

**COUNCIL OF THE VILLAGE OF BOSQUE FARMS
MINUTES OF THE REGULAR MEETING
NOVEMBER 17, 2022**

1. CALL TO ORDER

Mayor Russell Walkup called the meeting to order at 5:45 p.m.

2. ROLL CALL

Present were Mayor Russell Walkup, Mayor Pro Tem Ronita Wood, Councilor Tim Baughman, and Councilor Bryan Burks. Clerk/Administrator Melissa Velasquez, Assistant Clerk Mary Langley, Treasurer Yvonne Maes and Police Chief Andrew Owen.

Councilor Michael Cheromiah and Attorney Mark Jarmie arrived during executive session.

3. EXECUTIVE SESSION PURSUANT TO 10-15-1H (2) & (7) NMSA, 1978, REGARDING HIRING A POLICE OFFICER AND HIRING OF A UTILITY WORKER

Councilor Baughman made a motion to adjourn to executive session at 5:45 p.m. Councilor Burks seconded the motion.

Councilor Burks made a motion to reconvene at 6:13 p.m. Councilor Baughman seconded the motion. **Motion carried unanimously.**

Attorney Jarmie stated that discussion during executive session was limited to 10-15-1(H)(2) & (7) and nothing further was discussed.

4. SILENT INVOCATION

Mayor Walkup requested everyone keep all first responders in our thoughts. Mayor Walkup announced we have had a couple more deaths of residents recently and to keep their families in our thoughts.

5. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Wood led the Pledge of Allegiance.

6. APPROVAL/DISAPPROVAL OF AGENDA

Councilor Baughman made a motion to strike item 13E, move item 13H from New Business to Old Business as item 12C and to move item 13I to the first item under New Business, approving the remaining agenda. Mayor Pro Tem Wood seconded the motion. **Motion carried unanimously.**

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7. APPROVAL/DISAPPROVAL OF MINUTES

October 20,2022, Regular Meeting

Councilor Cheromiah requested the following corrections be made: Page 1840 Line 68, space between the comma and the year. Page 1840 Line 87, the word AED's be taken out of possessive form and into plural form. Page 1841 Line 99 "indigenous people month" be in capital form.

Mayor Walkup stated the minutes for the Regular Meeting October 20, 2022, would stand as corrected.

8. DEPARTMENTAL REPORTS

Chief Owen presented the Police Department report for October 2022. Utilities Director David Chavez gave a department report.

9. MAYOR & COUNCILOR'S REPORT

Councilor Baughman stated he has visited several residents on Cole and Green. The News Bulletin won some awards from the New Mexico Press Association.

Councilor Cheromiah stated he spoke with several residents on Cole. He has been in contact with the Bureau of Elections with Valencia County to potentially get Bosque Farms opted into the County elections.

Councilor Burks thanked Charlie Scoggin for replacing the air system in the BFFD. BFFD has been approved for another grant to purchase a new brush truck.

Mayor Pro Tem Wood nothing to report

Mayor Walkup wished everyone an upcoming happy Thanksgiving. Advised everyone, there is an organization within Bosque Farms called Neighbor Helping Neighbor that can assist families in need. The resurfacing of the West Bosque Loop is being postponed until spring after the weather becomes warmer. We have received a cost on the resurfacing of Esperanza. Thanked Representative Brian Baca for all his help with finding funding for the wastewater treatment plant.

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10. TREASURER'S REPORT

Treasurer Maes presented the treasurer's report for the month of October 2022

Councilor Burks made a motion to approve the treasurer's report for October 2022. Councilor Baughman seconded the motion. **Motion carried unanimously.**

11. NON-AGENDA ITEMS-DISCUSSION LIMITED TO 1 ½ MINUTES

Resident Charlie Scoggin spoke about the sewer utility request for Cole Road.

Pastor George Balderrama of City Reach Church on the North Bosque Loop wanted to introduce himself and advised the church is available for assistance.

Resident Rick Babcock spoke in regard to the Comprehensive Land Use Plan.

12. OLD BUSINESS

A. Consideration of Hiring a Police Officer

Councilor Burks made a motion to approve the hiring of David Vasquez Vasquez as an uncertified police officer. Councilor Baughman seconded the motion. **Motion carried unanimously.**

B. Adoption of Amendments to Ordinance No 10-1,10-2 & 7-3 regarding fines and penalties

Planning and Zoning Officer Montoya gave explanation.

Councilor Baughman requested there be the following additions: verbiage that states there will be assistance for people and notice that the violations will reset every year.

Councilor Burks made a motion to reject the amendments and request resubmission after additions have been made, Mayor Pro Tem Wood seconded the motion. **Motion carried unanimously.**

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C. Consideration of Application for a Minor Sub-Division located at 2492 & 2500 Green Drive

Planning and Zoning Officer Montoya gave explanation.

Councilor Baughman requested the original information of the annexation of Green Drive. Contractor Martin Garcia requested an explanation of what's being requested. Councilor Baughman advised several residents in the area brought it to his attention that there may be a clause in the annexation information regarding property sizes having to be more than two (2) acre parcels. Planning and Zoning Officer Montoya stated Green Drive is zoned R1. Which by Bosque Farms Ordinance, requires a minimum of three-quarters (3/4) of an acre per parcel. Resident Lar Thomas advised he has found no proof at the Village of Bosque Farms or at Valencia County of the annexation of Green Drive. Mr. Thomas is challenging the zoning of Green Drive due to the lack of the annexation documents. Attorney Jarmie stated he would answer any legal questions the Council may have. Mayor Eastman stated that Mr. Green is who requested the annexation of Green Drive.

Councilor Burks made a motion to table the item until the next council meeting. Councilor Baughman seconded the motion.

Property owner Michael Jacobs, of the request of minor subdivision, advised there is a hardship and a financial loss due to the item being tabled multiple times.

The motion failed.

Councilor Baughman made a motion to postpone the item until the December meeting to allow time to locate the annexation documents and to approve the minor subdivision, contingent on what the documents state. Councilor Burks seconded the motion.

Attorney Jarmie stated the motion is very similar to the prior motion. He recommended making a motion that has action and not advisory. He recommended going into recess to help locate the documentation in question.

Councilor Baughman withdrew his motion. Councilor Burks withdrew his second.

Mayor Walkup called a recess at 7:37 p.m.

Mayor Walkup announced reconvening at 8:08 p.m.

Councilor Burks made a motion to approve the minor subdivision located at 2492 and 2500 Green Drive. Councilor Baughman seconded the motion. Mayor Pro Tem Wood, Councilor Burks, and Councilor Baughman, all in favor. Councilor Cheremiah, against. **Motion carried.**

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13. NEW BUSINESS

I. Consideration of creating a working group to address sewage issues on Cole Road

Mayor Walkup requested Councilor Baughman to lead a group and come back with recommendations concerning the sewer issues regarding Cole Road. Attorney Jarmie requested that he have permission to be present in the meetings. The Council granted permission. Mayor Walkup also recommended that Utilities Director Chavez and Clerk Administrator Velasquez be present.

Councilor Baughman left the meeting at 8:12 p.m.

A. Presentation by NM Special Olympics

Chief Owen stated that unfortunately the representative of the NM Special Olympics had to leave. Chief Owen thanked the Council for the use of the fields for the show. He stated there was forty-five hundred (\$4500.00) dollars raised for the Special Olympics.

B. Proclamation honoring K9 PSD Dukan

Mayor Walkup presented Corporal Killough with a Proclamation honoring retired PSD K9 Dukan. Proclaiming November 17th, 2022, will be "K9 Dukan Day".

C. Consideration of hiring a Water Operator

Mayor Pro Tem Wood made a motion to approve the hiring of Nicholas Christopher as a Water Operator. Councilor Burks seconded the motion. **Motion carried unanimously.**

D. Consideration of reclassification of Administrative Assistant position

Mayor Walkup gave explanation.

Councilor Burks made a motion to approve the reclassification of the Administrative Assistant position. Councilor Cheromiah seconded the motion. **Motion carried unanimously.**

E. Consideration of Resolution 1012-22; Amending the FY 22-23 Budget (Budget Adjustments)

Item was stricken.

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F. Consideration of Retention Stipend Contract for the Police Department

Chief Owen gave explanation.

Councilor Burks made a motion to approve the Retention Stipend Contract for the Police Department. Councilor Cheromiah seconded the motion. **Motion carried unanimously.**

G. Consideration of Retention Stipend Contract for the Police Department

Chief Owen gave explanation.

Councilor Burks made a motion to approve the Retention Stipend Contract for the Police Department. Mayor Pro Tem Wood seconded the motion. **Motion carried unanimously.**

14. Adjournment

Mayor Walkup adjourned the meeting at 8:48 p.m.

PASSED, APPROVED AND ADOPTED THIS 15th DAY OF DECEMBER 2022.

Russell Walkup, Mayor

(SEAL)

ATTEST:

Melissa Velasquez, Clerk/Administrator