

UNOFFICIAL/NOT YET APPROVED  
 COUNCIL OF THE VILLAGE OF BOSQUE FARMS  
 MINUTES OF THE REGULAR MEETING  
 OCTOBER 21<sup>ST</sup>, 2021

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7 **1. CALL TO ORDER**  
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9 Mayor Russell Walkup called the meeting to order at 5:45 p.m.  
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11 **2. ROLL CALL**  
12

13 Present were Mayor Russell Walkup, Mayor Pro Tem Bill Kennedy, Councilor Ronita Wood  
14 and Councilor Bryan Burks. Clerk/Administrator Gayle Jones, Assistant Clerk Mary Langley,  
15 Treasurer Yvonne Maes, Police Chief Andrew Owen, Division Chief Jeremy Fiedler and  
16 Planning and Zoning Officer Mike Montoya. Councilor Rick Goshorn came in during  
17 executive session.  
18

19 **3. EXECUTIVE SESSION PURSUANT TO 10-15-1 H (2) AND (7) NMSA, 1978,**  
20 **REGARDING HIRING A POLICE OFFICER, PART TIME EMT INTERMEDIATE**  
21 **AND CLERK/ADMINISTRATOR TRAINEE**  
22

23 Mayor Pro Tem Kennedy made a motion to adjourn to executive session at 5:45 p.m. Motion  
24 was seconded by Councilor Burks. **Motion carried unanimously.**  
25

26 Councilor Burks made a motion to reconvene at 6:07 p.m. Motion was seconded by Mayor  
27 Pro Tem Kennedy. **Motion carried unanimously.**  
28

29 Clerk/Administrator Jones stated the discussion held during executive session was limited to  
30 personnel matters.  
31

32 **4. SILENT INVOCATION**  
33

34 Mayor Walkup requested everyone keep all first responders: PD, EMS and FD in our  
35 thoughts. Mayor Walkup also requested everyone keep people still struggling with the loss  
36 from COVID in our thoughts.  
37

38 **5. PLEDGE OF ALLEGIANCE**  
39

40 Mayor Pro Tem Kennedy led the Pledge of Allegiance.  
41

42 **6. APPROVAL/DISAPPROVAL OF AGENDA**  
43

44 Councilor Wood made a motion to strike items 12B and 13J from the agenda and approve all  
45 other agenda items. Motion was seconded by Councilor Burks. **Motion carried**  
46 **unanimously.**  
47

1 Council Meeting  
2 10/21/2021 page 2

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4 **7. APPROVAL/DISAPPROVAL OF MINUTES**

5  
6 **September 16<sup>th</sup>, 2021 Regular Meeting**

7  
8 Mayor Walkup stated the minutes for the Regular Meeting on September 16<sup>th</sup>, 2021 would  
9 stand as presented.

10  
11 **October 4<sup>th</sup>, 2021 Workshop with P&Z Commission**

12  
13 Mayor Walkup stated the minutes for the Workshop with P&Z Commission on October 4<sup>th</sup>,  
14 2021 would stand as presented.

15  
16 **October 12<sup>th</sup>, 2021 Zoom Executive Session**

17  
18 Mayor Walkup stated the minutes for the Zoom Executive Session on October 12<sup>th</sup>, 2021  
19 would stand as presented.

20  
21 **October 14<sup>th</sup>, 2021 Workshop with P&Z Commission**

22  
23 Mayor Walkup stated the minutes for the Workshop with P&Z Commission on October 14<sup>th</sup>,  
24 2021 would stand as presented.

25  
26 **8. MAYOR & COUNSELOR'S REPORT**

27  
28 **Councilor Goshorn** had nothing to report at this time.

29  
30 **Mayor Pro Tem Kennedy** stated the Department of Game and Fish was going to be  
31 conducting Hunter Education classes in person again.

32  
33 **Councilor Burks** stated there is a new service truck and a rescue being built. Councilor Burks  
34 also stated the BFFD will be having an ISO inspection soon.

35  
36 **Councilor Wood** stated the Fair Board has donated another thousand dollars to go towards  
37 purchasing a cardiac monitor for the EMS Department, which brings the total amount donated  
38 to about nine thousand dollars.

39  
40 **Mayor Walkup** stated as of October 24<sup>th</sup> everyone will be required to dial ten-digit numbers  
41 in order to make a phone call. Mayor Walkup stated the newsletter will be going out soon.  
42 Mayor Walkup advised he will be putting out a memorandum effective November 1<sup>st</sup> that  
43 burn permits will be good for a whole month instead of two weeks.

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1 Council Meeting  
2 10/21/2021 page 3

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4 **9. DEPARTMENTAL REPORTS**

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6 Chief Andrew Owen gave the Police Department report for September 2021. Chief Owen  
7 gave Officer Hernandez an award of recognition.

8  
9 Division Chief Fiedler gave department reports for the Fire and EMS Departments for  
10 previous months. He gave an update on the new service truck. Chief Fiedler stated the State  
11 Fire Marshal's Office will be conducting a pre-ISO inspection next week. He stated the FD  
12 personnel are working to get the hydrants inspected. Chief Fiedler advised the EMS  
13 Department has a lot of calls going unanswered due to staff shortage. He requested more  
14 money to cover cost of more full-time staff. There was discussion. Chief Fiedler stated the  
15 new rescue should be delivered before Thanksgiving. He thanked everyone that has donated  
16 towards the cardiac monitor.

17  
18 **10. TREASURER'S REPORT**

19  
20 Yvonne Maes gave the treasurer's report for the month of September 2021. Councilor Burks  
21 made a motion to approve the treasurer's report. Motion was seconded by Mayor Pro Tem  
22 Kennedy. **Motion carried unanimously.**

23  
24 **11. NON-AGENDA ITEMS-DISCUSSION LIMITED TO 1 ½ MINUTES**

25  
26 Resident Maureen Donnagan stated she had a bicycle accident on the side walk on Bosque  
27 Farms Blvd. due to the sidewalks buckling. She also stated her concerns about people  
28 speeding on the streets of Bosque Farms.

29  
30 **12. OLD BUSINESS**

31  
32 **A. Consideration of Proposal from I&C Solutions, LLC for Instrumentation/Electrical  
33 and Process Control Support**

34  
35 Clerk Administrator Jones gave explanation of the changes that were made to the proposal.

36  
37 Councilor Wood made a motion to accept the proposal from I&C Solutions, LLC for  
38 Instrumentation/Electrical and Process Control Support. Mayor Pro Tem Kennedy seconded  
39 the motion. **Motion carried unanimously.**

40  
41 **B. Consideration of Use of American Rescue Plan Funds**

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43 Item was removed from the agenda.  
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1 Council Meeting  
2 10/21/2021 page 4

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4 **13. NEW BUSINESS**

5  
6 **A. Consideration of Resolution 980-21 Approving Participation in the Transportation**  
7 **Project Fund Program for the Rehabilitation of West Bosque Loop**

8  
9 Clerk administrator Jones explained the DOT funding portion for this grant is ninety-five  
10 percent.

11  
12 Councilor Burks made a motion to approve the Resolution 980-21 approving participation in  
13 the Transportation Project Fund Program for the rehabilitation of West Bosque Loop with the  
14 amendment of the change from seventy-five percent to ninety-five percent. Councilor  
15 Goshorn seconded the motion. Roll call as follows: Councilor Wood, for; Councilor Burks,  
16 for; Councilor Goshorn, for and Mayor Pro Tem Kennedy, for. **Motion carried**  
17 **unanimously.**

18  
19 **B. Consideration of Award of Contract for the 2020-2021 Local Government Road**  
20 **Fund Project**

21  
22 Clerk Administrator Jones stated due to the bids coming in higher than expected, there is not  
23 enough money to pave both roads, Foxcroft Loop and Sherri Lane.

24  
25 Councilor Wood made a motion to award Desert Fox Paving the Contract for the 2020-2021  
26 Local Government Road Fund Project to pave Foxcroft Loop for no more than one hundred,  
27 twelve thousand dollars including GRT. Councilor Burks seconded the motion. **Motion**  
28 **carried unanimously.**

29  
30 **C. Consideration of Resolution 981-21 Establishing Positions for the March 1, 2022,**  
31 **Election**

32  
33 Mayor Pro Tem Kennedy made a motion to approve the resolution 981-21 establishing  
34 positions for the March 1, 2022 election. Councilor Burks seconded the motion. Roll call as  
35 follows: Councilor Wood, for; Councilor Burks, for; Councilor Goshorn, for and Mayor Pro  
36 Tem Kennedy, for. **Motion carried unanimously.**

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38 **D. Consideration of Hiring a Police Officer**

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40 Mayor Pro Tem Kennedy made a motion to approve the hiring of John Colvin as a police  
41 officer. Councilor Burks seconded the motion. **Motion carried unanimously.**

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1 Council Meeting  
2 10/21/2021 page 5

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4 **E. Consideration of Resolution 982-21 Amending the 2021-2022 Budget (Line-Item Adjustments)**

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6  
7 Councilor Burks made a motion to approve Resolution 982-21 Amending the 2021-2022  
8 Budget (Line-Item Adjustments). Councilor Wood seconded the Motion. Roll call as follows:  
9 Councilor Wood, for; Councilor Burks, for; Councilor Goshorn, for and Mayor Pro Tem  
10 Kennedy, for. **Motion carried unanimously.**

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12 **F. Consideration of Resolution 983-21 Amending the 2021-2022 Budget (Increases)**

13  
14 Mayor Pro Tem Kennedy made a motion to approve Resolution 983-21 Amending the 2021-  
15 2022 Budget (increases). Councilor Burks seconded the motion. Roll call as follows:  
16 Councilor Wood, for; Councilor Burks, for; Councilor Goshorn, for and Mayor Pro Tem  
17 Kennedy, for. **Motion carried unanimously.**

18  
19 **G. Consideration of Hiring a Part Time EMT Intermediate**

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21 Councilor Burks made a motion to approve hiring Andrew Hughes as a part time EMT  
22 Intermediate. Councilor Wood seconded the motion. **Motion carried unanimously.**

23  
24 **H. Consideration of Hiring a Clerk/Administrator Trainee**

25  
26 Mayor Pro Tem Kennedy made a motion to approve hiring Robert Pearson as a  
27 Clerk/Administrator Trainee. Councilor Goshorn seconded the motion. **Motion carried**  
28 **unanimously.**

29  
30 **I. Consideration of Resolution 984-21 Establishing Polling Places for the March 1, 2022 Election**

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32  
33 Councilor Burks made a motion to approve Resolution 984-21 establishing polling places for  
34 the March 1, 2022 Election. Councilor Goshorn seconded the motion. Roll call as follows:  
35 Councilor Wood, for; Councilor Burks, for; Councilor Goshorn, for and Mayor Pro Tem  
36 Kennedy, for. **Motion carried unanimously.**

37  
38 **J. Consideration of Memorandum of Agreement with Valencia County, Village of Los Lunas, City of Belen, Town of Peralta and City of Rio Communities for County EMS tax**

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40  
41 Item was removed from the agenda.  
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1 Council Meeting  
2 10/21/2021 page 6

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4 **K. Consideration of Resolution 985-21 Requesting a Time Extension on the 2020-2021**  
5 **Local Government Road Fund Project**

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7 Councilor Wood made a motion to approve Resolution 985-21 requesting a time extension on  
8 the 2020-2021 Local Government Road Fund Project. Mayor Pro Tem Kennedy seconded the  
9 motion. Roll call as follows: Councilor Wood, for; Councilor Burks, for; Councilor Goshorn,  
10 for and Mayor Pro Tem Kennedy, for. **Motion carried unanimously.**

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12 **14. ADJOURNMENT**

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14 Mayor Walkup adjourned the meeting at 7:15 p.m.

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17 **PASSED, APPROVED AND ADOPTED THIS 18<sup>th</sup> DAY OF NOVEMBER, 2021.**

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Russell Walkup, Mayor

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(SEAL)

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ATTEST:

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Gayle A. Jones, Clerk/Administrator