

**COUNCIL OF THE VILLAGE OF BOSQUE FARMS
MINUTES OF THE REGULAR MEETING
SEPTEMBER 21, 2023**

1. CALL TO ORDER

Mayor Russell Walkup called the meeting to order at 5:45 p.m.

2. ROLL CALL

Present were Mayor Russell Walkup, Mayor Pro Tem Ronita Wood, Councilor Tim Baughman, Councilor Michael Cheromiah and Councilor Bryan Burks. Clerk Administrator Vernon Abeita, Treasurer Yvonne Maes, and Attorney Mark Jarmie.

3. EXECUTIVE SESSION PURSUANT TO 10-15-1H (2) NMSA, 1978, REGARDING HIRING OF AN ASSISTANT CLERK/UTILITIES CLERK

Councilor Burks made a motion to adjourn to executive session at 5:46 p.m. Councilor Baughman seconded. **Motion carried unanimously.**

Councilor Baughman made a motion to reconvene at 6:13 p.m. Councilor Burks seconded. **Motion carried unanimously.**

Attorney Jarmie stated that discussion during executive session was limited to 10-15-1(H) (2) regarding personnel matters and nothing further was discussed.

4. KELLER FAMILY PRESENTATION

The Keller Family, representing the 24th Bosque Farms Annual Car Show, presented a check to the fire department in the amount of three thousand dollars (\$3000.00) to go towards the purchase of AED's.

5. SILENT INVOCATION

Mayor Walkup asked everyone to remember all the first responders and families of those that have passed away. Mayor Walkup also stated if anyone is aware of any residents in need in the community to let the Village office know.

6. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Wood led the Pledge of Allegiance.

Council Meeting
09/21/2023 page 2

7. APPROVAL/DISAPPROVAL OF AGENDA

Councilor Burks made a motion to strike item 13B and approve the remaining agenda. Councilor Baughman. Councilor Baughman and Attorney Jarmie both voiced concerns over the language in 2.25. **Motion carried unanimously.**

8. APPROVAL/DISAPPROVAL OF MINUTES

August 17, 2023 Regular Meeting

Mayor Walkup stated the minutes would stand as presented.

September 6, 2023 Special Meeting

Mayor Walkup stated the minutes would stand as presented.

9. DEPARTMENTAL REPORTS

Chief Owen presented the Police Department report for August 2023.

Tommy Sanchez reported VRECC received a little over one million dollars in 911 PSAP Grants.

10. MAYOR & COUNCILOR'S REPORT

Councilor Baughman reported he assisted Spencer Wood with helping the elderly in our community and reminded everyone to help their neighbors.

Councilor Cheromiah stated he would like a photo shoot of Mayor Walkup.

Councilor Burks welcomed Scouts 116. They are working on citizenship in society merit badge by attending a council meeting. He also stated the fire department is still working on the new brush truck.

Mayor Pro Tem Wood would like to remind the community if you see something, say something. Mayor Pro Tem attended the NMML conference and met some grant writers to help with grant for WWTP.

Mayor Walkup thanked the council for stepping up and helping the community.

Council Meeting
09/21/2023 page 3

11. TREASURER'S REPORT

Treasurer Maes presented the treasurer's report for the month of August 2023.

Councilor Burks made a motion to approve the treasurer's report for August 2023. Councilor Cheromiah seconded. **Motion carried unanimously.**

12. NON-AGENDA ITEMS-DISCUSSION LIMITED TO 1 ½ MINUTES

Charlie Scoggin requests a no outlet sign on Green Drive.

Erica De Smet thanked Troop 116 for cleaning up after the fair.

13. OLD BUSINESS

A. Consideration of Approval of the Comprehensive Plan Presented by Danielle Wilson (P&Z Commission Resolution approval 1030-23)

Councilor Cheromiah made a motion to approve the Comprehensive Plan Resolution 1030-23. Mayor Pro Tem Wood seconded.

Roll call as follows: Councilor Baughman, for; Councilor Cheromiah, for; Councilor Burks, for and Mayor Pro Tem Wood, for. **Motion carried unanimously.**

B. Consideration of Publication of Text Change for Ordinance 10-1-4 9 (unenclosed carport) Requested by Councilor Burks (Denied by Planning and Zoning commission)

Item was stricken.

C. Consideration of Approval of changes to the Inter- Governmental Agreement with the Town of Peralta for Emergency Medical Services.

Clerk Administrator Abeita announced changes to the EMS contract adding a thirty-day (30) notice to end the contract.

Mayor Pro Tem Wood made a motion to approve changes to the Inter-Governmental Agreement with the Town of Peralta for EMS. Councilor Burks seconded.
Motion carried unanimously.

Council Meeting
09/21/2023 page 4

14. NEW BUSINESS

A. Discussion of Soccer Facility – Presentation by John Ashe

John Ashe would like to make an indoor sport plex for our community.

B. Consideration of a Contract with Fable Cheney-Hoesch for Professional Services and Consultation

Councilor Burks made a motion to approve contract with Fable Cheney-Hoesch for Professional Services. Mayor Pro Tem Wood seconded. **Motion carried unanimously.**

C. Consideration of Hiring an Assistant Clerk/Utilities Billing Clerk

Councilor Cheromiah made a motion to approve hiring Julie Gabaldon as Assistant Clerk/Utilities Billing Clerk. Councilor Burks seconded. **Motion carried unanimously.**

D. Consideration of Removal of Former Asst. Clerk, Mary Langley, From Bank Account and Add Julie Gabaldon to the Bank Account with Signature Authority

Councilor Baughman made a motion to remove Mary Langly from bank accounts and add Julie Gabaldon to bank accounts with signature authority. Councilor Cheromiah seconded. **Motion carried unanimously.**

E. Consideration of Approval Destruction of Records

Councilor Burks made a motion to approve the destruction of records. Councilor Baughman seconded. **Motion carried unanimously.**

G. Consideration of Approval of Adding the Law Enforcement Protection Fund 212 and 213 with Line-Item Addition to the Village Budget Software Incode, Resolution 1032-23

Mayor Pro Tem Wood made a motion to approve resolution 1032-23 Law Enforcement Protection Fund 212 and 213. Councilor Cheromiah seconded.

Roll call as follows: Councilor Baughman, for; Councilor Cheromiah, for; Councilor Burks, for and Mayor Pro Tem Wood, for. **Motion carried unanimously.**

Council Meeting
09/21/2023 page 5

H. Discussion and Consideration of Award for Cole/Green Sewer Project

Clerk Administrator Abeita reported the two bids we received for the Cole and Green Sewer Project.

B&D Industries submitted a bid of two hundred seventeen thousand, four hundred eighty-six dollars and six cents (\$217,486.06) and TLC submitted a bid of One hundred twenty-six thousand, nine hundred twenty-six dollars (\$126,926.00).

Councilor Burks made a motion to award TLC for the Cole and Green Sewer Project in the amount of \$126,926.00 plus Gross Receipts tax. Councilor Baughman seconded. **Motion carried unanimously.**

I. Discussion for Publication of Burn Ordinance Section 11-3

Councilor Burks gave a report about rewriting the Burn Ordinance. They adopted the National Fire Code. Change language to cover open burning, and guidelines on use of propane, fire pits and bon fires.

Mayor Walkup stated he would still like the resident to come in and obtain a burn permit.

J. Discussion to Replace Culvert (Otero Lateral) on Cottonwood Rd.

Clerk/Administrator Abeita received phone calls concerning the culvert (Otero Lateral) on Cottonwood Rd. needing repair Middle Rio Grande is willing to assist the Village with the repairs/replace. Work would be done in November so there would be no impact on farmers or those who irrigate off that channel. Clerk/Administrator Abeita will reach out to Middle Rio Grande engineers to set up a plan to move forward with repairs and replacing the culvert.

K. Discussion for Short-Term Rentals and Accessory Dwelling Units (ADU) (Reference Ordinance 10-1-13 M Bed-and-Breakfasts)

Mike Montoya reported that Planning & Zoning has decided to see what the Governing Body would like as far as Bed-and-Breakfast's Ordinance before moving forward. Mayor Sharon Eastman said it would be a complex process and would like guidance on a starting point. Councilor Burks and Councilor Baughman would like them to move forward with looking at the Ordinance. Mayor Walkup and Mayor Pro Tem Wood have concerns about infrastructure and the strain on our water/sewer system. Mayor Walkup encouraged Planning and Zoning to start looking at Ordinance 10-1-13.

Council Meeting
09/21/2023 page 6

15. Adjournment

Mayor Walkup adjourned the meeting at 8:21 p.m.

PASSED, APPROVED AND ADOPTED THIS 19th DAY OF OCTOBER, 2023.

Russell Walkup, Mayor

(SEAL)

ATTEST:

Vernon Abeita, Clerk/Administrator