

**COUNCIL OF THE VILLAGE OF BOSQUE FARMS
MINUTES OF THE REGULAR MEETING
OCTOBER 20, 2022**

1. CALL TO ORDER

Mayor Russell Walkup called the meeting to order at 5:47 p.m.

2. ROLL CALL

Present were Mayor Russell Walkup, Mayor Pro Tem Ronita Wood and Councilor Bryan Burks. Clerk/Administrator Melissa Velasquez, Assistant Clerk Mary Langley, Treasurer Yvonne Maes, Police Chief Andrew Owen and Attorney Mark Jarmie. Councilor Tim Baughman present via telephone. Councilor Michael Cheromiah arrived during executive session.

3. EXECUTIVE SESSION PURSUANT TO 10-15-1H (2) & (7) NMSA, 1978, REGARDING HIRING A POLICE OFFICER

Councilor Burks made a motion to adjourn to executive session at 5:48 p.m. Mayor Pro Tem Wood seconded the motion.

Roll call as follows: Councilor Baughman, for; Councilor Burks, for and Mayor Pro Tem Wood, for. **Motion carried unanimously.**

Mayor Pro Tem Wood made a motion to reconvene at 6:09 p.m. Councilor Cheromiah seconded the motion.

Roll call as follows: Councilor Cheromiah, for; Councilor Baughman, for; Councilor Burks, for and Mayor Pro Tem Wood, for. **Motion carried unanimously.**

Attorney Jarmie stated that discussion during executive session was limited to 10-15-1(H)(2) & (7) and nothing further was discussed.

4. SILENT INVOCATION

Mayor Walkup requested everyone to keep all first responders in our thoughts as well as medical personnel affected by the shortage of staff. Keep all those struggling with financial issues as well as those who have lost loved ones recently in your thoughts.

5. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Wood led the Pledge of Allegiance.

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6. APPROVAL/DISAPPROVAL OF AGENDA

Councilor Burks made a motion to strike items 12A and 13A and to approve the remaining agenda. Mayor Pro Tem Wood seconded the motion.

Roll call as follows: Councilor Cheromiah for; Councilor Baughman, for; Councilor Burks, for and Mayor Pro Tem Wood, for. **Motion carried unanimously.**

7. APPROVAL/DISAPPROVAL OF MINUTES

September 15, 2022, Regular Meeting

Mayor Walkup stated the minutes for the Regular Meeting September 15, 2022, would stand as presented.

September 21, 2022, Special Meeting

Mayor Walkup stated the minutes for the Special Meeting September 21, 2022, would stand as presented.

October 6, 2022, Special Meeting

Mayor Walkup stated the minutes for the Special Meeting October 6, 2022, would stand as presented.

8. DEPARTMENTAL REPORTS

Chief Owen presented the Police Department report for September 2022. Announced the retiring of K-9 Public Service Dog Dukan.

9. MAYOR & COUNCILOR'S REPORT

Councilor Cheromiah nothing to report.

Councilor Baughman nothing to report.

Councilor Burks BFFD is working with AFR to obtain trauma kits (AEDs) for all classrooms in Bosque Farms Elementary School, on all BFFD trucks and eventually in every Village vehicle.

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Mayor Pro Tem Wood stated the Library will be planting a bush for Marianne, who was a librarian that passed away. There will be two speakers at the Library on November 19, 2022, honoring Indigenous People Month. There will be a talent show and a book sale in December. The Village has recently lost two long-term residents.

Mayor Walkup wanted to thank Jeremy Fiedler for his service as EMS Director and announced he is moving to the Town of Peralta as Fire Chief. Mayor further stated, the Village of Bosque Farms is in the final stages of purchasing the property next door, it is under contract.

10. TREASURER'S REPORT

Treasurer Maes presented the treasurer's report for the month of September 2022.

Councilor Burks made a motion to approve the treasurer's report for September 2022. Mayor Councilor Cheromiah seconded the motion.

Roll call as follows: Councilor Cheromiah, for; Councilor Baughman, for; Councilor Burks, for and Mayor Pro Tem Wood, for. **Motion carried unanimously.**

11. NON-AGENDA ITEMS-DISCUSSION LIMITED TO 1 ½ MINUTES

No non-agenda items.

12. OLD BUSINESS

A. Consideration of Hiring a Police Officer

Item was stricken.

B. VRECC Update

Tommy Sanchez gave an update on VRECC. Sanchez also gave information on a new help line 988.

13. NEW BUSINESS

A. Presentation from MRGCD regarding fire hazards

Item was stricken.

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B. Consideration of hiring a Part Time Library Aide

Mayor Pro Tem Wood made a motion to hire Carmella De Vargas as a part time Library Aide. Councilor Burks seconded the motion.

Roll call as follows: Councilor Cheromiah, for; Councilor Baughman, for; Councilor Burks, for and Mayor Pro Tem Wood, for. **Motion carried unanimously.**

C. Consideration of creating a Part Time Admin. Assistant position

Councilor Burks made a motion to approve the creation of a part-time admin. assistant position. Councilor Cheromiah seconded the motion.

Roll call as follows: Councilor Cheromiah, for; Councilor Baughman, for; Councilor Burks, for and Mayor Pro Tem Wood, for. **Motion carried unanimously.**

D. Consideration of reclassification of Administrative Assistant position

Mayor Walkup advised this is a discussion not a consideration. Clerk Administrator Velasquez gave explanation of the added tasks to the administrative assistant position.

E. Consideration of Resolution 1011-22; A resolution regarding participation in the Transportation Project Fund program for Project LP30037 for Esperanza Drive

Mayor Walkup gave explanation.

Councilor Burks made a motion to approve Resolution 2011-22, regarding participation in the Transportation Project Fund program for Project LP30037, for the resurfacing of Esperanza. Councilor Baughman seconded the motion.

Roll call as follows: Councilor Cheromiah, for; Councilor Baughman, for; Councilor Burks, for and Mayor Pro Tem Wood, for. **Motion carried unanimously.**

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F. Consideration of Application for a Minor Sub-Division located at 2492 & 2500 Green Drive

Planning and Zoning Officer Montoya gave explanation of the request of the minor sub-division. Councilor Burks questioned about utility availability. Councilor Baughman questioned what types of homes would be placed on the lots. Councilor Baughman asked if PNM services would be upgraded. Multiple residents took turns speaking of concerns and asking questions.

Councilor Baughman made a motion to table the item until the November Regular Meeting. Councilor Cheromiah seconded the motion.

Roll call as follows: Councilor Cheromiah, for; Councilor Baughman, for; Councilor Burks, for and Mayor Pro Tem Wood, for. **Motion carried unanimously.**

Councilor Baughman had to leave the meeting, via phone, at 8:10 p.m.

G. Consideration of the sale of excess furniture

Clerk Administrator Velasquez gave explanation. Councilor Burks requested two office chairs, two desks and two filing cabinets be saved for future council use.

Councilor Burks made a motion to approve the amended list of excess furniture for sale. Councilor Cheromiah seconded the motion. **Motion carried unanimously.**

H. Consideration of publication of Amendment to Personnel Policy 10.5

Councilor Burks made a motion to approve the publication of Amendment to Personnel Policy 10.5. Councilor Cheromiah seconded the motion. **Motion carried unanimously.**

I. Consideration of publication of Amendment to Penalty Assessment

Councilor Cheromiah made a motion to approve the publication of Amendment to Penalty Assessment. Councilor Burks seconded the motion. Attorney Jarmie advised the Amendment is not ready for publication. Clerk Administrator Velasquez gave explanation. The motion was withdrawn from Councilor Cheromiah. Second was withdrawn from Councilor Burks.

Councilor Burks made a motion to defer consideration of the publication of amendments to the Penalty Assessment until the November Regular Meeting. Mayor Pro Tem Wood seconded the motion.

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14. Adjournment

Mayor Walkup adjourned the meeting at 8:19 p.m.

PASSED, APPROVED AND ADOPTED THIS 17th DAY OF NOVEMBER 2022.

Russell Walkup, Mayor

(SEAL)

ATTEST:

Melissa Velasquez, Clerk/Administrator