motion to approve Resolution 995-22, Approving and Accepting the 2021 Audit. Mayor Pro Tem Kennedy seconded the motion. Roll call as follows: Councilor Wood, for; Councilor Burks, for; Councilor Goshorn, for and Mayor Pro Tem Kennedy, for. **Motion carried unanimously.**

C. Consideration of Water Rights Lease for Healthy Education Society DBA 1861 Market Represented by Tim Tourville

Tim Tourville, representative of Healthy Education Society DBA 1861 Market, addressed the Council and stated the need for ground water rights.

Councilor Wood made a motion to approve the water lease to Healthy Education Society DBA 1861 Market for the years starting April 2022 through April 2026 at seventy-five dollars (\$75.00) per acre foot and for the use of twenty (20) acre feet for a total of fifteen hundred dollars (\$1500.00) a month. Councilor Wood withdrew her motion.

Councilor Burks made a motion to approve a water rights lease to Healthy Education Society DBA 1861 Market, for twenty (20) acre feet for a total of fifteen hundred dollars (\$1500.00) per year. At the rate of seventy-five dollars (\$75.00) per acre foot, for four (4) years. Mayor Pro Tem Kennedy seconded the motion. Roll call as follows: Councilor Wood, for; Councilor Burks, for; Councilor Goshorn, for and Mayor Pro Tem Kennedy, for. **Motion carried unanimously.**

D. Consideration of Sale of Surplus PD Units

Administrator Jones stated the need for the sale of surplus PD units, and issued a list of vehicles which were as follows:

A 2003 Crown Victoria, 2016 Chevrolet Caprice and two 2010 Dodge Chargers. There was discussion.

Mayor Pro Tem Kennedy made a motion to approve the sale of surplus vehicles at auction. Councilor Burks seconded the motion. Roll call as follows: Councilor Wood, for; Councilor Burks, for; Councilor Goshorn, for and Mayor Pro Tem Kennedy, for. **Motion carried unanimously.**

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E. Consideration of Moving Money from Checking Accounts to Money Market Accounts

Mayor Walkup explained the process and necessity.

Councilor Wood made a motion to move five hundred thousand dollars (\$500,000.00) from the General Fund checking account and one million dollars (\$1,000,000.00) from the Utility Fund checking account to money market accounts. Mayor Pro Tem Kennedy seconded the motion. Roll call as follows: Councilor Wood, for; Councilor Burks, for; Councilor Goshorn, for and Mayor Pro Tem Kennedy, for. **Motion carried unanimously.**

F. Discussion of Wastewater Project Funding

Mayor Walkup explained the shortfall of funding.

We currently have six million, five hundred thousand dollars (\$6,500,000.00) for construction of the clarifier. It is estimated that four million, five hundred dollars (\$4,500,000) are required as the most recent proposal for the clarifier is for nine million dollars (\$9,000,000.00). The potential for the dollar amount to go up in the future is likely due to the increase in costs. There was further discussion.

G. Consideration of Resolution 996-22 Adopting the Valencia County Multi-Jurisdictional Hazard Mitigation Plan

Mayor Walkup explained the requirement for the Hazard Mitigation Plan.

Mayor Pro Tem Kennedy made a motion to approve Resolution 996-22 Adopting the Valencia County Multi-Jurisdictional Hazard Mitigation Plan. Councilor Wood seconded the motion. Roll call as follows: Councilor Wood, for; Councilor Burks, for; Councilor Goshorn, for and Mayor Pro Tem Kennedy, for. **Motion carried unanimously.**

H. Consideration of Resolution 997-22 Amending the FY 2021-2022 Budget (Line-Item Adjustments)

Councilor Burks made a motion to approve Resolution 997-22 Amending the FY 2021-2022 Budget Line-Item Adjustments. Mayor Pro Tem Kennedy seconded the motion. Roll call as follows: Councilor Wood, for; Councilor Burks, for; Councilor Goshorn, for and Mayor Pro Tem Kennedy, for. **Motion carried unanimously.**

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I. Consideration of Resolution 998-22 Amending the FY 2021-2022 Budget (Increases)

Councilor Burks made a motion to approve Resolution 998-22 Amending the FY 2021-2022 Budget Line-Item Increases. Mayor Pro Tem Kennedy seconded the motion. Roll call as follows: Councilor Wood, for; Councilor Burks, for; Councilor Goshorn, for and Mayor Pro Tem Kennedy, for. **Motion carried unanimously.**

J. Consideration of Hiring a Library Summer Program Aid

Councilor Wood made a motion to hire Marion Subjenski as a Library Summer Aid. Mayor Pro Tem Kennedy seconded the motion. Roll call as follows: Councilor Wood, for; Councilor Burks, for; Councilor Goshorn, for and Mayor Pro Tem Kennedy, for. **Motion carried unanimously.**

K. Consideration of Hiring a Police Officer

Item was removed from the agenda.

L. Consideration of Termination of the Clerk/Administrator Trainee

Councilor Burks made a motion to approve the termination of Robert Pierson as Clerk/Administrator Trainee. Mayor Pro Tem Kennedy seconded the motion. Roll call as follows: Councilor Wood, for; Councilor Burks, for; Councilor Goshorn, for and Mayor Pro Tem Kennedy, for. **Motion carried unanimously.**

14. ADJOURNMENT

Mayor Pro Tem Kennedy adjourned the meeting at 7:35 p.m.

PASSED, APPROVED AND ADOPTED THIS 21st DAY OF APRIL 2022.

(SEAL)

Russell Walkup, Mayor

ATTEST:

Gayle A. Jones, Clerk/Administrator