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Mayor Chris Gillespie

VILLAGE OF BOSQUE FARMS
1455 West Bosque Loop Bosque Farms, NM 87068

AMENDED AGENDA

THE GOVERNING BODY OF THE VILLAGE OF BOSQUE FARMS WILL HOLD ITS REGULAR MEETING ON THURSDAY, JANUARY 15TH, 2026 IN THE COUNCIL CHAMBERS, 1455 WEST BOSQUE LOOP, BOSQUE FARMS, NM AT 6:00PM.

- 1. CALL TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF THE AGENDA**
- 4. COUNCIL TO REVIEW & TAKE ACTION ON PREVIOUS MINUTES**
December 18, 2025, Regular Meeting
- 5. DEPARTMENTAL REPORTS**
- 6. MAYOR & COUNCIL REPORTS**
- 7. COUNCIL TO REVIEW AND TAKE ACTION ON TREASURER'S REPORT**
- 8. PUBLIC COMMENT FOR NON-AGENDA ITEMS**
(Comments are limited to 1 ½ Minutes, time cannot be distributed to peers in attendance)
- 9. COUNCIL TO REVIEW AND TAKE ACTION ON RULES OF PROCEDURE RESOLUTION 1081-26.**
- 10. COUNCIL TO REVIEW AND TAKE ACTION ON RESOLUTION 1082-26 OPEN MEETINGS ACT.**
- 11. COUNCIL TO TAKE ACTION ON CONSIDERATION OF WATER RIGHTS LEASE WITH ELDRIDGE MILLER.**
- 12. COUNCIL TO REVIEW AND TAKE ACTION ON DOOR-TO-DOOR SALES ACTIVITIES.**
- 13. CONSIDERATION OF APPOINTMENT OF MAYOR PRO TEMPORE.**

"PRESERVING RURAL AMERICA"

14. CONSIDERATION OF APPOINTMENT OF CLERK/ADMINISTRATOR.

15. CONSIDERATION OF APPOINTMENT OF TREASURER.

16. CONSIDERATION OF APPOINTMENT OF POLICE CHIEF.

17. COUNCIL SELECTION OF ONE MEMBER TO SERVE ON PERSONNEL BOARD IN ACCORDANCE WITH SECTION 9.2 OF THE PERSONNEL POLICY (ADOPTED BY THE MAYOR AND COUNCIL OF THE VILLAGE OF BOSQUE FARMS 2-20-1992 BY ORD. NO. 92-2; AMENDED IN ITS ENTIRETY 9-16-2021).

18. MAYOR'S APPOINTMENT OF TWO VILLAGE RESIDENTS TO THE PERSONNEL BOARD IN ACCORDANCE WITH SECTION 9.2 OF THE PERSONNEL POLICY (ADOPTED BY THE MAYOR AND COUNCIL OF THE VILLAGE OF BOSQUE FARMS 2-20-1992 BY ORD. NO. 92-2; AMENDED IN ITS ENTIRETY 9-16-2021). THERE IS CURRENTLY ONE (1) VACANCY ON THE PERSONNEL BOARD.

19. COUNCIL SELECTION OF ONE MEMBER TO SERVE ON THE LIBRARY BOARD IN ACCORDANCE WITH SECTION 9.2 OF THE PERSONNEL POLICY (ADOPTED BY THE MAYOR AND COUNCIL OF THE VILLAGE OF BOSQUE FARMS 2-20-1992 BY ORD. NO. 92-2; AMENDED IN ITS ENTIRETY 9-16-2021).

20. APPEALS: MICHAEL AND BECKY PAYNE ARE APPEALING A DENIAL OF A CONDITIONAL USE BY THE PLANNING AND ZONING COMMISSION TO ALLOW AN RV TO BE USED AS A DWELLING UNIT. LOCATED AT 1935 EL DORADO LP. LEGALLY DESCRIBED AS BOSQUE DEL RIO ADD B-5-11 LOT: 55.

TIME AND PLACE OF NEXT MEETING

THE NEXT MEETING OF THE VILLAGE OF BOSQUE FARMS VILLAGE COUNCIL WILL BE HELD ON THURSDAY, FEBRUARY 19TH, 2026.

ADJOURNMENT

PLEASE NOTE: The Governing Body may revise the order of the agenda items considered at this Open Meeting. If you are an individual with a disability who needs a reader, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at (505) 869-2358 at least three (3) calendar days prior to the meeting. Public documents including the agenda and minutes can be provided in digital or hardcopy format. The Village of Bosque Farms strictly prohibits any form of unlawful discrimination based on race, color, religion, gender identity, sexual orientation, sex, national origin, age, disability, or political affiliation in any program, activity, or service sponsored by the Village. Contact the office of the Village Clerk/administrator for more information.

"PRESERVING RURAL AMERICA"

Agenda Posted on January 12, 2026



Erica A Martinez, Clerk/Administrator

“PRESERVING RURAL AMERICA”

**COUNCIL OF THE VILLAGE OF BOSQUE FARMS, NM
MINUTES OF THE REGULAR MEETING
DECEMBER 18, 2025**

1. CALL TO ORDER & ROLL CALL

Mayor Gillespie called the meeting to order at 6:00 p.m.

Present were Mayor Chris Gillespie, Mayor Pro Tem Ronita Wood, Councilor Cheromiah, Councilor Tim Baughman, and Councilor Erica De Smet was absent. Quorum present.

2. PLEDGE OF ALLEGIANCE

Council Elect Zamora led the Pledge of Allegiance.

3. FORMAL RECTIFICATION OF THE NEW MEXICO DEPARTMENT OF JUSTICE OPEN MEETING ACT VIOLATION ATTORNEY MARK JARMIE

Attorney Mark Jarmie apologized for an incomplete statement after the closed session discussion at the last meeting. All discussions in the closed session were in conformity with 10-15-1H (2) was a correct statement about what occurred. What he should have added was the only items discussed were those on the agenda approved by the council as a condition for going into a closed session and that no other items were discussed.

4. COUNCIL TO REVIEW & TAKE ACTION PREVIOUS MINUTES

November 20, 2025, Regular Meeting Minutes

Councilor Baughman made a motion to approve the minutes for the November 20, 2025, Regular Meeting. Councilor Cheromiah seconded the motion.

Roll call as follows: Mayor Pro Tem Wood, for; Councilor De Smet, absent; Councilor Cheromiah, for; and Councilor Baughman, for. Motion carried unanimously.

5. PRESENTATION

BFPD Toy Drive

Chief Owen stated BFPD collected over seven hundred dollars (\$700.00) in donations. They were able to take care of roughly forty (40) kids in Bosque Farms and Peralta. Chief Owen presented letters of appreciation and gifts to a couple of local children that helped raise the donations.

6. DEPARTMENTAL REPORTS

Fire Chief Brogden reported the BFPD participated in the Bosque Farms Christmas Light Parade and wrapped up a coat and shoe drive.

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3
4 Vernon Abeita gave an update for the EMS department. There were two inspections on
5 Tuesday. EMS will be up and running soon.

6
7 Police Chief Owen presented November 2025 police and animal control reports.

8
9 Clerk/Administrator Martinez advised that we have new legal counsel through New Mexico
10 Municipal League. We applied for ten million dollars in Legislative Capital Funding for the
11 Water/Wastewater Treatment System. We have completed the FY25 Annual Audit, which
12 was submitted to the State by December 15, 2025, with minimal findings.

13
14 **7. MAYOR & COUNCILOR'S REPORTS**

15
16 **Councilor Baughman** thanked village residents for letting him serve them on this council.
17 He thanked mayor and council, village employees, Prodigy and everyone for everything they
18 have done for the village.

19
20 **Councilor Cheromiah** thanked mayor and council, village employees and everyone at the
21 meeting. He stated this community will not fail as long as we have people that care about it
22 that are willing to put in their time.

23
24 **Mayor Pro Tem Wood** thanked the Kettle's and everyone that helped with the parade,
25 including the police department and fire department. She thanked Councilor Cheromiah for all
26 his work with the library board and Councilor Baughman for his work with the sewer system,
27 the well and all his expert advice on the equipment.

28
29 **Mayor Gillespie** gave an update regarding the Peralta annexation of 2500 Bosque Farms
30 Blvd. Questions remain as to the actual value of the possible GRT revenue that may be lost to
31 the Village of Bosque Farms if that annexation is allowed to happen. He also informed that
32 the Village has received threatening to sue messages regarding the Beehive light display.

33
34 **8. COUNCIL TO REVIEW & TAKE ACTION ON TREASURER'S REPORT**

35
36 **Treasure Maes** presented the treasurer's report for the month of November 2025.

37
38 **Councilor Baughman** made a motion to approve the treasurers reports for the month of
39 November 2025. **Mayor Pro Tem Wood** seconded the motion.

40
41 Roll call as follows: Mayor Pro Tem Wood, for; Councilor De Smet, absent; Councilor
42 Cheromiah, against and Councilor Baughman, for. **Motion carried.**

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3
4 **9. PUBLIC COMMENT FOR NON-AGENDA ITEMS**

5 **(Comments are limited to 1 ½ Minutes, time cannot be distributed to peers in attendance)**

6
7 Charles Lowery is concerned about the number of vehicles on the road that are not registered
8 or road worthy. He is asking that the community, through residents, mayor and council could
9 have a conversation through the county and ultimately through the state.

10
11 Martin Garcia raised concerns about the maintenance of a storm drainage pond next to his
12 business. It has many trees that are starting to break over his fence affecting his business and
13 building.

14
15 Mayor Gillispie explained it is an NMDOT retention pond they are responsible for the
16 maintenance of all three in the Village.

17
18 Stef Scanland asked to get an update on why high priority items are not making it to the
19 agenda.

20
21 Lily McNabb wished everyone a Merry Christmas and thanked the outgoing councilors. She
22 thanked the fire department, the police department and all the people that started to make this
23 a family again.

24
25 **10. DISCUSSION OF MINOR SUBDIVISION REQUESTED BY MARK PODEYN**
26 **(FROM 1 PARCEL TO 2) OF LANDS OF BOGGESS TRACT: 3C1 S: 1 T: 7N R: 2E**
27 **4.25 ACRES LOCATED TO THE WEST OF 1210 BOSQUE FARMS BLVD AND**
28 **IMMEDIATELY EAST OF BOSQUE FARMS BLVD.**

29
30 Mr. Martin spoke on behalf of Mr. Podyne. requesting land-split of Parcel 3C Lands of
31 Boggess from one to two parcels. This case was before the Planning and Zoning Commission.
32 Mr. Podyne was advised by a planning and zoning individual that this application should
33 come in as a minor subdivision instead of a land-split. They are still of the opinion and ask
34 this council to consider this to be a land-split and not a minor subdivision. The reason for that
35 is the ordinance 10-2-15 allows a land-split with the understanding that the property shall not
36 be further divided as a land-split subdivision. Also, item B(2) specifies it's all based off the
37 zoning regulations. The zoning for this parcel is commercial and allows down to half acre
38 minimum lots. Any further subdivision on this property would have to come in as either a
39 minor or major subdivision beyond this point. Mr. Martin and Mr. Podyne certainly
40 understand the requirements for the improvements that are required as far as the land-split
41 access for the property vs the minor subdivision. The minor subdivision requires that it
42 connects to a public right-of-way. It also says in the ordinance that if you come in with a
43 minor subdivision you cannot create that right-of-way as far as the subdivision. It already
44 must be in place.

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3
4 Mr. Pierson informed there is one caveat to the land split, that is those two lots cannot be
5 further subdivided. This would be a lock-in type of decision. The initial thought was that they
6 were going to pursue the minor subdivision and talk to council about exceptions of substantial
7 right-of-way. If they change their minds, this will have to be remanded to the Planning and
8 Zoning Commission. The decision was based on recommendations from the Commission
9 based on a minor subdivision.

10
11 Mr. Martin disagreed with Mr. Pierson. Ordinance says "The land-split subdivision shall
12 divide the track into two lots. These two lots or any part thereof shall not be further divided as
13 a land-split subdivision." It does not prohibit it as a major subdivision or a minor subdivision.
14 There is a 40-foot private access easement that this property would and currently accesses. It's
15 on the south side of the property.

16
17 Chair Eastman explained this was presented first as a land-split then as a minor subdivision.
18 As a minor subdivision, which is what was recommended for approval, there are many more
19 options for the property owner. She respectfully disagrees with Mr. Garcia because the
20 ordinance is very plain that once there is a land-split then the plat has to stay on the plat that is
21 recommended to the county it cannot be further subdivided. That puts a big limit on someone
22 who might buy two acres of this land. As a minor subdivision much more development could
23 be in the future on this property.

24
25 Mr. Martin clarified they are not opposed to a minor subdivision they are opposed to creating
26 right-of-way as part of this minor subdivision.

27
28 Chair Eastman added, one caveat that has not been mentioned for the land-split is that both
29 lots must face on a village right-of-way and if you look at the drawing, one lot does not.

30
31 Mr. Martin disagrees with Chair Eastman stating the ordinance says on the land-split, B(3),
32 "adequate ingress and egress to and from both lots must be provided by the subdivider by
33 either a public dedicated roadway or a private roadway easement of at least 40 feet in width,"
34 and we meet that. Mr. Martin addressed the mayor and council; they are not opposed to doing
35 right, they are opposed to making all the improvements. There is going to be a lot of
36 construction, the last thing they want to do is build a roadway and damage it during
37 construction and need to repair and build it again.

38
39 There was discussion of it being remanded back to the Planning and Zoning Commission.

40
41 Attorney Winters clarified, because this was a discussion item and the applicant is changing
42 his request, the Planning and Zoning officer is planning to re-notice and repost this for
43 February, the motion was not called for given it is only a discussion item and there is a
44 solution in the works.

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3
4 **11. COUNCIL TO REVIEW AND HAVE ADDITIONAL DISCUSSION ON**
5 **ANNEXATION REQUEST BY THE TOWN OF PERALTA**

6
7 Councilor Baughman started the discussion. He doesn't disagree with the annexations. This
8 property has not received any GRT in years the Town of Peralta just like the Village of
9 Bosque Farms does not pay any GRT's. There does need to be an agreement with them. It's
10 fair that they do the paving on that road as an inter-governmental MOU in exchange for the
11 annexation. His concern is he doesn't understand what other GRT's are because Bosque
12 Farms will not get them from Peralta. There is some cost that Peralta would have to absorb as
13 part of the inter-governmental agreement such as the map and cost of the re-plat. If Peralta
14 wants the property, they can pay for any cost associated with the switch.

15
16 Mayor Pro Temp asked if we get any GRT's if they put in a commercial event and rent that
17 out?

18
19 Attorney Winter clarified that assuming the building is renovated or there is construction
20 going on the contractor would pay GRT. Assuming if there are events sponsored there
21 catering, rentals there would be GRT on that usage.

22
23 Mayor added he spoke to an upper auditor at Taxation Revenue. She came back with FYI240
24 which has a set of circumstances where GRT's would be paid by that building into a
25 government pool. Bosque Farms would receive some of that GRT if it is in our jurisdiction.
26 Once it moves to Peralta's jurisdiction, they would not have to charge that GRT and would
27 collect any that was due from that property. That is the reason it was not put on a for action
28 for this evening and hasn't yet because there are still more questions.

29
30 Mr. Bruin asked if the GRT's from that building offset the cost to maintain that road and
31 repave that road.

32
33 Mr. Pierson responded with roads are not paved and repaved out of the Gross Receipts Tax,
34 that's more of an operational budget. Bonds and various other things repave roads. One is not
35 necessarily going to pay for the other. They are two different funding sources.

36
37 Steve Robbins, resident of Bosque Farms and Treasure and Deputy Clerk of Peralta, has also
38 spoke with Taxation and Revenue. He gave an example of what Bosque Farms would receive
39 from GGRT and GRT.

40
41 There was more discussion regarding road maintenance versus GRT's between the residents
42 and council.

43
44 Mayor Gillespie stated if there is nothing further, we are going to conclude this meeting.
45
46

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3
4 **TIME AND PLACE OF NEXT MEETING**

5
6 **THE NEXT MEETING OF THE VILLAGE OF BOSQUE FARMS GOVERNING BODY**
7 **WILL BE HELD ON THURSDAY, JANUARY 15, 2026.**

8
9
10 **Adjournment**

11
12 Mayor Gillespie adjourned the meeting at 7:45 p.m.

13
14 **PASSED, APPROVED AND ADOPTED THIS 15TH DAY OF JANUARY 2026**

15
16
17
18 _____
19 Chris Gillespie, Mayor

20
21 (SEAL)

22
23
24
25
26 **ATTEST:**

27
28
29
30 _____
31 Erica A. Martinez, Clerk/Administrator
32



Christopher Gillespie
Mayor

Village of Bosque Farms



Andrew Owen
Chief of Police

MONTHLY REPORT FOR DECEMBER 2025

CALLS FOR SERVICE

Bosque Farms: 195

Peralta: 107

TOTAL: 302

8% Increase

TRAFFIC STOPS

Bosque Farms: 14

Peralta: 58

TOTAL: 72

20% Increase

CITATIONS

Bosque Farms: 4

Peralta: 18

TOTAL: 25

25% Decrease

ARRESTS

Bosque Farms: 1

Peralta: 0

TOTAL: 1

75% Decrease

REPORTS

Bosque Farms: 23

Peralta: 18

TOTAL: 41

3% Increase

DUI ARRESTS

Bosque Farms: 0

Peralta: 0

TOTAL: 0

100% Decrease



Christopher Gillespie
Mayor



Andrew Owen
Chief of Police

Village of Bosque Farms

Statistical Breakdown by Jurisdiction

CRIME	BOSQUE FARMS	PERALTA
DOMESTIC VIOLENCE	5	4
MISSING PERSON/RUNAWAY	0	1
CHILD ABUSE/NEGLECT	0	0
CYFD REFERRAL/SCI REPORT	2	11
ASSAULT/BATTERY PEACE OFFICER	0	0
ASSAULT/BATTERY CITIZEN	0	1
TRAFFIC CRASH NO INJURY	7	1
TRAFFIC CRASH INJURY	0	0
DUI	0	0
SUSPENDED/REVOKED DL	0	0
ROBBERY	0	0
FRAUD/EMBEZZLEMENT	0	1
LARCENY	1	2
SHOPLIFTING	4	0
IDENTITY THEFT	0	0
BURGLARY (RESIDENTIAL)	1	3
BURGLARY (COMMERCIAL)	1	0
BURGLARY (AUTO)	0	0
CRIMINAL DAMAGE TO PROPERTY	0	1
STOLEN VEHICLE	3	0
RECOVERED STOLEN VEHICLE	0	0
DRUG OFFENSE	0	0
WARRANT ARREST	1	0
SUSPICIOUS ACTIVITY	7	12
ASSIST OTHER AGENCY	10	3
SWAT CALL OUTS	0	0
CNT CALL OUTS	1	1
MENTAL/MEDICAL HEALTH CALLS	10	14
NATURAL DEATH	1	2
OTHER CALLS	204	78



Christopher Gillespie
Mayor



Andrew Owen
Chief of Police

Village of Bosque Farms

Evidence & Property:

- Routine evidence intake
- Provided DA's office with discovery upon request.
- Assisted with IPRA and discovery requests of officer BWC footage.
- Continued with organizing evidence room and preparing destruction orders.
- Evidence Lab runs to Santa Fe/ SLD

Advanced Training:

- Sgt Adams/ Det Gurule-Internal Affairs Certification
- Sgt Duran- Drone Operator Certification
- 2025 Annual Training Compliant

Significant Events:

- Cadet Perez graduated from CNM academy and started on the job training.
- Officer Sena was recognized by Bethlehem Lodge #56 as an outstanding officer of the year.

Special Events:

- Gun Show-BFPD had a booth set up.

Admin/Additional:

- IR9000 proficiencies and SLD inspections completed for compliancy.- Sgt Duran
- Department Meeting- Dept Wide
- Quarterly DWI Planning Council Meeting- Sgt Duran
- New Upfitter Review-Sgt Adams/ Sgt Duran
- BFPD Drone Program Development-Sgt Duran



Andrew M. Owen

Chief of Police

Crisis Intervention/ Negotiation Responses

December 2025

Mental Health CIT Calls for Service: 12 (5 - BF) (6 - P) (1 - VC)

Mental Health CIT Follow Up Calls for Service: 10 (5 - BF) (5 - P)

Mental Health CIT Referral to Assertive Community Treatment: 0, still awaiting a response from them reference November referrals.

Mental Health CIT Referrals from other LEOs to CIT Officer: 2, (1 - BF) (1 - VC)

Successful CIT/CNT Negotiation of barricaded subject without UOF: 2

- 1) BF - Subject barricaded himself with an infant in a residence and became extremely hostile/non-compliant with service of a R/O. Subject was eventually calmed and turned the infant over to its mother without UOF required.**
- 2) VCSO SWAT CNT/CIT - Callout and Response: ONE for barricaded suicidal/homicidal subject that led BPD on vehicle pursuit and threatened suicide with a knife. Subject was taken into custody without UOF.**

Officer Q.B. Webb

January 1, 2026

BOSQUE FARMS POLICE DEPT. DECEMBER 2025 MONTHLY REPORT

DETECTIVE MARK GURULE



- Total Cases Assigned – 3
- Total Cases Closed – 2
- Active Cases – 1
- Total Reports – 1
- Supplemental Reports –
- Felony Arrest –
- Misdemeanor Arrest -
- Arrest Warrants –
- Search Warrants –
- Returned Stolen Property –
- SCI Reports – 7
- Safehouse Interviews –
- Total Citations – (BF) / (P)
- DWI Arrest -

BOSQUE FARMS

The month of December was mostly full of trainings and assists. Patrol handled most incidents on their own with guidance from me.

BFPD25000335 is the active case in which I am assisting Officer Carrasco in locating a wanted individual.

Completed VCSO 2026 SWAT calendar. 4 of these upcoming trainings will be hosted within the Village of Bosque Farms at locations to be determined.

A lot of time and attention has been directed to the background investigation of a police applicant.

PERALTA

SCI REPORT(S):

SCI Intake 2074519: Received regarding excessive discipline. Patrol officers assisted CYFD on scene and handled the initial report. No further law enforcement is needed at this time.

SCI Intake 2074592: Received regarding neglect. Patrol officers took the initial report and ensured the children's immediate safety. Currently, no further law enforcement action is needed.

SCI Intake 2075304: Officers initiated this sci intake from an incident the night before. The child was taken to the hospital for mental evaluation where CYFD followed up the next day. During that follow up, the CYFD investigator requested officers help removing the child from the home. For context, this family has been heavily involved with CYFD in the past and currently receives basically all services through them. After the child was signed over to CYFD, the father began making threatening phone calls to CYFD and the Isleta Tribal government. He is currently facing charges in multiple jurisdictions and the child is safe.

BOSQUE FARMS POLICE DEPT. DECEMBER 2025 MONTHLY
REPORT
DETECTIVE MARK GURULE

SCI Intake 2076007 Received regarding neglect. Patrol officers took an initial report and CYFD is not requesting any further action.

SCI Intake 2076551: Received regarding neglect for an address that did not exist. Patrol did not have a place to respond to initially. CYFD was able to locate the family and did not need additional law enforcement action.

SCI Intake 2076817: Received regarding physical abuse/neglect. Patrol made the initial report to SCI. there are no pending charges from this incident and the family is already receiving CYFD Services. They did not need further law enforcement action.

SCI Intake 2076965: Received regarding neglect. Family does not reside in our jurisdiction. Forwarded to Torrance Co.

Training / Additional Services:

December 1-5 Attended and completed IA training in Santa Fe

December 9 attended monthly MDT case review

December 9 assisted patrol with APS report regarding an elderly couple possibly being scammed.

December 11 took Officer Thom to the range for firearms qualifications. Several other officers attended as well for practice.

December 15 completed all remaining Acadis trainings.



Chris Gillespie
Mayor

Village of Bosque Farms



Andrew Owen
Chief of Police

Animal Control - Monthly Report

December - 2025

Calls for Service/Phone Calls	70
After Hours Dispatch Calls	1
Citations Issued	8
Verbal/Written Warnings	5
Impounded Animals	4
Animals Taken to VC Shelter	0
Owner Release's	0
Stray Animals Turned Over to The Village	0
Animals Rehomed/Returned	4
Cats Caught in Traps by Residents	0
Animals Euthanized	0

SPECIAL EVENTS:

TRAINING:



BOSQUE FARMS POLICE DEPARTMENT



ANNUAL REPORT: 2025

CALLS FOR SERVICE

Bosque Farms: 2,467 Peralta: 1,811

Total = 4,278
12% Decrease

TRAFFIC STOPS

Bosque Farms: 808 Peralta: 1,012

Total = 1,820
32% Decrease

TRAFFIC CITATIONS

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
BF	53	40	51	44	70	88	88	78	107	29	12	4
P	49	66	89	51	62	93	95	39	104	25	21	18
Total	102	106	120	95	132	181	183	117	211	54	33	22

Total (BF)	664	Total (P)	692	Total	1356
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21% DECREASE

ARRESTS

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
BF	7	5	2	3	4	3	5	8	8	1	3	1
P	11	6	6	5	5	4	10	3	6	3	1	0
Total	18	10	8	8	9	7	15	11	14	4	4	1

Total (BF)	50	Total (P)	59	Total	109
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11% INCREASE

DWI ARRESTS

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
BF	0	1	3	0	2	1	1	3	1	0	1	0
P	1	1	0	1	2	0	0	0	1	1	1	0
Total	1	2	3	1	4	1	1	3	2	1	2	0

Total (BF)	13	Total (P)	8	Total	21
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8% DECREASE

REPORTS

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
BF	28	18	28	42	26	33	26	40	39	37	20	23
P	22	20	17	27	22	26	34	28	30	27	20	18
Total	50	38	45	69	48	59	60	68	69	64	40	41

Total (BF)	360	Total (P)	291	Total	651
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5% INCREASE



BOSQUE FARMS POLICE DEPARTMENT



ANNUAL REPORT: 2025

CRIMES:	<u>BOSQUE FARMS</u>	<u>PERALTA</u>	<u>FROM 2024</u>
Domestic Violence	30	22	18% Decrease
Missing Persons/Runaway	5	13	56% Increase
Child Abuse/Neglect	4	8	34% Increase
CYFD Referrals	24	28	12% Increase
Assault/ Battery/Police Officer	2	7	900% Increase
Assault/ Battery/Private Citizen	9	9	6% Decrease
Traffic Crashes	64	56	23% Decrease
DWI	13	8	9% Decrease
DL Suspended / Revoked 122G	6	4	Same
Robbery	0	0	Same
Fraud/Embezzlement	17	3	100% Increase
Larceny	13	10	22% Increase
Shoplifting	29	4	25% Decrease
Burglary (Residential)	7	5	42% Increase
Burglary (Commercial)	4	2	76% Increase
Burglary (Auto)	4	3	57% Increase
Criminal Damage to Property	13	12	17% Decrease
Stolen Vehicles	7	10	30% Increase
Recovered Stolen Vehicles	1	2	82% Decrease
Towed Vehicles	10	6	41% Decrease
Drug Offenses	3	5	34% Decrease
Warrant Arrests	10	9	6% Increase
SWAT Call Out	1	0	50% Decrease
Suspicious Activity	67	81	20% Increase
Assist Other Law Enforcement Agency	140	49	59% Increase
Medical/Mental Health	39	59	38% Increase
Natural Death	2	12	18% Decrease
Other Call	1932	1403	10% Increase

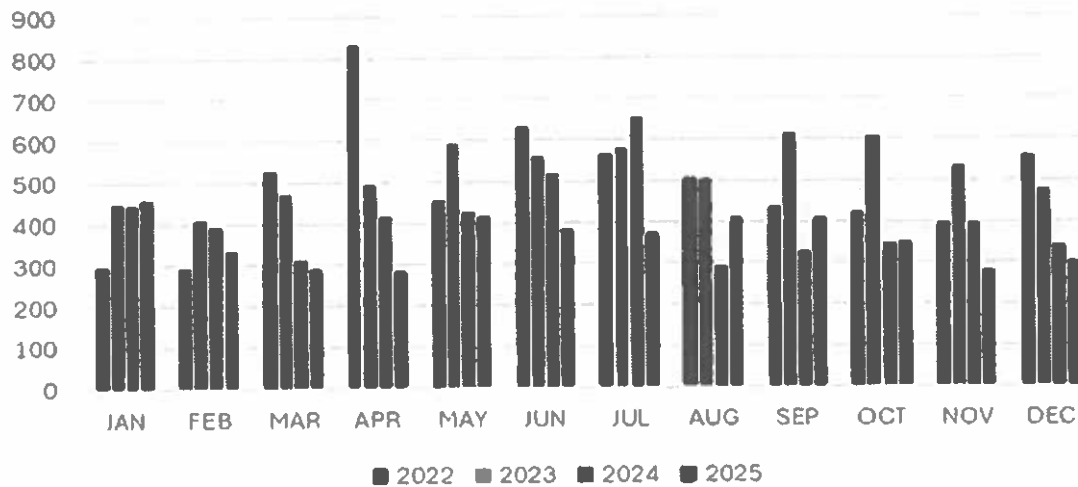


BOSQUE FARMS POLICE DEPARTMENT

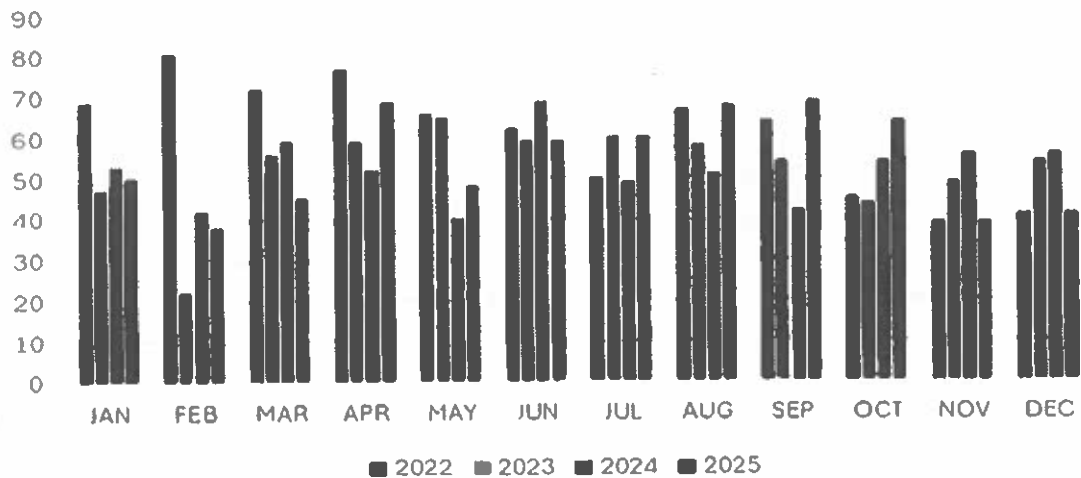
ANNUAL REPORT: 2025



Calls for Service

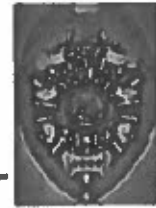


Reports

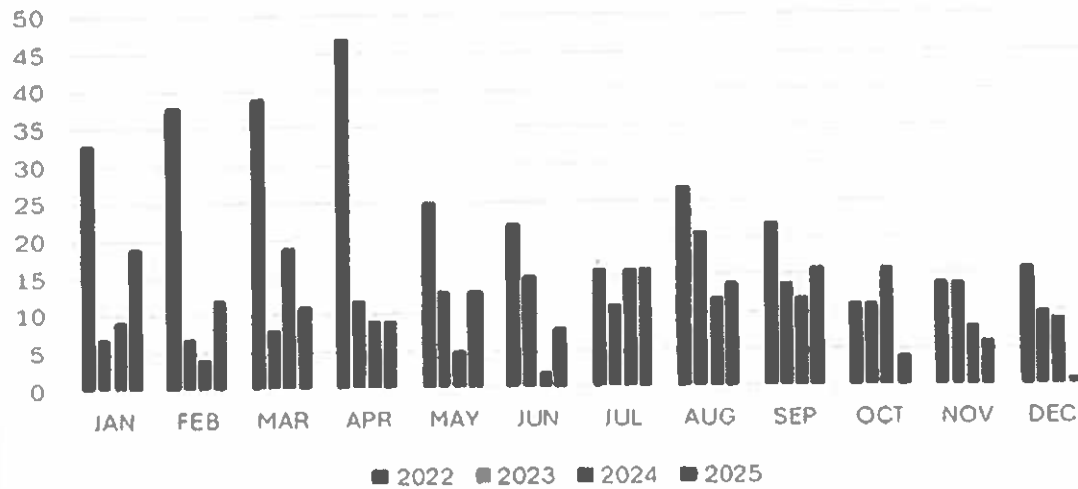




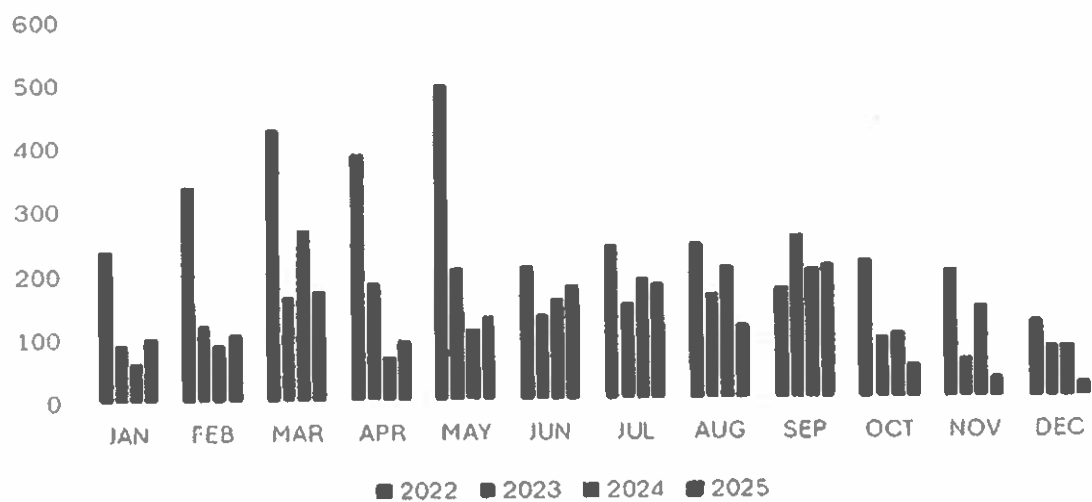
BOSQUE FARMS POLICE DEPARTMENT ANNUAL REPORT: 2025



Arrests



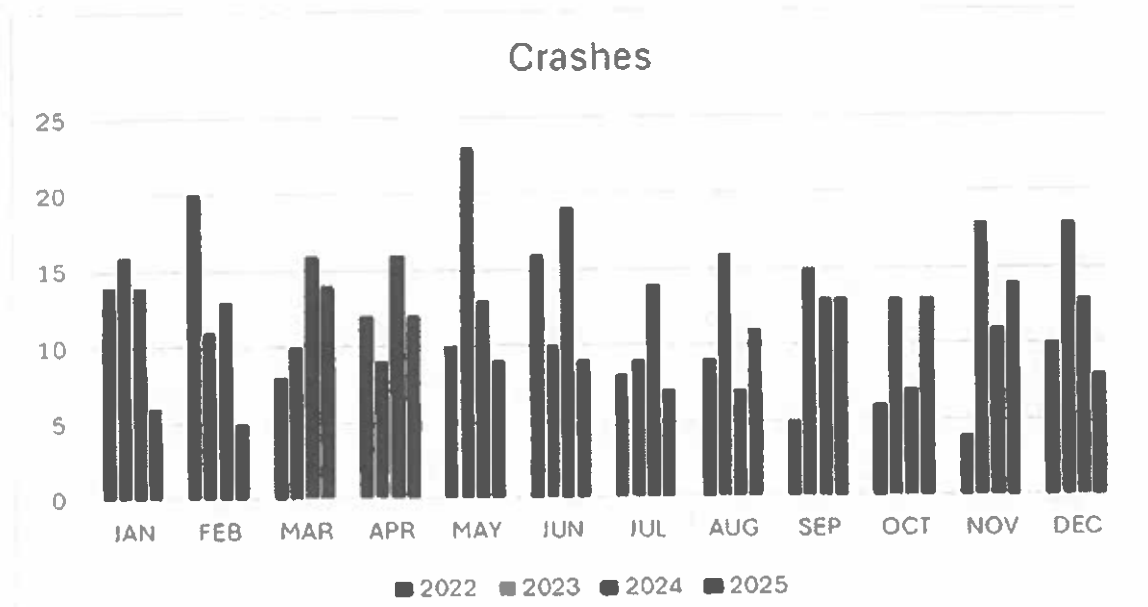
Citations





BOSQUE FARMS POLICE DEPARTMENT

ANNUAL REPORT: 2025



The above graphs are a snapshot of the work that officers completed for the year. This does not include the hundreds of hours of training that officers completed to maintain their certifications and enhanced training.

Officers have completed advanced training in areas such as drug enforcement operations, law enforcement leadership, DUI investigations, domestic violence investigations and many more. New Mexico Municipal League has provided the Lexipol platform for law enforcement agencies across New Mexico for advancing standards. We have taken advantage of this platform. This also allows us access to other online training through Police One Academy. This training allows officers to complete required annual training as well as advanced training.

We have an officer that has completed Crisis Negotiator Training. He is now a certified negotiator for the regional SWAT Team. He is also on an "on-call" status for other officers when they have a situation that may require his expertise in dealing with a person in crisis. He has already used his skills several times in December with exceptional outcomes.

We are in the process of developing a drone program. With the recent operator certification, we have an officer that has developed a program, looking for grants and seeking other officers that are interested in the program. This program will enhance the Department's capability to respond safely to potentially hazardous situations.

Our civilian staff have worked just as hard behind the scenes. The processing of hundreds of pieces of evidence, redacting body worn camera footage and reports, as well as



BOSQUE FARMS POLICE DEPARTMENT



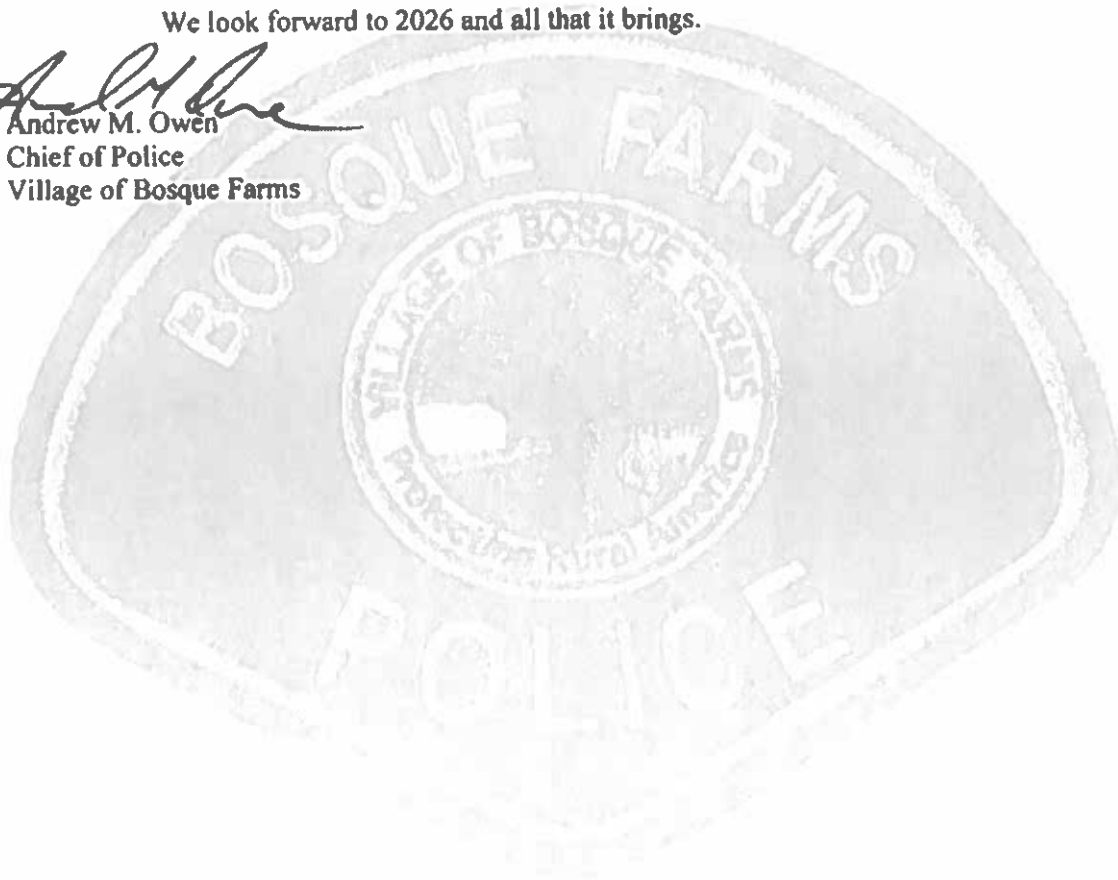
ANNUAL REPORT: 2025

generating and completing monthly reports to the FBI for national statistics takes up a lot of time. Our evidence room has been purged of items that are no longer of evidentiary value and the owner's could not be located.

We conducted traffic safety for the annual parade, hosted the annual car show to benefit NM Special Olympics, traffic safety for the Christmas parade and facilitated raising money and toys for the toy drive. We were able to host 3 blood drives last year to help the local need for blood donations.

We look forward to 2026 and all that it brings.


Andrew M. Owen
Chief of Police
Village of Bosque Farms





Chris Gillespie
Mayor

Village of Bosque Farms



Andrew Owen
Chief of Police

Animal Control - ANNUAL REPORT

JANUARY THRU DECEMBER - 2025

Calls for Service/Phone Calls	1383
After Hours Dispatch Calls	19
Citations Issued	80
Verbal/Written Warnings	44
Impounded Animals	39
Animals Taken to VC Shelter	18
Owner Release's	12
Stray Animals Turned Over to The Village	18
Animals Rehomed/Returned	22
Cats Caught in Traps by Residents	7
Animals Euthanized	1

SPECIAL EVENTS: GAVE APPROXIMATELY 160,000 LBS. OF FOOD TO THE COMMUNITY AND SURROUNDING AREAS.

HELD THREE SPAY AND NEUTER CLINICS WHERE WE WERE ABLE TO SPAY AND NEUTER 520 ANIMALS HERE IN BOSQUE FARMS AS WELL AS THE SURROUNDING AREAS.

TRAINING:

Fine Fee Summary

From 12/01/2025 12:00 AM to 12/31/2025 11:59 PM
All Case Types and Sub-Types
All Clerks

Receipts

Case Payment

Animal Control	493.75
Corrections Fee PA	10.00
Fine	945.00
PD Equipment Fund 1	10.00
PD Equipment Fund 2	25.00

Subtotal: 1,483.75

Total Receipts: 1,483.75

Report Total: 1,483.75

Receipt By Date Summary
 From 12/01/2025 12 00 AM to 12/31/2025 11:59 PM
 All Case Types and Sub-Types
 All Clerks

Date	Number	Payer	Case	Transaction Type	Amount
12/01/2025					
	47657AC	Madrid, Sierra /Richard	202555599	Case Payment	25.00 Voided
	9947657	Madrid, Sierra /Richard	202555599	Case Payment	25.00
	47655	Lopez, Eric	202555561	Case Payment	260.00
	47656	Hyatt, Grace	202555482	Case Payment	50.00
	47657	Madrid, Sierra /Richard	202555599	Case Payment	25.00 Voided
	2025/12/01		Count: 5	Day Sub Total:	385.00
12/02/2025					
	47658	Madrid, Sierra /Richard	202555599	Case Payment	25.00 Voided
	2025/12/02		Count: 1	Day Sub Total:	25.00
12/03/2025					
	47659	Large, Mario	202555602	Case Payment	250.00 Voided
	47660	Large, Mario	202555602	Case Payment	250.00 Voided
	47661	Williams, Curtis	202555338	Case Payment	50.00
	47662	Aguilar, Saul	202555583	Case Payment	25.00
	47663	Large, Mario	202555602	Case Payment	250.00
	2025/12/03		Count: 5	Day Sub Total:	825.00
12/04/2025					
	47664	Pacheco Rubio, Alonso Israel	202555578	Case Payment	75.00
	47665	Pacheco Rubio, Alonso Israel	202555578	Case Payment	50.00
	2025/12/04		Count: 2	Day Sub Total:	125.00
12/05/2025					
	47666	Rice, Gena	202555523	Case Payment	50.00
	2025/12/05		Count: 1	Day Sub Total:	50.00
12/12/2025					
	47667	Chanez Moreno, Angel De Jesus	202555446	Case Payment	25.00
	47668	Chanez Moreno, Angel De Jesus	202555446	Case Payment	150.00
	2025/12/12		Count: 2	Day Sub Total:	175.00
12/17/2025					
	47669	Cordova, Miguel	202555373	Case Payment	25.00
	47670	Cavillo, Mark	202555606	Case Payment	100.00
	2025/12/17		Count: 2	Day Sub Total:	125.00
12/18/2025					
	47671	Alcala Sanchez, Nayeli	202555577	Case Payment	100.00
	2025/12/18		Count: 1	Day Sub Total:	100.00
12/22/2025					
	47672	Pena, Christina	202555508	Case Payment	68.75
	2025/12/22		Count: 1	Day Sub Total:	68.75

Receipt By Date Summary

From 12/01/2025 12:00 AM to 12/31/2025 11:59 PM

All Case Types and Sub-Types

All Clerks

Date	Number	Payer	Case	Transaction Type	Amount
12/30/2025					
	47673	Andrade, Raul	202555266	Case Payment	100.00
	47674	Morales, Allysia Nichol	202555596	Case Payment	80.00
2025/12/30		Count: 2		Day Sub Total:	180.00
			Count: 22	Total:	\$2,058.75

Monthly Activity Report

December 2025

Citations and Non-Citations By Issued Date

Financial Type: Fines and Fees

Cases With and Without Disposition

Citations	Last Month	This Month	Change	Last YTD	This YTD	Change
Animal Control	4	8	4	67	138	71
DUR	0	0	0	5	8	3
Miscellaneous	0	0	0	1	2	1
NON TRAFFIC	0	0	0	3	1	-2
Planning & Zoning	1	0	-1	39	17	-22
SEAT BELTS	0	0	0	62	79	17
TRAFFIC	5	2	-3	722	367	-355
Traffic violation	0	0	0	1	1	0
Totals:	10	10	0	900	613	-287

Non-Citations

Animal Control	1	2	1	3	10	7
Planning & Zoning	0	0	0	0	2	2
SEAT BELTS	0	0	0	0	1	1
TRAFFIC	0	0	0	3	2	-1
Totals:	1	2	1	6	15	9

Fines and Fees

Animal Control	300.00	493.75	193.75	3,150.00	5,750.75	2,600.75
Bad Check Fee	20.00	0.00	(20.00)	0.00	20.00	20.00
Corrections Fee	40.00	0.00	(40.00)	4,810.00	510.00	(4,300.00)
Corrections Fee PA	30.00	10.00	(20.00)	1,373.14	770.00	(603.14)
Court Automation Fee	12.00	0.00	(12.00)	1,425.00	150.00	(1,275.00)
Fine	3,157.00	945.00	(2,212.00)	42,811.67	43,578.00	766.33
Judicial Education Fee	6.00	0.00	(6.00)	712.00	75.00	(637.00)
PD Equipment Fund 1	30.00	10.00	(20.00)	1,393.15	790.00	(603.15)
PD Equipment Fund 2	45.00	25.00	(20.00)	2,013.71	1,215.00	(798.71)
Plannig & Zoning	300.00	0.00	(300.00)	0.00	850.00	850.00
Totals:	\$3,940.00	\$1,483.75	\$(2,456.25)	\$57,688.67	\$53,708.75	\$(3,979.92)



VILLAGE OF BOSQUE FARMS
RULES OF PROCEDURE

Adopted: 2026
By Resolution 1081-26

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- 1.6 Adopted Rules

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- 2.2 Minutes
- 2.3 Order of Business
- 2.4 Ordinances and Resolutions
- 2.5 Approvals
- 2.6 Motions
- 2.7 Postponement of Action
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Article III – Rules of Order

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- Sample ordinance

Article I

General Provisions

NMSA 1978 §3-12-3 grants the Governing Body of a municipality having a Mayor-Council form of government the power to determine the rules of its own proceedings.

1.1 Meetings

- A. The Governing Body shall hold regular meetings in accordance with the Open Meetings Act, NMSA, 1978, §10-15-1 et. seq., and will approve an annual Open Meetings Act Resolution in December of each year to set dates for all meetings for the following year. All regular meetings shall be held in the Village Council Chambers located at 1455 West Bosque Loop Bosque Farms N.M. unless otherwise specified on the meeting agenda.
- B. Notice of meetings shall be posted at the following locations in the Village no later than 72 hours prior to the meeting date:
 - 1. Village Hall Lobby
 - 2. Village of Bosque Farms Senior Center
 - 3. Sopa's Restaurant
 - 4. Southwest Grill
 - 5. Peralta Post Office
 - 6. Benny's Restaurant
 - 7. Tractor Supply
- C. Special meetings may be called by the Mayor or by a majority of the members of the Governing Body. Notice of such meetings shall be posted 72 hours in advance of the meeting date, just as a regular meeting would be.
- D. All binding actions of the Governing Body shall be taken at regular meetings, special meetings, or emergency meetings.
- E. The Governing Body may recess and reconvene a meeting to a subsequent date provided that prior to recessing, the Mayor specifies the date, time, and place for continuation, and promptly causes posting of notice of the date, time, and place for the reconvened meeting at such places designated by Section 1.1.B of these rules. Only matters appearing on the agenda of the original meeting may be discussed at the reconvened meeting.
- F. Work sessions or work study meetings may be held for the purpose of examining issues, but no official action may be taken. Non-mandatory work sessions are limited to no more than two hours in length. Public input will be allowed only at the discretion of the Mayor. There shall be no more than three items on the agenda for these meetings.
- G. Town Hall meetings may be held to gather public input on various topics or

projects. These meetings will follow the same basic agenda format as a regular meeting or work study but will typically have one item of business followed by public comment on that topic. No votes or decisions will be made by the governing body at the town hall meeting, but information gathered at these sessions can be used to inform the governing body to make a decision at the next regularly scheduled meeting, or at a time that is announced during the town hall meeting.

1.2 Attendance

- A. Members of the Governing Body are expected to attend all scheduled meetings and shall make every effort to attend all special meetings. If a councilor will be unable to attend a meeting, they shall notify the Mayor and Village Clerk in writing of their absence.
- B. In accordance with the Open Meetings Act, NMSA 1978, § 10-15-1C, members of the Governing Body may participate in meetings by telephone or video conference or other similar communications facility by means of which all persons participating in the meeting can hear each other, when it is otherwise difficult or impossible to attend the meeting in person.

1.3 Duties of the Mayor

- A. The Mayor shall possess the powers and perform the following duties:
 - 1. Preserve order and decorum and have general direction of the Council Chambers.
 - 2. Announce the business before the body in the order in which it is to be acted upon.
 - 3. Recognize the speakers entitled to the floor and guide and direct the proceedings of the body.
 - 4. Call for input on agenda items.
 - 5. Appoint Mayor Pro-Tem selected from the Governing Body members to act in the absence of the Mayor.
 - 6. Decide all points of order, subject to appeal, unless the Mayor prefers to submit the question to the decision of the Governing Body.
 - 7. Put to vote all questions which are regularly moved or otherwise arise during the proceedings.
 - 8. Work with the Village Clerk/Administrator to prepare Governing Body agendas, subject to the provisions of Section 2.1.A of these rules.
- B. In the absence of the Mayor, upon the inability to act, or upon the request of the Mayor, the Mayor Pro Tem shall preside and shall have all the powers and authority of the Mayor.

1.4 Councilors' Responsibilities

A. Initiation of Proposals for Action

1. Requests for initiation of legislation shall be directed to the Village Administrator. As sponsor of legislation, it is the responsibility of the Councilor to present the proposal to the Governing Body. Village staff are available to assist in the preparation of necessary documents.
2. Substitute legislation. A proposal for a substitute ordinance or resolution in accordance with section 2.4.D shall be submitted through the Village Administrator and made available to the members of the Governing Body at least seventy-two (72) prior to the meeting at which the matter is to be discussed.

B. In addition to other duties, responsibilities, and rights, the Governing Body shall:

1. In all public statements, make clear that they speak only for themselves unless authorized by the Mayor or a majority of the of the council to speak for the Governing Body as a whole.
2. Ensure that the Mayor is informed, as soon as practicable, of significant communications with outside entities, be they either directed to, or initiated by the Councilor.
3. Refrain from negotiating contracts on behalf of the Village, without authority from the Village Administrator. Only the Village Administrator or their designee can negotiate a contract on behalf of the Village.

1.5 Adopted Rules

- A. Any matter not covered by these rules shall be governed by decision of the Mayor, applying Robert's Rules of Order (current edition).
- B. These rules or any part thereof may be amended, repealed, altered, or rescinded by a unanimous vote of the Governing Body, after notice of intended proposal. Such notice shall be presented by resolution at a regular meeting of the Governing Body.
- C. Violation of these rules does not invalidate an action of the Governing Body.

Article II Procedures

2.1 Preparation and Distribution of Agendas

- A. The Village Clerk /Administrator, with the approval of the Mayor shall prepare the agenda for all Governing Body meetings.
 1. Councilors may request an item be added to an agenda by submitting a request in writing to the Village Clerk using the agenda item request form. If the item is not approved, the Mayor shall provide a detailed explanation of the denial.

2. The Village Clerk shall ensure that scheduled public meetings and hearings have been duly advertised.
- B. All material to be presented to the Governing Body shall be submitted to the Village Clerk not less than 72 hours before an agenda is due to be posted.
 - C. The agenda, along with introductions and related materials, shall be available to each member of the Governing Body and on the Village website at least 72 (seventy two) hours prior to any meeting.
 - D. Agendas will be posted following the guidelines set forth in Article 1.1 B of these Rules of Procedure.

2.2 Minutes

- A. Minutes shall include at a minimum the date, time, and place of the meeting; the names of members in attendance and those absent; the substance of the proposals considered; and a record of any decisions and votes taken that show how each member voted.
- B. Approval of the minutes shall be placed on the consent agenda. If members of the Governing Body believe that the minutes need to be amended, they may request the item be removed from the consent agenda and may make a motion to amend the minutes.

2.3 Order of Business

- A. The order of business of the Governing Body shall be conducted in the following order, consistent with Ordinance No. 2.2.2(C) to the extent that there are items relevant to each section for that meeting:
 1. Call to order/Pledge of Allegiance
 2. Roll call of Governing Body
 3. Approval of Agenda
 4. Approval of Minutes
 5. Presentations by Visitors, Staff, or Committees
 6. Confirmation of New appointments (reappointments will be included in the consent agenda)
 7. Reports by Officers
 8. Councilors' forum
 9. Consent Agenda
 10. Items Removed from the Consent Agenda
 12. Old Business
 13. New Business
 14. Announcements and Future Agenda Items
 15. Adjournment

- B. The Mayor or any Councilor after a motion duly made, may, during a meeting, rearrange items on the agenda to conduct business before the Governing Body more efficiently or to accommodate persons required for one or more particular items.
- C. The order of business for special and emergency meetings shall follow the same format as for a regular meeting but will include only those items of business necessary to conduct the meeting.

2.4 Ordinances and Resolutions

- A. An ordinance ranks highest in authority of all actions of the Governing Body. If duly enacted, an ordinance has the force of law within the municipality and may be enforced in municipal court.
 - 1. Ordinances shall be adopted in accordance with section 2-2-3 of the Village Code.
 - 2. An ordinance is open to amendment on first reading or upon second reading, provided the amendment does not constitute substantive change.
 - 3. Substantive amendments offered at a second reading shall require adoption of the ordinance be postponed to a subsequent meeting.
- B. A resolution is an internal legislative act which is a formal statement of policy concerning matters of special or temporary character.
 - 1. Governing Body action shall be taken by resolution when required by law and in those instances where a formal expression of policy is desired.
 - 2. Resolutions shall be adopted in accordance with Section 2-2-4 of the Village Code.
 - 3. Resolutions are open to amendment provided such amendment does not constitute substantive change.
 - 4. Substantive amendments offered to resolutions may require adoption of the resolution to be postponed to a subsequent meeting.
- C. An ordinance or resolution which has been introduced is in the possession of the Governing Body and may be withdrawn only with the consent of the Governing Body.
- D. Substitutes for Ordinances and Resolutions.
 - 1. A Councilor may recommend that clauses in any ordinance or resolution be changed and that new matter be substituted, so long as the new matter is relevant to the title and subject of the original measure. The introduction of substitute ordinances or resolutions shall follow section 1.4.A.2.

2.5 Approvals

- A. Approvals are the class of action in which the Governing Body shall make the final determination upon the recommendation of the Mayor or Village Administrator. Those items requiring approval by the Governing Body shall

include, but are not limited to, the following:

1. Mayor's appointments to Planning and Zoning Committee and the Library Board (but not Special Committees in accordance with Section 2-2-6 (B).
2. Joint Powers Agreements.
3. Contracts as directed by the Village Procurement Policy.

2.6 Motions

A. Presentation of Motions

1. Main Motion: a main motion presents an ordinance, resolution, or other proposition for passage, adoption, approval, or rejection. The question is usually stated in the positive form i.e., "to pass," "to adopt", "to approve", "to confirm", etc. To make a proper motion, a Councilor must obtain the floor by stating "Madame/Mister Chair [or Mayor], I move that ..." and then state the motion.
2. A main motion must be seconded before debate can take place and only one main motion may be on the floor at a time. A Councilor may give brief explanatory comments prior to stating the motion but must refrain from debate until the motion has been seconded. In the absence of a second, the motion fails. Main motions are debatable, amendable, and can be reconsidered after adoption.
3. Motions become the official recorded statement of an action taken by the Governing Body. A motion should therefore be worded in a concise, unambiguous, and complete form appropriate to such a purpose.
4. A motion should not be offered if its only effect is to propose that the body refrain from doing something since the same result can be accomplished by no motion at all.

B. Withdrawal and modification of motions.

1. Until a motion is seconded and stated, the mover may withdraw or modify the motion without consent. When a motion is seconded and stated, it is then in the possession of the Governing Body and can, therefore, be withdrawn or modified only by consent of the body.

2.7 Postponement of Action

- A. Postponement (to a definite time): the motion to postpone defers action on a pending question to some definite day or meeting. When a question has been postponed to a certain time, it becomes an order of the day for that time. When the time to which a question has been postponed arrives and the question is taken up, it can be postponed again if the additional delay will not interfere with the proper handling of the postponed question. The motion to postpone is debatable, amendable, and may be reconsidered.
- B. To Table (postpone temporarily): any measure before the Governing Body may be tabled temporarily to be heard later **at the same meeting**. Items must be removed from the table and acted upon prior to the adjournment. The motion to table is not debatable, not amendable, and cannot be reconsidered.

- C. To Remove from the Table (resume consideration): the purpose is to bring before the Governing Body for action a question that has previously been laid on the table. The motion to remove from the table is not debatable, not amendable, and cannot be reconsidered.
- D. Reconsideration of Action:
1. The purpose is to permit the Governing Body to reconsider a vote on previous action. The reconsideration of a negative vote on final action is as proper as reconsideration of a favorable vote.
 2. The motion to reconsider may be made at the same meeting or a subsequent meeting. However, certain rules apply as appropriate under the circumstances.
 3. The motion must be made by a member who voted on the prevailing side.
 4. The motion to reconsider is inappropriate after the action taken has gone into effect or after it is too late, for any reason, to reverse the action taken.
 5. The determination of reconsideration is dependent on the passage or failure of the motion for reconsideration.
 6. Should the motion for reconsideration pass, the item is immediately before the Governing Body to be acted upon or scheduled for hearing at a subsequent meeting.
 7. Should the motion for reconsideration fail the item remains as adopted.
 8. Either the motion to reconsider or the notice of intent to reconsider must be made not later than the next regular meeting. A member of the Governing Body may indicate notice of intent to propose reconsideration either orally or in writing to the Village Clerk.
- E. The effect of making the motion to reconsider, or of giving notice of the motion, is to suspend all action on the subject of the motion until the reconsideration is acted upon.
- F. Reconsideration at a subsequent meeting
1. When notice is required for a question, the Governing Body shall comply with all rules requiring public notice.
 2. If reconsideration will be taken up at a subsequent meeting, notice of intent will be placed on the agenda. The determination of reconsideration is dependent on the passage or failure of the motion for reconsideration.
- G. Debate on the motion to reconsider will be limited to the merits of the reconsideration and not the merits of the question to be reconsidered.
- H. The passage of the motion to reconsider requires a majority vote, even if the measure to be reconsidered requires a two-thirds vote.

2.8 Amendments

- A. Every amendment proposed must be relevant to the subject of the proposition.

- B. A proposed amendment takes precedence over the original motion out of which it arises and must be voted upon before the original motion.
- C. After an amendment is adopted, the question as amended must be put to a vote.
- D. Rejection of an amendment leaves the pending question worded as it was before the amendment was offered.
- E. Form of amendments:
 - 1. Amendments should be offered in a concise, unambiguous, and complete form of a motion.
 - 2. In form, amendments may be divided into the following types:
 - a. To add (that is to place at the end)
 - b. To insert
 - c. To strike out
 - d. To strike out and insert
- F. Decision on amendments
 - 1. An amendment, once adopted, may not thereafter at the same meeting be changed or modified, except upon reconsideration of the vote by which it was adopted.
 - 2. When a proposed amendment has been defeated, the same amendment may not be proposed again without first reconsidering the vote by which the amendment lost.
- G. The Mayor may require amendments to be submitted in writing.
- H. Withdrawing Amendments and Accepting Modification
 - 1. Amendments may be withdrawn before being seconded and stated by the Mayor. After it is seconded and stated, it is in the possession of the Governing Body and may be withdrawn only with the consent of the Governing Body.
 - 2. A member may modify an amendment before it is seconded and stated by the Mayor. After it is seconded and stated, it is in the possession of the Governing Body and can be modified only with the consent of the Governing Body. The Mayor may put the question of modification without waiting for a motion, if there is no objection.

ARTICLE III

RULES OF ORDER

3.1 Rules of Debate.

Debate is the essential feature of a legislative body. It is the means by which the opinions of members are exchanged, questions deliberated, and conclusions reached on the business before the body.

- A. To permit debate:
 - 1. There must be a debatable question before the body, and one member must have been recognized as entitled to speak.
 - 2. All debate must be addressed to the Mayor, and not to the members.
 - 3. Debate must be confined to the question before the body.
- B. Time limits: The Mayor may set time limits in debate.
- C. Call the Question (Previous Question): Debate may be closed immediately by calling the question. The motion for the call for the question may motivate unanimous consent to end debate. Before such a motion has been seconded, the chair may ask if there is any objection to closing debate. If there is no objection, the Mayor shall immediately call the question. If any Councilor objects, the Mayor shall ask if there is a second to the motion. If there is a second to the call, he must immediately take a vote on whether to order the call for the question. The call for the question requires a majority vote before the vote on the question to which it is applied. The call for the question is neither amendable nor debatable and cannot be reconsidered.

3.2 Rules of Voting

- A. Each Councilor in attendance must vote for or against all measures before the Governing Body, unless there is a conflict of interest, for which abstention is recognized. Such conflict-of-interest disclosure shall be recorded in the minutes.
- B. A member shall not explain his vote during voting, which would be the same as debate at such a time.
- C. Except for procedural matters, voting shall be by roll call and each Councilor's vote shall be recorded in the minutes. Roll call votes shall be at random, but a failure to call for votes at random shall not affect the validity of any vote. Actions declared as procedural by the Mayor may be decided by a show of hands or voice vote.
- D. No member of the Governing Body shall participate in the discussion, debate, deliberation, or vote, or otherwise take part in the decision-making process on any agenda item before the Governing Body in which the member has a conflict of interest. Further, to avoid the appearance of impropriety, any member determined

either self-identified, or called for by any member of the governing body as having a possible conflict of interest on any agenda item before the Governing Body shall leave the meeting room, prior to any debate on the agenda item to be discussed.

- E. The Mayor shall vote only in case of a tie vote among the Councilors present.

3.3 Decorum

- A. The Mayor shall preserve the order and decorum, decide all questions of order, and conduct the proceedings of the meeting in accordance with these procedures. Any questions on the matter of order and decorum shall be resolved by referring to the current edition of Roberts Rules of Order.
- B. Members must address all remarks through the Mayor.
- C. Members of the Governing Body shall confine their remarks to the question under discussion or debate, avoiding personal references or attacks on fellow members, staff members, or members of the public. No member of the Governing Body shall engage in private discourse or commit any other act tending to distract the attention of the Governing Body from the business before it.
- D. A member who resorts to persistent irrelevance or persistent repetition may be directed to discontinue their speech by the Mayor. If the disruption continues, the Mayor may have the member removed from the meeting room for the duration of the council meeting.
- E. Point of Order. A Councilor may call attention to the violation of the rules or a mistake in procedure by rising to a point of order. The Mayor may permit a full explanation before ruling on the claim and may submit the question to the Governing Body for decision by a majority vote. The Mayor is not required to decide on any point of order not directly presented in the proceedings of the body. Such an assertion does not require a second, is not debatable or amendable and cannot be reconsidered.
- F. Question of Privilege. Questions of privilege do not relate to pending business but have to do with special matters of immediate and overriding importance which, without debate, should be allowed to interrupt the consideration of anything else. The Mayor makes a ruling as to whether it is admitted as a question of privilege and whether it requires consideration before the pending business is resumed.
- G. Members of the public who wish to address the council shall sign in on the sheet posted by the front door of the Council Chambers before the meeting begins, or if they wish to participate by Zoom, they must email or call the Village Clerk before 12:00 pm the day of the meeting to have their name added to the sign-in sheet.
- H. While the Governing Body is in session, no person, either of the public attending the meeting nor members of the Governing Body, shall act in a disorderly manner.

while speaking during a meeting. People shall also refrain from making any personal, impertinent, or slanderous remarks during a meeting. The Mayor may bar anyone acting improperly from continuing to address the Governing Body.

- I. The Chief of Police or such police officer as is designated the chief's alternate shall be the sergeant-at-arms of the Governing Body and shall carry out all orders of the Mayor for the purpose of maintaining the order and decorum of the session. Upon order of the Mayor, it shall be the duty of the sergeant-at-arms to place any person who violates these provisions under arrest and cause such person to be prosecuted upon the complaint of the Mayor.
- J. The Fire Marshal, Fire Chief, or their designee, shall enforce the room capacity, and ingress and egress of the room where the Governing Body meeting is occurring.

3.4 Appeal Hearing Procedures

- A. All appeals brought to the Governing Body following guidelines set forth in Village Ordinances shall be conducted in accordance with Village Ordinance and the rules of this section. To the extent there is conflict between these rules and Village Ordinance, Village Ordinance shall control.
- B. Reasonable efforts shall be made to give notice of public hearings to all interested people. Notice of public hearings shall state the subject, the time and place of the public hearing, the manner in which interested people may express their views, and where interested people may obtain copies of the material that is the subject of the hearing. Notices of hearing shall be posted following section 1.1.B. Certified letters will be sent to parties affected if such notice was required at the hearing in which the matter being appealed was originally heard.
- C. At the beginning of the appeal hearing, the Mayor shall identify the parties to the public hearing. Parties are those people who have an immediate, pecuniary, or direct interest that will be substantially and specifically affected by the proceeding. The Mayor shall also identify witnesses sponsored by such parties, . Any person who made comment or testified below in the matter that is being appealed and wishing to give testimony or address the Governing Body must register with the Village Clerk, giving their name and address, and whether they wish to speak as a proponent, opponent, or otherwise.
- D. Any person offering testimony in the proceeding will be sworn by the Village Clerk and will be subject to cross-examination by the parties and the Governing Body. Objections to the proffered testimony of any person must be made at the time the testimony is offered.

- E. Any person offering testimony in the proceeding will be sworn by the Village Clerk and will be subject to cross-examination by the parties and the Governing Body. Objections to the proffered testimony of any person must be made at the time the testimony is offered. If the Governing Body allows new testimony on an appeal, an interested person does not have to have appeared before the subordinate official or body from which the appeal is taken (*e.g.*, before the Planning and Zoning Board in a land use proceeding).
- F. The Mayor may change the order of speakers so that testimony is heard in the most logical groupings, *e.g.*, proponents, opponents, adjacent owners, vested interested, etc.
- G. The Mayor will introduce the item, open the public hearing, and call upon the staff to submit its report into evidence and request the proponent (“appellant”) to describe the matter under consideration.
- H. All written material must be marked as exhibits, submitted to the Clerk, and placed into evidence as part of the administrative record. Cross examination by a party of a witness or interested person expressing their views, although expressly permitted, may be limited at the discretion of the Mayor.
- I. The Mayor may establish reasonable speaker time limits and otherwise control presentations to avoid repetition or the introduction of irrelevant matters. Additional time may be granted if appropriate and necessary, in the Mayor's discretion, to secure a full and fair presentation of testimony or legal argument.
- J. The Mayor may establish reasonable speaker time limits and otherwise control presentations to avoid repetition or the introduction of irrelevant matters. Additional time may be granted if appropriate and necessary, on the Mayor's discretion, to secure a full and fair presentation of testimony or legal argument.
- J. After the proponents and opponents have had an opportunity to be heard, the Mayor will call for rebuttal. A proponent or opponent speaking in rebuttal shall not introduce new materials.
- K. After the Governing Body has heard all the evidence, the Mayor closes the public hearing. Nothing further shall be admitted into the record. The Governing Body may discuss and debate (“deliberate”) the evidence presented. Deliberation may be conducted in either an open or closed session of the Governing Body, depending upon subject, client attorney privilege, and other factors. After concluding its deliberations, a motion concerning the subject of the appeal is in order. Following the motion and its second, additional discussion may occur among the body. The purpose of this discussion is to formulate the agreed upon relief and the factual and legal basis for such relief.
- L. The Governing Body shall direct their attorney to promptly prepare a written decision that includes an order granting or denying relief and a statement of the factual and legal basis for the order; shall file the order with the Village Clerk, and

shall serve a copy of the written decision and the requirements for filing an appeal to all persons who appeared as parties in the proceeding and every person who has filed a written request for notice of the final decision in that particular proceeding.

Agenda Item Request Form

Council members who would like to have an item of business addressed at a council meeting may submit this form either in person or by email to the Village Clerk. This form must be submitted to the clerk no later than one week prior to the date of the meeting on which the item is requested to appear. If the item cannot be placed on the requested meeting agenda, the councilor will receive an email from the clerk with a brief explanation of why the item will not be on the agenda for that date, and will give a meeting date for the item to appear on the agenda. Questions can be directed to the Clerk/Admin either by email at clerkadmin@bosquefannsmn.gov or by phone at 505-869-2358.

Councilor Name: _____

Name of agenda topic: _____

This topic will be in the form of a (please choose one):

Resolution ___ Ordinance: ___ Discussion only: ___

Update from staff: ___ Action item: _____

Meeting date being requested: _____

Short description of topic: _____

Signature: _____ Date: _____

CLERK'S OFFICE USE ONLY

Date request received: _____ Received by: _____

Request approved: _____ Request denied: _____

Reason for denial: _____

Meeting date for requested item: _____ Notes: _____

SAMPLE RESOLUTION

RESOLUTION NO.

A RESOLUTION DECLARING APRIL 1st TO BE JUAN CALABERA DAY.

WHEREAS, on April 1, 1878, Juan Calabera and his family settled in a homestead in Bosque Farms; and

WHEREAS, the area surrounding the Juan Calabera homestead was gradually populated by additional settlers; and

WHEREAS, this settlement later became the Village of Bosque Farms.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Village of Bosque Farms that henceforth April 1st shall be known and celebrated in the Village of Bosque Farms as Juan Calabera day; and

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to the surviving descendants of Juan Calabera, and that a copy be prominently displayed in the lobby of the Village Hall.

ADOPTED AND APPROVED THIS ____ DAY OF _____, 20 __.

Mayor

(SEAL)

ATTEST:

Municipal Clerk

SAMPLE ORDINANCE

ORDINANCE NO.

AN ORDINANCE PERTAINING TO SIGNS: ESTABLISHING CERTAIN SIZE AND LOCATION REQUIREMENTS; PROVIDING A PENALTY; REPEALING CERTAIN PRIOR ORDINANCES.

BE IT ENACTED BY THE GOVERNING BODY OF THE VILLAGE OF BOSQUE FARMS:

Section 1.

section 2.

Section 3.

Section 4.

SHORT TITLE.--This Ordinance may be cited as the "Sign Ordinance of the Village of BOSQUE FARMS".

PURPOSES.--The purpose of the Sign Ordinance of the Village of BOSQUE FARMS is to promote the safety, comfort and well-being of street users; to reduce distractions and obstructions from signs; to preserve and enhance the natural scenic beauty and other aesthetic features of the streets; and to generally create and foster a more stable and attractive roadside environment.

DEFINITIONS.--As used in the Sign Ordinance of the Village of BOSQUE FARMS:

GENERAL RESTRICTIONS.—

Section 5. **STANDARDS.--**

Section 6. **PENALTY.--**Any person violating any provision of the Sign Ordinance of the Village of BOSQUE FARMS shall be fined not more than one hundred dollars (\$100). Each day that a violation is permitted to exist after notification constitutes a separate offense.

Section 7. **SAYING CLAUSE.--**The Sign Ordinance of the Village of BOSQUE FARMS does not apply to any sign lawfully in existence at the time of its adoption, and the use of any such sign may continue. Normal maintenance and repairs are permitted, but the sign shall not be altered, enlarged or rebuilt except in conformance with the Sign Ordinance of the Village of BOSQUE FARMS.

Section 8. **REPEAL.--**Ordinance No. 101 of the Village of BOSQUE FARMS, enacted February 2, 1957, is hereby repealed.

Section 9. SEVERABILITY.--If any part or application of the Sign Ordinance of the Village of *BOSQUE FARMS* is held invalid by a court of competent jurisdiction, the remainder, or its application to other situations or persons, shall not be affected.

Section 10. EFFECTIVE DATE.--The Sign Ordinance of the Village of BOSQUE FARMS shall become effective five days after publication as provided by law.

PASSED, APPROVED AND ADOPTED this _th day of _____, 20__.

Approved:

Mayor

(SEAL)

ATTEST:

Municipal Clerk

RESOLUTION NO. 1082-26

A RESOLUTION ESTABLISHING AN ANNUAL SCHEDULE OF GOVERNING BODY MEETINGS AND DETERMINING REASONABLE NOTICE FOR PUBLIC MEETINGS OF THE VILLAGE OF BOSQUE FARMS

WHEREAS Subsection B of Section 10-15-1, NMSA 1978 requires all meetings of a quorum of members of any board, council, commission, administrative, adjudicatory body, or other policy making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times except as otherwise provided in the Constitution or the provisions of the Open Meetings Act; and

WHEREAS any meeting subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS the Village of Bosque Farms being a local public body subject to the Open Meetings Act, in accordance with Subsection D of Section 10-15-, NMSA 1978, shall determine annually what constitutes reasonable notice for its public meetings, as well as the public meetings of the boards, commissions and committees it has created; and

WHEREAS the Governing Body must also establish an annual schedule of its regular meetings at the first meeting of each year.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Village of Bosque Farms, New Mexico that:

1. Notice shall be given at least at least seventy-two (72) hours in advance of any regular meeting of a quorum of the members of the governing body or any board, commission, committee, agency, authority or other policy-making body held for the purpose of discussion public business or taking any formal action within in the authority of such body.
2. The regularly scheduled meetings of the governing body will be held at 6:00 P.M. on the third Thursday of each month in the council chambers located at 1455 W. Bosque Loop in Bosque Farms, New Mexico. If the regular meeting date falls on a legal holiday, the governing body shall designate an alternate meeting date and/or time to be published as provided in this Resolution. If a regular meeting of the governing body is changed to a different location, advance notice of the meeting location shall be published as provided in this resolution.
3. Notice shall be given at least three (3) days in advance of any special meeting of a quorum of the members of the governing body, board commission, committee, agency, authority or other policy-making body held for the purpose of discussing

public business or taking any formal action within in the authority of such body.

4. The notice requirements of Section One (1), Two (2) and Three (3) of this Resolution are complied with if notice of date, time, place and subject matter of any regular or special meeting are published. Additionally, the notice will contain information on how the public may obtain a copy of the meeting agenda. The stated agenda is to be available at least seventy-two (72) hours prior to the meeting. "Publish" means printing in a newspaper which maintains an office in the municipality and is of general circulation within the municipality. If such newspaper is a non-daily paper which will not be circulated to the public in time to meet publication requirements, or If no such paper exists, "Publish" shall mean posting in six (6) public places within the municipality, and one of the public places where posting shall be made is the office of the municipal clerk, who shall maintain posting for public inspection within the time limits specified. The Village shall post notice in the following seven (7) public places:

- Village Hall Lobby
- Village of Bosque Farms Senior Center
- Sopa's Restaurant
- Southwest Grill
- Peralta Post Office
- Benny's Restaurant
- Tractor Supply

The Clerk/Administrator may, in addition to posting, publish one or more times in a newspaper of general circulation within the municipality, even though it does not maintain an office within the municipality which have provided a written request for such notice.

5. Notwithstanding any other provisions of sections one (1) through four (4) of this Resolution, the governing body may establish such additional notice requirements may be deemed properly and advisable to comply with the provision of the Open Meetings Act.
6. The Governing Body of the Village of Bosque Farms may close a meeting to the public only pursuant to exclusions contained in Section 10-15-1, Subsection H, NMSA1978. If a meeting is closed during an open meeting, such disclosure shall be approved by a majority vote taken during the opening meeting. The authority for the closed meeting and subjects to be discussed shall be stated with reasonable specificity in the motion to close and vote of each individual member on the motion to close shall be recorded in minutes. Only those subjects specified in the motion may be discussed in the closed meeting. If a closed meeting is called when the governing body of the Village of Bosque Farms is not in open meeting, and subjects to be discussed with reasonable specificity, is given to the remembers and the general public. Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure. Except as

provided in Section 10-15-1 (H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by a vote of the governing body of the Village of Bosque Farms in an open meeting.

7. Notwithstanding any other provision of sections One (1) through Seven (7) of this resolution, the governing body of the Village of Bosque Farms may call emergency meetings of the governing body, any board commission, committee or other policy-making body of the municipality. Emergency meetings will be called only under unforeseen circumstances which demand immediate action to protect the health, safety and property of the citizens or to protect the municipality from substantial financial loss. The Village of Bosque Farms will avoid emergency meetings whenever possible. Emergency meetings may be called upon twenty-four (24) hours' notice, unless threats of personal injury or property damage require less notice. The notice for all emergency meetings should include an agenda for the meeting or information on how the public may obtain a copy of the agenda.

PASSED, ADOPTED AND APPROVED this 15th day of January 2026

Chris Gillespie, Mayor

ATTEST:

Erica A. Martinez, Clerk Administrator

Eldridge and Rosa Lee Miller

3096 Highway 47

Los Lunas, NM 87031

December 16, 2025

Mr. Chris Gillespie, Mayor

Village of Bosque Farms

1455 West Bosque Loop

Bosque Farms, NM 87068

Dear Mayor

Pursuant to paragraph 1 of lease agreement between The Village of Bosque Farms and Eldridge & Rosa Lee Miller dated February 18, 2021, this is to notify the Village of my desire to extend the lease agreement for an additional 4 years on same terms and conditions as original lease. The extended lease term would expire December 31, 2029.

Copy of lease agreement attached.

Please acknowledge your agreement to lease extension by signature below.

Sincerely,



Eldridge Miller



Village of Bosque Farms agrees to above extension

LEASE AGREEMENT
BETWEEN THE VILLAGE OF BOSQUE FARMS AND ELDRIDGE & ROSA LEE MILLER

This agreement, made and entered into this 18th day of February, 2021, by and between the Village of Bosque Farms, whose address is PO Box 660, Peralta NM 87042, hereafter referred to as "Village" and Eldridge and Rosa Lee Miller, whose address is 3096 NM Highway 47 Los Lunas, NM 87031 herein after referred to as "Miller".

Whereas, the Village owns pre-1907 surface water rights allocated to municipal water supply purposes in excess of its current needs and the Village is willing to lease a portion of those rights to Miller for consideration upon the terms and conditions hereafter set for;

Whereas, Miller is desirous of leasing from the Village a portion of the Village's pre-1907 surface water rights allocated to municipal water supply purposes to meet Miller's needs;

NOW, THEREFORE, in consideration of the mutual independent covenants herein contained, it is hereby mutually agreed by the parties hereto as follows:

1. Term of Agreement and Amount of Consumptive Use. Subject to the terms of this lease, the Village leases to Miller, and Miller leases from the Village, a maximum of fifty-six and seven tenths (56.7) acre-feet of consumptive use pre-1907 water rights per year, for a period of four (4) years, beginning March 21, 2021 and ending December 31, 2025 such water rights to be more specifically identified by the Village prior to filing an application with the New Mexico Office of the State Engineer ("OSE") for temporary transfer of the Water Rights to Miller's property. In addition, Miller has the right to extend this agreement for an additional four (4) years on same terms and conditions. This agreement may be terminated at any time subject to the term set forth below in item 5.

2. Compensation. Miller will pay fifty-two dollars (\$52.00) per acre-foot per year based upon the actual number of consumptive use acre-feet of water rights transferred to any location selected by Miller, up to a total of two thousand nine hundred forty eight dollars and forty cents (\$2,948.40). for fifty-six and seven tenths (56.7) acre-feet of water per year. A transfer requiring compensation occurs only when a final decision is entered by the OSE approving the transfer. Miller will not use any of the Village's pre-1907 surface water rights without approval from the OSE.

3. Costs to Be Paid by Miller. Miller, at Miller's expense, will seek to temporarily transfer the place and purpose of use of the fifty-six and seven tenths (56.7) acre-feet of leased water rights to any location selected by Miller. This transfer shall be in accordance with the New Mexico Water-Use Leasing Act, NMSA 1978, Section 72-6-1 *et se*. The Village agrees to cooperate in whatever manner necessary to aid in this transfer process, including execution of all written documents deemed necessary by Miller, to be used for supplemental irrigation purposes. If the application is denied by the Office of the State Engineer, this lease shall terminate, and neither party shall have any further rights or obligations hereunder. Miller, at Miller's expense will be responsible to pay any and all fees, fines, penalties, and costs associated with any breach of this agreement as well as any expenses associated the termination or expiration of the lease. Miller will pay costs associated with applying to Office of the State Engineer for a permit to temporarily transfer the fifty-six and seven tenth (56.7) acre-feet of water right.

4. Annual Lease Payment. Miller will pay the initial two thousand nine hundred forty eight dollars and forty cents (\$2,948.40) to the Village fifteen (15) days after the application to transfer is approved by the Office of the State Engineer provided the application is approved on or before April 1, 2021. If the application is approved after that date, payment will be made as agreed to by the parties. All subsequent annual lease payments shall be due on or before January 15 of each year of the term of this Lease.

LEASE AGREEMENT

BETWEEN THE VILLAGE OF BOSQUE FARMS AND ELDRIDGE & ROSA LEE MILLER

5. Annual Termination of Agreement. Miller may terminate the lease due to an anticipated change in water needs or as a result of any action by the New Mexico State Engineer or any other action beyond Miller's control by notifying the Village in writing of its intent to terminate the Lease at least thirty (30) days prior to January 15 of an upcoming irrigation year. The Village may terminate the lease if a change in water demand occurs such that the Village requires the water for municipal purposes by notifying Miller in writing of its intent to terminate the lease at least thirty (30) days prior to January 15 of an upcoming irrigation year. In the event that the agreement is not terminated by either of the parties hereto, it will automatically renew for the follow year, pursuant to the same terms and conditions until December 31, 2025 when this lease agreement shall expire. In the event that the lease is terminated by either party for any reason, the parties agree that there shall be no damages claimed by either party, nor can either party bring any action for breach of this lease agreement. The sole remedy, if any, for termination of this lease for any cause shall be the proration of the rental amount.

6. Unforeseeable Termination of the agreement. In addition to the option to terminate this lease provided in item 5, either the Village or Miller may terminate the lease by giving the other party at least thirty (30) days written notice due to a sudden and unexpected increase in water demand by the Village or due to equipment and/or crop failure by Miller or other unexpected action making it impractical for Miller to engage in irrigation. If this lease is terminated pursuant to this paragraph, the Village will refund the remaining balance of the year's lease payment prorated through the date of termination. In the event that this lease is terminated by either party, or by the OSE, prior to the end of the term, Miller will pay any costs that may be associated with cancelling the temporary permit through the Office of the State Engineer.

7. Understandings of the Village. To the best of its knowledge, the Village understands that the Water Rights under this Lease are valid pre-1907 surface rights available for lease under the New Mexico Water- Use Leasing Act, NMSA 1978, Section 72-6-1 et seq. The Village understands that if the water rights are determined to not be transferable, then Miller has no obligations for transfer, and all of Miller's obligations under this Lease are null and void.

8. Notices. Written notices, demands or requests hereunder may be made in person, by courier, overnight mail, or United States Postal Service. Written notice shall be considered duly delivered when mailed postage pre-paid and registered or certified, to the addresses listed above or to such other address as either arty may respectively hereafter designate in writing and deliver to the other party. In all cases of emergency, such notice as is feasible shall be given by email, telephone or telegraph and confirmed by written notice as herein provided.

9. Exclusivity of Water Lease Agreement Between the Parties. This lease agreement cannot be transferred or assigned to a third party. This lease agreement is an exclusive agreement by and between the parties.

10. Governing Law. This Lease of shall be governed by and interpreted under the laws of the New Mexico State

11. Entire Agreement. This agreement constitutes the entire agreement of the parties and may be amended only by an instrument in writing signed by the parties. There are no terms or conditions other than those contained in this agreement.

LEASE AGREEMENT

BETWEEN THE VILLAGE OF BOSQUE FARMS AND ELDRIDGE & ROSA LEE MILLER

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed as of the month, day and year first above written.

Village of Bosque Farms

By: 
Russell Walkup, Mayor

Eldridge and Rosa Lee Miller

By: 
Eldridge Miller

By: 
Rosa Lee Miller

Section 7-3. Property Maintenance

§ 7-3-10. Door-to-door sales.

- A. The practice of solicitors, hawkers, peddlers, itinerant merchants or transient vendors (except newspapers) going in or upon private premises in the Village, not having been requested or invited to do so by the owner or owners, occupant or occupants of such private residences, for the purpose of soliciting orders for the sale of goods, wares, merchandise or publications, other than newspapers, or for the purpose of disposing of or peddling or hawking the same, is hereby declared to be a nuisance, and such practices are prohibited by this Section 7-3 as constituting a nuisance.**
- B. The provisions of this Section 7-3 shall not apply to the sale, delivery or soliciting of orders for newspaper publications, and the provisions of this Section 7-3 shall not apply to the sale of or the soliciting of orders for the sale of milk, dairy products, poultry, eggs, and other farm or garden produce so far as the sale of the commodities named in this section are authorized by law.**

Erica Martinez

From: Chris Gillespie
Sent: Friday, January 9, 2026 3:34 PM
To: Erica Martinez
Subject: FW: Door-to-door sales

Chris Gillespie,
Mayor, Bosque Farms NM

CONFIDENTIALITY NOTICE: The information in this e-mail and in any attachment may contain information that is privileged. It is intended only for the attention and use of the named recipient (s). If you are not the intended recipient (s), you are not authorized to retain, disclose, copy or distribute the message and/or any of its attachments. If you received this e-mail in error, please notify sender at the Village of Bosque Farms and delete this message. Thank-you.

From: Brooke Nelson <brooke.nelson@goaptive.com>
Sent: Thursday, January 8, 2026 12:08 PM
To: Chris Gillespie <mayor@bosquefarmsnm.gov>
Subject: Door-to-door sales

Good afternoon,
My name is Brooke Nelson. I am an attorney with Aptive Environmental, a pest control company offering direct to home services, meaning that our operations are primarily run through door-to-door sales. Our sales representatives are hoping to work in Bosque Farms this coming year, but I noticed the municipal code has a prohibition on door-to-door activities, constituting a nuisance (§7-3-10 of the Bosque Farms municipal code: <https://ecode360.com/36520230?highlight=peddlers&searchId=8001838340611007#36520229>).

Would you be willing to reconsider this prohibition as door-to-door solicitation is considered a First Amendment right (commercial free speech)? If you would rather put me in touch with your local attorney that would be welcome.

Thanks in advance,
Brooke Nelson



Brooke Nelson
Corporate & Compliance Counsel
brooke.nelson@goaptive.com
aptivepestcontrol.com
Every Home Enjoyed

ATTN: MICHAEL LIMON
VILLAGE OF BOSQUE FARMS

Post Office Box 660
Peralta, NM 87042

1455 West Bosque Loop
Bosque Farms, NM 871068

Phone: (505) 869-2358
Fax: (505) 869-3342
Email: Clerkadmin@bosquefarmsnm.gov



Chris Gillespie, Mayor

Council:
Ronita Wood
Michael Cheromiah
Erica DeSmet
Tim Baughman

RV CONDITIONAL USE PERMIT

Name of applicant: MICHAEL + BECKY PAYNE Date: 5-22-25
Address: 1935 ELIZABETH LOOP Phone Number: 505-206-6903
Owner of recreational Vehicle: TYLER PAYNE
Reason for parking recreational vehicle on property:
SONS MENTAL HEALTH ISSUES AND FINANCIAL HARDSHIP

Definition of recreational vehicle: A structure which is designed or used as temporary living quarters for recreation, camping, or travel, and which may be a self-propelled motor vehicle or designed to be towed or mounted on a motor vehicle.

Conditions of Permit:

- Registered owner of RV must be the owner of the property or using the property for their primary residence.
- No RVs are allowed to be used as permanent residence while parked or stored on property.
- You are not allowed to connect your RV with home facilities such as gas, sewer or water at any time. However, you may make temporary electricity connection for the purpose of recharging batteries.
- This permit may be revoked if any false statements are made herein.
- Permit is expired after 30 days for visitation purposes.
- Permit is expired after 120 days for construction purposes.

The Village of Bosque Farms supporting ordinance codes:

10-1-5 (L)

Recreational vehicle storage. On any lot in residential use, the storage of, such as, but not limited to, a boat, pick-up camper shell, travel trailer, or other recreational vehicle is allowed, provided:

(1)

It is not used as additional living quarters for more than 60 days per year for an occasional guest. The property owner will notify the Planning and Zoning Administrator/Officer when guests will be staying more than 14 consecutive days.

(2)

it does not have a permanent connection to utilities.

(3)

It is not parked or stored within 10 feet of any roadway, right-of-way or multi-use path; and

(4)

Such recreational vehicle shall be stored on private property.

10-1-8 (C)

Conditional uses. Conditional uses are governed by § 10-1-13 of this Section 10-1. The following uses shall be allowed in this zone district only upon permit granted by the Commission:

(1)

Accessory living quarters.

(2)

Mobile home/manufactured home, provided it meets current installation requirements, or recreational vehicles as a conditional use when used as temporary dwelling unit during construction of a standard site-built dwelling unit or on-site assembly of modular dwelling unit in accordance with §§ 10-1-5K and 10-1-13.

(a)

A development review/building permit shall be obtained within 30 days following issuance of the conditional use permit.

(b)

Active and continuous construction shall begin within 90 days following issuance of a conditional use permit.

(c)

The mobile home/manufactured home shall be removed within 10 days of the expiration of the conditional use permit.

(d)

The recreational vehicle shall no longer be used as a residence after expiration of the conditional use permit.

10-1-9 (2)

Mobile home/manufactured home, provided it meets current installation requirements, or recreational vehicle as a conditional use when used as temporary dwelling unit during construction of a standard site-built dwelling unit or on-site assembly of a modular dwelling unit, in accordance with §§ 10-1-5K and 10-1-18B of this Section 10-1.

(a)

A development review/building permit shall be obtained within 30 days following issuance of the conditional use permit.

(b)

Active and continuous construction shall begin within 90 days following issuance of the conditional use permit.

(c)

The mobile home/manufactured home shall be removed at the expiration of the conditional use permit.

(d)

The recreational vehicle shall no longer be used as a residence after expiration of the conditional use permit.

I HAVE READ, UNDERSTAND AND AGREE TO THE CONDITIONS ABOVE

Signed Michael Payne Date 5-22-25

This permit is approved for the following dates _____ to _____

Approved by _____ Date _____ Permit Number _____

VILLAGE OF BOSQUE FARMS

Post Office Box 660
Peralta, NM 87042

1455 West Bosque Loop
Bosque Farms, NM 87068

Phone: (505) 869-2358
Fax: (505) 869-3342
Email: Clerkadmin@bosquefarmsnm.gov



Chris Gillespie, Mayor

Council:
Ronita Wood
Michael Cheromiah
Erica DeSmet
Tim Baughman

Michael Payne
1935 Eldorado Loop
Bosque Farms NM, 87068

August 5, 2025

Re: RV Conditional Use Permit Application

Mr. Payne,

The Bosque Farms Planning and Zoning Commission considered your application for an RV Conditional Use Permit at last night's Commission meeting and have voted to deny your permit.

You are granted sixty (60) days from the date of this letter to vacate the RV. Failure to comply could result in fines of up to \$500 per day.

Per Ordinance 10-1-22, you have the right to appeal this decision to the Bosque Farms Governing Body. If you choose to appeal, you must do so in writing to the office of the Village Clerk within 30 days of the ruling.

If you have any questions regarding the appeal process, please do not hesitate to contact the Clerk's Office for assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Shaline Lopez".

Shaline Lopez, Deputy Clerk

"PRESERVING RURAL AMERICA"