

VILLAGE OF BOSQUE FARMS
1455 W. BOSQUE LOOP
BOSQUE FARMS, NM 87068

MIKE MONTOYA
505-252-7222
PZADMIN@BOSQUEFARMSNM.GOV

150.00



Mayor, Russell Walkup

REGULATED BUSINESS APPLICATION AS PER ORDINANCE 10-1-11 (G)

Instructions: A signed and notarized application must be submitted along with the applicable administrative fee along with any additional information required to the Planning & Zoning Administrator. All applicants must be submitted at least twenty (20) days prior to the scheduled Planning & Zoning meeting.

Applicant: _____

If applicant is not the property owner a written notarized statement from the property must accompany this application.

Mailing Address: _____

Telephone Number: Day: _____ Evening: _____

Purpose/Nature of Regulated Business: (Please be as detailed as possible.)

I DO HEREBY CERTIFY that the statement I have made on this application for Conditional Use Permit are true and correct to the best of my knowledge.

Applicants Signature

SUBSCRIBED AND SWORN TO ME: _____

MY COMMISSION EXPIRES: _____

NOTARY PUBLIC SIGNATURE: _____



APPLICATION:

1. Application: Regulated Businesses shall apply on prescribed forms to the planning & Zoning Administrator/Officer at least twenty (20) days prior to the Planning & Zoning Commission meeting date when the application will be considered. Each application for a Regulated Business shall be accompanied by a Site Development Plan, as described in 10-1-11 (C) of the Ordinance. (See also 10-1-11 (H) submission of inaccurate information with an application is grounds for denial.
2. Preliminary Public Meeting: The Commission shall hold a public meeting at which there will be a hearing to evaluate the Regulated Business application and shall submit its recommendation in writing to the governing body. Notice of the public meeting shall be given in accordance with the Open Meetings Act at least fifteen (15) days prior to said meeting.
3. Public notification: The applicant shall post and maintain one or more signs on the premises, as provided and where instructed by the Planning and Zoning Administrator/Officer, at least fifteen (15) days prior to the date of the Commission and Governing Body meeting at which the application will be heard.
4. Commission recommendation: All applications for regulated business shall first be reviewed by the Commission, which shall submit a written recommendation concerning the application to the Governing Body. If the Commission fails to make such a written recommendation to the Governing Body within forty-five (45) days after receipt thereof, the Governing Body shall act upon said application without a recommendation by the Commission.
5. Final public hearing: The Governing Body shall conduct a public hearing at which all parties in interest and citizens shall have an opportunity to be heard. Notification of the time and place of the public hearing shall be given in accordance with the Open Meeting Act (NMSA 1978, 10-15-1 to 10-15-4) at least fifteen (15) days prior to the hearing. The notice of public meeting published fifteen (15) days before the Commission meeting shall be considered sufficient notice if it also has included the time and place of the public hearing to be held by the Governing Body.



FOR OFFICE USE ONLY

Date Application Received: _____

Administrative Fee Paid: _____

Public Notification: _____

Published in: _____ Published Dates: _____

Date of Planning and Zoning public meeting: _____

- See attached for legal publication notice

Planning & Zoning Commission Recommendation to the Governing Body:

Restrictions (if applicable):

Date of Governing Body Public Meeting:

Governing Body Decision:

Restrictions (if applicable):

Ordinance #:

Fee received by: _____ Approved receipt date: _____

Administrator of receipt: _____