

**UNOFFICIAL/NOT YET APPROVED
COUNCIL OF THE VILLAGE OF BOSQUE FARMS, NM
MINUTES OF THE SPECIAL MEETING
MAY 3, 2022**

1. CALL TO ORDER

Mayor Russell Walkup called the meeting to order at 5:00 p.m.

2. ROLL CALL

Present were Mayor Russell Walkup, Mayor Pro Tem Ronita Wood, Councilor Bryan Burks, Councilor Michael Cheromiah and Councilor Timothy Baughman. Clerk/Administrator Gayle Jones, Assistant Clerk Mary Langley, Clerk/Administrator Trainee Melissa Velasquez, Police Chief Andrew Owen, Planning and Zoning Officer Mike Montoya, Judge Dolly Wallace and Valencia County Sheriff Vigil.

Attorney Mark Jarmie arrived during Executive Session.

3. EXECUTIVE SESSION PURSUANT TO 10-15-1 H (7) NMSA, 1978, INCLUDING HIRING A UTILITY WORKER

Councilor Burks made a motion to adjourn to executive session at 5:00 p.m. Councilor Baughman seconded the motion. **Motion carried unanimously.**

Councilor Baughman made a motion to reconvene at 5:16 p.m. Councilor Cheromiah seconded the motion. **Motion carried unanimously.**

Attorney Jarmie stated that the discussion held during executive session was limited to personnel matters only and nothing further was discussed.

4. CONSIDERATION OF HIRING A UTILITY WORKER

Councilor Baughman made a motion to not consider agenda item due to not having a candidate. Councilor Burks seconded the motion. **Motion carried unanimously.**

5. REVIEW OF 2021-2022 BUDGET

Clerk/ Administrator Jones gave explanation that there was not enough money in the judicial budget for employee's wages.

6. DISCUSSION/CONSIDERATION OF COURT BUDGET SHORTFALL

Clerk/Administrator presented the estimated amount of shortfall. Judge Wallace gave an explanation as to why there is was shortfall. Councilor Baughman questioned whether there was an employee vacancy somewhere that budget money could be pulled from. Clerk Administrator Jones advised that in Planning and Zoning's budget there was ten thousand dollars (\$10,000.00) available due to a part-time vacancy. There was further discussion. Mayor Walkup recommended issuing an agenda to Municipal Court as part of procedure in posting of the agendas.

Councilor Burks made a motion to transfer remaining available funds from the judicial budget line items and move money from Planning and Zoning budget to cover the shortfall and to continue Court proceedings until the budget adjustment is approved by the Clerk/ Administrator and the Judge. Mayor Pro Tem Wood seconded the motion. **Motion carried unanimously.**

7. DISCUSSION/CONSIDERATION OF BECOMING VRECC FISCAL AGENT

Clerk/Administrator Jones introduced interim director of VRECC Tommy Sanchez. Mr. Sanchez addressed the Council regarding the necessity for a new fiscal agent. Clerk/Administrator Jones further elaborated on Village requirements and potential responsibilities. Discussion continued.

Councilor Baughman made a motion to have the Clerk/Administrator pursue further research to be presented at the May Regular Meeting. Councilor Burks seconded the motion. **Motion carried unanimously.**

8. ADJOURN

Mayor Walkup adjourned the meeting at 6:24 p.m.

PASSED, APPROVED AND ADOPTED THIS 19th DAY OF MAY 2022

Russell Walkup, Mayor

(SEAL)

ATTEST:

Gayle A. Jones, Clerk/Administrator